



## MEETING MINUTES

# Administrative Review Team

Thursday, August 14, 2025 | 2:00 pm  
Development Building

### CALL TO ORDER

Mr. Rauch welcomed everyone and called the meeting to order at 2:02 pm.

### ROLL CALL

ART Members and Designees present: Jennifer Rauch Director of Community Planning and Development, (Chair); Jenna Goehring, Economic Development Administrator; Heidi Rose, Senior Civil Engineer; Michael Hiatt, Landscape Architect; Jake Stoll, Police Lieutenant; Brad Fagrell, Director of Building Standards.

Staff Members present: Donavan Trimble, Planning Assistant; Zach Hounshell, Planner II; Micole Champion, Administrative Assistant II; Rati Singh, Planner II

### DETERMINATION CASE

#### 1. O'Shaughnessy Dam Cell Tower – Case Number: 25-078ARTW, Determination Case

Removal and replacement of antennas and equipment on an existing structure wireless tower. The 0.19-acre site is zoned R, Rural District, and is located southwest of the intersections of Glick Road and Shawnee trail.

#### Staff Presentation

Donavan Trimble presented the case for O'Shaughnessy Dam Cell Tower. Mr. Trimble described the location of the site, noting the position of the 158-foot-tall monopole located on a 0.19-acre parcel. The tower stands to the Southwest of where the Bogey Inn Building stood. Existing ground equipment is screened. He explained that the site plan indicates the proposal includes 3 new antennas, 9 remote radio units, and associated equipment installed on existing mounts and will be located at an elevation of 152 feet. The associated equipment is interior to the antennas on the tower and does not affect the height of the structure. No color is specified for the replacement antennas. Mr. Trimble noted that staff recommends approval with two conditions, the antennas and associated equipment shall maintain a neutral color that is identical to, or closely compatible with, the color of the supporting structure; and any associated cables should be trimmed to fit closely to the monopole.

#### Questions for Staff or the Applicant

Ms. Rauch – Asks if anyone has any questions.

Ms. Rauch – Asked if the height is maintained just as existing?

Mr. Knapek – Correct.

Ms. Rauch – Stated to the applicant that Mr. Trimble showed slides of what the existing tower looks like.

Ms. Rauch – Asks is if anyone has any questions.

Ms. Rose – Stated he doesn't need a building permit because it's a public utility.

### **Public Comments**

[None.]

### **Team Members' Discussion**

Nothing further needed to be discussed.

Ms. Rauch motioned, Ms. Rose seconded, to approve the Wireless Communications Facility, with conditions.

**Votes:** Mr. Hiatt, yes; Ms. Goehring, yes; Ms. Rose, yes; Ms. Rauch, yes; Mr. Stoll, yes; Mr. Fagrell, yes.  
[The Wireless Communications Facility was approved 6 – 0.]

### **COMMUNICATIONS**

[None.]

### **ADJOURNMENT**

Ms. Rauch asked if there were any comments for the good of the order. [None.] She adjourned the meeting at 2:06 pm.

