

Consultant Services Bulletin

Winter 2025

Bulletin Overview

The City of Dublin is conducting a competitive quality-based consultant selection process for professional consulting firms to undertake a variety of projects for the Divisions Engineering and Transportation & Mobility. Consultant selection will occur through a two-step process. Submission 1 Statements of Qualifications can be submitted by any team. Based on the evaluation of Submission 1, the City will short-list and invite individual teams to provide Submission 2 Proposals on specific projects.

Meeting Announcement:

City of Dublin staff will host a hybrid in-person and virtual meeting to review the Bulletin process and projects, with time allowed for discussion and questions. The recorded meeting will be posted on the City's website.

Meeting Details:

Date: December 2nd, 2025
Time: 10:30 – 12:00 PM
Location: Service Center Training Room, 6555 Shier Rings Road, Dublin, Ohio 43016
Virtual Link: <https://bit.ly/Winter2025BulletinMtg>
PW: Dublin1

Submission 1: Statement of Qualifications – 5 page limit

- Projects of Interest
- Firm Qualifications
- Project Team and Relevant Experience
- Point of contact email address
- Reference Projects
- References
- ODOT Prequalification

Due Date: 2:30 pm on December 16th, 2025
Submit To: Colleen Trimmer
City of Dublin, Division of Engineering
6555 Shier Rings Road, Dublin, OH 43016

Email address: ctrimmer@dublin.oh.us

Email Subject: SOQ – Consultant Services Bulletin Winter 2025

Page Limit: 5 pages (5 page PDF, inclusive of cover letter and all content, except for the ODOT Prequalification Certificates)

The above criteria apply to all projects unless specifically noted with an individual project, then the due dates specified with that project prevail.

The SOQ will be valid for one year. Only one SOQ per firm will be accepted. A new SOQ or cover letter with an affidavit indicating no changes to the previous SOQ shall be submitted with any future Bulletins.



Engineering



6555 Shier Rings Rd
Dublin, Ohio 43016



614.410.4740
dublinohiousa.gov

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The Statement of Qualifications shall be submitted electronically, via email or USB flash drive. The submission must be compatible with Adobe Acrobat, in a single file, and be formatted to print on standard office paper sizes. No pages shall be larger than 8.5x11, and no less than a 10 point font. All material submitted in accordance with this request becomes property of the City and will not be returned.

Electronic submissions are required, but staff will not troubleshoot any printing issues (no changes to formatting, missing fonts, etc). If we cannot print the electronic file in-house, the City will request hard copies from the consultant during the review process.

Projects of Interest

Please indicate which project types (by ODOT Prequalification, if applicable) and specific projects within this Bulletin you are interested in pursuing. Please include the Division (Engineering or T&M), Project Number, and Project Name in the projects list, as referenced in this Bulletin.

Firm Qualifications

Provide the competence of the firm to perform the required services as indicated by its background and experience on similar projects. Qualifications include firm's size and availability of personnel, sub-consultant(s) availability, current workload, equipment and facilities.

Project Team and Relevant Experience

Provide the name, technical qualifications, training, education, and experience of the offeror's personnel who would be assigned to perform the work on the consultant and subconsultant teams, including: project principle, project manager/engineer, engineers, technicians and any other key personnel. Only include those individuals who will actually be involved in the project and assisting in the performance of the work. Indicate which team members would be assigned to each Bulletin project.

Reference Projects

Consultant should list and describe at least three (3) projects that best demonstrate their experience on similar projects and additionally provide the Estimated Cost and the Final Cost of each project.

References

Provide reference names and contact information from agencies where key project members have prior relevant experience. Considerations of past performance include quality, responsiveness, timeliness, and cost of work previously performed and completed for the City or other municipalities.

ODOT Prequalification

Provide the Certificate for any relevant ODOT Prequalification currently held. These are not included in the page count.

SOQ Evaluations and Short-List Invitations:

City of Dublin staff will review the Statements of Qualifications, short-list firms, and invite individual teams to submit proposals on specific projects.

Submission 2: Proposal – 5 page limit

- Project Team
- Project Understanding
- Project Approach
- Schedule and Time of Completion

By Invitation Only

Due Date: Specified in the invitation

Submit to: Specified in the invitation

Email Subject: PROPOSAL – Division (Engineering or T&M), Project Number, and Project Name

Page limit: 5 pages (5 page PDF, inclusive of all content)

The Proposal shall be submitted electronically, via email or USB flash drive. The submission must be compatible with Adobe Acrobat, in a single file, and be formatted to print on standard office paper sizes. Proposals shall be on 8.5"x11" paper, only exhibits and charts can be on 11"x17" paper. No pages shall be larger than 11"x17," and no less than a 10-point font shall be used. All material submitted in accordance with this request becomes property of the City and will not be returned.

Electronic submissions are required, but staff will not troubleshoot any printing issues (no changes to formatting, missing fonts, etc). If we cannot print the electronic file in-house, the City will request hard copies from the consultant during the review process.

Project Team:

Reference the SOQ for team members and experience. The SOQ should not be repeated, if there are no team member changes anticipated. Note any updates from the SOQ in the Proposal or affirm the SOQ by reference.

Project Understanding:

Provide the team's statement of understanding for the project.

Project Approach:

Provide the team's project approach to cover all elements of the project through the final deliverable.

Schedule and Time of Completion:

Provide a **detailed Gantt project schedule**, including dates for key tasks, milestones, and the overall completion date. The team must demonstrate the ability to meet their proposed schedule in their proposal. Affirm that time is of the essence regarding the execution of the project and accepts the City's commitment to have completed the project based on the timeline established in the Project Description. Assumed Notice to Proceed is **March 16, 2025**.

Proposal Evaluations and Final Invitations:

City of Dublin staff will review the Proposals and invite the preferred consultant team to submit proposed project hours and fee.

Establish Hours and Fee:

The City will request a breakdown of hours and fee by task and team role from the preferred consultant on each project. The response must be submitted to the City within two (2) weeks or less of the request. All professional services will be provided on a cost plus fixed fee basis. The proposed hours will be based on completion of the report no later than the completion date provided in Section 3 of the Project Descriptions.

If agreement cannot be reached on hours and fee with the preferred consultant on any project, the City will dismiss the Proposal submitted by this consultant, and this team will no longer be eligible to perform the project. The City will request a breakdown of hours and fee by task and team role from an alternate proposal team, based on the Proposal evaluations. This process will be repeated until agreement can be reached.

Project Descriptions, Deliverables, and Time of Completion

Engineering Division Projects:

Engineering Project 1 – Mobility Infrastructure Improvements Project 2026 – Bradenton Ave Sidewalk/Bridge Park Ave Shared Use Path

1. PROJECT DESCRIPTION

- 1.1 The project includes surveying, appraisal, acquisition, and detailed design for two separate path connections:
- 1.1.1 Approximately 800 feet of six-foot-wide sidewalk is planned on the north side of Bradenton Avenue, connecting existing sidewalk on the northwest corner of Frantz to the existing sidewalk dead-end.

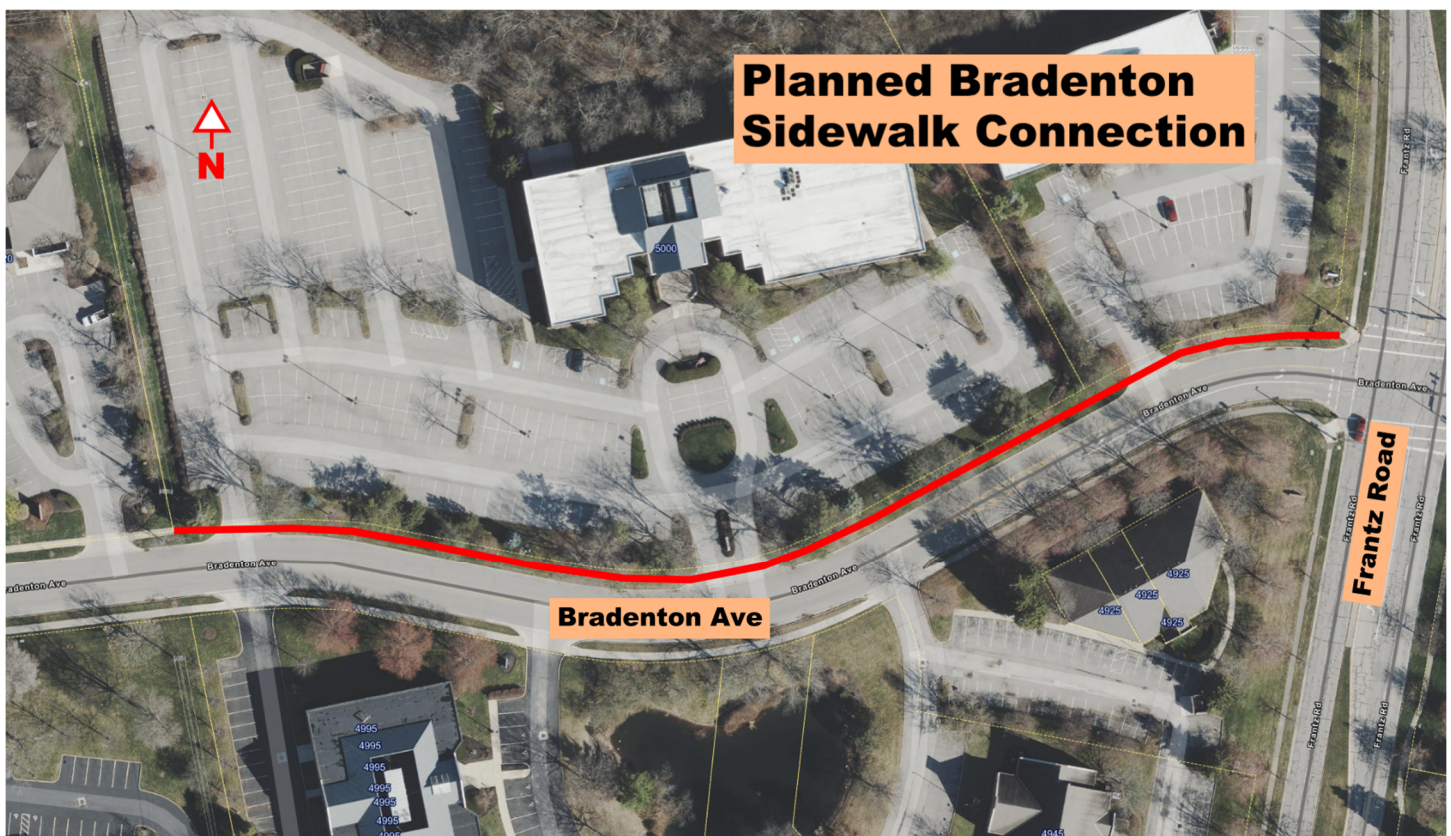


Figure 1: Planned Bradenton Sidewalk Connection Approximate Limits

- 1.1.2 Approximately 700 feet of 11-foot-wide shared use path is planned on the south side of Bridge Park Avenue, connecting an existing ramp on the southeast corner of Dublin Center Drive/Bridge Park to the southwest corner of Sawmill/Bridge Park. Bridge Park Avenue crosswalk will be constructed by the City's Street Maintenance Program 2026.

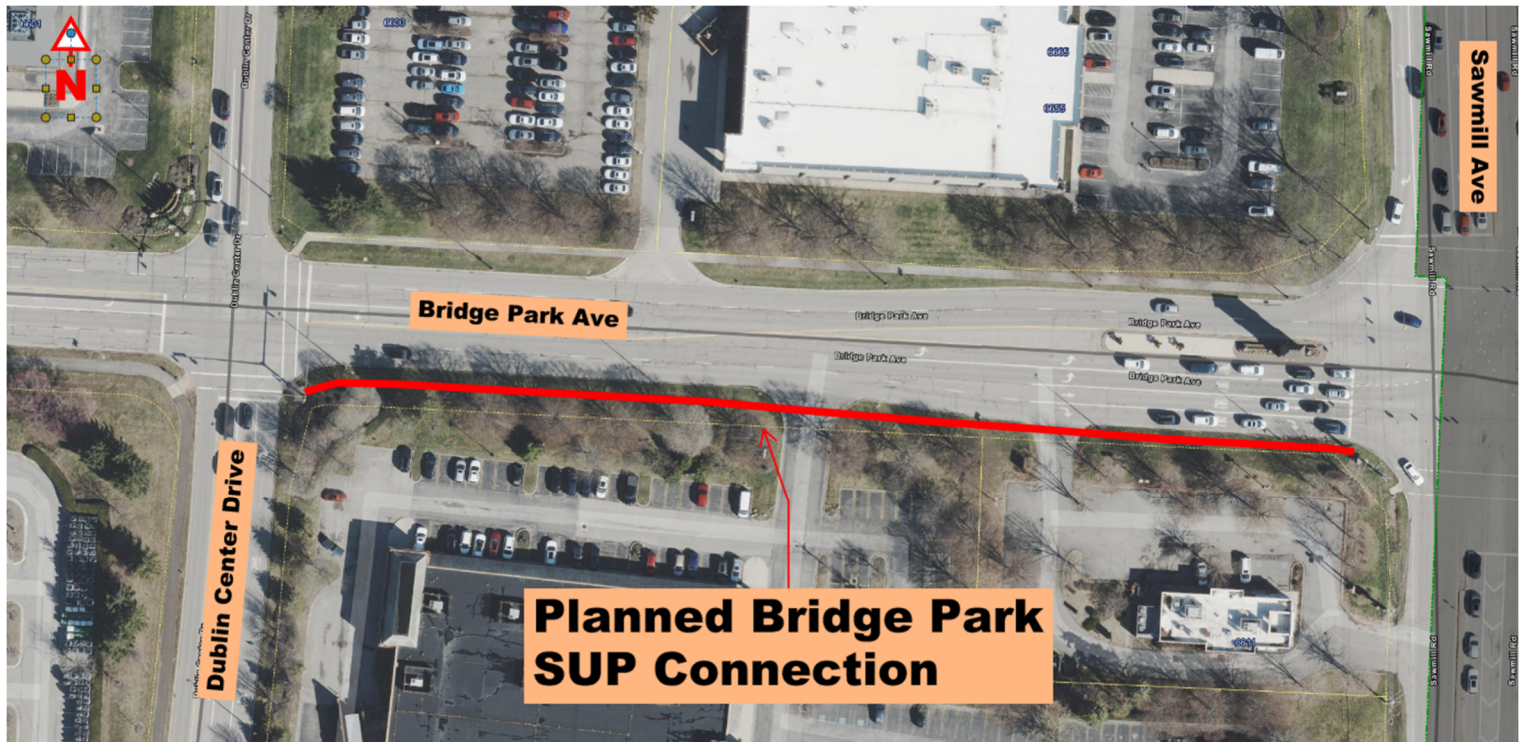


Figure 2: Planned Bridge Park SUP Connection Approximate Limits

- 1.2 Meetings: One (1) Kick-off meeting (in-person), three (3) plan submittal comment disposition meetings (virtual), monthly R/W acquisition meetings (virtual, when active), plus two (2) additional in-person meetings.
- 1.3 A Tree survey will be necessary for any trees (over 3 caliper inches) within the project area identifying species, caliper, and health.
- 1.4 Impacts to trees, drainage, public utilities, private utilities, etc. shall be assessed and solutions are to be detailed and communicated throughout the design process.
- 1.4.1 It is the project's intent to minimize impacts to existing utilities, but relocation of some existing structures is expected.
- 1.5 Consultant shall prepare an Erosion and Sediment Control Plan to meet all City of Dublin and OEPA requirements if necessary.
- 1.6 Consultant to follow all pertinent City of Dublin, City of Columbus, and ODOT specifications (in order) for design specifications.
- 1.7 Consultant will obtain all existing private utility information within project area.
- 1.7.1 Consultant is required to coordinate the detailed design of the project with all public and private utilities within the project area. Consultant shall submit progress plans to utility providers for their comment and coordinate any relocation of utilities that may be necessary. Coordination with Columbus on the work bordering the City borders at Sawmill is expected.
- 1.8 Consultant shall be required to obtain all regulatory agency approvals and coordinate the approval of plans with the OEPA.
- 1.8.1 Permit fees will be paid by the consultant and reimbursed by the City.
- 1.9 Provide project control. Set permanent benchmarks.

- 1.10 Property impacts: To construct the Bradenton Ave sidewalk, up to two (2) permanent easements and two (2) temporary construction easements are anticipated with this project. In addition, to construct the Bridge Park path, up to two (2) permanent easements and two (2) temporary construction easements are anticipated with this project.
- 1.11 The City's budgeted amount for design and acquisition for this project (total for both locations) is **\$160,000**.

2. DELIVERABLES

- 2.1 Two sets of construction drawings will be required for this project, one for each location. With respect to standards, methods of construction, and overall design methodology, both plan sets will be substantially similar outside of specific design differences.
- 2.2 A complete set of right-of-way location exhibits (for Council legislation), legal descriptions, and legal exhibits will be required for this project for both locations.
- 2.3 Two project location graphics for City Council presentation will be required for this project (one per location).
- 2.4 All project documentation provided in electronic (PDF) format.
- 2.4.1 50% and 90% plans and Engineer's estimates will be submitted to City staff for a 3-week review, followed by a comment disposition meeting. The consultant shall also submit a preliminary alignment for review and discussion with the City. The alignment submittal will propose a preferred alignment with a level of detail necessary to determine the alignment's feasibility, including right-of-way and utility impacts. Milestone date to be presented in proposal by consultant. Probable estimates of cost will be included in the 50%, 90%, and final plan submissions. Both plan sets shall be submitted and returned together on each submission date as if in the same submittal.
- 2.4.2 A grading plan will be incorporated into the construction drawings and be submitted with each plan submittal.
- 2.5 Consultant must incorporate comments from Dublin and provide a disposition of comments in subsequent submittals.
- 2.6 The final plans will be prepared in 11x17 format and one 22"x34" Mylar title sheet (four-mil, double mat).
- 2.7 Final legal descriptions and exhibits for right-of-way and/or easements shall be 8.5"x14".
- 2.8 All CAD files and basemaps shall be submitted to the City with the final plans (and any subsequent changes), in Autodesk AutoCAD release 2022 or later in DWG format.

3. TIME OF COMPLETION

- 3.1 All construction plans are to be completed by **February 19, 2027**.
- 3.2 60% plans shall be submitted by **September 29, 2026**. Acquisitions (legal descriptions and exhibits submitted) must all be submitted by this date as well. Negotiation and acquisition shall be complete by **July 30, 2027**.
- 3.3 Consultant to determine other project milestones.

4. CONTACT INFORMATION

- 4.1 If you have any questions regarding this project, please contact the City's Project Manager. Any other contact with City personnel related to this request, prior to the formal selection of the consultant, is expressly prohibited without the consent of the City's Project Manager:

Jared Groves, P.E.
Civil Engineer II
City of Dublin, Ohio
Division of Engineering
6555 Shier Rings Road
Dublin, OH 43016
614.410.4625
Jgroves@dublin.oh.us

Engineering Project 2 – University Boulevard Extension - Phase 3 (26-029-CIP)

1. PROJECT DESCRIPTION

- 1.1 Perform detailed design for the University Boulevard Extension – Phase 3:
 - 1.1.1 The extension area will include connecting University Boulevard from approximately 800' south of S.R. -161 to the permanent section of University Boulevard approximately 700' east of the University Boulevard & Eiterman Road roundabout. The project will also realign portions of University Boulevard near the Ohio University campus, University Boulevard near the Ohio State University medical campus, and Eiterman Road north and south of the University Boulevard intersection.
 - 1.1.2 Coordinate with City of Dublin staff for the preferred alignment based on the Alignment Alternatives memo. It is anticipated that the preferred alignment will be chosen from the Alignment Alternatives memo prior to establishing project hours and fees for contract execution.
 - 1.1.3 Consultant shall provide design for a new roundabout at the re-alignment of University Boulevard and Eiterman Road, as well as up to two additional roundabouts depending on the chosen preferred alignment.
 - 1.1.4 Coordination with Planning: Consultant will assist the City in coordination with the City's Planning Division to define conditions that will affect the adjacent property zoning, such as building and pavement setbacks, sign locations, parking, access, etc. Provide dimensions and details as needed to support development planning.
 - 1.1.5 Development of roadway typical sections, as designated by Envision Dublin and the City of Dublin's thoroughfare plan. In general, the roadway will be four lanes with boulevard, bike lanes, 11 foot wide shared use path, 6 foot wide sidewalk.
 - 1.1.5.1 Transitions into the wider shared use paths and sidewalks shall be addressed by the consultant. The bike lanes shall transition off the roadway through roundabouts utilizing best current designs.
 - 1.1.6 Extend public utilities (storm, sanitary, and water) along University Boulevard based on City of Dublin master modeling.
 - 1.1.7 Propose appropriate storm water best management practice (BMP) mitigation approach and possible locations.
 - 1.1.7.1 The existing Ohio University detention basin shall be analyzed to confirm existing basin condition and verify provided storage. This project will make improvements to the basin if the consultant and City determines it necessary.
 - 1.1.8 Coordinate with private utility companies for installation of private utilities along the corridor.
- 1.2 Consultant to verify that there are no wetlands located in project area; (none are known at this time). If wetlands are ultimately found, a mitigation strategy shall be developed, i.e. avoidance or wetland bank and associated costs to be determined by consultant.
- 1.3 Consultant shall work with City staff to determine the posted speed limit and design speeds for the new roadway alignments.
- 1.4 Consultant shall prepare an Erosion and Sediment Control Plan to meet all City of Dublin and OEPA requirements.
- 1.5 Consultant shall prepare a detailed Maintenance of Traffic plan and notes for this project. Impacts to traffic movements shall be minimized to the greatest extent possible.
 - Any lane, shoulder, or ramp closures will be performed in accordance with the current Temporary Traffic Control Manual and the Manual of Uniform Traffic Control Devices, 11th Edition with Ohio Supplement.
 - Construction is expected to primarily occur under full closures.



- The majority of the work is not expected to close any active lanes. Work to make the connection to existing University Boulevard and Eiterman Road shall be detailed and, where possible, traffic maintained through construction with closures at a minimum.
- 1.6 Plans will include structure details for a single crossing of the South Fork Indian Run.
- 1.7 A full field survey of the proposed right of way limits will be necessary to collect topographic data and to locate all existing elements within the project boundary, including but not limited to; topography, existing public and private utilities, trees/landscaping elements, existing roadway elements, and any other necessary elements found in the field.
 - 1.7.1 Limits of survey shall extend to include the full width of the proposed right of way and/or easement limits, including the full limits of the existing University Boulevard at both tie-in locations to fully incorporate connection and any necessary reconstruction.
 - 1.7.2 Consultant shall research the presence of existing field tiles and show planned connections on the project plans.
- 1.8 The projected year of construction for this project is 2028.
- 1.9 Status updates: Consultant will provide written project updates on a weekly basis via email. Status meetings (virtual or in-person) will also be held every two weeks.
- 1.10 Meetings: Kick-off meeting (in-person), status meetings as referenced above, plan submittal comment disposition meetings (in-person), plus six (6) additional in-person meetings.
- 1.11 Assess potential right of way and/or easement impacts. A map showing an overview of permanent and temporary acquisitions with acreages shall be developed. Consultant team shall perform the necessary appraisals and negotiations with each property owner in coordination with the City.
 - 1.11.1 Up to a total of six (6) right of way acquisitions dedications and six (6) temporary construction easements are expected.
 - 1.11.2 Develop an Excel spreadsheet of each acquisition and property owner impacted by the project and report acquisition status monthly or more as acquisitions status changes.
 - 1.11.3 Prepare individual legal exhibits for each acquisition to detail out property impacts.
 - 1.11.4 Consultant will draft City legislation and memo for acquisitions in coordination with City staff.
- 1.12 Impacts to trees, drainage, public utilities, private utilities, traffic/signal patterns etc. shall be assessed and solutions are to be detailed in the design process.
- 1.13 Identify buried utilities in project area including, but not limited to, power, gas, and telecommunications and any associated impacts. Any overhead utilities (power, telecommunications, etc...), that are impacted by the project in the project area should be assumed to be placed underground with this project and included in project costs.
- 1.14 Consultant will obtain existing private utility information within project areas.
- 1.15 Consultant is required to coordinate the detailed design of the project with all public and private utilities within the project area. Consultant shall submit plans to utility providers for their comment and coordinate any relocation of utilities that may be necessary.
- 1.16 Consultant shall facilitate meetings between City staff and private utility providers to establish corridors, as needed, throughout the project area for private utility installation, (either to be installed as part of the project or for future installation by others).
 - 1.16.1 Coordination will be required, at minimum, with AEP, Columbia Gas, and Dublink, to establish minimum infrastructure / spacing needs to serve the area. Dedicated corridors shall be designated on the plans.
 - 1.16.2 Consultant to coordinate with City staff for installation of Dublink duct bank.
- 1.17 Consultant will prepare a project utility note with the construction plans detailing relocations still to occur after the project bid.
 - 1.17.1 Up to ten (10) SUE Level A test holes shall be included as "if authorized" with the project.
- 1.18 Consultant to follow all City of Dublin, City of Columbus, and ODOT specifications (in order) for design specifications. Project improvements shall be fully ADA and PROWAG compliant.
- 1.19 Consultant shall be required to obtain all regulatory agency approvals and coordinate the approval of plans with the City of Columbus, Ohio EPA, and/or Army Corps of Engineers, as needed.
 - 1.19.1 Permit fees will be paid by the consultant and reimbursed by the City.

- 1.20 Consultant shall coordinate with City staff regarding the Dublin Signature Trail project and facilitate connectivity through the project.
- 1.21 Provide project control. Set permanent benchmarks.
- 1.22 Detailed design budget is: \$1,625,000.
- 1.23 Reference Documents:
 - **University Boulevard Phase 3 – Alignment Alternatives Summary memo**

2. DELIVERABLES

- 2.1 Consultant should include for attendance at one public meeting and support for additional requests. Consultant shall provide up to four exhibits for the public meeting.
- 2.2 Complete set of construction drawings will be required.
 - 2.2.1 Title Sheet
 - 2.2.2 Schematic Plan and Project Control
 - 2.2.3 Typical Sections, Details, General Notes, and Legend
 - 2.2.4 Maintenance of Traffic Plans & Notes
 - 2.2.5 Sediment and Erosion Control Plan
 - 2.2.6 General Summary
 - 2.2.7 Roadway Plan and Profile
 - 2.2.8 Cross Sections, maximum 50' intervals
 - 2.2.9 Intersection, Curb Ramp, and Driveway Details
 - 2.2.10 Storm Sewer Profiles
 - 2.2.11 Stormwater BMP plan, notes, and details
 - 2.2.12 Stormwater Design, Calculations, and Reports
 - 2.2.13 Water Main Extension Plans
 - 2.2.14 Sanitary Sewer Plans and Calculations
 - 2.2.15 Traffic Control Plans and Notes
 - 2.2.16 Street Lighting Plans and Notes
 - 2.2.17 Tree Preservation and/or Replacement Plan
 - 2.2.18 Duct Bank Plan, (Power and Dublink)
 - 2.2.19 Structure Details and Notes
 - 2.2.20 Landscape Plans
- 2.3 A 10% over the shoulder review meeting will be held once surveying and basemaps have been developed to discuss the proposed alignment. Consultant shall be prepared to discuss the typical section, preliminary utility layout, and any required environmental permitting.
 - 2.3.1 Consultant to provide individual scroll plots of both survey data and proposed roadway alignment, in both PDF and DWG format.
- 2.4 All project documentation will be provided to the City in electronic (PDF) format.
 - 30%, 60%, and 90% plans and Engineer's estimates at each phase shall be provided to City staff for a 4-week review. Each review will be followed by a comment disposition meeting. Milestone dates are to be presented in proposal by consultant.
 - Consultant must incorporate comments from Dublin and provide a disposition of comments in subsequent submittals.
- 2.5 The final plans will be prepared in 11"x17" format and one 22"x34" Mylar title sheet (four-mil, double mat).
- 2.6 All CAD files and basemaps shall be submitted to the City with the final plans (and any subsequent changes), in Autodesk AutoCAD release 2024 or later in DWG format.

3. TIME OF COMPLETION

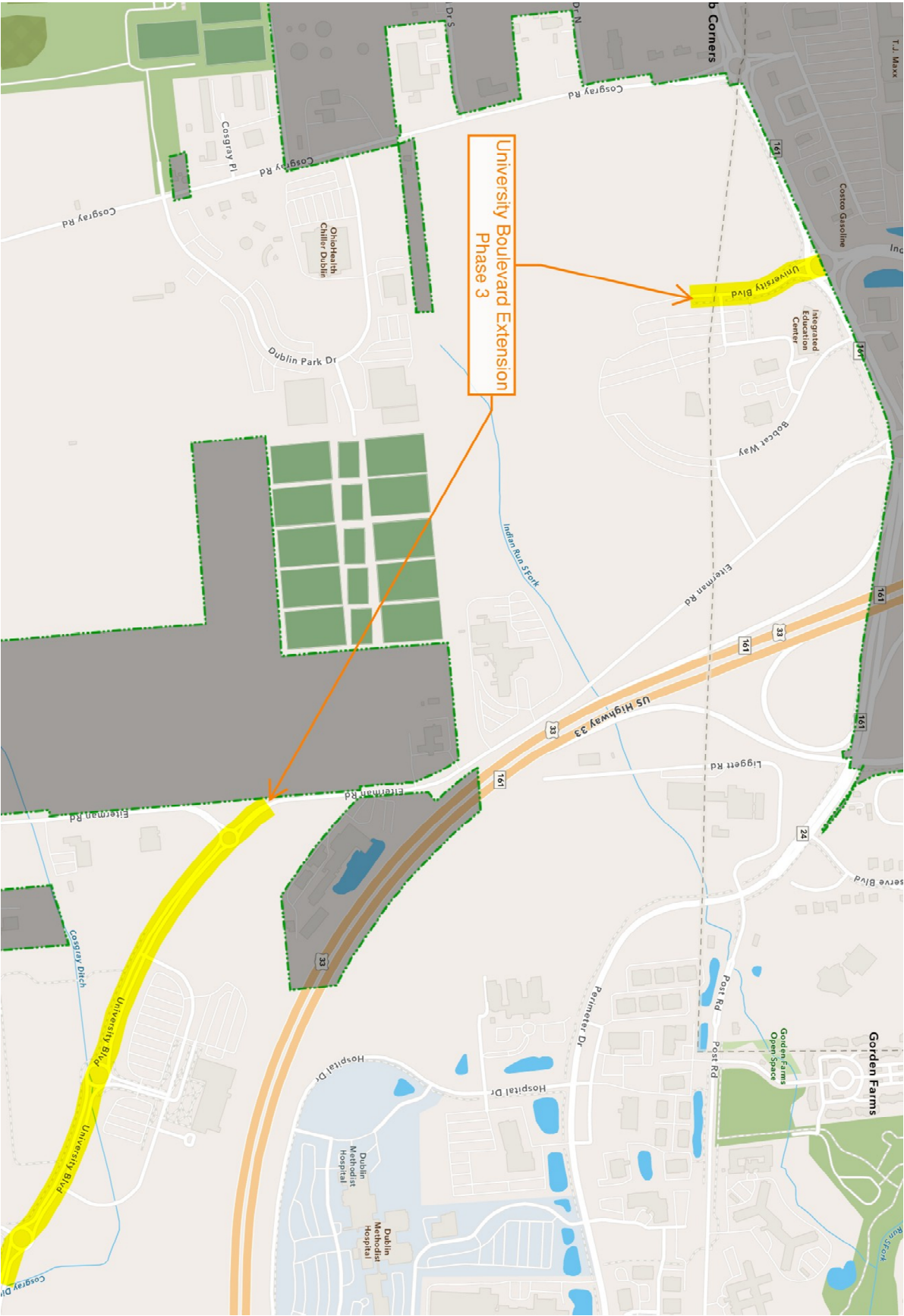
- 3.1 All construction plans are to be completed by **June 30, 2027**.
- 3.2 60% plans shall be submitted by **January 15, 2027**. Acquisitions (legal descriptions and exhibits submitted) must all be submitted by this date as well. Negotiation and acquisition shall be complete by **August 30, 2027**.
- 3.3 Consultant to determine and provide other project milestones.

4. CONTACT INFORMATION

- 4.1 If you have any questions regarding this project, please contact the City's Project Manager. Any other contact with City personnel related to this request, prior to the formal selection of the consultant, is expressly prohibited without the consent of the City's Project Manager:

Joshua Miller, P.E.

Civil Engineer II
City of Dublin, Ohio
Division of Engineering
6555 Shier Rings Road
Dublin, OH 43016
614.410.4621
jdmiller@dublin.oh.us



Engineering Project 3 – Hawk’s Nest Pond Retaining Wall (26-023-CIP)

1. PROJECT DESCRIPTION

- 1.1 Perform detailed design for the rehabilitation of approximately 800 feet of stacked limestone retaining wall along two retention ponds in the Hawk’s Nest subdivision south of Brand Road.
 - 1.1.1 The project will include for the removal and subsequent reconstruction of the existing stone retaining wall at both retention ponds. The existing wall will be removed in a manner to preserve stone, where possible, for re-use.
 - 1.1.2 Project will also include for the removal of accumulated sediment and debris to restore the basins to record depth.
 - 1.1.3 Consultant shall include specifications for proper testing and disposal of any sediment and debris.
 - 1.1.4 Any headwalls / wingwalls reconstructed by this project will require the City standard façade (stacked limestone) and cap of exposed surfaces.
- 1.2 The projected year of construction for this project is 2027.
- 1.3 Construction is expected to occur in either City of Dublin R/W or on City-owned property. No acquisitions are anticipated for this work. Any potential required acquisitions of right of way shall immediately be brought to the attention of City staff.
- 1.4 Meetings: Kick-off meeting (in-person), plan submittal comment disposition meetings (virtual), plus two (2) additional in-person meetings.
- 1.5 Impacts to trees, drainage, public utilities, private utilities, traffic/signal patterns etc. shall be assessed and solutions are to be detailed in the design process.
- 1.6 Consultant shall prepare an Erosion and Sediment Control Plan to meet all City of Dublin and OEPA requirements.
- 1.7 Consultant shall prepare a Maintenance of Traffic plan for this project, including any required pedestrian impacts.
 - 1.7.1 Significant road or lane closures are not anticipated as part of this project. Impacts to traffic movements shall be minimized to the greatest extent possible.
 - 1.7.2 Any lane, shoulder, or ramp closures will be performed in accordance with the current Temporary Traffic Control Manual and the Manual of Uniform Traffic Control Devices, 11th Edition with Ohio Supplement.
- 1.8 Consultant to follow all City of Dublin, City of Columbus (2025 CMS), and ODOT specifications (in order) for design specifications.
- 1.9 Consultant will obtain existing private utility information within project areas.
- 1.10 Consultant is required to coordinate the detailed design of the project with all public and private utilities within the project area. Consultant shall submit plans to utility providers for their comment and coordinate any relocation of utilities that may be necessary.
 - 1.10.1 Consultant shall verify the location of existing utilities as directed by the City. Proposals shall include performance of utility location (e.g. potholing) as directed.
- 1.11 Final retaining wall location shall be similar to existing and not detrimentally impact the retention pond, both for aesthetics and detention capacity.
- 1.12 Plans will address maintaining the pond water levels during construction. Construction of the wall is not to occur within the pool of the pond. Temporary draw down may be anticipated, but plans shall provide adequate detention for the work.
- 1.13 Provide project control. Set permanent benchmarks.
- 1.14 Property impacts: Project construction is anticipated to be fully on City property. No acquisitions or easements are anticipated at this time.
- 1.15 Reference Documents:
 - **Hawk’s Nest Pond Retaining Wall Rehabilitation study**
- 1.16 Detailed design budget: \$80,000.



2. DELIVERABLES

- 2.1 Complete set of construction drawings will be required.
- 2.2 All project documentation provided in electronic (PDF) format.
 - 50% and 90% plans and Engineer's estimates shall be provided to City staff for a 3-week review. Each review will be followed by a comment disposition meeting. Milestone dates are to be presented in proposal by consultant.
 - Consultant must incorporate comments from Dublin and provide a disposition of comments in subsequent submittals.
- 2.3 The final plans will be prepared in 11"x17" format and one 22"x34" Mylar title sheet (four-mil, double mat).
- 2.4 All CAD files and basemaps shall be submitted to the City with the final plans (and any subsequent changes), in Autodesk AutoCAD release 2024 or later in DWG format.

3. TIME OF COMPLETION

- 3.1 All construction plans are to be completed by **October 16, 2026**.
- 3.2 Consultant to determine and provide other project milestones.

4. CONTACT INFORMATION

- 4.1 If you have any questions regarding this project, please contact the City's Project Manager. Any other contact with City personnel related to this request, prior to the formal selection of the consultant, is expressly prohibited without the consent of the City's Project Manager:

Joshua Miller, P.E.
Civil Engineer II
City of Dublin, Ohio
Division of Engineering
6555 Shier Rings Road
Dublin, OH 43016
614.410.4621
jdmiller@dublin.oh.us



Engineering Project 4 – U.S. 33 Stormwater Improvements – Avery-Muirfield to Post Road

1. PROJECT DESCRIPTION

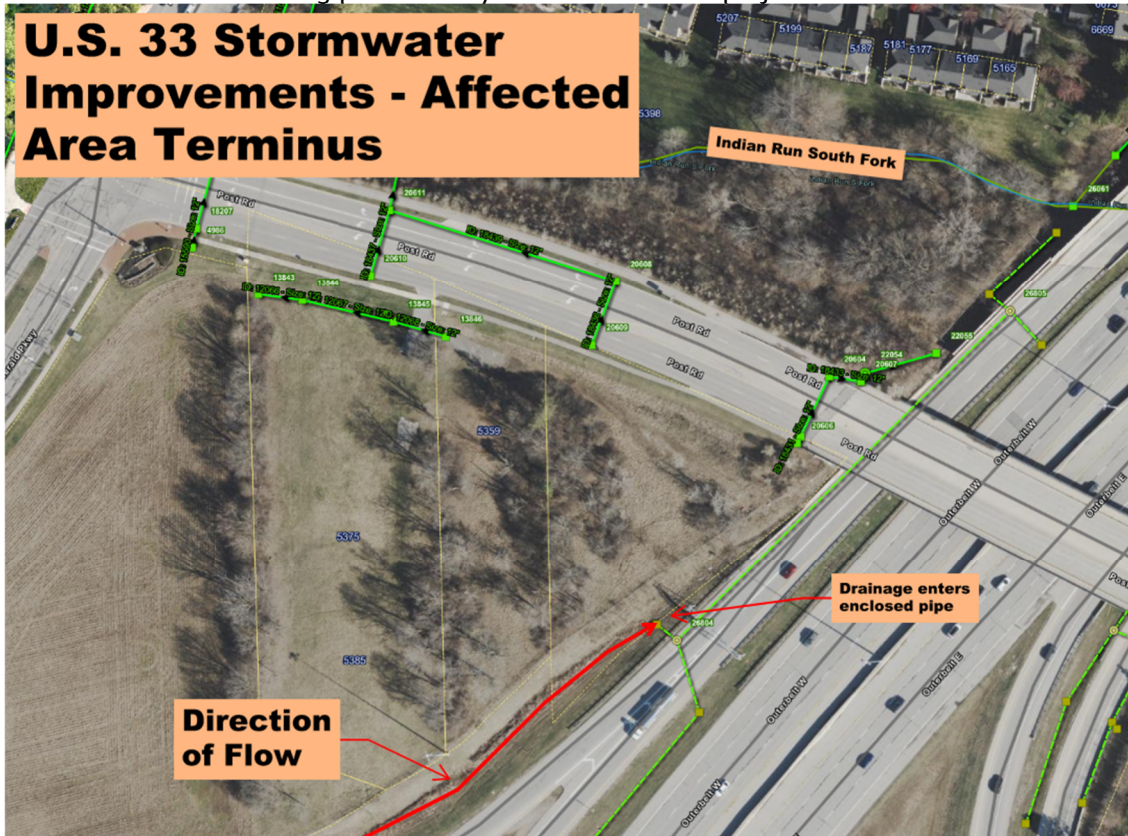
- 1.1 The project includes preliminary engineering for drainage improvements along the north side of U.S. 33, approximately from Avery-Muirfield to Post Road. Existing roadside ditches insufficiently drain and move stormwater, leading to pooling of water and the growth of weeds, cattails, and invasive plants. This project will evaluate alternatives and recommend a best path forward to address existing stormwater concerns.
- 1.1.1 Consultant will review and propose a variety of possible treatments to address drainage issues while maintaining original planned aesthetics. Concrete armoring of the ditch is not desired.
- 1.1.2 The scope for this project includes preliminary engineering. The detailed design of the proposed improvements will be performed as part of a future project.



Figure 1: U.S. 33 Stormwater Improvements – Affected Area Beginning

- 1.2 Meetings: One (1) Kick-off meeting (in-person), two (2) plan submittal comment disposition meetings (virtual), plus two (2) additional in-person meetings.
- 1.3 A Tree survey will be necessary for any trees (over 3 caliper inches) within the project area identifying species, caliper, and health.
- 1.4 Impacts to trees, drainage, public utilities, private utilities, etc. shall be assessed and solutions are to be detailed in the design process.
- 1.5 Consultant shall prepare an Erosion and Sediment Control Plan to meet all City of Dublin and OEPA requirements if necessary.

- 1.6 Consultant to verify if any of the areas lacking maintenance are actually wetlands that exist within the project area. If wetlands are ultimately recognized, a mitigation strategy shall be developed, i.e. avoidance or wetland bank and associated costs to be determined by consultant.
- 1.7 Consultant to follow all pertinent City of Dublin, ODOT, and City of Columbus specifications (in order) for design specifications.
- 1.8 Consultant will obtain all existing private utility information within project area.



- Conceptual plans (including proposed treatments), draft preliminary plans, and final preliminary plans and Engineer's estimates will be submitted to City staff for a 3-week review, followed by a comment disposition meeting. Milestone date to be presented in proposal by consultant. Probable estimates of cost will be included in the 75% and final plan submissions.
 - A grading plan and will be incorporated into the construction drawings and be submitted with the 75% and final plan submittal.
- 2.4 Consultant must incorporate comments from Dublin and provide a disposition of comments in subsequent submittals.
- 2.5 The final plans will be prepared in 11x17 format and one 22"x34" Mylar title sheet (four-mil, double mat).
- 2.6 Final legal descriptions and exhibits for right-of-way and/or easements shall be 8.5"x14".
- 2.7 All CAD files and basemaps shall be submitted to the City with the final plans (and any subsequent changes), in Autodesk AutoCAD release 2022 or later in DWG format.

3. TIME OF COMPLETION

- 3.1 Final preliminary plans are to be completed by **December 18, 2026**.
- 3.2 Proposed treatments and conceptual plans shall be submitted by **July 17, 2026**. Draft preliminary plans shall be submitted by **October 30, 2026**.
- 3.3 Consultant to determine other project milestones.

4. CONTACT INFORMATION

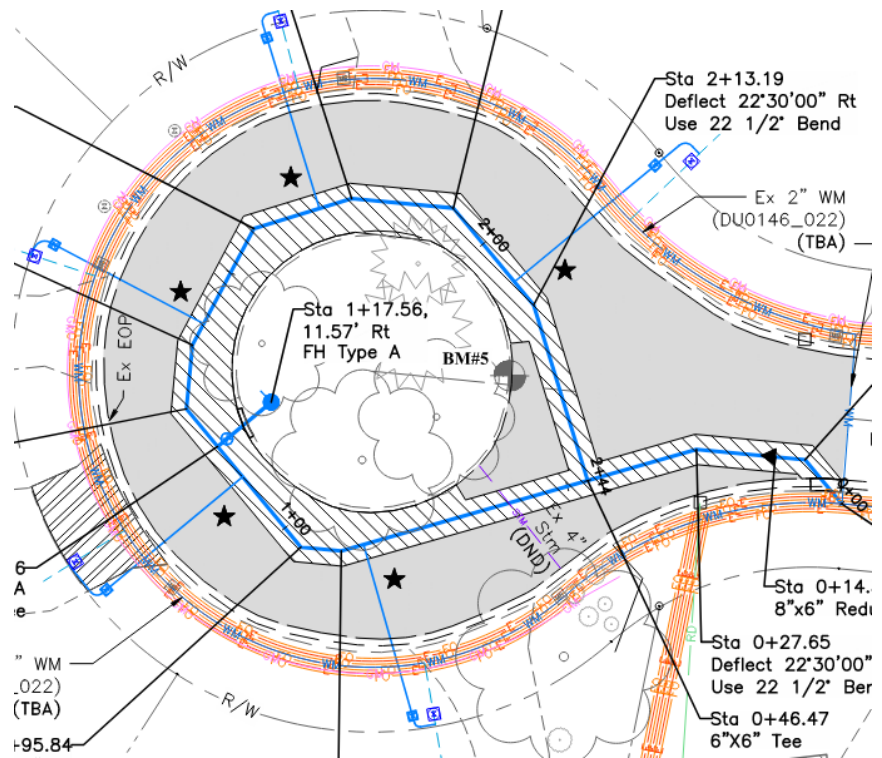
- 4.1 If you have any questions regarding this project, please contact the City's Project Manager. Any other contact with City personnel related to this request, prior to the formal selection of the consultant, is expressly prohibited without the consent of the City's Project Manager:

Jared Groves, P.E.
Civil Engineer II
City of Dublin, Ohio
Division of Engineering
6555 Shier Rings Road
Dublin, OH 43016
614.410.4625
Jgroves@dublin.oh.us

Engineering Project 5 – Water Line Replacements – Phase 8 (26-026-CIP)

1. PROJECT DESCRIPTION

- 1.1 Water line replacement and upsizing of existing 2-inch and 3-inch water lines at eight separate locations.
 - 1.1.1 The locations of the replacements will be the extent of 2-inch and 3-inch existing water line on Inverurie Drive West, Inverurie Drive East, Monifieth Court, Abbotsford Drive (both cul-de-sac's), Cragie Hill Court, Dumfries Court West, and Dumfries Court East.
 - 1.1.2 Evaluate the need to add any additional fire hydrants to the area. Any new hydrants shall be located with due consideration of surrounding context, including driveways, landscaping, trees, public and private utilities, and other elements.
- 1.2 The projected year of construction for this project is 2027.
- 1.3 Public information: Consultant will assist in public information meetings (up to two meetings) with up to four exhibits per meeting.
- 1.4 Construction is expected to occur in either City of Dublin R/W or on City-owned property. No acquisitions are anticipated for this work. Any potential required acquisitions of right of way shall immediately be brought to the attention of City staff.
- 1.5 Meetings: Kick-off meeting (in-person), plan submittal comment disposition meetings (virtual), plus two (2) additional in-person meetings.
- 1.6 Field survey will be necessary to collect topographic data and to locate all existing elements within the project boundary, including but not limited to; existing water main, water valves, water services, curb stops, other private utilities through OUPS markings, trees/landscaping elements, curbing, sidewalks, shared use paths, and any other necessary elements found in the field.
 - 1.6.1 The survey work will require notification to residents adjacent to the project area. The Consultant will work with City Staff to develop and distribute the notification prior to field survey work.
- 1.7 Consultant shall prepare an Erosion and Sediment Control Plan to meet all City of Dublin and OEPA requirements.
- 1.8 Consultant shall prepare a Maintenance of Traffic plan and notes for this project.
 - 1.8.1 Any closures will be performed in accordance with the current Temporary Traffic Control Manual and the Manual of Uniform Traffic Control Devices, 11th Edition with Ohio Supplement.
- 1.9 Consultant to follow all City of Dublin, City of Columbus (2025 CMS), and ODOT specifications (in order) for design specifications.
- 1.10 Consultant will obtain existing private utility information within project areas.
- 1.11 Consultant is required to coordinate the detailed design of the project with all public and private utilities within the project area. Consultant shall submit plans to utility providers for their comment and coordinate any relocation of utilities that may be necessary.



- 1.12 Consultant shall be required to obtain all regulatory agency approvals and coordinate the approval of plans with the City of Columbus Water & Power and the Ohio EPA.
 - 1.12.1 Permit fees will be paid by the consultant and reimbursed by the City.
- 1.13 Provide project control. Set permanent benchmarks.
- 1.14 Detailed design budget: \$275,000.

2. DELIVERABLES

- 2.1 Complete set of construction drawings will be required.
- 2.2 All project documentation provided in electronic (PDF) format.
 - 30%, 60%, and 90% plans and Engineer's estimates shall be provided to City staff for a 3-week review. Each review will be followed by a comment disposition meeting. Milestone dates are to be presented in proposal by consultant.
 - Consultant must incorporate comments from Dublin and provide a disposition of comments in subsequent submittals.
- 2.3 The final plans will be prepared in 11"x17" format and one 22"x34" Mylar title sheet (four-mil, double mat).
- 2.4 All CAD files and basemaps shall be submitted to the City with the final plans (and any subsequent changes), in Autodesk AutoCAD release 2024 or later in DWG format.

3. TIME OF COMPLETION

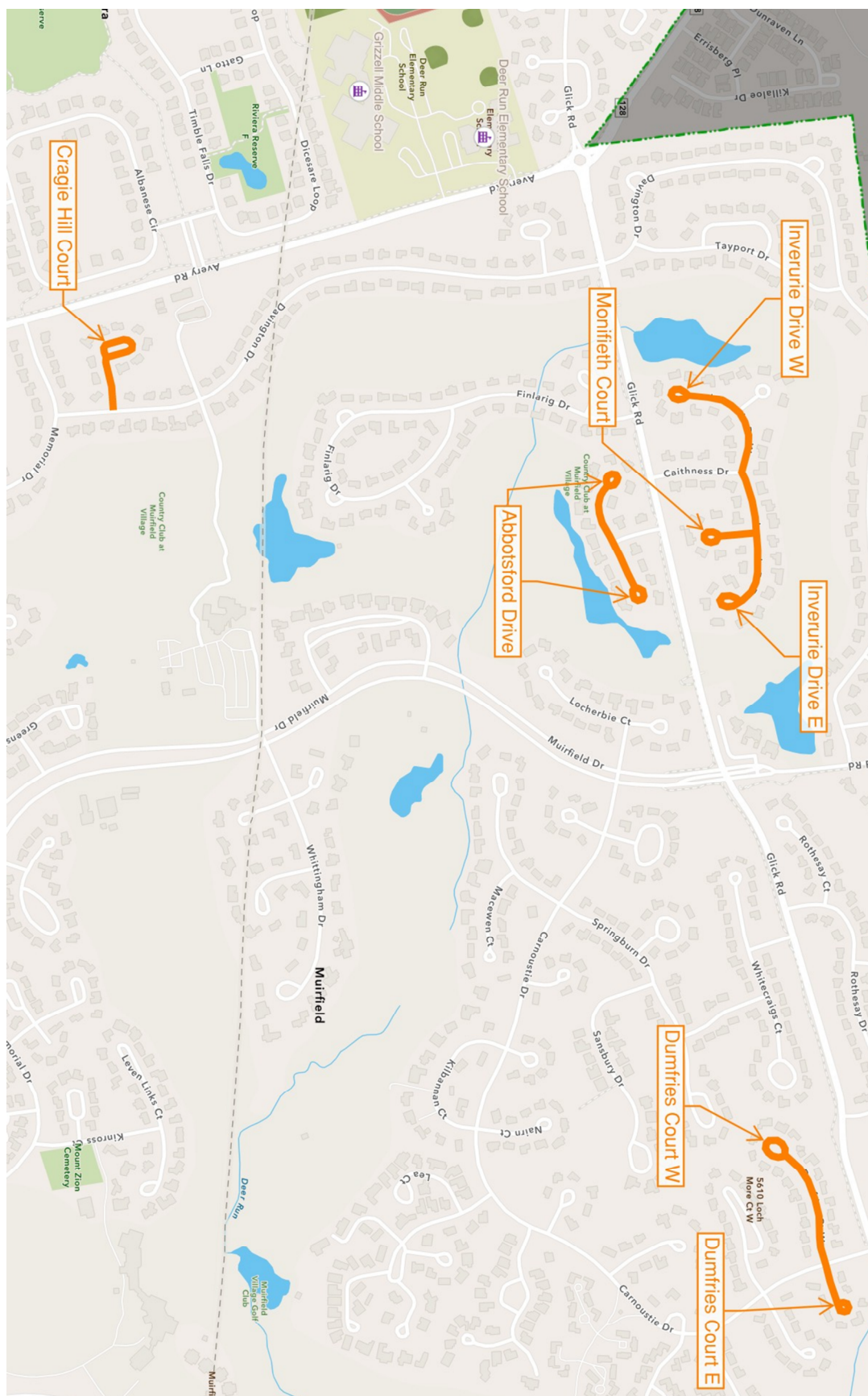
- 3.1 All construction plans are to be completed by **November 13, 2026**.
- 3.2 Consultant to determine and provide other project milestones.

4. CONTACT INFORMATION

- 4.1 If you have any questions regarding this project, please contact the City's Project Manager. Any other contact with City personnel related to this request, prior to the formal selection of the consultant, is expressly prohibited without the consent of the City's Project Manager:

Joshua Miller, P.E.

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Transportation & Mobility Division Projects:

T&M Project 1 – East Bridge Street – Pedestrian Improvements at Riverside and at Dale – Detailed Design

1. PROJECT DESCRIPTION

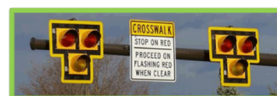
- 1.1 This project includes the detailed design of safety enhancements on East Bridge Street, Dale Drive and at the SR 161 & Riverside Drive roundabout, focusing on pedestrian improvements to create a more comfortable, urban, and walkable environment. The project is based on recommendations from the East Bridge Street Corridor Vision Study.
- 1.2 Improvements include:
 - Pavement resurfacing.
 - Pavement marking adjustments to narrow lanes on all four Riverside roundabout approaches.
 - Installation of HAWK signals at roundabout crosswalks to assign pedestrian right of way on the north and east legs of the Riverside roundabout.
 - Advanced yield lines at roundabout crosswalks.
 - Curb ramp improvements at the E. Bridge Street and Dale Drive intersection.
 - Ladder-style crosswalk markings at Dale Drive intersection.
 - Implementation of a Leading Pedestrian Interval (LPI) for the north-south crosswalk at the E. Bridge Street and Dale Drive intersection.
- 1.3 The timing of these improvements will be coordinated with nearby development(s), particularly Block Y on the southeast corner of the SR 161 roundabout.
- 1.4 Consultant will obtain existing public & private utility information and coordinate relocations if necessary.
- 1.5 Consultant required to coordinate the detailed design of the project with all public and private utilities within the project area. Consultant shall submit progress plans to utility providers for their comment and coordinate any relocation of utilities with the utility companies and the City of Dublin that may be necessary.
- 1.6 Consultant to follow all City of Dublin, City of Columbus, and ODOT specifications (in order) for design specifications. Project improvements shall be ADA and PROWAG compliant.
- 1.7 Any lane, shoulder, or ramp closures will be performed in accordance with the current Temporary Traffic Control Manual and the Ohio Manual of Uniform Traffic Control Devices.
- 1.8 Geotechnical subsurface investigation may be required.
- 1.9 If authorized, non-destructive test holes may be required.
- 1.10 Permit fees will be paid by the consultant and reimbursed by the city.
- 1.11 Meetings: Kick-off meeting (in-person), plan submittal comment disposition meetings (3), plus two (2) additional in-person meetings.
- 1.12 Preliminary Budget: \$300,000



Narrow Lanes with Striping



Leading Pedestrian Interval (LPI)



Pedestrian Hybrid Beacon (HAWK)



High-Visibility Crosswalk Markings



Advanced Yield Markings



Separate Curb Ramps

2. DELIVERABLES

- 2.1 The consultant shall prepare a final report that includes documentation from the various aspects of the project to create a cohesive and comprehensive account of the project.
- At 30% completion, a draft report will be submitted to City staff for review. Milestone date to be presented in the proposal by the consultant.
 - At 60% completion, a draft report will be submitted to City staff for review. Milestone date to be presented in the proposal by the consultant.
 - A 90% complete report will be submitted to City staff for review prior to final submittal. All project documentation will be provided in hard copy and electronic (PDF) format. Milestone date to be presented in the proposal by the consultant.
 - The final report will be prepared in 8.5x11 format with graphics not exceeding 11x17. The due date of the final report is the completion date provided in the proposal.
- 2.2 Consultant must incorporate comments from Dublin and provide a disposition of comments in each subsequent submittal.
- 2.2 The consultant shall summarize, and format specifically, any and all recommendations and graphics for posting on the City's website.

3. TIME OF COMPLETION

- 3.1 The final delivery date to be provided in the proposal.

4. CONTACT INFORMATION

If you have any questions regarding this project, please contact the City's Project Manager. Any other contact with City personnel related to this request, prior to the formal selection of the consultant, is expressly prohibited without the consent of the City's Project Manager:

Tina Wawszkiewicz, P.E.

Deputy Director of Transportation & Mobility
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twawszkiewicz@dublin.oh.us

Cameron Burrell

Civil Engineer I
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cburrell@dublin.oh.us

T&M Project 2 – Envision Dublin: Cosgray Road Street Typology and Preliminary Engineering

1. PROJECT DESCRIPTION

- 1.1 The study will evaluate street typology alternatives and develop preliminary engineering for Cosgray Road from Shier Rings Road through Amlin to the southern Dublin corporation limits.
- 2.1 The consultant will develop study goals and objectives. The consultant will relate each alternative to the elements of the study goals and objectives and how those needs are addressed or not addressed.
- 3.1 The corridor elements and character are to be defined for each unique segment of the corridor.
- 4.1 The study will evaluate and categorize the various alignments and document the merits of each.
- 5.1 Review the previous documentation and guidance:
 - Envision Dublin: Special Area Plan West Innovation District, Future Land Use Plan, and Multi-modal Thoroughfare Plan
 - Envision Dublin: Roadway characters identified in the Street Typologies and Corridor Character will be applicable while evaluating the alignment.
 - Cosgray Road and Rings Road preliminary roundabout layout, Franklin County study
- 6.1 Consultant will recommend pedestrian and bicycle facilities, including separation between travel modes.
- 7.1 Consultant will integrate railroad crossing design elements to meet the criteria required for the establishment of a quiet zone.
- 8.1 Consultant will integrate the preliminary roundabout design from Franklin County for the Cosgray Road and Rings Road intersection.
- 9.1 Impacts should be detailed for each alternative.
- 10.1 Consultant will recommend which utilities to follow the proposed alignment.
- 11.1 Preliminary programming level cost estimates shall be prepared for each alternative. Estimates should include elements such as expected right-of-way acquisition, any potential utility relocations (including fiber optics/DubLink, etc.), design and construction.
- 12.1 The consultant will identify benefits and limitations of each alternative, create a decision-making matrix, and make a formal recommendation for the preferred alternative, relating back to the study goals and objectives.
- 13.1 Graphics, layouts, and detailed descriptions will be developed for each alternative. Illustrations and graphics will be important to convey the intent and findings of the study.
- 14.1 The consultant will provide a final one-page summary graphic depicting the entire recommended alternative.
- 15.1 Conclusions and final recommendations, including roadway alignment, profile, and typical sections that are supported by the study goals and objectives, will be prepared and incorporated into a summary report.
- 16.1 The consultant will prepare a presentation and/or materials for City Council, and the consultant will present study results to City Council.
- 17.1 The consultant will prepare a presentation and/or materials for adjacent jurisdiction and stakeholders, and the consultant will present study results.
- 18.1 As an "If Authorized" item, the consultant will prepare a presentation and/or materials for the local civic association or other stakeholders, and the consultant will present study results.
- 19.1 Consultant will gather existing aerial mapping, available roadway and utility plans. Consultant will supplement as needed with field verification.
- 20.1 Preliminary engineering shall be performed for the recommended layout, including alignment, profile, and typical sections.
- 21.1 A detailed project schedule is required with submission of the proposal. The project schedule must include dates for key tasks, milestones, and the overall completion date. The consultant must demonstrate the ability to meet their proposed schedule.
- 22.1 Status updates: Consultant will provide written project updates on a weekly basis via e-mail. Status meetings (virtual or in-person) will also be held once every two weeks.
- 23.1 Preliminary budget: \$280,000

2. DELIVERABLES

- 2.1 The consultant shall prepare a final report that includes documentation from the various aspects of the project to create a cohesive and comprehensive account of the project.
- 2.2 At 30%, 60%, and 90% completion, a draft report will be submitted to City staff for review. Preliminary Engineering and cost estimates shall be provided at 60 % and 90%. All project documentation will be provided in hard copy and electronic (PDF) format. Milestone dates to be presented in the proposal by the consultant.
- 2.3 The final report will be prepared in 8.5x11 format with graphics not exceeding 11x17. Milestone date to be presented in the proposal by the consultant.
- 2.4 Consultant must incorporate comments from Dublin and provide a disposition of comments in each subsequent submittal.
- 2.5 The consultant shall summarize, and format specifically, any and all recommendations and graphics for posting on the City's website.

3. TIME OF COMPLETION

- 3.1 The final delivery date to be provided in the proposal.

4. CONTACT INFORMATION

If you have any questions regarding this project, please contact the City's Project Manager. Any other contact with City personnel related to this request, prior to the formal selection of the consultant, is expressly prohibited without the consent of the City's Project Manager:

Tina Wawzkiewicz, P.E.

Deputy Director of Transportation & Mobility
City of Dublin, Ohio
6555 Shier Rings Road
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614.410.4636
twawzkiewicz@dublin.oh.us

T&M Project 3 – Blazer Parkway Shared Use Path Addition and Bus Stop - Detailed Design

1. PROJECT DESCRIPTION

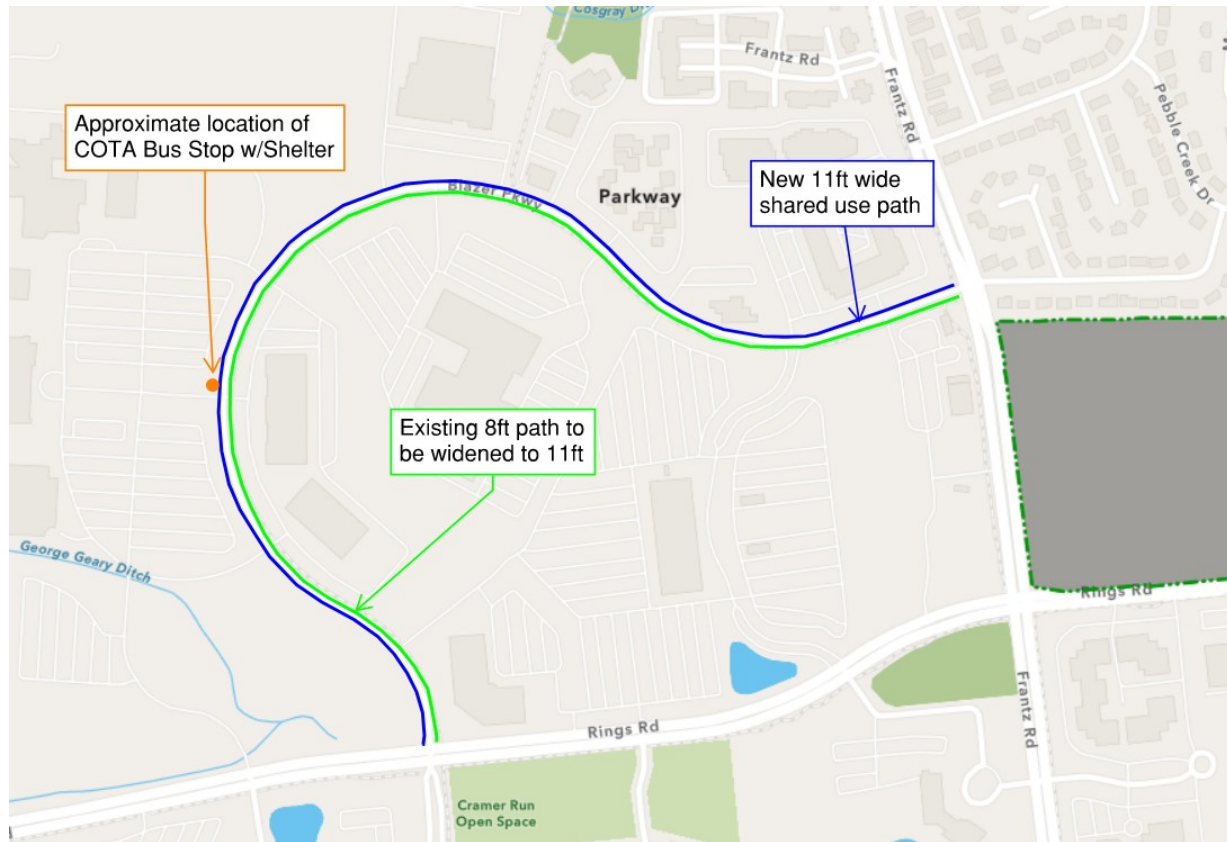
- 1.1 This project will provide a complete set of construction drawings for approximately 0.93-miles of 11-ft wide shared use path on the north/west side of Blazer Parkway, and drawings for widening approximately 0.93-miles of existing path on the south/east side of Blazer Parkway, both between Frantz Road and Rings Road. The drawings will also include improvements to 6 COTA bus stops, and approximately 20 curb ramps.

1.2

<u>COTA Stop Number</u>	<u>Bus Stop Improvement</u>
6569	Landing pad, transit shelter, 2 bike racks and trash/recycling receptacle
5393	Landing pad
6570	Landing pad
5392	Landing pad
7499	Landing pad
7955	Landing pad

- 1.3 The desired offset between edge of shared use path and back of curb is 8 feet.
- 1.4 Consultant will follow the COTA Transit Stop Design Guide where applicable.
- 1.5 All trees (3 inch caliper and above) and stumps will be surveyed in the project area identifying diameter, type, and health of tree.
- 1.6 Sidewalk alignment (horizontal and vertical) and design elements will be based on the City of Dublin Standard Construction Drawings and engineering best practices.
- 1.7 Consultant will obtain existing public & private utility information and coordinate relocations if necessary.
- 1.8 Consultant is required to coordinate the detailed design of the project with all public and private utilities within the project area. Consultant shall submit progress plans to utility providers for their comment and coordinate any relocation of utilities with the utility companies and the City of Dublin that may be necessary.
- 1.9 The City will provide available roadway and public utility plans in the project area. Consultant will provide field surveying from the center of Blazer Parkway to 30-ft beyond existing right-of-way.
- 1.10 Perform detailed design of path connections and driveway crossings.
- 1.11 Perform storm drainage review and design storm drainage facilities as necessary for storm runoff.
- 1.12 Property impacts: An estimate of fourteen (14) property owners are expected to have various right-of-way and easement impacts.
- 1.13 Consultant will prepare 8.5x14 legal descriptions and 8.5x14 legal exhibits for right-of-way acquisitions and for temporary construction easements in City of Dublin format.
- 1.14 Consultant will prepare the necessary number of individual property right-of-way exhibits in City of Dublin format, either 8.5x11 or 11x17.
- 1.15 Consultant will meet or exceed Franklin County requirements for recording right-of-way acquisitions.
- 1.16 Consultant to provide project survey control, set permanent benchmarks, and set right-of-way pins as required.
- 1.17 Consultant to follow all City of Dublin, City of Columbus, and ODOT specifications (in order) for design specifications. Project improvements shall be ADA and PROWAG compliant.
- 1.18 Geotechnical subsurface investigation will not be required.
- 1.19 Consultant shall prepare an Erosion and Sediment Control Plan to meet all City of Dublin and OEPA requirements.
- 1.20 Permit fees will be paid by the consultant and reimbursed by the city.
- 1.21 Meetings and updates: Kick-off meeting (in-person), plan submittal comment disposition meetings (3), plus two (2) additional in-person meetings. Consultant will provide written project updates on a weekly basis via e-mail. Status meetings (virtual or in-person) will also be held once every two weeks.

1.22 Preliminary Budget: \$600,000



2. DELIVERABLES

- 2.1 A complete set of construction drawings will be required for this project.
- 2.2 A complete set of right-of-way location exhibits (for Council legislation), legal descriptions, and legal exhibits will be required for this project.
- 2.6 All project documentation provided in electronic (PDF) format.
 - 30%, 60% and 90% plans and Engineer's estimates will be submitted to City staff for a 3-week review. Followed by a comment disposition meeting. Milestone date to be presented in proposal by consultant. Probable estimates of cost will be included in the 60%, 90%, and final plan submissions.
 - A grading plan and will be incorporated into the construction drawings and be submitted with each plan submittal.
- 2.7 Consultant must incorporate comments from Dublin and provide a disposition of comments in subsequent submittals.
- 2.8 The final plans will be prepared in 11x17 format and one 22"x34" Mylar title sheet (four-mil, double mat).
- 2.9 Final legal descriptions and exhibits for right-of-way and/or easements shall be 8.5"x14".
- 2.10 All CAD files and basemaps shall be submitted to the City with the final plans (and any subsequent changes), in Autodesk AutoCAD release 2024 or later in DWG format.

3. TIME OF COMPLETION

- 3.1 Consultant to determine all project milestones.

4. CONTACT INFORMATION

- 4.1 If you have any questions regarding this project, please contact the City's Project Manager. Any other contact with City personnel related to this request, prior to the formal selection of the consultant, is expressly prohibited without the consent of the City's Project Managers:

Cameron Burrell

Civil Engineer I
City of Dublin, Ohio
Division of Transportation & Mobility
6555 Shier Rings Road
Dublin, OH 43016
614.410.4692
cburrell@dublin.oh.us

T&M Project 4 – T&M GIS Layer Additions and Enhancements

1. PROJECT DESCRIPTION

- 1.1 Conduct an audit and inventory of transportation and mobility assets using field verification, drone data, existing GIS data or imagery.
- 1.2 Update, create, and enhance GIS datasets to reflect current field conditions and planning priorities.
- 1.3 Standardize attributes, metadata, and symbology across relevant layers.
- 1.4 Improve integration between ESRI ArcGIS Online, ArcGIS Pro, City dashboards and public-facing mapping applications.
- 1.5 Consultant will work with Dublin staff to prioritize, select and modify existing or create new GIS layers, which may include but are not limited to:
 - i. Shared use paths, including path width
 - ii. Bike lanes and bike/mobility boulevards
 - iii. Publicly accessible bike racks
 - iv. Work with third party to display shared micromobility policies, such as parking areas, slow zones, no ride zones, event geofencing boundaries, etc
 - v. Emerald Trail, Dublin Signature Trail, Scioto Trail, Heritage Trail, Olentangy Trail, and bike loops
 - vi. COTA bus stops and associated transit supportive infrastructure, including landing pad, bus shelter, bike racks
 - vii. COTA Park & Rides
 - viii. Work with third party to display COTA fixed route lines
 - ix. Work with third party to display LinkUS Northwest Corridor route and stops
 - x. Sidewalks
 - xi. Crosswalks
 - xii. School Zones
 - xiii. Bike repair stations
 - xiv. Bikeway/Shared use path tunnels
 - xv. EV charging infrastructure, including charger type, ownership
 - xvi. E-bike charging stations
 - xvii. Primary and secondary wayfinding signs
 - xviii. Permanent Driver Feedback Signs
 - xix. Sign anchors for rotating driver feedback sign and speed warning cameras
 - xx. Existing gaps in the shared use path and sidewalk system
 - xxi. Future Dublin bikeways (shared use paths) with anticipated construction years
 - xxii. Future path connections to Central Ohio Greenways including the Heritage Trail and Olentangy Trail
 - xxiii. Parking lots and garages (by public or private access)
 - xxiv. On-street parking
 - xxv. Street light controllers for attributes and locations
 - xxvi. Traffic signal controllers for attributes and locations
 - xxvii. Intersection types, ie: multi-way stop, roundabout, etc
- 1.6 Enhancements to existing layers include improving accuracy with field verification, drone data or imagery
- 1.7 Status updates: Consultant will provide written project updates on a weekly basis via e-mail. Status meetings (virtual or in-person) will also be held once every two weeks.
- 1.8 Preliminary Budget: \$30,000

2. DELIVERABLES

- 2.1 Provide 30%, 60% and 90% progress reports and documentation.
- 2.2 Provide final geodatabases containing new and updated GIS layers.
- 2.3 Custom ArcGIS dashboards including but not limited to the Bicycle Friendly Community designation.
- 2.4 High-resolution maps (PDF).
- 2.5 Configured ArcGIS Online web maps and dashboards.
- 2.6 A final report summarizing updates, methodology, and recommendations for future enhancements.

3. TIME OF COMPLETION

3.1 Consultant to determine all project milestones.

4. CONTACT INFORMATION

If you have any questions regarding this project, please contact the City's Project Manager. Any other contact with City personnel related to this request, prior to the formal selection of the consultant, is expressly prohibited without the consent of the City's Project Manager:

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6555 Shier Rings Road
Dublin, OH 43016
614.410.4653
Jrayburn@dublin.oh.us

T&M Project 5 – General T&M Task Order

1. PROJECT DESCRIPTION

- 1.1 Respond to City's requests for various Transportation & Mobility evaluations and analysis on a case-by-case basis. Projects may include intersection capacity analysis, conceptual layouts for roadway and bike/ped improvements, signal timing optimization, technology research/recommendations, speed studies, sight distance reviews, researching and recommending funding options, etc.
- 1.2 Illustrations and graphics will be important to convey the intent and findings of the studies.
- 1.3 Conclusions and final recommendations that are supported by the studies will be prepared and incorporated into a summary report or memo.
- 1.4 Status updates: Consultant will provide written project updates on a weekly basis via e-mail.
- 1.5 Preliminary budget: \$75,000

2. DELIVERABLES

- 2.1 Prepare reports or memos that include documentation from the various aspects of the project to create a cohesive and comprehensive account of each project. All project documentation will be provided in electronic (PDF) format.

3. TIME OF COMPLETION

- 3.1 Completion dates for individual tasks will be scheduled at the time of the request.
- 3.2 The Task Order contract will expire **March 2027**.

4. CONTACT INFORMATION

If you have any questions regarding this project, please contact the City's Project Manager. Any other contact with City personnel related to this request, prior to the formal selection of the consultant, is expressly prohibited without the consent of the City's Project Manager(s):

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