

## Join us for Trunk or Treat!

Local organizations and businesses are invited to take part in the Trunk or Treat by providing candy or other fun gifts for children at this year's City of Dublin Halloween Spooktacular. This event provides a safe celebration in our community for children ages 2 - 12 and their families.

## Location

Coffman Park (South Field) 5200 Emerald Parkway Dublin, OH 43017

## Time

Thursday, October 17 from 4-8 p.m. Friday, October 18 from 1-5 p.m.

## **Participation Guidelines**

- Participation is limited to 18 groups per day.
- You may only request to participate 1 of the 2 days. In the event that space is still available following the application deadline, staff will reach back out to fill any remaining spaces on a first come first serve basis. Please note on the application an interest in 2 days.
- Each group will have a 15' x 15' area to distribute candy from your car or truck. We strongly encourage you to decorate your vehicle or pop-up tent and to come in costume.
- Staffing is required at all times. We suggest that you have 2-3 people at all times. Vehicles must be on-site by 3 p.m. on Thursday and noon on Friday and cannot leave until after close.
- The main giveaways to children should not be a promotional item (i.e. company keychain or button) but instead should be either candy or kid-friendly item. If you choose to, you are still able to add an additional promotional item such as fliers or coupons, to be distributed to children or parents.
- Please make sure you have enough candy/items to last the entire event. We will be giving out nearly 2,500 3,000 tickets each day. It is best if you multiply that # by the number of people you have distributing and the number of pieces of candy to each child you will give.
- Please no sign-ups or registration on-site. This greatly slows our lines down. Also, please limit
  any other activities such as games, photos, etc. that would slow down the line.
- Please let us know if you will have a mascot or other character we may place those at the end of the line or have them staged elsewhere as they also greatly slow down out line.

To apply, fill out application at this link: <u>2024 Spooktacular Trunk or Treat Application</u> by Tuesday, October 8th, 2024 at 4:00 p.m.

Questions? Please contact Stephen Rusterholz at 614-410-4738 or <a href="mailto:srusterholz@dublin.oh.us">srusterholz@dublin.oh.us</a>