



## MEETING MINUTES

# Administrative Review Team

Thursday, July 11, 2024 | 2:00 pm  
Development Building

### CALL TO ORDER

Ms. Rauch welcomed everyone and called the meeting to order at 2:00 pm.

### ROLL CALL

ART Members and Designees present: Jennifer Rauch, Director of Planning (Chair); Jenna Goehring, Economic Development Administrator; Jake Stoll, Sergeant of the Dublin Police Department; Michael Hiatt, Landscape Architect.

Staff Members present: Zach Hounshell, Planner II; Michaela Evans, Planning Assistant; and Micole Champion, Administrative Assistant II.

Representative present: Case 1: Shelby Nelson, Sign Affects

### APPROVAL OF MINUTES

Ms. Rauch made a motion and Ms. Goehring seconded to approve the minutes from the March 14, 2024 meeting.

Votes: Sergeant Stoll, yes; Ms. Goehring, yes; Ms. Rauch, yes; Mr. Hiatt.  
[Minutes were approved 4 – 0.]

### DETERMINATION CASE

#### 1. Shamrock Family Eye Care – Case Number: 24-071MPR, Determination Case

Installation of a 36-square-foot ground sign in the Bridge Street District. The 0.87-acre site is zoned BSD-C, Bridge Street District Commercial and is located approximately 1,200 feet northwest of the intersection of Post Road and Kilgour Place.

#### Staff Presentation

Ms. Evans stated that the applicant is proposing to remove an existing sign and install a new sign in a different location at a medical office building in the Bridge Street District.

#### Applicant Presentation

Paul Lyda, Sign Affects, 10079 Smith Calhoun Rd., Plain City, Ohio 43064,

#### Questions for Staff or the Applicant

Ms. Rauch - Asked if there were anything to add.

Mr. Lyda - Asked what are the conditions?

Ms. Evans – Read the conditions.

### **Public Comments**

[None.]

### **Team Members' Discussion**

Nothing further needed to be discussed.

Ms. Rauch motioned, Mr. Hiatt seconded, to approve the Minor Project with conditions.

**Votes:** Mr. Hiatt, yes; Sergeant Stoll, yes; Ms. Goehring, yes; Ms. Rauch, yes.  
[Minor Project approved 4 – 0.]

### **COMMUNICATIONS**

[None.]

### **ADJOURNMENT**

Ms. Rauch asked if there were any comments for the good of the order. [None.] She adjourned the meeting at 2:12 pm.

