




Office of the City Manager
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Memo

To: Members of Dublin City Council
From: Dana L. McDaniel, City Manager 

Date: January 19, 2017

Initiated By: Megan O'Callaghan, Director of Public Works
Darryl Syler, Fleet Manager

Re: Resolution 04-17 – A Resolution Declaring Certain City-Owned Property As Surplus and Authorizing the City Manager to Dispose of Said Property in Accordance with Section 37.07 of the Dublin Codified Ordinances

Summary

Section 37.07 of the Dublin Codified Ordinances requires City Council authorization for disposal of all assets or other property valued at \$5,000 or above. Resolution 04-17 authorizes the City Manager to dispose of certain vehicles and equipment that are planned for replacement in 2017 as they reach the end of their useful life for City purposes.

The City's vehicles and equipment replacement schedule is established by thorough analysis of the history of the vehicle. The FASTER fleet management software provides staff with the information that is used as part of the vehicle and equipment evaluation process, including: original cost, depreciation, preventive maintenance, scheduled corrective maintenance, unscheduled maintenance, and miles/hours used. Before these assets are taken out of service, a final evaluation will be completed as to current condition and maintenance history. If, after the evaluation, the asset is determined to have had minimal maintenance costs and staff believes the asset provides continued value to the City, the asset will be maintained as part of the City's fleet and the replacement schedule will be modified accordingly.

Programming of replacement fleet vehicles and equipment is included in the approved 2017-2021 Capital Improvements Program (CIP). The complete list of vehicles and equipment that have been identified and budgeted for replacement in 2017 are listed in the attached exhibit.

As the vehicle and equipment assets are replaced, they will be posted on the City of Dublin website, together with a link to take customers directly to the auction website at www.GovDeals.com. Under the terms of the City's agreement with GovDeals, the City will pay a commission to GovDeals of 7.5% of sale proceeds; however, the City will incur no cost unless the items are sold. The GovDeals site is well-known among public entities and will provide a broad pool of prospective buyers for City surplus items.

Recommendation

Staff recommends adoption of Resolution No. 04-17 declaring certain City-owned property as surplus and authorizing the City Manager to dispose of said property in accordance with Section 37.07 of the Dublin Codified Ordinances at the January 23, 2017 Council meeting.

RECORD OF RESOLUTIONS

Dayton Legal Blank, Inc., Form No. 30045

Resolution No. 04-17 Passed _____, 20____

**A RESOLUTION DECLARING CERTAIN CITY-OWNED
PROPERTY AS SURPLUS AND AUTHORIZING THE CITY
MANAGER TO DISPOSE OF SAID PROPERTY IN ACCORDANCE
WITH SECTION 37.07 OF THE DUBLIN CODIFIED ORDINANCES**

WHEREAS, the City of Dublin possesses certain vehicle and equipment assets used in the performance of its daily operations; and

WHEREAS, these vehicle and equipment assets have reached the end of their useful life for City purposes; and

WHEREAS, it has been determined that the City should maximize the return on investment by selling these assets; and

WHEREAS, the City has chosen GovDeals as the vendor to implement an internet auction.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Dublin, State of Ohio, _____ of the elected members concurring, that:

Section 1. The City Manager is hereby authorized to dispose of personal property, vehicle and equipment assets that have been declared as surplus through the use of internet auction.

Section 2. This auction will be conducted using a third-party contractor, namely:
GovDeals, www.GovDeals.com
Greg Thomas, Client Services Representative
5907 Carmichael Place
Montgomery, Alabama 36117
Telephone No. (800) 613-0156

The contract outlining the specifics of the terms and conditions under which this contractor will carry out this service to the City can be made available upon request to the Department of Finance.

Section 3. The Council of the City of Dublin hereby declares the property listed in the attached Exhibit as surplus and authorizes the City Manager to dispose of said property in a manner consistent with Section 37.07 of the Dublin Codified Ordinances.

Section 4. This Resolution shall take effect and be in force upon passage in accordance with Section 4.04(a) of the Revised Charter.

Passed this _____ day of _____, 2017.

Mayor - Presiding Officer

ATTEST:

Clerk of Council

2017 ASSETS PLANNED TO BE DISPOSED OF THRU GOVDEALS

ASSET #	ASSET DESCRIPTION	VIN #	LICENSE #	DEPARTMENT	MILES/ HOURS	MILES/ HOURS	DISPOSAL REASON
20877	2008 Chevrolet G3500	1GCHG396X81159377	OZ4200	Streets	Miles	43,015	Replace
2365	2003 Ford F250	3FTNF20L13MB40991	071YQD	Streets	Miles	61,753	Replace
2718	2007 International 7400	1HTWDAZR7J432057	845YLK	Streets	Hours	2,628	Replace
2437	2003 International 7400	1HTWDADR83J069937	OZ7154	Streets	Hours	6,438	Replace
2438	2003 International 7400	1HTWDADR63J069936	839YLV	Streets	Hours	8,108	Replace
2742	2007 Ford F450	1FDXF47Y57EA02660	092YQD	Streets	Miles	23,764	Replace
2743	2007 Sterling LT7500	2FZHATDC57AW65385	OZ2326	Streets	Hours	4,042	Replace
5324	2003 Ford E350	1FBNE31L33HB53001	824YLK	Fleet	Miles	65,222	Replace
3761	2006 Ford Explorer	1FMEU72E76UB31726	OY8961	Engineering	Miles	84,249	Replace
3758	2006 Ford Explorer	1FMEU72E86UB38183	OY9658	Building Standards	Miles	66,950	Replace
4229	2002 Chevrolet 3500	3GBKC34F82M107429	507YGH	Parks	Hours	3,683	Replace
4356	2003 Ford F250	3FTNF20L53MB40993	OY4356	Parks	Miles	39,451	Replace
4361	2003 GMC Sonoma	1GTCS19X838233112	396YIW	Parks	Miles	40,800	Replace
4386	2003 Chevrolet 2500	1GCHK29U23E263824	OY2000	Parks	Miles	82,194	Replace
4387	2003 Chevrolet 2500	1GCHC24U73E265816	344YSM	Parks	Miles	72,401	Replace
4303	2003 Ford E350	1FBNE31L73HB53003	064YQD	Rec Services	Miles	52,840	Replace
10801	2008 Ford Crown Victoria	2FAHP71V78X154287	EFW9019	Police	Miles	41,172	Replace
1302	2003 Ford Crown Victoria	2FAFP71W93X184187	906YOB	Police	Miles	73,592	Replace
5063	2004 Jeep Liberty	1J4GL48K94W286155	OY4363	Court Services	Miles	23,822	Replace
4408	2004 Ford F250	1FTNF20LX4ED65112	827YLK	Facilities	Miles	83,196	Replace
8743	Vermeer Vactor	100433	NA	Parks	Hours	244	Replace
8321	Toro Workman 4300	KT4100318	NA	Parks	Miles	485	Replace
8071	John Deere 250 Skid Steer	KV0250A252792	NA	Parks	Hours	1121	Replace
8998	Stealth Fertilizer/Seeder	20090098	NA	Parks	NA	NA	Replace
7607	ODB Leaf Vac Orange Pull Behind	4064438	NA	Streets	Hours	1516	Replace
7430	Addco Message Board	1A9H21033M157369	NA	Streets	NA	NA	Replace
7925	John Deere Tractor w/mower	L06210P250735	NA	Streets	Hours	1936	Replace