



**Dublin Council Chamber  
Records Commission Agenda  
December 5, 2025**

- **Roll Call**
- **Review/Approval of the Meeting Minutes from June 5, 2025.**
- **New Items or Changes to the Retention Schedule.**

Division of Court Services

- Removal of Schedule Number 520-05-310 (Administrative Hearing Cases) due to no records are currently in retention and Dublin Mayor's Court no longer has Administrative Hearings.

Citywide Records

- Change Media Type on Schedule Number 800-11-010 (Aerial Map) from Microfiche, Paper and/or Digital to only Digital
- Change Media Type on Schedule Number 800-11-126 (Maps) from Microfiche, Paper and/or Digital to only Digital
- Change Media Type on Schedule Number 800-92-231 (Computer Back-Ups) from Tape and/or Digital to Digital

- **Records for Destruction (See Attached List)**
- **Roundtable**
  - Next Records Commission meeting date.
- **Adjourn**

**Records Commission**



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