MEETING MINUTES

Administrative Review Team

Thursday, September 10, 2026 | 2:00 p.m.

CALL TO ORDER

Mr. Bitar welcomed everyone and called the meeting to order at 2:03 pm.

ROLL CALL

ART Members and Designees present:	Bassem Bitar, Deputy Director of Planning, (Chair); Shawn Krawetzki, Landscape Architect Manager; Heidi Rose, Senior Civil Engineer; Brad Fagrell, Director of Building Standards; Jenna Goehring, Economic Development Administrator.
Staff Members present**:**	Chris Will, Senior Planner; Micole Champion, Administrative Assistant II; Pablo Ruiz, Planning Assistant.
Applicant present:	Laura Gorczyca and Chris Clark, Northstar Tower

APPROVAL OF MINUTES

Ms. Goehring made a motion and Ms. Rose seconded to approve the minutes from the July, 9 2026 meeting.
Votes: Ms. Rose, yes; Mr. Fagrell, yes; Mr. Bitar, yes; Mr. Krawetzki, yes; Ms. Goehring, yes.
[Minutes were approved 5-0]

DETERMINATION CASE

1. **Avery Water Tower Verizon: 26-056ARTW, Determination Case**

   Co-location of wireless on an existing water tower (alternative tower structure). Including the removal of decommissioned equipment. The 52-acre site is zoned R-1, Restricted Suburban Residential District and is located southwest of Brand Road and Avery Road roundabout.

Staff Presentation

Mr. Lopez stated Planning staff recommends approval of a wireless communication facility collocation at 7697 Avery Road within the R-1 Restricted Suburban Residential District at Avery Park. The proposal involves modifying Verizon's existing equipment on the approximately 200-foot water tower structure by removing six panel antennas and six remote radio heads while retaining another six panel antennas and a distribution box. The applicant will add six new remote radio heads, a new distribution box, a hybrid connecting cable, and three new Samsung 5G C-band antennas at the 188-foot mounting level. Approval is subject to conditions requiring

all antennas, equipment, and associated cables to maintain a neutral color matching the supporting structure and to be neatly trimmed.

Questions for Staff or the Applicant

Mr. Bitar asked if Ms. Gorczyca and Mr. Clark had any additions or concerns regarding the recommended conditions of approval. Mr. Clark explained that the project entails a modernization of the existing facility, incorporating minor structural and bonding updates to ensure full compliance. Mr. Krawetzki then asked whether the new antennas were comparable in size, weight, and format to the existing equipment. Mr. Clark clarified that while similar in size, the new antennas are heavier, which necessitates the mount modifications included in the application. He noted that these modifications have been reviewed and approved by Dixon Engineering, the City's consultant and the City of Columbus Water and Power Department.

Public Comments
[None.]

Team Members' Discussion

Nothing further needed to be discussed.

Mr. Krawetzki motioned, Mr. Fagrell seconded, to approve the Wireless Communications Facility with conditions:

1. The antennas and associated equipment shall maintain a neutral color that is identical to, or closely compatible with, the color of the supporting structure; and
2. Any associated cables should be trimmed to fit closely to the structure.

Votes: Mr. Bitar, yes; Mr. Fagrell, yes; Ms. Rose, yes; Mr. Krawetzki, yes; Ms. Goehring, yes.
[The Wireless Communications Facility was approved 5 – 0.]

COMMUNICATIONS
[None.]

ADJOURNMENT

Mr. Bitar asked if there were any comments for the good of the order. [None.] He adjourned the meeting at 2:10 p.m.