

# RECORD OF PROCEEDINGS

Minutes of \_\_\_\_\_  
BARRETT BROTHERS - DAYTON, OHIO

Dublin City Council

Meeting \_\_\_\_\_  
Form 6101

Held \_\_\_\_\_

March 12, 2018

## CALL TO ORDER

Mayor Peterson called the Monday, March 12, 2018 Regular Meeting of Dublin City Council to order at 6:00 p.m. in Council Chambers at Dublin City Hall.

## ROLL CALL

Present were Mayor Peterson, Vice Mayor Amorose Groomes, Ms. Alutto, Ms. De Rosa, Ms. Fox, Mr. Keenan and Mr. Reiner.

Staff members present were Mr. McDaniel, Ms. Readler, Ms. Mumma, Ms. Crandall, Ms. Goss, Ms. O'Callaghan, Chief von Eckartsberg, Mr. Earman, Mr. Foegler, Mr. Hammersmith, Ms. Ray, Mr. Kridler, Ms. Burness, Ms. Richison and Mr. Plouck.

## EXECUTIVE SESSION

Mayor Peterson moved to adjourn to executive session for the purposes of discussion of the purchase of property for public purposes and conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

Mr. Reiner seconded the motion.

Vote on the motion: Ms. Alutto, yes; Ms. De Rosa, yes; Mayor Peterson, yes; Vice Mayor Amorose Groomes, yes; Mr. Keenan, yes; Ms. Fox, yes; Mr. Reiner, yes.

The meeting was reconvened at 7:00 p.m.

## PLEDGE OF ALLEGIANCE

Mr. Reiner led the Pledge of Allegiance.

## SPECIAL RECOGNITION/PRESENTATIONS

### • Proclamation - Business Appreciation Day, Friday, March 16, 2018

Mayor Peterson invited Ms. Ray to provide background.

Ms. Ray stated that next week is Business Appreciation Week. Each year, during the week leading up to St. Patrick's Day, focus is given to thanking the companies in our community for making Dublin such a great place to do business. The week culminates with a Friday event, when four different Irish bands visit eight different office buildings within the City to promote the St. Patrick's Day spirit. It is a great way to thank the companies and employees for their great work within the community. This year, the Business Appreciation Week 2018 proclamation will be presented to Mr. Will Zimmerman, representative of Innosource, a new company within our community.

Mayor Peterson welcomed Mr. Zimmerman and invited him to comment on his work.

Will Zimmerman, InnoSource Marketing Operations Specialist stated that their company provides outsource recruiting and management services. They specialize in recruiting services for entry-level business and customer interfacing positions.

Mayor Peterson stated that our business community is a critical component of the overall Dublin community. Without our businesses, none of the things the City does for its residents would be possible. He read and presented a proclamation recognizing Business Appreciation Week 2018 in the City of Dublin to Mr. Zimmerman.

Mr. Zimmerman accepted with thanks on behalf of InnoSource.

### • Syntero Report – Julie Erwin Rinaldi

Julie Erwin Rinaldi, Executive Director, Syntero, stated that she and members of the Syntero team are present tonight to express their thanks to City Council. They have already provided informational materials for Council's packets, so she will not review them further. This year is their 40<sup>th</sup> anniversary in the Dublin community. Formerly the Dublin Counseling Center, after a 2013 merger they became Syntero. Since, then, they have been able to serve more Dublin residents in the schools, and older residents and patients of all ages at their outpatient clinic off Frantz Road than they had previously. Much of that is due to City Council's financial support, and they want to express their



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gratitude. Ms. Rinaldi introduced the following Syntero workers, who actually provide the services:

- Hollie Goldberg, Director of Older Adults Services. Ms. Goldberg will be retiring this week, but will continue to work part-time to provide services to the Senior Center at the Dublin Recreation Center.
- Stephanie Jursek, Dublin Older Adults Program Coordinator, works with older adults in the community, in their homes and interfacing with the faith community and various community centers.
- Victoria Larsen, Older Adult Services Program Coordinator, is a new coordinator with the older adult team, although she has served in other positions within the organization.
- Susan Ortega, Director of Youth and Prevention Services oversees their school-based programming.
- Melissa Rotblatt, Dublin City Schools Prevention Coordinator.
- Sue Hutras, Dublin ACT Coalition Administrator; works with many community members, including the Schools, Dublin Police and Washington Township Fire departments, primarily on the opioid epidemic.

Mayor Peterson thanked Syntero for their 40 years of service to the community with its evolving needs. City Council is supportive of their very important work with the community. Recently, Council has begun to focus on Aging in Place, and is looking forward to working with Syntero on this effort.

Ms. Rinaldi responded that their team met today with Ms. Crandall and Ms. Nardecchia to discuss a possible pilot program. With the City's support, they have expanded their aging in place services.

## **CITIZEN COMMENTS**

Sulak Singh, Kirkhill Ct. Dublin, Ohio, stated that as a participant in the Leadership Dublin Executive Academy, she is required to attend a City of Dublin public meeting. Mayor Peterson welcomed Ms. Singh to the meeting.

## **APPROVAL OF MINUTES**

### **Approval of 2-26-18 Regular Council Meeting Minutes**

There were no corrections to the minutes.

Mayor Peterson moved to approve the February 26, 2018 Council minutes.

Ms. Alutto seconded the motion.

Vote on the motion: Mr. Keenan, yes; Vice Mayor Amorose Groomes, yes; Mr. Reiner, yes; Ms. De Rosa, yes; Ms. Alutto, yes; Mayor Peterson, yes; Ms. Fox, yes.

## **SECOND READING/PUBLIC HEARING – ORDINANCES**

### **Ordinance 21-18**

#### **Authorizing the City Manager to Execute Necessary Conveyance Documents to Acquire a 1.015-Acre, More or Less, Temporary Easement from OCLC, Inc. Located at 6565 Kilgour Place, for the Public Purpose of Constructing the City's Sanitary Sewer Infrastructure Project.**

Ms. O'Callaghan stated that there have been no changes in this ordinance since the first reading. Approval of the ordinance will authorize staff to secure the necessary temporary easement to begin construction the beginning of May on this important sanitary sewer project.

Vote on the Ordinance: Vice Mayor Amorose Groomes; yes; Mr. Keenan, yes; Mr. Reiner, yes; Ms. Fox, yes; Ms. De Rosa, yes; Mayor Peterson, yes; Ms. Alutto, yes.

### **Ordinance 22-18**

#### **Authorizing the Provision of Certain Incentives to Xcelerate Media, Inc. to Induce It to Lease a Facility to Retain an Office and Its Associated Operations and Workforce, All Within the City, and Authorizing the Execution of an Economic Development Agreement.**



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Ms. Rinaldi responded that their team met today with Ms. Crandall and Ms. Nardecchia to discuss a possible pilot program. With the City's support, they have expanded their aging in place services.

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Mayor Peterson welcomed Ms. Singh to the meeting.

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There were no corrections to the minutes.

Mayor Peterson moved to approve the February 26, 2018 Council minutes.

Ms. Alutto seconded the motion.

Vote on the motion: Mr. Keenan, yes; Vice Mayor Amorose Groomes, yes; Mr. Reiner, yes; Ms. De Rosa, yes; Ms. Alutto, yes; Mayor Peterson, yes; Ms. Fox, yes.

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Vote on the Ordinance: Vice Mayor Amorose Groomes; yes; Mr. Keenan, yes; Mr. Reiner, yes; Ms. Fox, yes; Ms. De Rosa, yes; Mayor Peterson, yes; Ms. Alutto, yes.

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Mr. Kridler stated that there have been no changes to the incentive proposal as introduced at the first reading. However, a representative from Xcelerate Media, Ms. Courtney Binns, is present this evening.

Mayor Peterson invited Ms. Binns to comment on her company's work.

Courtney Binns, Vice President of Client Services, Xcelerate Media, stated that she has been with the company for ten years. Xcelerate Media provides custom on-line training. The company was founded in 2002 and has been in Historic Dublin since 2003. They enjoy being a part of the walkable community and appreciate Council's support.

Ms. De Rosa noted that Xcelerate has been a pioneer in on-line training in this community. She is pleased to know they are continuing to grow!

Ms. Fox stated the proposed contract indicates that income taxes are filed directly with the City and not through the Ohio Business Gateway, which is a good idea. Is that provision included in all City economic incentive contracts, and would that be continued, in view of the new municipal tax changes?

Ms. Mumma responded that staff has worked with legal counsel to make sure that any economic development agreement entered into from this point forward includes that language.

Vote on the Ordinance: Mr. Keenan, yes; Ms. De Rosa, yes; Vice Mayor Amorose Grooms, yes; Mr. Reiner, yes; Mayor Peterson, yes; Ms. Alutto, yes; Ms. Fox, yes.

## **Ordinance 23-18**

### **Authorizing the Provision of Certain Incentives to VEEVA Systems Inc. to Induce it to Lease a Facility to Relocate and Expand an Office and Its Associated Operations and Workforce, All Within the City, and Authorizing the Execution of an Economic Development Agreement.**

Ms. Ray stated that there have been no changes since the first reading of this ordinance. She is joined this evening by a member of VEEVA Systems.

Catherine Allshouse, VEEVA Systems Global Chief Information Officer, and General Manager of the new VEEVA Columbus facility, stated that VEEVA was founded in 2002. They are an enterprise software company headquartered in Silicon Valley, California. They make CRM software for life science companies, including large biogenetics and pharmaceutical organizations, from ideation and formulation, through clinical trials, FDA approval, the launch of the product, and pharmaceutical representatives taking samples to doctors' offices – their software covers the entire life cycle of the product development. They have offices in 55 countries, and their products are translated into 29 languages. Recently, they have been looking for a place in the U.S. to build their second quarters, locate some of their core development operations for their product, as well as other supporting activities, such as Finance, Human Resources, and Services and Consulting. After a search and working with staff, they have decided on a Columbus area location, specifically Dublin. They have a small support operation currently located in Hilliard, but they have been looking for hardened core infrastructure, a professional office environment and the surrounding ecosystem to support their growing employee base. They have found a building that suits their needs in Dublin, and they look forward to calling Dublin their second home.

Vote on the Ordinance: Vice Mayor Amorose Grooms, yes; Mayor Peterson, yes; Ms. Alutto, yes; Ms. Fox, yes; Ms. De Rosa, yes; Mr. Reiner, yes; Mr. Keenan, yes.

## **Ordinance 24-18**

### **Amending Sections 2 and 14 of Ordinance 15-17 (Compensation Plan for Non-Union Personnel) Pertaining to the Division of Recreation Services.**

Mr. Earman stated that there are no changes since the first reading of the Ordinance. There were no questions from Council.



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Vote on the Ordinance: Ms. De Rosa, yes; Ms. Fox, yes; Mr. Reiner, yes; Mr. Keenan, yes; Ms. Alutto, yes; Vice Mayor Amorose Groomes, yes; Mayor Peterson, yes.

## **Ordinance 25-18**

### **Adopting and Enacting a Supplement (S-43) to the Code of Ordinances for the City of Dublin, Ohio.**

Mr. McDaniel stated that there are no changes since the first reading of the Ordinance. Vice Mayor Amorose Groomes inquired if there were any changes that would deviate significantly from the current policies in this new update.

Mr. McDaniel responded that there were none.

Vote on the Ordinance: Mr. Reiner, yes; Ms. De Rosa, yes; Ms. Fox, yes; Mayor Peterson, yes; Ms. Alutto, yes; Vice Mayor Amorose Groomes, yes; Mr. Keenan, yes.

## **INTRODUCTION/FIRST READING - ORDINANCES**

Mayor Peterson introduced Ordinances 26 through 28-18, land appropriations for the Hyland-Croy Road roundabout construction project, and moved to waive the Rules of Order to discuss them together and asked the Clerk to read the names and addresses of the property owners read into the record.

Ms. Alutto seconded the motion.

Vote on the motion: Ms. Alutto, yes; Mr. Keenan, yes; Ms. De Rosa, yes; Mayor Peterson, yes; Ms. Fox, yes; Mr. Reiner, yes; Vice Mayor Amorose Groomes, yes.

The Clerk read the names and addresses for the following properties into the record.

## **Ordinance 26-18**

### **Authorizing the City Manager to Execute Necessary Conveyance Documents to Acquire a 0.280-Acre, More or Less, Fee Simple Interest, without Limitation of Existing Access Rights, from Linda L. O'Brien, Located at 9635 Hyland Croy Road, for the Public Purpose of Constructing a Roundabout.**

## **Ordinance 27-18**

### **Authorizing the City Manager to Execute Necessary Conveyance Documents to Acquire a 0.124-Acre, More or Less, Fee Simple Interest, without Limitation of Existing Access Rights, from Kevin Caldwell Horsefield, Located at 7848 McKitrick Road, for the Public Purpose of Constructing a Roundabout.**

## **Ordinance 28-18**

### **Authorizing the City Manager to Execute Necessary Conveyance Documents to Acquire a 1.412-Acre, More or Less, Fee Simple Interest for Right of Way; a 0.096-Acre, More or Less, Temporary Easement; a 1.076-Acre, More or Less, Fee Simple Interest for Right of Way; a 0.153-Acre, More or Less, Temporary Easement; and a 0.288-Acre, More or Less, Fee Simple Interest for Right of Way from Property Located along Hyland-Croy Road Owned by the Board of Park Commissioners of the Columbus and Franklin County Metropolitan Park District, for the Public Purpose of Constructing a Roundabout at the Intersection of Hyland-Croy Road and McKitrick Road.**

Mayor Peterson introduced the ordinances.

Mr. Hammersmith stated that the City of Dublin intends to construct a future single-lane roundabout at the intersection of McKitrick Road and Hyland-Croy. The 2018-2022 Capital Improvements Program (CIP) programs site acquisition in 2017-2018.

Construction of the intersection improvement is presently reflected beyond the current five-year CIP period. Proceeding with the acquisition of the property interests now enables the City to commence construction of the roundabout when programmed in the CIP. Additionally, presently securing the necessary property interests avoids any future increases in land values and provides the right-of-way and easements for any necessary utility relocations. The proposed roundabout will increase safety, capacity, and sight visibility at the intersection. The Project requires the acquisition of property interests from multiple property owners on Hyland-Croy Road and McKitrick Road. Although initially the intersection improvement will be constructed as a single-lane roundabout, sufficient right-of-way is being acquired to provide for any future expansion of the roundabout. The City participated in good faith discussions with all property owners and



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has come to mutually agreeable terms with all owners either to purchase the required interests for the amount indicated or to donate the easements to the City at no cost. The property acquisitions this evening involve three property owners:

- Mr. Kevin Caldwell Horsefield, 7848 McKittrick Road, for the appraised value of \$9,490.
- Ms. Linda O'Brien, 9635 Hyland-Croy Road, for an amount 5.8% over the appraisal, \$10,500.
- The Metro Parks of Columbus and Franklin County, for property on the west side of Hyland-Croy Road, south and north of McKittrick Road; the four separate acquisitions are being donated from Metro Parks.

Mr. Reiner thanked the Metro Parks Board of Directors for donation of a significant amount of land. It is much appreciated.

There will be a second reading/public hearing on March 19.

## OTHER

### • Columbus Metropolitan (CML) Signature Transitional Element

Mr. Foegler stated that when the plans were reviewed for the new library, Council had required at the Basic Development stage that a Citizens Advisory Group be established to help provide input to develop a signature transitional element as part of the Library project to provide a transition between Dublin's historic core and the more contemporary design of the building. The Committee met on several occasions and came back to Council with preliminary recommendations, and ultimately a final recommendation, which was incorporated into the Final Development Plan. Council approved that Plan, and the project has moved forward. In that September discussion, CML indicated that they had not budgeted for this item. There was discussion regarding City funding of this piece of the improvements. At that meeting, there was some discussion regarding the potential use of the Art in Public Places funds for this purpose; however, nothing was addressed or finalized at that time. The CML materials attached to staff's memo indicate that CML has moved forward with the final design and has received the bids. Last September, the project estimate for design and construction was \$210,000. The final bid has come in just under \$150,000. Columbus Metropolitan Library has asked that the City affirm its willingness to reimburse CML for the cost of that element. Administration recommends that Council approve a motion to reimburse CML \$148,805.00, the cost of the Signature Transition Element, once completed, which is to be located on the plaza of the new Dublin branch library, and that such reimbursement be funded from the City's Parking Garage and Associated Roadway Project and CIP contingencies, as recommended by Administration.

### Council Questions:

Ms. Fox inquired details about STE stone, which will be used on the arch.

Mr. Foegler responded that the Signature Transition Element includes a stone material. Initially, both brick and stone were considered, but Council's direction was for a matching stone element.

Ms. Fox responded that her question is whether it is synthetic or real stone.

Mr. Foegler responded that he is uncertain; however, as it was approved, the Transition Element was to have the same material as proposed for the building.

Ms. Fox stated that whenever there is an opportunity to build something new in the Historic District, real stone is preferred. The City sits on a quarry – that is our background and history. She would ask that staff always request that the materials be authentic.

Mr. Foegler responded that he would verify the precise materials and forward that information to Council.

Mayor Peterson stated that it would be good to check on that information. Perhaps the reason the price came in lower than the initial estimate was that they used a different material.

Mr. Foegler responded that he believes the bids simply came in lower than anticipated. They also made sure that they charged only the net increase in cost for building this element, because there would have been other materials and items included in the plaza.



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Ms. Fox stated that because it is a historic transition piece, "stuck on" stone wouldn't meet that intent.

Mr. Foegler stated that information would be provided to Council. His understanding is that bids were requested for both stone and brick for the Transition Element, but CML did select the stone option in all scenarios.

Ms. De Rosa:

1. Stated that there is a construction contingency, so she assumes this is a fixed price bid.

Mr. Foegler stated that they would recommend that it be a "not to exceed" the designated amount.

Ms. De Rosa inquired if this construction contingency is for our estimate.

Mr. Foegler responded that in the CIP, there is a line item for CIP Contingencies in general, as well as contingencies for the Parking Garage, Roads and Grounds of Remembrance Project. The goal would be that if the appropriation for the project contingency has sufficient money for the reimbursement, that is where it will come from first; secondarily, it would come from the larger CIP Budget line item for Contingencies.

2. Inquired if this project includes landscaping or other items around the Signature Transitional Element that would be considered part of what the City has agreed to fund.

Mr. Foegler responded that he does not believe so. It is limited to what was brought forth with the design element. Looking at that design, the costs were evaluated and broken down by materials, but it did not include landscape materials.

Ms. De Rosa inquired if the plan provides landscaping around this design element. Mr. Foegler responded that there are landscaping materials throughout the plaza.

Mr. McDaniel responded that component was included in the approved plan.

Mr. Foegler stated that the rendering provided in staff's memo is the most recent perspective of what is being built.

3. Stated that there was discussion regarding potential funding of this Signature Transitional Element from the Arts in Public Places (AiPP) budget. She searched, but was unable to locate that budget.

Ms. Mumma responded that there is no appropriation for that amount; it is reduced from the Dublin Arts Council's hotel-motel tax fund distribution. A monthly deduction is made for the rent for their building pursuant to the existing agreement, and a reduction for the AiPP funding, which is \$75,000/year. Every two years, an amount of \$150,000 is available to fund an AiPP project. For the 2018-2019 phase, \$150,000 will be available.

Ms. De Rosa noted the cost of this project would consume that entire amount.

Ms. Mumma responded affirmatively, which is the reason staff has opted to use the Contingencies funds, as opposed to tapping into the AiPP money.

Mr. McDaniel stated that he believes the AiPP money has not been used for a year or two.

Ms. Crandall confirmed that it has not used for two years.

Mr. McDaniel stated that use of those monies was initially considered with the view that the Signature Transition Element could be considered an AiPP type of amenity. After further consideration, it seemed preferable to fund the item separately as it is not a Dublin Arts Council project. There are a couple of opportunities with contingency monies to fund it.

Mr. Keenan noted that the present AiPP funding cycle reflects Council's earlier recognition that a better project results from a two-year funding of \$150,000 than from one year's funding of \$75,000.

Vice Mayor Amorose Groomes stated that, typically, a call for applications occurs and an artist is selected for an AiPP project. The Signature Transition Element involves an architect, not an artist, which is not consistent with the public art process.



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Mr. Reiner stated that the Dublin Arts Council appreciates that the City is taking on this project. They do want to maintain their paradigm for high-quality art. Although this transition element is a "historical throw-back" to a building that once existed in the City, it is not consistent with the public art projects that have been created for this community.

Vice Mayor Amorose Groomes inquired what the overall contingency amount is for the Parking Garage and Roadways Project, from which the \$150,000 for the Transition Element will be taken.

Mr. Foegler responded that there are several contingency funds. Collectively, they total approximately \$400,000 - \$600,000. That amount is considered sufficient; it is not anticipated that there will be a need to use the CIP budget contingency. There was an allocation for the Grounds of Remembrance enhancement that was based on MKSK's estimate of \$650,000. Those numbers have come in less than anticipated. The rock work, the most volatile part of the project, is essentially complete, so the expectation is that there will be sufficient contingency money in that appropriation to fund the Signature Transition Element. He will provide Council with the precise dollar amounts of all the contingency line items.

Vice Mayor Amorose Groomes responded that would be helpful. She has observed where the rock face was cut out for the utility boxes, and it is really a nice feature. It softens the look of those boxes. As much rock face as can be saved in this District, the better.

Ms. Alutto inquired if, regardless of the funding source, the element must be constructed per the approved plan.

Mr. Foegler responded affirmatively. The planning and zoning elements in that plan have been reviewed by staff and approved. They have the permits and bids in hand.

Mayor Peterson:

1. Inquired if it would be possible to put up a placard or feature that would identify this corner as the site of the community's old school-- it is that story that makes the site unique.

Mr. McDaniel responded that he believes that the Committee's recommendation included some feature on the inside of the corner that would refer to that history. There was also the idea that the outline of the original school building would be incorporated into the plaza, as well.

Mr. Foegler responded that is correct. He can provide the details that were agreed upon.

Mayor Peterson stated that if it is not included in this design, it remains an important feature to have here. Perhaps a picture of the building could be etched into the feature. It is that history that makes this corner important.

Ms. De Rosa stated that a technological approach, an app could be designed to tell that story as well. The audio with historic perspectives could bring the story to life.

Mayor Peterson stated that the Signature Transition Element and the Plaza were the elements that provided an opportunity to "soften" the look of this building. With those, Council has made an effort to address some of the community's concerns. He is looking forward to those moving forward as anticipated.

Mayor Peterson moved to approve staff's recommendation to reimburse CML the cost of the Signature Transitional Element (once completed) located on the plaza of the new Dublin Branch Library, and that such reimbursement be funded from the City's Parking Garage and associated Roadway Project and CIP contingencies, as recommended by the Administration.

Vice Mayor Reiner seconded the motion.

Vote on the motion: Mayor Peterson, yes; Vice Mayor Amorose Groomes, yes; Ms. De Rosa, yes; Mr. Keenan, yes; Mr. Reiner, yes; Ms. Fox, yes; Ms. Alutto, yes.



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## STAFF COMMENTS

Mr. McDaniel:

1. Thanked staff and everyone for their efforts with the St. Patrick's Day Parade and events. The community showed up in great support, and we were very fortunate to have the nice weather!
2. Noted that a staff memo was provided tonight regarding a Farmers Market returning to Dublin this spring. The City did not have one last year. Today, Crawford Hoying announced that they will debut the Dublin Farmers Market at Bridge Park. The new market will be held on Saturdays from 9 a.m. to noon, June 9 through September 29. Many vendors have been selected and more are anticipated. The market will be located on a side street in a very walkable area. Hopefully, that will be a very successful market.

## COUNCIL COMMITTEE REPORTS

Administrative Committee Chair Vice Mayor Amorose Groomes thanked Council members for their hard work for Council's Goal-Setting Retreat. Several follow-up work sessions are anticipated. There are several upcoming projects, about which she will be contacting Council members via email.

Mr. McDaniel stated that he anticipates staff will provide a summary report on the Goal-Setting Retreat for the April 9 Council packet.

Community Development Committee Chair Reiner stated that the Committee will be meeting next Monday at 6:00 p.m. to review the Beautify Your Neighborhood Grant applications.

Finance Committee Chair Keenan stated a quarterly Finance Committee meeting was scheduled for April 9, but after speaking with Mr. McDaniel and Ms. Mumma, it has been determined it would be preferable to move that meeting to April 23. As opposed to discussing the first quarter financials, the meeting will focus on an update on the City's debt position and debt policy. Although Council discussed this topic last April, there are two new Council members who may be interested in this topic. By facilitating this discussion in April and either reaffirming our prior policy or requesting changes, staff will be better positioned to prepare the CIP in the upcoming weeks. The proposed CIP will be brought forward to Council the end of summer. Finance will still prepare the first quarter financial report and be available to respond to any questions on that at the meeting, as well.

Vice Mayor Amorose Groomes stated that Financial Reports through February 28 were included in Council's packet. There was information in the report that warranted discussion. She suggests adding to the Finance Committee's agenda "Financials to date." Mr. Keenan stated that the report changes significantly at times of the year due to tax returns and filings, so a later meeting provides a better opportunity for that report. An executive summary overview of the report would be helpful, but if Council members have detailed questions, he recommends they meet with Finance staff individually.

Ms. De Rosa stated that there have been fluctuations in the financial reports that staff indicates as normal. As a new Council member, it would be helpful to see some yearly trends and be able to identify normal cyclical occurrences.

Ms. Mumma stated that, typically, the quarterly report to Council provides a comparison of the first quarter last year to the first quarter this year in categories for expenditures and revenues. That occurs on a quarterly basis because there are fluctuations, particularly in the first quarter. However, a monthly report can be provided if Council prefers.

Mr. Keenan inquired the type of trend report desired – three, five or ten years.

Ms. De Rosa that she is accustomed to seeing a three or five-year trend. If quarterly reports have been determined the best way to view it, she is satisfied with that, as well.



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Ms. Mumma stated that the first quarter financial update meeting is a good opportunity to focus on another topic. Income tax revenues are 90% of our General Fund Revenue, so a good report is not available until after April.

Mr. Keenan stated that the first quarter meeting would provide a good opportunity for new Council members to understand and reprioritize or reaffirm the City's debt policy. He requested consensus.

Council consensus was to schedule an update on the City's debt position and debt policy at the April 23 Finance Committee meeting.

Mr. Keenan noted that the monthly financial report also includes a three-page list of City investments. It might be beneficial to have the City's Investment Advisor present for the second quarter Financial Update for a review of the City's investment policy.

Ms. Mumma noted that the Investment List is a new report, which has been provided per discussions with the ratings agencies last year. The intent is to ensure that City Council, as the decision makers, have a good understanding of the City's investments.

Public Services Committee Chair Alutto stated that she would be working with the Clerk's office to schedule a meeting date, for an anticipated focus on Aging in Place.

Dublin Arts Council Liaison Reiner noted the Dublin Arts Council's Garden Party will be held on May 4, where there will be fabulous food and a wonderful silent auction.

Logan-Union-Champaign County Regional Planning Commission representative De Rosa reported that the Executive Committee met last week, and staff member Tammy Noble attended. Of note, Champaign County will be conducting an update of their Comprehensive Regional Plan, which was last updated in 2004.

Mid-Ohio Regional Planning Commission Representative Amorose Groomes stated that the Commission met on March 8, and she anticipates a set of those materials will be provided in Council's March 19 Council packet.

U.S. 33 Innovation Corridor Representative De Rosa reported that a meeting is scheduled for April 15, 2018.

Planning and Zoning Commission Representative Fox reported that a second P&Z and ARB joint work session will be scheduled to continue discussion of the Bridge Street Zoning Code update.

## **COUNCIL ROUNDTABLE**

Ms. Fox:

1. Stated that she enjoyed Council's Goal-Setting Retreat. She enjoyed hearing fellow Council members' goals for the year and is looking forward to updates.
2. Reported that she met recently with DCVB Director Scott Dring. The Bureau is rapidly meeting their yearly goals, and their marketing of the Downtown District is impressive. Visitors to the Historic District are coming from a greater distance, such as West Virginia and Pittsburgh. They are looking for ways to incentivize more retail in the Historic District.
3. Reported that City staff will hold a public meeting on March 20 at the Kaltenbach Community Center for Cara Road and Cara Court residents regarding the Tuttle Crossing Boulevard Extension Project.
4. Congratulated Mayor Peterson and Mr. McDaniel on winning the second and third place, respectively, in the "Best Legs in a Kilt contest."

Ms. De Rosa:

1. Stated that she enjoyed her first Council Goal-Setting Retreat. Kudos to Vice Mayor Amorose Groomes for the innovative approach.
2. She has learned that passing out candy in the St. Patrick's Day Parade requires running, not walking!



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3. She and Ms. Fox attended the Dublin-Japanese Festival at Dublin Scioto High School on March 4, and enjoyed the event immensely.
4. This morning's "News in 90" provided instructions on a simple download to an Alexa device that provides the ability to audibly obtain the Dublin news. She did the download in under 90 seconds. There are many such low-cost technological opportunities. Before summer, she would like Council to receive an update from the I.T. Director and his team regarding opportunities for potential pilot programs that could be considered for Council's planning for next year.

Mr. Reiner reported that he had a conversation earlier today with Metro Parks staff. They have indicated that the dog park is nearing completion. Although the fence has not yet been installed, the anticipated opening date is June 1. Similarly, the challenge course is anticipated to be ready for opening on June 1.

Mr. Keenan:

1. Stated that he is ready to move forward with the electronic packet. He will need no more paper packets! He is hoping some of his colleagues will join him!
2. Thanked Vice Mayor Amorose Groomes for all her efforts with the Goal-Setting Retreat. Those who have worked on these retreats know that they are a labor of love and a good deal of work!
3. Wished a Happy Birthday this week to Vice Mayor Amorose Groomes!

Ms. Alutto:

1. Stated that she, too, no longer needs a paper packet.
2. Thanked Vice Mayor Amorose Groomes for her efforts with the retreat. She enjoyed hearing about the goals her colleagues are passionate about.
3. Received calls from citizens about potholes. The City's website provides an opportunity where citizens can report potholes.
4. Reported that this Friday, March 16, she and Ms. Crandall will be hosting a summit with community leaders to discuss aging in place efforts, including an Alexa pilot.

Vice Mayor Amorose Groomes:

1. Stated that the City Manager's engagement update notes that at the 2/15 monthly City Manager briefing, an update was provided on the Riverside/161 Roundabout. Council looks forward to receiving an update, as well.
2. The CIP Design Outlook reports that a draft of the Bridge Street District Western Roads Alignment Study by EMH&T has been completed. Council would be interested in having that report.
3. The CIP Design Outlook also reports that for the Dublin Community Pool North Renovation, a Request for Professional Design Services has been advertised and initial responses are due on March 9. Council had discussed previously some enclosure possibilities. Was that included?

Mr. McDaniel responded he and Mr. Earman recently discussed the possibilities. There could be some opportunity for enclosure; they will be exploring that opportunity.

4. Stated that the Board and Commission appointments will be scheduled on the March 19 Council agenda. She thanked Council members for meeting last Monday, March 5, to conduct those interviews.
5. Reported that she met March 7 with the fourth grade students at Eli Pinney Elementary. What a great group of kids are growing up in this community!
6. Attended the Dublin Community Foundation Board meeting on March 8, as their new ex officio board member. She is hopeful Mr. McDaniel or Ms. Crandall will be able to provide some information about the results of that meeting, which are too detailed to share in this setting. One of the topics on the agenda was the potential theater development in the community. Perhaps after seeing the information, Council will be able to develop some policy related to the topics.
7. Complimented City Manager Dana McDaniel and Dublin Schools Superintendent Dr. Hoadley for their wonderful presentations at the State of the Community. Mr. McDaniel represented the City with excellence!



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8. Attended the Greater Dublin Realty Association meeting on March 9. They had many good questions regarding the Schools and development within the City. The housing inventory is at a record low.
9. Thanked staff and the community for attending the St. Patrick's Day Parade. It was great! Complimented Mayor Peterson and Mr. McDaniel for placing in the "Best Legs in a Kilt" contest! It was fun and raised money for a good cause!

Mayor Peterson:

1. Thanked Vice Mayor Amorose Groomes for all the effort she invested in the retreat, and wished her a Happy Birthday!
2. Complimented Mr. McDaniel and Dr. Hoadley on the State of the Community. It was done extremely well!
3. Expressed thanks to Chief von Eckartsberg and the Police Department for their efforts that enable the St. Patrick's Day parade to proceed so smoothly.
4. Reported that City Council members will be participating as a team in the Dublin Schools dodgeball tournament on Friday, April 6. He thanked fellow Council members for being willing to join in; it will be a lot of fun!

**ADJOURNMENT**

The meeting was adjourned at 8:10 p.m.

  
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Mayor – Presiding Officer  
\_\_\_\_\_  
Acting Clerk of Council