



## MEETING MINUTES

# Administrative Review Team

Thursday, September 12, 2024 | 2:00 pm  
Development Building

### CALL TO ORDER

Ms. Goehring welcomed everyone and called the meeting to order at 2:03 pm.

### ROLL CALL

ART Members and Designees present: Jenna Goehring, Economic Development Administrator; Michael Hiatt, Landscape Architect; Heidi Rose, Senior Engineer; Brad Conway, Residential Plans Examiner.

Staff Members present: Zach Hounshell, Planner II; and Micole Champion, Administrative Assistant II.

Representative present: Case 1: Timothy Monsour, Pyramid (Virtual)

### NO MEETING MINUTES TO APPROVE FROM PRIOR MEETING

### DETERMINATION CASE

#### 1. **AT&T Antenna Swap – Case Number: 24-114ARTW, Determination Case**

Removal and replacement of antennas and equipment on an existing structure wireless tower. The 52.82-acre site is zoned R-1, Restricted Suburban Residential District and is located southwest of the roundabout of Brand Road and Avery Road.

#### **Staff Presentation**

Mr. Hounshell stated 6 antenna panels be removed/replaced, recommends approval with conditions.

#### **Applicant Presentation**

Timothy Mansour, 6645 Towpath Road, E. Syracuse, NY, 13057. Nothing to add to the conversation.

#### **Questions for Staff or the Applicant**

Ms. Goehring - Asked if there was anything to add.

#### **Public Comments**

[None.]

#### **Team Members' Discussion**

Nothing further needed to be discussed.

Ms. Goehring motioned, Mr. Hiatt seconded, to approve the Wireless Communications Facility with conditions.

**Votes:** Mr. Hiatt, yes; Mr. Conway, yes; Ms. Goehring, yes; Ms. Rose, yes.  
[Minor Project approved 4 – 0.]

**COMMUNICATIONS**

[None.]

**ADJOURNMENT**

Ms. Goehring asked if there were any comments for the good of the order. [None.] She adjourned the meeting at 2:06 pm.

