



MEETING MINUTES

Administrative Review Team

Thursday, October 12, 2023 | 2:00 pm
Development Building

CALL TO ORDER

Ms. Rauch welcomed everyone and called the meeting to order at 2:02 pm.

ROLL CALL

ART Members and Designees present: Jennifer Rauch, Planning Director, (Chair); Brad Fragrell, Building Standards Director, Jenna Goehring, Economic Development Administrator; and Michael Hiatt, Landscape Designer.

Staff Members present: Christopher Will, Planner II and Zachary Hounshell.

Applicants present: Case 1: Margie Hegg, American Sign Studio (representative for the applicant)

Ms. Rausch made a motion and Ms. Goehring seconded to approve the minutes from the July 13, 2023, meeting.

Votes: Ms. Rauch, yes; Ms. Goehring, yes; Mr. Hiatt, yes; and Mr. Fragrell, yes.
[Minutes were approved 4 – 0.]

DETERMINATION

1. Cramer Creek Corporate Park 23-041MPR, Minor Project Review

The proposal is for exterior modifications to an existing office building located at 270 Cramer Creek Ct. The proposal consists of repainting walls, replacing address numbers, and replacing an awning at an existing corporate office park. The project is intended to update a deteriorated legacy office park building façade. The request is for review and approval of a Minor Project Review under the provisions of Zoning Code Section 153.048.

Staff Presentation

Mr. Hounshell presented an aerial view of the 3.87-acre site that is zoned MUR-4, Mixed Use Regional – Llewellyn Farms Office, and is located southeast of the intersection of Rings Road and Frantz Road. Mr. Hounshell presented the graphics of the exiting condition and proposed improvements with new paint and awning.

The proposal meets the Minor Project Review criteria. Planning recommends approval of the project with no conditions.

Applicant Presentation

Margie Hegg, 670 A Lakeview Plaza Blvd Worthington, Oh 43085, said she had nothing to add.

Questions for the Applicant

[None.]

Public Comments

[None.]

Team Members' Discussion

Ms. Rauch – Code requires painting of buildings to come to ART. Thinks the painting of the building, trim, and awning would be a nice update to the building.

Ms. Rausch made a motion and to approve the minor project with no conditions, Mr. Fragrell seconded.

Votes: Ms. Rauch, yes; Ms. Goehring, yes; Mr. Hiatt, yes; and Mr. Fragrell, yes.

[The Minor Project was approved 4 – 0.]

COMMUNICATIONS

[None.]

ADJOURNMENT

Ms. Rauch asked if there were any other comments or questions. [None.] She adjourned the meeting at 2:08 pm.

