

Temporary Sign Regulations

Planning and Zoning Commission – February 6, 2025

Redline Version (**Red** = Deleted Text, **Blue** = New Text)

153.002 DEFINITIONS

(B)(19) (v) *SPECIAL EVENT*. A special event or activity that is open to the general public and non-discriminatory ~~and is educational, cultural or recreational in function. , and that is supported by the office of Public Information and Special Events.~~ Free admission is not a requirement. ~~A special event is educational, cultural or recreational in function.~~ Such events shall be reviewed and approved through the city's event permitting process. ~~coordinated through the City Offices of Communications and Public Information and Special Events. Examples of a special event are the Muirfield Tournament and the Dublin Irish Fest.~~

153.158 TEMPORARY SIGNS.

The following standards supplement the general requirements within § 153.156. Unless otherwise explicitly stated below, the following standards supersede the provisions within § 153.156 when regulating temporary signage.

(B) *Community Activities Signs.*

(1) *General.* ~~The installation of these banners is coordinated through Communications and Public Information and Special Events.~~ Temporary ~~banners- signs, including or standardized~~ sandwich board signs may be installed during a community activity. ~~On-site temporary signage before or during, a community activity, with the exception of banners and gas-inflatable devices, does not require a permit.~~

(2) *Illumination.* May not be illuminated.

(3) *Duration.* May not be displayed more than seven days immediately preceding the event and shall be removed no later than 24 hours following conclusion of the event.

(M) *Special Events.*

(1) *General.* Temporary sign requests associated with permitted and city events will be reviewed and approved through the city's event permitting process. ~~A temporary sign permit will be issued for a special event only after a special event application form has been filled out and approved. The event coordinator is required to complete a special event application form, which includes a description of the proposed signage. On-site temporary signage before or during a special event, with the exception of banners and gas-inflatable devices, does not require a permit.~~

~~—(2) *Number.* A special event organizer may erect a maximum of eight temporary off-premise signs, provided that a sign permit is obtained from the Planning Director or designee before installation. The location and number of signs permitted, up to the maximum permitted in § 153.158(L) will be determined on a case-by-case basis, based on considerations of traffic safety and size of attendance.~~

~~—(3) *Placement.* The city will provide and install standardized sandwich boards for all off-premise signs. The event organizer is responsible for supplying paper or plastic signs, which will be affixed to the boards.~~

~~—(4) *Size.* A maximum of two signs may be up to six square feet in area and three feet in height. A maximum of six signs may be up to two square feet in area and one foot in height.~~

~~—(5) *Duration.* A maximum of two signs may be installed no earlier than seven days immediately preceding the event but must be removed no later than 24 hours following conclusion of the event. A maximum of six signs may be installed no earlier than 24 hours immediately preceding the event but must be removed within 24 hours following conclusion of the event.~~

~~—(6) *Illumination.* May not be illuminated.~~