

**DUBLIN CITY COUNCIL
WORK SESSION
NOVEMBER 6, 2023**

Minutes

Mayor Fox called the Monday, November 6, 2023 work session to order at 6:10 p.m.

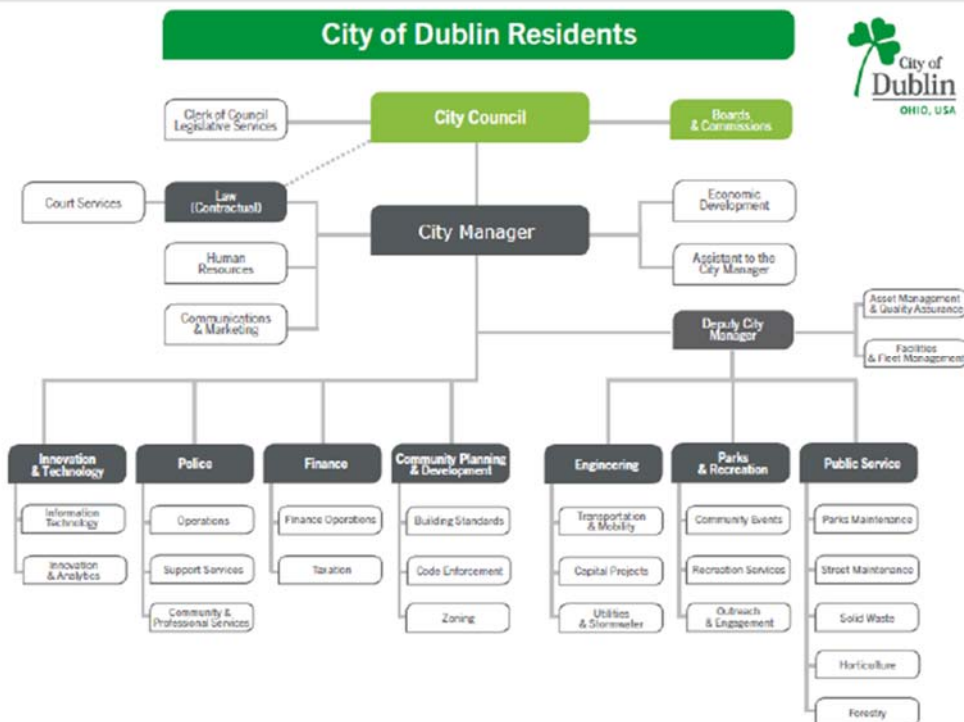
Council members present: Ms. Alutto, Ms. Amorose Groomes, Vice Mayor De Rosa, Mayor Fox, Mr. Keeler, Ms. Kramb and Mr. Reiner.

Staff present: Ms. O'Callaghan, Mr. Ranc, Mr. Hartmann, Chief Paez, Mr. Stiffler, Mr. Hammersmith, Ms. Willis, Ms. Rauch, Ms. Murray, Mr. Urbancsik, Mr. Hendershot, Mr. Gable, Mr. Brown, Ms. Nardecchia, Ms. Schoning, Ms. LeRoy, Ms. Gee, Mr. Earman, Ms. Wawszkiewicz, Ms. Blake, Ms. Goliver, Mr. Ament, Mr. Ashford.

2024 Proposed Operating Budget

Ms. O'Callaghan stated that this process allows staff to review operations, determine how best to use City resources most effectively and efficiently, and also provides an opportunity to make sure that the budgets align with Council's goals and strategic framework. This proposed operating budget continues to uphold our commitment to responsible fiscal stewardship and the continuation of best-in-class services. She expressed her appreciation to the finance team for all the work that goes into preparing the budget. She was pleased to share that the budget is balanced and she learned that the City has received the highest credit rating from all three credit agencies.

Mr. Stiffler reviewed the timeline for the operating budget. The second hearing is scheduled for November 27, 2023. Ms. O'Callaghan reviewed the proposed organizational chart.



She shared that the Chief Innovation and Technology role is proposed to be an in-house position rather than a previously contractual position. This organization also shifts the Economic Development Department to report directly to the City Manager. A Community Planning and Development Department is also being proposed, which in addition to Planning, would include the Building Standards, Code Enforcement and Zoning divisions. Ms. O'Callaghan shared her proposal to separate Engineering in furtherance of succession planning.

Ms. Miglietti shared the new and reclassified positions, as follows:

New Positions			
Division	Action	Old	New
Police	New Position (2)	Police Officer	

Reclassified Positions			
Division	Action	Old	New
OCM	Remove Position	Director of Administrative Services	
OCM	Reclassification	Management Analyst	Assistant to the City Manager
CPI	Reclassification	Public Affairs Officer	Deputy Director of Communications and Marketing
Innovation and Technology	Add Position	Director of Innovation and Technology	
Transportation & Mobility	Reclassification	Civil Engineer II	Transportation Program Manager
Planning	Reclassification	Planner II	Senior Planner
Planning	Reclassification	Director of Planning	Director of Community Planning and Development
Public Service	Reclassification	Director of Public Service	Director of Public Service
Community Development	Remove Position	Director of Community Development	
Engineering	Add Position	Director of Engineering (2.2)	

Ms. Miglietti then shared the position title changes that are proposed as part of this operating budget:

Retitled Positions			
Division	Action	Old	New
HR	Retitle	Talent Development Manager	Talent and Culture Programs Manager
CPI	Retitle Division	Division of Communications and Public Information	Division of Communications and Marketing
CPI	Retitle	Director of Communications	Director of Communications and Marketing
IT	Retitle	Information Technology Project Manager	Project Leader
IT	Retitle	Information Security Analyst	Solutions Analyst
IA	Retitle Division	Innovation and Performance Analytics	Innovation and Analytics
Finance	Retitle	Chief Accountant	Accounting Manager
Police	Retitle	Civilian Bureau Commander	Deputy Chief of Police
Police	Retitle	Accreditation Manager	Professional Standards Manager
Engineering	Retitle	Deputy Director	Director of Capital Projects
Engineering	Retitle	Deputy Director	Director of Utilities and Stormwater

She explained that these are not new positions; rather they are title changes and have a neutral impact on the operating budget.

Healthcare Benefits

Ms. Miglietti shared that there are 392 employees with 364 of them using the City's insurance benefits. This totals 1,089 lives on the medical plan. She shared the last ten years of costs per employee per year. The costs are decreasing slightly in 2024 due to a reduction in the general claims cost. The stop loss premium has seen a year-over-year increase in the last five years. Ms. Miglietti shared a number of charts illustrating where we spend money in our health plan and the success that can be seen by our wellness visit utilization.

Mr. Stiffler shared a graph showing budget utilization since 2006. The actual expenditures, except for land acquisition, is targeted to be over 90% of budget for 2023. Other non-operating funds and activities are budgeted by Finance pursuant to City Council's direction and are largely predetermined. For example, the Capital Fund is budgeted to execute the approved 2024-2028 Capital Improvement Plan (CIP). Another example is the Debt Service Funds, which are budgeted to make payments on all current and 2024 proposed City debt. Mr. Stiffler invited Council Members to let him know if they have any questions about those funds, but he was not going to discuss those further at this work session.

There are a few 2024 Operating Budget impacts that affect every department. They were:

- Travel/Training was moved from Personal Services to Contractual Services (\$712,593 budgeted);
- Meeting Expenses was moved from Personal Services to Supplies (\$57,550 budgeted); and
- Employee Training and Development was moved from Personal Services to Contractual Services (\$50,500 budgeted).

These changes allow more flexibility regarding transfers when necessary.

In response to Vice Mayor De Rosa's question regarding approvals relating to the changes, Mr. Stiffler stated that the travel process does not change; this simply allows him to adjust as necessary between accounts whereas Personal Services was a more restrictive account and would not allow those adjustments.

Legislative Services

2024 Operating Budget - Legislative Services						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 627,312	\$ 696,462	\$ 729,870	\$ 580,745	\$ 673,830	-8%
71 - Contractual Services	\$ 54,272	\$ 43,624	\$ 79,300	\$ 5,848	\$ 65,000	-18%
72 - Supplies	\$ 8,530	\$ 6,532	\$ 5,000	\$ 4,176	\$ 22,000	340%
73 - Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Grand Total	\$ 690,115	\$ 746,619	\$ 814,170	\$ 590,769	\$ 760,830	-7%

Noteworthy changes in the General Fund:

- Other Wages removed as Theater Technicians are no longer needed at Council Meetings
- Overtime Wages reduced based on utilization
- Removed Communication Services Contract
- Increased Training/Travel per Administrative Committee recommendation

Strategic Framework Alignment:

- Connected – Democracy
- Long Term Strategic Planning
- Advertising

Ms. Delgado reviewed the noteworthy changes in the Legislative Services budget.

Mayor Fox asked about the fluctuation in the Ceremonial Fund. Ms. Delgado explained that the Ceremonial Fund can fluctuate depending upon the events, receptions and recognitions throughout the year. She also noted that there was a decrease in the fund when the Memorial Tournament badges for Council Members were no longer purchased from this fund.

In response to Ms. Kramb's question regarding Swagit Services, Ms. Delgado stated that the Swagit Services are not part of this budget; rather it is included in Information Technology's budget.

Board and Commissions

2024 Operating Budget - Boards and Commissions						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 14,733	\$ 10,536	\$ 45,170	\$ 17,510	\$ 15,205	-66%
71 - Contractual Services	\$ 937	\$ -	\$ 750	\$ -	\$ 32,500	4233%
72 - Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Grand Total	\$ 15,670	\$ 10,536	\$ 45,920	\$ 17,510	\$ 47,705	4%

No Noteworthy changes in the General Fund.

There were no questions or comments regarding the Boards and Commissions' budget, as there were no noteworthy changes to this budget.

Office of the City Manager

2024 Operating Budget - City Manager						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 1,165,524	\$ 978,672	\$ 1,319,970	\$ 1,049,256	\$ 1,177,850	-11%
71 - Contractual Services	\$ 337,886	\$ 442,321	\$ 416,230	\$ 304,161	\$ 229,280	-45%
72 - Supplies	\$ 3,234	\$ 393	\$ 3,000	\$ 2,881	\$ 11,500	283%
75 - Other Charges and Ex	\$ 10,125	\$ 89,504	\$ 245,000	\$ 85,835	\$ 105,000	-57%
Grand Total	\$ 1,516,769	\$ 1,510,890	\$ 1,984,200	\$ 1,442,133	\$ 1,523,630	-23%

Noteworthy changes in the General Fund:

- Broadband Legal Services moved to Legal Services Account
- Included Sustainability Initiatives
- Reduction of Other Charges and Expenses based on utilization

Strategic Framework Alignment:

- Resilient – Mental
- Dublin Counseling Center
- Aging-in-Place
- Resilient – Safety
- Countywide Disaster Services

2024 Operating Budget - City Manager Misc						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ -	\$ -	\$ 3,700,000	\$ -	\$ 3,320,000	-10%
71 - Contractual Services	\$ 409,826	\$ 836,235	\$ 458,980	\$ 322,020	\$ 372,731	-19%
73 - Capital Outlay	\$ 14,831,264	\$ 7,687,473	\$ -	\$ -	\$ -	0%
75 - Other Charges and Ex	\$ 472,780	\$ 1,703,478	\$ 529,750	\$ 413,601	\$ 497,750	-6%
Grand Total	\$ 15,713,871	\$ 10,227,187	\$ 4,688,730	\$ 735,621	\$ 4,190,481	-11%

Noteworthy changes in the General Fund:

- Reduced Vacancy Credit allocation based on utilization
- Moved Workers Compensation to Finance Misc.
- Moved Beautify Your Neighborhood Grant Program to Community Planning

Ms. Blake shared the noteworthy changes to the City Manager’s budget. There were no questions or comments regarding these changes.

Court Services

2024 Operating Budget - Court Services						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 307,956	\$ 303,055	\$ 321,115	\$ 250,645	\$ 295,310	-8%
71 - Contractual Services	\$ 85,459	\$ 87,801	\$ 119,760	\$ 67,750	\$ 118,195	-1%
72 - Supplies	\$ 5,822	\$ 419	\$ 9,100	\$ 5,174	\$ 9,100	0%
Grand Total	\$ 399,237	\$ 391,275	\$ 449,975	\$ 323,569	\$ 422,605	-6%

Noteworthy changes in the General Fund:

- Reduction in Overtime Wages reduced based on utilization
- Reduction in Franklin County Prisoner Boarding reduced based on utilization

Strategic Framework Alignment:

- Resilient – Social
- Victim Advocacy Services
- Franklin County Public Defender
- Union County Public Defender

2024 Operating Budget - Records Management						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 134,487	\$ 144,285	\$ 135,690	\$ 108,912	\$ 155,810	15%
71 - Contractual Services	\$ 13,572	\$ 13,571	\$ 31,800	\$ 11,918	\$ 31,800	0%
72 - Supplies	\$ 3,208	\$ 4,160	\$ 4,800	\$ 4,149	\$ 4,800	0%
Grand Total	\$ 151,267	\$ 162,015	\$ 172,290	\$ 124,979	\$ 192,410	12%

No Noteworthy changes in the Records Management – General Fund.

2024 Operating Budget - Court Services						
Mayor's Court Computer Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	0%
71 - Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -	0%
72 - Supplies	\$ 3,876	\$ 3,829	\$ 30,545	\$ 29,648	\$ 33,000	8%
73 - Capital Outlay	\$ 6,400	\$ -	\$ -	\$ -	\$ -	0%
Grand Total	\$ 10,276	\$ 3,829	\$ 30,545	\$ 29,648	\$ 33,000	8%

Noteworthy changes in the Mayor’s Court Computer Fund:

- Increased Computer Maintenance Contract

Ms. Schoning shared the changes in this budget as proposed from 2023. There were no questions or comments regarding these department budgets.

Legal Services

2024 Operating Budget - Legal Services						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
71 - Contractual Services	\$ 1,596,145	\$ 1,622,087	\$ 1,950,000	\$ 1,275,982	\$ 2,160,000	11%
Grand Total	\$ 1,596,145	\$ 1,622,087	\$ 1,950,000	\$ 1,275,982	\$ 2,160,000	11%

Noteworthy changes in the General Fund:

- Moved Broadband Legal Services from Office of the City Manager

Ms. Blake reiterated that the only change was moving the Broadband legal services from the Office of the City Manager to the Legal Services budget.

Human Resources

2024 Operating Budget - Human Resources						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 1,298,272	\$ 1,285,547	\$ 1,312,905	\$ 1,054,492	\$ 1,134,905	-14%
71 - Contractual Services	\$ 719,593	\$ 759,905	\$ 860,800	\$ 774,697	\$ 1,110,417	29%
72 - Supplies	\$ 3,324	\$ 5,451	\$ 5,680	\$ 3,023	\$ 6,700	18%
75 - Other Charges and Ex	\$ 60,753	\$ 72,106	\$ 95,145	\$ 91,926	\$ 67,475	-29%
Grand Total	\$ 2,081,941	\$ 2,123,009	\$ 2,274,530	\$ 1,924,138	\$ 2,319,497	2%

Noteworthy changes in the General Fund:

- Employee Training and Development Account moved from Personal Services to Contractual Services
- Removed Seasonal Appreciation Luncheon

Strategic Framework Alignment:

- Resilient – Mental
 - Tuition Reimbursement Program
 - Employee Assistance Program
- Resilient – Social
 - Healthy By Choice Wellness Program
 - Diversity, Equity and Inclusion Citywide Training

Ms. Miglietti stated that the 2% increase in the Human Resources budget is largely due to the increase in the cost of services provided by Human Resources such as pre-employment screenings. She added that the Seasonal Appreciation Luncheon was removed as seasonal employees are invited to the citywide employee appreciation events. There were no questions or comments.

Communications & Marketing

Ms. Weisenauer began by calling attention to the newly named "Communications and Marketing" division. It was previously known as "Communications and Public Information." She reviewed the noteworthy changes to the proposed 2024 budget.

2024 Operating Budget - Communications & Marketing						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 779,909	\$ 1,029,856	\$ 1,013,695	\$ 815,041	\$ 1,012,255	0%
71 - Contractual Services	\$ 484,574	\$ 582,163	\$ 642,650	\$ 516,292	\$ 714,335	11%
72 - Supplies	\$ 2,367	\$ 5,393	\$ 3,450	\$ 2,302	\$ 5,450	58%
73 - Capital Outlay	\$ 504	\$ 1,644	\$ 2,500	\$ 535	\$ 1,000	-60%
75 - Other Charges and Ex	\$ 231,058	\$ 368,477	\$ 384,620	\$ 340,344	\$ 378,300	-2%
Grand Total	\$ 1,498,412	\$ 1,987,535	\$ 2,046,915	\$ 1,674,513	\$ 2,111,340	3%

Noteworthy changes in the General Fund:

- Included Environmental/Culture Branding
- Reduced Video/Camera Equipment based on utilization
- Reduced Memorial Tournament Banners
- Moved Memorial Tournament Council Badges to Memorial Tournament Sponsorship line and slight increase for higher ticket prices

Strategic Framework Alignment:

- Connected - Democracy
 - Digital Design Projects
 - Digital Content Management
- Sustainable - Economic
 - National Marketing Campaign
 - Local Marketing Advertising

There were no questions or comments.

Economic Development

2024 Operating Budget - Economic Development						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 558,634	\$ 380,633	\$ 535,475	\$ 236,908	\$ 544,097	2%
71 - Contractual Services	\$ 474,882	\$ 591,067	\$ 652,820	\$ 435,204	\$ 743,120	14%
72 - Supplies	\$ 817	\$ 999	\$ 2,000	\$ 264	\$ 12,000	500%
73 - Capital Outlay	\$ 414	\$ -	\$ -	\$ -	\$ -	0%
75 - Other Charges and Ex	\$ 2,196,593	\$ 1,978,470	\$ 1,802,800	\$ 1,206,526	\$ 1,302,000	-28%
Grand Total	\$ 3,231,341	\$ 2,951,169	\$ 2,993,095	\$ 1,878,902	\$ 2,601,217	-13%

Noteworthy changes in the General Fund:

- Community Development Budget folded into Economic Development Budget.
- Reduction in Economic Development Incentives

Strategic Framework Alignment:

- Strategic Framework – Sustainable
 - Strategic Plan Update & Implementation
 - Business/Industry Specific Meetings
- Strategic Framework – Connected
 - Land Use: Site Capacity Studies
 - Infrastructure: DubLink/100 gig Marketing

Mr. Gracia shared the notable changes to the Economic Development operating budget as proposed for 2024. He highlighted the Contractual Services line, which is directly related to the implementation of the Strategic Plan that was just adopted. There were no questions or comments.

Innovation & Analytics and Information Technology

Mr. Brown stated that both of these teams are primarily internal administrative support. He shared the noteworthy changes, including some inflationary increases. He reiterated that Innovation and Technology staff support the strategic framework by supporting the initiatives in other departments. He stated that they are in the process of conducting a lifecycle review of the software that is used by departments across the City. He noted that fluctuations can be seen in their budgets as new or different technology is brought on-board for use by a department.

2024 Operating Budget - Innovation & Analytics						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 518,736	\$ 594,442	\$ 587,580	\$ 471,848	\$ 830,070	41%
71 - Contractual Services	\$ 43,364	\$ 136,338	\$ 181,100	\$ 77,837	\$ 249,700	38%
72 - Supplies	\$ 96,280	\$ 141,627	\$ 195,375	\$ 112,018	\$ 215,250	10%
73 - Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	0%
75 - Other Charges and Ex	\$ 1,503	\$ 2,677	\$ 9,500	\$ 1,108	\$ 4,000	-58%
Grand Total	\$ 659,883	\$ 875,085	\$ 973,555	\$ 662,811	\$ 1,299,020	33%

Noteworthy changes in the General Fund:

- Other Wages increased due to Intern Rate increase
- Increased Supplies based on Equipment Maintenance Contract Inflation
- Reduction in Other Charges and Expenses based on utilization

Strategic Framework Alignment:

Sustainable – Services

- City Work Order/Asset Management Software
- Strategy Management Platform
- GoDublin App
- PIEworks

2024 Operating Budget - Information Technology						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 1,343,899	\$ 1,664,151	\$ 1,769,330	\$ 1,346,401	\$ 1,806,495	2%
71 - Contractual Services	\$ 1,805,644	\$ 1,934,863	\$ 2,395,085	\$ 1,769,002	\$ 909,820	-62%
72 - Supplies	\$ 856,639	\$ 1,161,537	\$ 1,163,950	\$ 972,302	\$ 3,387,613	191%
73 - Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Grand Total	\$ 4,006,182	\$ 4,760,550	\$ 5,328,365	\$ 4,087,705	\$ 6,103,928	15%

Noteworthy changes in the General Fund:

- Moved Misc. Contractual Services account into Equipment Maintenance line in Supplies
- Hardware (PC, Monitors, Phones, Etc.) removed from CIP to Operating
- SaaS Maintenance Inflation and new Software Solutions

Strategic Framework Alignment:

Connected – Infrastructure

- Hosting and Dublin 100g
- Hardware – PC, Monitors, Phones, etc.
- Fiber Network, Servers, Storage, IT Security and IT Infrastructure Management Solutions
- Software – Supporting Analysis, Maintenance and Management of City Infrastructure

There were no questions or comments.

Police

Chief Paez stated that there are two new Police Officer positions proposed for the operating budget for 2024. He shared that in 2021, two Police Officer positions were added to create a sixth district for patrol, which included the Historic District and Bridge Park. The two officers proposed for 2024 would be used differently. These officers would be used as a "Business District" unit in the Bridge Park and Historic Dublin area to engage with businesses and be visible around the parking garages, parks, high traffic areas, etc. He stated that implementing a Business District Unit and using these officers in a different way helps to prepare for future growth for other areas of the City with growth potential such as Metro or the West Innovation District.

In response to a question from Ms. Amorose Groomes, Chief Paez stated that a Business District footprint is primarily the Bridge Park business area.

Mr. Reiner thanked the Chief for being proactive. Chief Paez appreciated the comments and stated that they have looked at other cities for models as well.

2024 Operating Budget - Police Operations						
Safety Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 12,653,572	\$ 8,160,006	\$ 12,788,670	\$ 10,565,772	\$ 13,250,220	4%
71 - Contractual Services	\$ 168,706	\$ 178,854	\$ 233,670	\$ 198,374	\$ 384,970	65%
72 - Supplies	\$ 163,127	\$ 133,765	\$ 188,900	\$ 130,896	\$ 209,400	11%
73 - Capital Outlay	\$ 1,736	\$ 2,404	\$ 19,125	\$ 5,359	\$ 14,800	-23%
75 - Other Charges and Ex	\$ 2,705	\$ 3,958	\$ 5,500	\$ 211	\$ 5,500	0%
Grand Total	\$ 12,989,845	\$ 8,478,986	\$ 13,235,865	\$ 10,900,612	\$ 13,864,890	5%

Noteworthy changes in the Safety Fund:

- Biohazard Cleanup moved from Facilities
- Reduced EOC Furniture/Equipment Upgrades
- Removed Employee Wellness Room Upgrades

Strategic Framework Alignment:

- Resilient – Safety
 - Instructor Fees
 - Body Cam Replacement Parts
 - Theft Prevention Materials
- Connected – Infrastructure
 - Smart911/Rapid SOS
 - E911 PSAP Equipment Maintenance
 - Text to 911

2024 Operating Budget - Communications						
Safety Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 4,077,931	\$ 4,278,462	\$ 4,531,885	\$ 3,432,688	\$ 4,585,255	1%
71 - Contractual Services	\$ 47,087	\$ 55,495	\$ 47,000	\$ 42,958	\$ 90,500	93%
72 - Supplies	\$ 91,779	\$ 99,404	\$ 111,000	\$ 84,220	\$ 142,006	28%
73 - Capital Outlay	\$ 1,812	\$ 572	\$ 2,000	\$ 453	\$ 2,000	0%
Grand Total	\$ 4,218,610	\$ 4,433,933	\$ 4,691,885	\$ 3,560,320	\$ 4,819,761	3%

Noteworthy changes in the Safety Fund:

- Text to 911 Software
- Increased based on Equipment Maintenance Contract Inflation

Chief Paez reviewed the noteworthy changes in the Police Department operating budgets.

Mayor Fox asked about the Text to 911 Software. Chief Paez stated that this involves providing additional information through a profile if there is additional information that the caller would like to communicate to the dispatcher. He is hopeful that this resource will grow.

Vice Mayor De Rosa asked why software costs and maintenance are sometimes part of the Information Technology budget and other times are part of the department specific budget. Mr. Stiffler stated that the only reason it would be in the department specifically would be if there were a policy reason that it has to be there. In the case of NRECC (Northwest Regional Emergency Communications Center), there are partners who have to pay their share of the software, so the software costs are kept with the department to facilitate that partnership.

Finance

2024 Operating Budget - Finance						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 1,419,244	\$ 1,476,276	\$ 1,522,965	\$ 1,245,314	\$ 1,553,840	2%
71 - Contractual Services	\$ 191,637	\$ 207,045	\$ 248,905	\$ 234,820	\$ 312,980	26%
72 - Supplies	\$ 28,836	\$ 39,437	\$ 42,250	\$ 30,725	\$ 44,550	5%
Grand Total	\$ 1,639,717	\$ 1,722,757	\$ 1,814,120	\$ 1,510,858	\$ 1,911,370	5%

Noteworthy changes in the General Fund:

- Centralized mail and postage expenses to Finance
- Increased Investment Services

Strategic Framework Alignment:

- Strategic Framework - Fiscal
- GFOA budget filing fee
- Annual Comprehensive Financial Report and CIP printing
- Annual Information filing

2024 Operating Budget - Finance						
Hotel/Motel Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	0%
71 - Contractual Services	\$ -	\$ 45,000	\$ 5,000	\$ 105,000	\$ 5,000	0%
75 - Other Charges and Ex	\$ 1,088,716	\$ 1,557,163	\$ 1,195,000	\$ 1,031,231	\$ 1,785,000	49%
Grand Total	\$ 1,088,716	\$ 1,602,163	\$ 1,200,000	\$ 1,136,231	\$ 1,790,000	49%

Noteworthy changes in Hotel/Motel Fund:

- Addition of Visit Dublin Ohio Grant
- Increased Dublin Arts Council contribution
- Increased Bridge Park NCA contribution

2024 Operating Budget - Taxation						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 723,743	\$ 745,462	\$ 732,905	\$ 452,744	\$ 770,495	5%
71 - Contractual Services	\$ 18,895	\$ 41,713	\$ 39,900	\$ 28,917	\$ 48,000	20%
72 - Supplies	\$ 2,402	\$ 3,597	\$ 2,850	\$ 1,116	\$ 3,900	37%
73 - Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	0%
75 - Other Charges and Ex	\$ 2,709,386	\$ 7,303,180	\$ 4,500,000	\$ 3,124,736	\$ 4,200,000	-7%
Grand Total	\$ 3,454,426	\$ 8,093,952	\$ 5,275,655	\$ 3,607,513	\$ 5,022,395	-5%

Noteworthy changes in the General Fund:

- Increased Robert Half Temp Services
- Decreased Income Tax Refunds

Mr. Stiffler reviewed the noteworthy changes to the budget for Finance operations. The Hotel/Motel Fund has increased due to moving the 10% of the 35% that Council chooses to give Visit Dublin Ohio to a different account to show that it is not a statutorily required disbursement, rather a Council decision. Hotel/motel tax revenue continues to recover.

Mayor Fox confirmed that the 10% that is allocated to Visit Dublin Ohio is something that Council can decide upon year to year. Mr. Stiffler responded affirmatively.

Regarding Taxation, Mr. Stiffler shared that there was an increase in temporary services for the help that is needed at tax filing time. He also stated that there is a decrease to income tax refunds, which was budgeted at \$4.5 million in 2023 and is proposed in 2024 at \$4.2 million. The variability with the income tax refunds has less to do with remote work and more to do with the Ohio Business Gateway.

Community Planning & Development

2024 Operating Budget - Community Planning & Development						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 1,779,747	\$ 1,551,927	\$ 1,799,835	\$ 1,275,866	\$ 1,916,740	6%
71 - Contractual Services	\$ 204,063	\$ 203,925	\$ 545,620	\$ 232,766	\$ 612,040	12%
72 - Supplies	\$ 5,843	\$ 4,476	\$ 9,700	\$ 6,050	\$ 13,500	39%
73 - Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	0%
75 - Other Charges and Ex	\$ 118,955	\$ 14,054	\$ 11,500	\$ 7,461	\$ 11,500	0%
Grand Total	\$ 2,108,608	\$ 1,774,382	\$ 2,366,655	\$ 1,522,143	\$ 2,553,780	8%

Noteworthy changes in the General Fund:

- Increased based on Intern Pay Scale increases
- Included Metro Center Implementation, Phase II
- Included 3D Modeling Support
- Included Community Plan Printing

Strategic Framework Alignment:

- Sustainable – Service
 - Architectural and Development Case Reviews
 - Preservation and Sign Reviews
 - 3D Modeling Support
- Connected – Land Use and Democracy
 - Envision Dublin Completion/Implementation
 - Metro Center Implementation (Phase II)
 - Site Development Studies

2024 Operating Budget - Building Standards						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 1,352,394	\$ 1,412,693	\$ 1,473,105	\$ 1,071,382	\$ 1,458,910	-1%
71 - Contractual Services	\$ 333,415	\$ 309,847	\$ 375,500	\$ 290,102	\$ 405,500	8%
72 - Supplies	\$ 2,775	\$ 9,211	\$ 8,600	\$ 1,473	\$ 9,100	6%
73 - Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	0%
75 - Other Charges and Ex	\$ 51,668	\$ 2,130	\$ 2,500	\$ 1,192	\$ 2,500	0%
Grand Total	\$ 1,740,252	\$ 1,733,881	\$ 1,859,705	\$ 1,364,149	\$ 1,876,010	1%

Noteworthy changes in the General Fund:

- No major changes in 2024

Strategic Framework Alignment:

- Strategic Framework – Most Sustainable
 - Services – Continue to deliver World-Class, Innovative and Efficient Plan Review and Inspection Services to the Development Community in Dublin
- Strategic Framework – Most Resilient
 - Social – Part of the Events Team that ensures the safe operation of World-Class Events, such as the Memorial Golf Tournament and the Dublin Irish Festival through Review and Inspection Services

Ms. Rauch stated that there are minimal changes, but reviewed what was noteworthy, such as Metro Center Implementation, which is a goal of City Council.

Mayor Fox asked about the 3D modeling, how it will be used and expanded, and if the funding is sufficient. Ms. Rauch stated that this is continuing to evolve, but she believes the funding was appropriate.

Ms. Rauch stated that there are no noteworthy changes to the Building Standards budget. There were no questions or comments.

Engineering – Transportation & Mobility

2024 Operating Budget - Transportation & Mobility						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 1,161,541	\$ 1,364,901	\$ 1,524,285	\$ 1,085,549	\$ 1,504,040	-1%
71 - Contractual Services	\$ 232,315	\$ 790,057	\$ 1,292,200	\$ 1,026,640	\$ 1,742,125	35%
72 - Supplies	\$ 118,836	\$ 242,058	\$ 308,700	\$ 270,255	\$ 308,000	0%
73 - Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Grand Total	\$ 1,512,692	\$ 2,397,016	\$ 3,125,185	\$ 2,382,444	\$ 3,554,165	14%

Noteworthy changes in the General Fund:

- Anticipated increase for the Western Passenger Rail Visioning Study
- Addition of the Transportation Data Aggregate Dashboard

Strategic Framework Alignment:

Resilient – Safety

- Speed management implementation
- Maintenance of traffic control signs
- Traffic signal system maintenance
- School zone driver feedback signs
- Pedestrian crossing systems

Resilient – Physical

- Secondary wayfinding plan

Connected – Mobility

- Western Dublin Passenger Rail Visioning Study
- Dublin Connector shuttle operations
- Maintenance of traffic control signs
- Traffic signal maintenance
- School zone feedback signs
- Pedestrian crossing systems

2024 Operating Budget - Transportation & Mobility						
Street Maintenance and Repair Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
71 - Contractual Services	\$ 18,103	\$ 28,471	\$ 32,000	\$ 37,573	\$ 45,000	41%
72 - Supplies	\$ 51,072	\$ 242,067	\$ 241,000	\$ 114,378	\$ 241,000	0%
73 - Capital Outlay	\$ -	\$ 7,662	\$ 10,000	\$ -	\$ 10,000	0%
Grand Total	\$ 69,175	\$ 278,200	\$ 283,000	\$ 151,951	\$ 296,000	5%

Noteworthy changes in the Street Fund:

- Increased utility cost for traffic lights

2024 Operating Budget - Transportation & Mobility						
State Highway Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
71 - Contractual Services	\$ 14,425	\$ 21,347	\$ 25,000	\$ 21,214	\$ 29,000	16%
Grand Total	\$ 14,425	\$ 21,347	\$ 25,000	\$ 21,214	\$ 29,000	16%

Noteworthy changes in the State Highway Fund:

- Increased utility cost for traffic signals and streetlights

Ms. Willis shared the noteworthy changes affecting the General Fund for Transportation and Mobility and how this budget aligns with the Strategic Framework.

Ms. Amorose Groomes asked if capacity was built into the budget for LinkUS when it is time to educate residents. Ms. Willis stated that when the time comes, she will work with Communication and Marketing on a communications plan. Ms. Amorose Groomes asked about where the study for LinkUS would be. Ms. Willis stated it is included in the SR 161 East Corridor Visioning and Preliminary Engineering. There was brief discussion regarding where the LinkUS initiative would terminate. Ms. Willis stated that staff will still be studying how to get service to where LinkUS ultimately terminates

(likely on the West side, by a mobility hub). Ms. Amorose Groomes asked if there was adequate funding for those determinations. Ms. Willis responded affirmatively.

Mayor Fox asked for more information about the funding of the Dublin Connector shuttle operations. Ms. Willis stated that staff has submitted the 5310 grant to support the Dublin Connector for next year. In 2023, a \$150,000 grant was received and staff has requested that same level of support for 2024. In response to a question by Mayor Fox about grant funding, Ms. Willis stated that staff is always looking for grant opportunities.

Ms. Willis reviewed the increases to the Street Fund and State Highway Funds. There were no questions or comments.

Engineering

2024 Operating Budget - Engineering						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 1,853,613	\$ 2,115,216	\$ 2,132,100	\$ 1,560,289	\$ 2,269,050	6%
71 - Contractual Services	\$ 460,299	\$ 504,391	\$ 817,360	\$ 598,639	\$ 956,890	17%
72 - Supplies	\$ 4,568	\$ 5,641	\$ 6,400	\$ 4,577	\$ 7,200	13%
73 - Capital Outlay	\$ -	\$ 4,362	\$ -	\$ 5,868	\$ -	0%
75 - Other Charges and Ex	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Grand Total	\$ 2,318,481	\$ 2,629,609	\$ 2,955,860	\$ 2,169,373	\$ 3,233,140	9%

Noteworthy changes in the General Fund:

- Utilization reduction to Other Wages
- Consultant services to assist Fiber to the Home inspection, permitting requests and utility location services

Strategic Framework Alignment:

- Sustainable – Environmental
 - SWPPP inspection
 - Large diameter pipe condition assessment
- Connected – Infrastructure
 - Longline pavement marking program
 - Modeling and analysis of sewer sheds
- Resilient – Safety
 - Utility locating services
 - Hydrant maintenance, repairs and Flow monitoring

2024 Operating Budget - Engineering						
Water Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 256,116	\$ 284,943	\$ 288,880	\$ 207,835	\$ 294,020	2%
71 - Contractual Services	\$ 337,396	\$ 409,278	\$ 531,950	\$ 397,015	\$ 633,400	19%
72 - Supplies	\$ 5,886	\$ 37,880	\$ 14,700	\$ 5,941	\$ 15,400	5%
73 - Capital Outlay	\$ 243,310	\$ 244,274	\$ 80,500	\$ 62,610	\$ -	-100%
75 - Other Charges and Ex	\$ -	\$ 4,980	\$ 5,000	\$ 5,670	\$ -	-100%
Grand Total	\$ 842,707	\$ 981,354	\$ 921,030	\$ 679,071	\$ 942,820	2%

Noteworthy changes in the Water Fund:

- Increased Other Wages for seasonal wage increases and 2023 staffing
- Additional utility locating services for increased Fiber to the Home needs
- Utility cost increase
- Anticipated cost increases for hydrant repair equipment

2024 Operating Budget - Engineering						
Sewer Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 799,854	\$ 786,195	\$ 982,070	\$ 649,834	\$ 794,755	-19%
71 - Contractual Services	\$ 500,767	\$ 579,439	\$ 734,150	\$ 428,712	\$ 942,690	28%
72 - Supplies	\$ 22,149	\$ 18,709	\$ 24,700	\$ 11,329	\$ 24,700	0%
73 - Capital Outlay	\$ 296,736	\$ 95,593	\$ 524,570	\$ 194,001	\$ 100,000	-81%
75 - Other Charges and Ex	\$ -	\$ 5,790	\$ 2,000	\$ 4,420	\$ 5,500	175%
Grand Total	\$ 1,619,507	\$ 1,485,726	\$ 2,267,490	\$ 1,288,296	\$ 1,867,645	-18%

Noteworthy changes in the Sewer Fund:

- Increased Other Wages to account for seasonal wage increases and 2023 staffing
- Sanitary sewer mapping update
- Modeling and analysis of sewer sheds required by OEPA
- Bi-annual capacity management, operation and maintenance requirement per OEPA
- Utility locating services increase based on actual utilization
- Camera system replacement finished in 2023
- Completing most sanitary sewer maintenance projects with CIP funds
- Refunds increased based on 2023 actual utilization

Mr. Hammersmith stated that the Engineering budget's impact to the General Fund was a 9% increase primarily for contractual services. He reviewed the noteworthy changes to the Water Fund and the Sewer Fund. There were no questions or comments.

Parks and Recreation Director

Mr. Earman stated that he would be presenting the Parks and Recreation division budgets, which include: Parks and Recreation Director, Community Events, Recreation Services and Outreach and Engagement.

2024 Operating Budget - Parks & Recreation Director						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ -	\$ -	\$ 559,325	\$ 476,675	\$ 580,735	4%
71 - Contractual Services	\$ 93,048	\$ -	\$ 1,948,755	\$ 1,198,459	\$ 1,946,495	0%
72 - Supplies	\$ 65	\$ -	\$ 1,475	\$ 601	\$ 1,675	14%
75 - Other Charges and Ex	\$ -	\$ -	\$ 12,000	\$ 6,203	\$ 12,000	0%
Grand Total	\$ 93,113	\$ -	\$ 2,521,555	\$ 1,681,937	\$ 2,540,905	1%

Noteworthy changes in the General Fund:

- Overtime reduction based on utilization
- Moved uniforms and clothing funds for the Quality Control Manager to Parks and Recreation to reflect 2023 staffing changes
- Addition of University Blvd./Shier Rings Rd. to the south landscape maintenance contract and facilities landscape maintenance contract
- ADA park assessment planning work was encumbered in 2023

Strategic Framework Alignment:

- Sustainable – Services
 - Contracted landscape maintenance
- Resilient – Social
 - Park dedications
- Resilient – Mental
 - Art in Public Places artist selection

2024 Operating Budget - Parks & Recreation Director						
Hotel/Motel Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ -	\$ -	\$ 54,935	\$ 40,409	\$ 55,450	1%
71 - Contractual Services	\$ -	\$ -	\$ 55,200	\$ 6,214	\$ 56,200	2%
72 - Supplies	\$ -	\$ -	\$ 200	\$ 130	\$ 200	0%
73 - Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	0%
75 - Other Charges and Ex	\$ -	\$ -	\$ 40,000	\$ 3,632	\$ 25,000	-38%
Grand Total	\$ -	\$ -	\$ 150,335	\$ 50,385	\$ 136,850	-9%

Noteworthy changes in the Hotel/Motel Fund:

- Utilization reduction to Uniforms and Clothing
- Public art maintenance is funded through the CIP

Mr. Earman reviewed the notable changes to the Parks and Recreation budget within the General Fund and the Hotel/Motel Fund.

2024 Operating Budget - Recreation Services						
Recreation Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 1,305,802	\$ 1,504,688	\$ 1,647,940	\$ 1,631,289	\$ 1,970,389	20%
71 - Contractual Services	\$ 278,698	\$ 352,419	\$ 596,045	\$ 350,093	\$ 711,521	19%
72 - Supplies	\$ 45,115	\$ 48,124	\$ 116,240	\$ 88,398	\$ 123,929	7%
73 - Capital Outlay	\$ 1,407	\$ 6,482	\$ -	\$ 49,231	\$ 3,500	-
75 - Other Charges and Ex	\$ 44,524	\$ 28,751	\$ 83,980	\$ 103,396	\$ 89,909	7%
Grand Total	\$ 1,675,545	\$ 1,940,464	\$ 2,444,205	\$ 2,222,408	\$ 2,899,248	19%

Noteworthy changes in the Recreation Fund:

- Increased Other Wages to account for seasonal wage increases
- Dublin City Schools fee increase for camp lunches
- Instructor increases and general inflationary increases
- Camp bus rental cost increase
- Inflationary increases for camps and programs operating supplies
- Kiln and wheel repairs
- Healthy Dublin/Community Wellness activities

Strategic Framework Alignment:

- Sustainable – Services
 - Community hall repairs and Wee folk room supplies
- Resilient – Physical
 - Contractual fitness instructors/Fitness equipment
- Resilient – Mental
 - Art classes and Healthy Dublin
 - Theater productions

2024 Operating Budget - Community Recreation Center						
Recreation Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 2,331,891	\$ 2,532,227	\$ 2,775,675	\$ 2,302,297	\$ 2,951,967	6%
71 - Contractual Services	\$ 520,512	\$ 774,552	\$ 810,450	\$ 683,730	\$ 935,281	15%
72 - Supplies	\$ 93,149	\$ 124,223	\$ 214,080	\$ 112,650	\$ 205,772	-4%
73 - Capital Outlay	\$ 27,056	\$ 180,332	\$ 145,150	\$ 60,664	\$ 147,100	1%
75 - Other Charges and Ex	\$ 2,476	\$ 2,483	\$ 40,000	\$ 2,922	\$ 40,000	0%
Grand Total	\$ 2,975,084	\$ 3,613,817	\$ 3,985,355	\$ 3,162,262	\$ 4,280,120	7%

Noteworthy changes in the Recreation Fund:

- Increased Other Wages to account for seasonal wage increases
- Fitness/wellness programs cost increase
- Increased utility cost
- Reduced need for General Maintenance after the purchase of new equipment in 2023
- Replacement of strength equipment

Mr. Earman stated that the increase in the Recreation Fund is due to a successful rebound to recreational programming post pandemic. There were a variety of increased costs and other inflationary increases that factor into this fund as well.

The Community Recreation Center includes a 7% increase, most of which is attributed to various increased costs and inflationary increases.

2024 Operating Budget - Recreation Services						
Pool Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 549,207	\$ 580,603	\$ 650,400	\$ 734,129	\$ 818,747	26%
71 - Contractual Services	\$ 231,644	\$ 277,149	\$ 288,185	\$ 268,462	\$ 304,161	6%
72 - Supplies	\$ 74,059	\$ 88,990	\$ 102,940	\$ 96,399	\$ 166,333	62%
73 - Capital Outlay	\$ 95,094	\$ 130,152	\$ 141,150	\$ 72,780	\$ 66,454	-53%
75 - Other Charges and Ex	\$ -	\$ -	\$ 1,600	\$ -	\$ 1,600	0%
Grand Total	\$ 950,004	\$ 1,076,894	\$ 1,184,275	\$ 1,171,770	\$ 1,357,296	15%

Noteworthy changes in the Pool Fund:

- Overtime increased based on 2023 actual utilization
- Increased Other Wages to account for seasonal wage increases
- Additional Uniforms and Clothing funds based on 2023 actual utilization
- Increased utility cost for pools
- Removed one-time purchase of a freezer for the south and north pools
- Replace South Leisure heater
- One-time cost of expansion joints for south lap and leisure pools
- Refurbishing the north pool inside the old pump room

Strategic Framework Alignment:

Resilient – Safety

- CPR training
- Swimming lessons
- North pool pump room refurbishment
- New starting blocks for the South Pool

Mr. Earman reviewed the notable changes for the Pool Fund within Recreation Services.

2024 Operating Budget - Community Events						
Hotel/Motel Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 652,833	\$ 769,734	\$ 895,635	\$ 701,127	\$ 880,950	-2%
71 - Contractual Services	\$ 847,173	\$ 2,796,233	\$ 2,612,675	\$ 2,276,098	\$ 2,695,525	3%
72 - Supplies	\$ 92,835	\$ 380,971	\$ 487,750	\$ 329,629	\$ 443,050	-9%
73 - Capital Outlay	\$ 135	\$ 1,395	\$ -	\$ -	\$ -	0%
75 - Other Charges and Ex	\$ 25,057	\$ 23,141	\$ 68,150	\$ 32,644	\$ 97,150	43%
Grand Total	\$ 1,618,034	\$ 3,971,474	\$ 4,064,210	\$ 3,339,497	\$ 4,116,675	1%

Noteworthy changes in the Hotel/Motel Fund:

- Reduced Overtime to align with actual utilization
- Reduced Uniforms & Clothing to align with actual utilization
- Increased fees as credit card and online sales increase
- Safety additions to sound stages at DIF
- Unit cost increase for golf carts due to supplier consolidation
- Purchasing less DORA cups based on current stock
- Utilization reduction for ice, beer, pop, water and wine at DIF
- Accessibility additions to events based on consultant feedback
- Removal of the golf outing
- Token art project completed in 2023
- DIF volunteer name tags and HQ snacks moved from Outreach and Engagement



2024 Operating Budget – Community Events

2024 Operating Budget - Community Events						
Recreation Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 97,465	\$ 131,885	\$ 136,915	\$ 117,495	\$ 143,355	5%
71 - Contractual Services	\$ 960	\$ 960	\$ 1,200	\$ 1,260	\$ 4,700	292%
72 - Supplies	\$ 289	\$ 589	\$ 1,900	\$ 327	\$ 1,900	0%
73 - Capital Outlay	\$ -	\$ 2,541	\$ 1,000	\$ -	\$ 1,000	0%
75 - Other Charges and Ex	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000	0%
Grand Total	\$ 98,714	\$ 135,974	\$ 146,015	\$ 119,083	\$ 155,955	7%

Noteworthy changes in the Recreation Fund:

- Increased Other Wages to account for seasonal wage increases
- Scheduling software for external sports organizations

Strategic Framework Alignment:

- Sustainable – Environmental
 - DIF water refill stations
 - Trash and recycling containers
 - Contracted waste sorting and solar powered charging stations
- Sustainable – Fiscal
 - Beverage payment equipment and merchandise for resale
- Resilient – Social
 - Accessibility projects for all events
- Resilient – Safety
 - DIF perimeter fencing

Mr. Earman stated that the Community Events budgets have slight increases and reviewed the notable changes to the Hotel/Motel Fund and the Recreation Fund.

2024 Operating Budget - Outreach & Engagement						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 393,916	\$ 415,036	\$ 415,835	\$ 328,874	\$ 410,605	-1%
71 - Contractual Services	\$ 8,160	\$ 14,327	\$ 80,500	\$ 56,032	\$ 106,300	32%
72 - Supplies	\$ 7,148	\$ 10,047	\$ 11,125	\$ 3,840	\$ 8,500	-24%
75 - Other Charges and Ex	\$ 21,371	\$ 41,758	\$ 75,500	\$ 35,857	\$ 85,500	13%
Grand Total	\$ 430,595	\$ 481,168	\$ 582,960	\$ 424,603	\$ 610,905	5%

Noteworthy changes in the General Fund:

- Humane Animal Control moved from Parks
- Language Translation Services
- Increased Special Projects and Volunteer Recognition

Strategic Framework Alignment:

- Resilient – Safety
 - Volunteer Background Checks
- Resilient – Mental
 - MLK Project
 - Nature Education Programs
- Resilient – Social
 - Language Translation Services

Mr. Earman reviewed the noteworthy changes to the Outreach and Engagement Budget within the General Fund. There were no questions or comments.

Public Services

Mr. Anderson stated that he would be presenting the budgets for the following work units: Parks Operations, Solid Waste, Forestry, Horticulture, Cemetery and Street and Utilities.

2024 Operating Budget - Park Operations						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 3,249,515	\$ 3,553,391	\$ 3,407,705	\$ 2,728,013	\$ 3,528,860	4%
71 - Contractual Services	\$ 1,680,757	\$ 2,075,249	\$ 508,530	\$ 561,275	\$ 648,170	27%
72 - Supplies	\$ 310,117	\$ 320,466	\$ 390,800	\$ 307,943	\$ 389,300	0%
73 - Capital Outlay	\$ 51,820	\$ 45,145	\$ 27,000	\$ 40,943	\$ 75,000	178%
75 - Other Charges and Ex	\$ 118	\$ 205	\$ 3,400	\$ 475	\$ 4,000	18%
Grand Total	\$ 5,292,327	\$ 5,994,456	\$ 4,337,435	\$ 3,638,649	\$ 4,645,330	7%

Noteworthy changes in the General Fund:

- Utilization reduction to Uniforms and Clothing
- Portable restroom at sports fields without permanent facilities
- Increased irrigation software system services fee
- Utility cost increases
- Tools and specialized equipment was not accounted for in the 2023 budget
- Increased cost of pond aerators and electrical panels
- Inflationary increase for pavers/engravings at the Grounds of Remembrance

Strategic Framework Alignment:

- Sustainable – Environmental
 - Pond maintenance
 - Trash and recycling bags
- Sustainable – Services
 - Ball diamond infield materials
- Resilient – Physical
 - Liner for the Coffman Pavilion ice rink
- Resilient – Safety
 - Playground surface repairs
 - Hay bails for Scioto Park/Ballantrae sled hills

2024 Operating Budget - Park Operations						
Hotel/Motel Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
71 - Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
72 - Supplies	\$ 17,423	\$ 34,747	\$ 37,250	\$ 23,707	\$ 37,250	\$ -
73 - Capital Outlay	\$ -	\$ 26,020	\$ -	\$ 6,215	\$ -	\$ -
Grand Total	\$ 17,423	\$ 60,767	\$ 37,250	\$ 29,922	\$ 37,250	\$ -

No Noteworthy changes in the Park Operations – Hotel/Motel Fund.

Mr. Anderson shared the noteworthy changes to Park Operations within the General Fund. He added that there were no notable changes to the Park Operations within the Hotel/Motel Fund.

2024 Operating Budget - Solid Waste Management						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 849,009	\$ 819,414	\$ 819,815	\$ 576,671	\$ 764,961	-7%
71 - Contractual Services	\$ 4,420	\$ 12,791	\$ 213,420	\$ 178,747	\$ 219,768	3%
72 - Supplies	\$ 1,930	\$ 21,663	\$ 31,940	\$ 9,886	\$ 25,200	-21%
73 - Capital Outlay	\$ -	\$ 438	\$ -	\$ -	\$ -	0%
75 - Other Charges and Ex	\$ 3,563,954	\$ 3,877,892	\$ 4,224,325	\$ 3,446,225	\$ 4,256,638	1%
Grand Total	\$ 4,419,313	\$ 4,732,197	\$ 5,289,500	\$ 4,211,529	\$ 5,266,567	-0.4%

Noteworthy changes in the General Fund:

- Reduction based on actual overtime utilization
- Additional training for staff, including the APWA National Conference and Street Sweeper training
- Market increase on recycling processing fees
- Reduction in refuse/recycling/yard waste collection

Strategic Framework Alignment:

- Sustainable – Environmental
 - Refuse/recycling/yard waste collection
 - Recycling processing fees
 - Pumpkin hauling and tipping
 - Save More Than Food and Recycle Right programs
 - Shredding events
 - GoZero composting program
- Sustainable – Services
 - Refuse/recycling/yard waste collection and street sweeping

Mr. Anderson reviewed the noteworthy changes in Solid Waste Management within the General Fund.

2024 Operating Budget - Forestry						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 761,038	\$ 832,865	\$ 822,215	\$ 598,421	\$ 823,975	0%
71 - Contractual Services	\$ 144,671	\$ 160,736	\$ 203,030	\$ 122,200	\$ 659,770	225%
72 - Supplies	\$ 47,191	\$ 44,909	\$ 59,600	\$ 46,747	\$ 63,900	7%
73 - Capital Outlay	\$ 69,231	\$ 125,500	\$ 80,000	\$ 40,787	\$ 103,900	30%
75 - Other Charges and Ex	\$ 828	\$ 927	\$ 1,700	\$ 491	\$ 1,700	0%
Grand Total	\$ 1,022,958	\$ 1,164,937	\$ 1,166,545	\$ 808,645	\$ 1,653,245	42%

Noteworthy changes in the General Fund:

- Continual increase in contracted street tree pruning costs and additional locations to cover the quantity of street trees in Dublin
- Increased cost of Bridge Park tree care maintenance as new street trees are added
- Arborist work outside contracted work and commercial street tree plantings
- Increased cost of tree guards, topsoil and mulch
- Specialized equipment was not accounted for in the 2023 budget Bridge Park street tree grate replacements
- Wall repairs needed at Avery

Strategic Framework Alignment:

Sustainable – Environmental

- Arbor Day trees
- Replacement trees in subdivisions
- Treatment of Ash trees

Sustainable – Services

- Large tree pruning

Mr. Anderson stated that the Forestry budget in the General Fund proposes a 42% increase mainly due to the large street tree-pruning contract. He stated that he is hopeful that within the next two to three years, staff would catch up on the program with the additional funding that is proposed.

Ms. Amorose Groomes asked what percentage of our tree pruning we would hope to address annually. Mr. Anderson stated that a three-year cycle would be the goal, so 33% or so per year would be ideal. Currently the City has about 34,000 street trees with new trees added as streets develop. Ms. Amorose Groomes asked if staff had a map that might be color coded to show what trees would be due when. Mr. Anderson stated that everything is identified through the years of cycles, so the plan is to section the City into sections or quadrants. Ms. Amorose Groomes stated it would be helpful to have these zones of street trees identified because it seems some have not been addressed yet.

Mayor Fox asked if there are any personnel needs or if contractual services covers the work that needs done to maintain our parks at a certain level. Mr. Anderson stated that there are no reductions proposed to contractual services. He will provide additional information on what is included in the contractual services number. Mr. Stiffler stated that the mowing contractual services was moved from the Park Operations Budget to the Parks and Recreation Budget which is why it looked to be reduced, but was actually just moved to another account. Ms. Amorose Groomes asked if this was a bid year for those services. Mr. Earman stated the bid year is next year for these contracts.

Vice Mayor De Rosa asked about levels of supervision and oversight as pruning work takes place. Mr. Anderson stated that there is no increase in cost to have City staff oversight on the pruning work. Mr. Anderson stated that if additional supervising services were needed for this work, he would explore hiring seasonal employees to oversee the pruning.

Ms. Amorose Groomes stated that the mapping she suggested could be useful to notify residents ahead of time that the pruning work would be starting.

2024 Operating Budget - Horticulture						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 872,277	\$ 993,331	\$ 1,016,525	\$ 778,443	\$ 1,031,410	1%
71 - Contractual Services	\$ 141,355	\$ 203,567	\$ 337,560	\$ 235,275	\$ 350,060	4%
72 - Supplies	\$ 63,637	\$ 66,742	\$ 76,500	\$ 72,532	\$ 78,000	2%
73 - Capital Outlay	\$ 85,256	\$ 112,732	\$ 122,500	\$ 89,570	\$ 127,500	4%
75 - Other Charges and Ex	\$ 23,740	\$ 36,588	\$ 33,500	\$ 10,362	\$ 33,500	0%
Grand Total	\$ 1,186,264	\$ 1,412,960	\$ 1,586,585	\$ 1,186,182	\$ 1,620,470	2%

Noteworthy changes in the General Fund:

- Reduced Overtime to align with actual utilization
- Increased use of greenhouse
- Specialized equipment was not accounted for in the 2023 budget

Strategic Framework Alignment:

- Sustainable – Environmental
 - Waterways maintenance program
 - Woodlot maintenance program
 - Earth Day planting
- Sustainable – Services
 - Contractual bed maintenance in the parks

Mr. Anderson reviewed the noteworthy changes to the Horticulture budget within the General Fund.

Mayor Fox asked about the Woodlot Maintenance Program. Mr. Anderson explained that the Woodlot Maintenance Program is a categorization of all of the woodlots in the City. It keeps the City on track with improving and maintaining the woodlots.

In response to Ms. Amorose Groomes' question regarding the maintenance of woodlots, Mr. Anderson stated that invasive species are addressed as part of the program.

2024 Operating Budget - Cemetery						
Cemetery Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 124,216	\$ 142,242	\$ 152,255	\$ 144,079	\$ 155,550	2%
71 - Contractual Services	\$ 3,539	\$ 4,179	\$ 36,400	\$ 30,797	\$ 49,175	35%
72 - Supplies	\$ 12,990	\$ 19,949	\$ 9,400	\$ 7,618	\$ 10,400	11%
73 - Capital Outlay	\$ 1,875	\$ 11,985	\$ 1,000	\$ 1,000	\$ 2,000	100%
75 - Other Charges and Ex	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Grand Total	\$ 142,620	\$ 178,355	\$ 199,055	\$ 183,494	\$ 217,125	9%

Noteworthy changes in the Cemetery Fund:

- Increased need for pruning and tree removal due to aging trees
- Increased supply cost for mulch and plantings
- Anticipated utilization increase
- Specialized equipment was not accounted for in the 2023 budget

Strategic Framework Alignment:

- Sustainable – Services
 - Headstone refurbishment

Mr. Anderson shared the noteworthy changes to the Cemetery Fund. There were no questions or comments.

2024 Operating Budget - Street and Utility Operations						
Street Maintenance and Repair	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 2,244,339	\$ 2,296,885	\$ 2,045,995	\$ 1,757,790	\$ 1,996,184	-2%
71 - Contractual Services	\$ 69,234	\$ 76,275	\$ 38,405	\$ 5,825	\$ 56,990	48%
72 - Supplies	\$ 616,386	\$ 331,262	\$ 625,500	\$ 366,782	\$ 675,500	8%
73 - Capital Outlay	\$ 5,521	\$ 14,702	\$ 10,000	\$ 4,037	\$ 10,000	0%
75 - Other Charges and Ex	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Grand Total	\$ 2,935,481	\$ 2,719,124	\$ 2,719,900	\$ 2,134,435	\$ 2,738,674	1%

Noteworthy changes in the Street Maintenance and Repairs Fund:

- Utilization reduction in Uniforms and Clothing
- Weather forecasting system increase
- Asphalt repairs will be contracted through Asset Management & Quality Assurance
- Office recycling grant match
- Street salt inflation

Strategic Framework Alignment:

Sustainable – Services

- Metal and wooden guardrail repairs, concrete & paver repairs
- Street salt

Resilient – Safety

- Street salt
- Road weather sensor & cameras

2024 Operating Budget - Street and Utility Operations						
Hotel/Motel Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
72 - Supplies	\$ -	\$ 10,000	\$ 20,000	\$ -	\$ 20,000	0%
Grand Total	\$ -	\$ 10,000	\$ 20,000	\$ -	\$ 20,000	0%

No Noteworthy changes in the Street and Utility Operations – Hotel/Motel Fund.

Mr. Anderson reviewed the Street and Utility Operations Budget and any changes proposed for next year. There were no questions or comments.

Asset Management and Quality Assurance

2024 Operating Budget - Asset Management & Quality Assurance						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ -	\$ 908,489	\$ 833,805	\$ 699,074	\$ 851,935	2%
71 - Contractual Services	\$ -	\$ 53,202	\$ 125,900	\$ 80,660	\$ 72,800	-42%
72 - Supplies	\$ -	\$ 5,943	\$ 5,950	\$ 3,107	\$ 6,450	8%
73 - Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	0%
75 - Other Charges and Ex	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Grand Total	\$ -	\$ 967,634	\$ 965,655	\$ 782,841	\$ 931,185	-4%

Noteworthy changes in the General Fund:

- Overtime wages to support leaf and snow removal increase
- Pavement inspection is biennial
- Dublin Link Bridge inspection is on a 3-5 year cycle
- Infrastructure inspector tools increase

Strategic Framework Alignment:

Connected – Infrastructure

- Pavement deflection testing and cores
- Structure inspections (ODOT inspects bridges; costs for decks/docks/stairs)

Mr. Ranc presented the noteworthy changes to the Asset Management and Quality Assurance budget within the General Fund. There were no questions or comments.

Facilities and Fleet Management

2024 Operating Budget - Facilities Management						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 1,595,379	\$ 1,560,972	\$ 1,488,190	\$ 1,095,750	\$ 1,512,870	2%
71 - Contractual Services	\$ 757,443	\$ 879,876	\$ 919,100	\$ 825,544	\$ 1,018,774	11%
72 - Supplies	\$ 359,700	\$ 406,280	\$ 358,800	\$ 284,217	\$ 383,815	7%
73 - Capital Outlay	\$ 10,005	\$ 13,680	\$ 31,500	\$ 8,260	\$ 31,500	0%
Grand Total	\$ 2,722,527	\$ 2,860,808	\$ 2,797,590	\$ 2,213,770	\$ 2,946,959	5%

Noteworthy changes in the General Fund:

- Increase in Utilities (Electricity/Gas/Water/Sewer)
- Increase due to inflation on supply costs

Strategic Framework Alignment:

- Resilient – Physical
 - Contractual Custodial Cleaning (DCRC)
 - Contractual Park Restroom/Library Garage Cleaning
 - HVAC
 - Window Cleaning and High Dusting

2024 Operating Budget - Facilities Management						
Recreation Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 611,606	\$ 697,710	\$ 695,865	\$ 567,635	\$ 698,030	0%
71 - Contractual Services	\$ 324,168	\$ 280,133	\$ 385,500	\$ 260,463	\$ 390,818	1%
72 - Supplies	\$ 153,240	\$ 209,840	\$ 187,955	\$ 145,916	\$ 197,525	5%
73 - Capital Outlay	\$ 44,765	\$ -	\$ 1,000	\$ 34	\$ 1,000	0%
Grand Total	\$ 1,133,779	\$ 1,187,683	\$ 1,270,320	\$ 974,049	\$ 1,287,373	1%

No Noteworthy changes in the Facilities Management – Recreation Fund.

Mr. Ashford presented the Facilities Management budget within the General Fund. He reviewed the notable changes accounting for the 5% increase in that overall budget. There were no noteworthy changes in the Recreation Fund.

2024 Operating Budget - Fleet Management						
General Fund	2021 Actual	2022 Actual	2023 Budget	2023 YTD	2024 Budget	% Change from 2023-2024
70 - Personal Services	\$ 843,433	\$ 807,203	\$ 839,675	\$ 672,306	\$ 851,526	1%
71 - Contractual Services	\$ 132,029	\$ 167,500	\$ 190,500	\$ 127,387	\$ 209,280	10%
72 - Supplies	\$ 1,610,528	\$ 2,032,711	\$ 2,014,165	\$ 1,758,377	\$ 2,051,000	2%
73 - Capital Outlay	\$ 5,113	\$ 14,562	\$ 18,100	\$ 7,421	\$ 18,100	0%
75 - Other Charges and Ex	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Grand Total	\$ 2,591,103	\$ 3,021,975	\$ 3,062,440	\$ 2,565,492	\$ 3,129,906	2%

Noteworthy changes in the General Fund:

- No major changes in 2024

Strategic Framework Alignment:

- Sustainable – Services
 - Integrated Business Solutions
 - Cloud Services for EV Charging Station at DCRC

Mr. Ashford stated that the cost of parts and supplies increased for next year, but there were no noteworthy changes to the budget for Fleet Management.

Ms. Alutto asked if Mr. Ashford has noticed a difficulty in getting parts. He stated that it seems to take a while to get the parts in once ordered, especially automotive parts.


Mayor Fox asked about solar opportunities. Mr. Ashford stated that solar will be installed on the Service Center building next year and the roof of the carport for the electric vehicle charging stations will also have solar installed. Mayor Fox asked if staff could benchmark with other cities. Ms. O'Callaghan stated that staff is always watching what other cities are doing relative to solar.

Vice Mayor De Rosa thanked staff for all the work that went into the budgets. Mr. Keeler agreed. Mayor Fox stated that they routinely hear about the level of service in Dublin and the joy that people have to live here. The work that staff does is greatly appreciated by the residents.

The meeting was adjourned at 7:28 p.m.



Presiding Officer - Mayor



Clerk of Council