City of Dublin
OHIO, USA

APPLICATION FOR CONTRACTOR'S REGISTRATION

As prescribed by Chapter 150.140-150.146 & 153.162 of the Codified Ordinances of the City of Dublin, **all building trade contractors and subcontractors are required to obtain a Contractor's Registration prior to commencing work in the City.**

The following MUST be provided for registration:

___ **Certificate of Liability Insurance** – Demonstrates a minimum combined bodily and property damage coverage in the amount of $300,000.00 and **showing the City of Dublin as a Certificate Holder shall be submitted with this application** and maintain in full force and effect. A copy of any policy changes, including renewal, shall be forwarded to the Building Division throughout the term of Registration.

___ **Applicable Licenses** – (which has been issued pursuant to Chapter 4740 of the Ohio Revised Code by the Ohio Construction Industry Licensing Board to the contractor or an employee of the contractor) **shall be submitted with this application if such certificate is required to perform work in said trade** (i.e. Electrical, Plumbing, HVAC, Fire Protection, etc.)

___ **Proof of Bonding (Sign Contractors Only)** – a registered sign contractor **shall maintain a $10,000 bond for a year as described in Zoning Code Section 153.162(F),** to be applied against any building mounted or ground sign the sign contractor constructs, installs, alters, relocates, or maintains.

Please Note: The Certificate of Liability Insurance and any qualification certificates must be kept current for the registration to remain valid.

☐ New Registration ☐ Renewal of Existing Registration

Company Name:_____

Contact Name:_____

Business Address:_____

City/State/Zip:_____

Business Phone:_____ Fax:_____

E-mail Address: **PLEASE PRINT CLEARLY**

Type of Business/Contractor:

☐ **Residential** ☐ **Commercial** ☐ **Both**

☐ General	☐ HVAC	☐ Electric	☐ Plumbing
☐ Sign	☐ Excavating	☐ Electric Low Voltage	☐ Fire Protection
☐ Landscaping	☐ Concrete	☐ Other:_____	

Your Contractors Registration must remain active until the time that any projects in which you have participated receive an Occupancy Certificate.

ALL CONTRACTORS: $65.00

All registration expire December 31st of the year issued and must be renewed if projects continue into the new year. The undersigned agrees to comply with all applicable building codes and the Codified Ordinances of the City of Dublin.

Signature:_____