



RECORD OF ACTION

Architectural Review Board

Wednesday, September 27, 2023 | 6:30 pm

The Architectural Review Board took the following action at this meeting:

MOTION: Mr. Damaser moved, Mr. Cotter seconded, to accept the documents into the record and approve the minutes from the meeting on August 23, 2023.

VOTE: 5 – 0

RESULT: The documents were accepted and the minutes approved from the August 23, 2023, meeting.

RECORDED VOTES:

Gary Alexander	Yes
Sean Cotter	Yes
Martha Cooper	Yes
Michael Jewell	Yes
Hilary Damaser	Yes

STAFF CERTIFICATION

DocuSigned by:

Sarah Holt

89A2805342A8480
Sarah Tresouthick Holt, AICP, ASLA
Senior Planner





RECORD OF ACTION

Architectural Review Board

Wednesday, September 27, 2023 | 6:30 pm

The Architectural Review Board took the following action at this meeting:

**1. Coffman House at 5300 Emerald Parkway
23-080**

Minor Project Review

Proposal: Repair an existing sidewalk, construct a sidewalk extension, and associated site improvements at an existing historic building in Coffman Park.

Location: 315 feet southwest of the intersection of Coffman Park Drive and Emerald Parkway.

Request: Review and approval of an Architectural Review Board application under the provisions of Zoning Code Section 153.176 and *Historic Dublin Design Guidelines*.

Applicants: Michael Hiatt, Landscape Designer, City of Dublin Parks & Recreation.

Planning Contacts: Jane Peuser, Planning Assistant
Sarah Tresouthick Holt, AICP, ASLA, Senior Planner

Contact Information: 614.410.4675, jpeuser@dublin.oh.us
614.410.4662 sholt@dublin.oh.us

Case Information: www.dublinohiousa.gov/arb/23-080

MOTION: Mr. Jewell moved, Ms. Cooper seconded, to approve the Minor Project with no conditions.


VOTE: 5 – 0

RESULT: The Minor Project to repair an existing sidewalk was approved.

RECORDED VOTES:

Gary Alexander	Yes
Sean Cotter	Yes
Martha Cooper	Yes
Michael Jewell	Yes
Hilary Damaser	Yes

STAFF CERTIFICATION

DocuSigned by:

 8972005342A848D
 Sarah Tresouthick Holt, AICP, ASLA
 Senior Planner





RECORD OF ACTION

Architectural Review Board

Wednesday, September 27, 2023 | 6:30 pm

The Architectural Review Board took the following action at this meeting:

2. Historic Dublin Code and Guidelines Update 23-097ADMC

Administrative Request

Proposal: Proposal for amendments to the Historic District Zoning Code.
 Request: Review and recommendation of approval to City Council for proposed amendments to the Historic District Zoning Code.
 Applicant: Megan O’Callaghan, City Manager, City of Dublin
 Planning Contact: Sarah Tresouthick Holt, AICP, ASLA, Senior Planner
 Contact Information: 614.410.4662, sholt@dublin.oh.us
 Case Information: www.dublinohiousa.gov/arb/23-097

MOTION: Ms. Damaser moved, Ms. Cooper seconded to refer to Planning and Zoning Commission a recommendation for Council approval of the proposed Historic District Code amendment and Guidelines update with the addition of two modifications – to require a Site Restoration Plan with Demolition Requests and review/validation of Appendix G Properties.


VOTE: 5 - 0

RESULT: Motion carried 5-0 to make two modifications and refer to Planning and Zoning Commission with a recommendation of City Council approval.

RECORDED VOTES:

Gary Alexander	Yes
Sean Cotter	Yes
Martha Cooper	Yes
Michael Jewell	Yes
Hilary Damaser	Yes

STAFF CERTIFICATION

DocuSigned by:

 89A2805342A848D
 Sarah Tresouthick Holt, AICP, ASLA
 Senior Planner





RECORD OF ACTION

Architectural Review Board

Wednesday, September 27, 2023 | 6:30 pm

The Architectural Review Board took the following action at this meeting:

3. **Alternative Materials** **23-081ADMO**

Administrative Request

Proposal: This document is intended to supplement the *Historic Design Guidelines* and serve as a guide for property owners, staff, and the Board regarding the appropriate choice of alternative building materials within the Historic District and Appendix G properties.

Request: Review and recommendation to City Council for proposed amendments to the *Historic Design Guidelines*.

Applicant: Megan O'Callaghan, City Manager, City of Dublin

Planning Contact: Sarah Tresouthick Holt, AICP, ASLA, Senior Planner

Contact Information: 614.410.4662, sholt@dublin.oh.us


Case Information: www.dublinohiousa.gov/arb/23-081

RESULT: Board Members provided feedback and recommended modifications.

MEMBERS PRESENT:

Gary Alexander	Yes
Sean Cotter	Yes
Martha Cooper	Yes
Michael Jewell	Yes
Hilary Damaser	Yes

STAFF CERTIFICATION

DocuSigned by:

 89A2805342A848D
 Sarah Tresouthick Holt, AICP, ASLA
 Senior Planner

