



## MEETING MINUTES

# Administrative Review Team

Thursday, March 13, 2025 | 2:00 pm  
Development Building

### CALL TO ORDER

Mr. Rauch welcomed everyone and called the meeting to order at 2:01 pm.

### ROLL CALL

ART Members and Designees present: Jennifer Rauch Director of Community Planning and Development, (Chair); Jenna Goehring, Economic Development Administrator; Josh Reinicke, Civil Engineer II; Jake Stoll, Police Lieutenant; Michael Hiatt, Landscape Architect.

Staff Members present: Zach Hounshell, Planner II; Micole Champion, Administrative Assistant II; Chris Will, Senior Planner; Abby Falcone, Economic Development Administrator.

Representative present: Case 1: Sarah Wilson, EMH&T

### DETERMINATION CASE

#### 1. Bridge Park Block J – Tree Removal – Case Number: 25-021MPR, Determination Case

Review and approval for a tree removal request ahead of the development of the site. The 5.37-acre site is zoned BSD-SRN, Bridge Street District, Scioto River Neighborhood and is located south of Bridge Park Avenue, east of Dale Drive, north of Banker Drive, and west of Dave Thomas Boulevard.

### Staff Presentation

Mr. Houshell presented the site plan.

### Applicant Presentation

Sarah Wilson, Nothing to add to the conversation.

### Questions for Staff or the Applicant

Ms. Rauch – Which trees are required to replace?

Zach – Healthy trees will be saved.

Mr. Hiatt – When are they going to transplant?

Applicant - Stated that won't happen until a later date, next season.

Mr. Hiatt – Stated he is skeptic about the transplant, and concerned about the visibility of trees.

Ms. Rauch – Suggested adding a condition to replace.

Mr. Reinicke – Suggests the condition to be for the applicant to coordinate with the City on placement.

**Public Comments**

[None.]

**Team Members' Discussion**

Nothing further needed to be discussed.

Ms. Rauch motioned, Mr. Reinicke seconded, to approve the Minor Project, with conditions.

**Votes:** Mr. Stoll, yes; Mr. Hiatt, yes; Ms. Goehring, yes; Mr. Reinicke, yes, Ms. Rauch, yes.  
[The Minor Project Review was approved 5 – 0.]

**COMMUNICATIONS**

[None.]

**ADJOURNMENT**

Ms. Rauch asked if there were any comments for the good of the order. [None.] She adjourned the meeting at 2:10 pm.

