

**To:** Members of Dublin City Council

**From:** Dana McDaniel, City Manager

**Date:** September 20, 2018

**Initiated By:** Angel L. Mumma, Director of Finance  
Matthew L. Stiffler, Deputy Director of Finance  
Matt Earman, Director of Parks and Recreation  
Tracey Gee, Director of Recreation Services  
Vince Papsidero, Planning Director

**Re: Ordinance No. 65-18 – An Ordinance Amending Chapter 35 of the Codified Ordinances to Revise the Fee and Service Charge Revenue/Cost Comparison System and Establishing a Schedule of Fees and Service Charges for City of Dublin Services**

## Background

Please find attached Ordinance No. 65-18, which revises the Schedule of Fees and Service Charges for the City of Dublin. This Ordinance with its proposed fee schedule is the annual update to Chapter 35 of the City's Codified Ordinances, which revises the current "City's Schedule of Fees and Service Charges for City of Dublin Services." Proposed changes for 2019 are highlighted in yellow in Appendix A. Also attached are the "Fee Comparison Recap Worksheets." These recaps show the approved fees from the past five years and the proposed fees for 2019 for each City Work Unit.

The goal of the annual review of service fees is to provide information regarding the actual cost to provide the City's services. With that information, City Council may choose to increase, reduce or modify the proposed fees in consideration of the established target cost recoveries. As you will recall, beginning with the 2014 fee schedule, a plan was established and approved to forgo the comprehensive annual Cost of Services Study review every other year and instead apply an inflationary measure. Building on the 2017 cost study, the US Midwest CPI-U of 1.2% was applied to the per-unit cost to determine fees for 2018. To determine fees for 2019, a comprehensive Cost of Services Study review was conducted. Each City Work Unit has reviewed the proposed fee modifications in the Ordinance.

As you know, the cost study has been previously discussed at Finance Committee of the Whole meetings on June 25, 2018 and August 13, 2018. Based on Council's feedback, the ordinance reflects the recommendations for all divisions discussed at the June meeting with no changes to the recommendations as presented at that time. This memo discusses and the ordinance includes:

- A new recommendation for Planning's charging procedure based the direction given by Council at the August 13 meeting;
- Outlines additional details for fee increases and revenue projections for Recreation Services requested by Council at the August meeting; and
- Proposes a new recommendation for the Recreation cost recovery informed by our August meeting and subsequent CIP discussions.

### **Planning Division**

To recap, the current Planning fee charging procedure is that for multiple services submitted simultaneously, the service with the highest fee is the only one charged and all other services are provided at no cost. This charging procedure results in an annual subsidy of approximately \$75,000. Council's direction at the August meeting regarding a recommendation to eliminate this subsidy was favorably received, but Council requested additional protections be implemented to protect smaller projects from fee increases. A modified version of our recommendation incorporating this direction is presented below and incorporated into the cost study ordinance.

#### Proposed Planning Charging Procedure:

Charge all fees for all services except for projects requesting two or three services where one or more of the services is a minor version of that service. For those projects, do not charge any additional fees beyond the highest fee for any requested minor services.

This charging procedure would eliminate charges for services for simultaneously submitted minor versions of services including: PL-02 Preliminary Development Plan Review, PL-04 Amended Final Development Plan Review, PL-08 Conditional Use and PL-46 EAZ/WID Application Fee.

Since January 1, 2017, of the 179 projects submitted to Planning, 23 have submitted for multiple services simultaneously. This new charging procedure would eliminate additional fees beyond the highest fee service for two of these projects: an addition to a car dealership and re-platting the setback on a PUD lot.

The recommended charging procedure would add an additional layer of protection to those already offered to smaller projects through the overall design of the Planning division's fee schedule. One might expect a small project to typically require only one planning service, and many of the development-related services offered by the Planning division are already set using a 50% or less cost recovery level. Planning would typically expect a small project requiring an additional service to need a conditional use – minor, or possibly an amended final development plan; the minor use would be covered under the new recommended charging procedure. Additionally, many small projects could be expected to be located in Dublin's Historic District. As you recall, this area has a special subsidy for certain planning services requested within its boundaries. Additionally, many Planning fees are set based on a sliding scale of project size and several Planning fees vary by applicant type or the scope of the service requested. Finally, when appropriate, planning fees differentiate between residential and commercial services in determining the appropriate fee level.

### **Recreation Services Division**

At the August Finance Committee of the Whole meeting, Council requested additional information regarding the refresh of the Dublin Community Recreation Center (DCRC) facility, as well as additional information regarding the units of service and a breakdown of projected revenue by program area for the proposed fee increases. This information is provided below.

An analysis of the aesthetics of the DCRC facility was recently conducted by M+A Architects to determine the facility's potential needs moving forward. This analysis focused on the characteristics, quality and location of interior finishes, fixtures, lighting and furniture with material pricing allowances. Options were provided to refresh the building in good or best levels regarding the extent of work and level of finish. This analysis estimated the cost of refreshing the interior of the

building to be between \$1.6 million and \$3.1 million with furniture expenses ranging from \$230,000 to \$367,000.

This analysis led to subsequent discussions at the August meeting and during the CIP workshops regarding whether increased fees, which have not been adjusted since 2009 or earlier and are well below many of those in the region, should be adjusted and, if so, should those additional revenues be earmarked for future capital replacement needs of the Recreation program to include the DCRC and the outdoor pools. The current Recreation fee recovery policy addresses the shared partnership between the community and the facility's users regarding the operational needs of the division through the 50% cost subsidy provided by the General Fund, but is silent as to whether capital needs could also be addressed in this manner. Historically, including the creation of the Recreation Center 22 years ago, the capital needs of the division have been addressed through general income tax revenues utilizing the Capital Improvement Tax Fund. The administration had originally proposed fee increases for the Recreation division that would have addressed the facility's capital needs. This proposal was subsequently expanded during the CIP discussions to include a recommendation to utilize recreation user fees to also support the re-construction of the North Pool at an estimated cost of \$6.0 million.

The current Recreation fee recovery policy is as follows:

In general, the recreation program will attempt to recover, on an aggregate basis, 50% of the direct costs and building maintenance costs, while recognizing that some programs may be somewhat less than that for certain reasons and some more than that. This to be based on the nature of the program. This will ensure that individual fees are reviewed annually, and any set unusually high/low are flagged.

The administration recommends the following change:

In general, the recreation program will attempt to recover, on an aggregate basis, 50% of the direct costs and building maintenance costs *plus an assigned percentage of costs associated with certain recreation program capital improvement projects*, while recognizing that some programs may be somewhat less than that for certain reasons and some more than that. This to be based on the nature of the program. This will ensure that individual fees are reviewed annually, and any set unusually high/low are flagged.

This recommended policy continues the partnership between the community and recreation users with regard to meeting the operational needs of the division, but also allows the City to assign a certain level of recreation-related capital improvement obligations to recreation users. It is the administration's recommendation that the future minimum level of cost recovery for the recreation program include 100% of the capital improvement costs associated with the DCRC refresh of \$3.1 million and the new North Pool re-construction with a cost of \$6.0 million. Based on 20-year level debt service payments at 5% interest, the annual debt service obligation would be estimated to be \$248,000 and \$480,000 respectively, for a total of \$728,000 annually, if traditional bond methods are used.

The following tables provide additional information and detail on how the administration recommends this additional funding be acquired. The revenue estimates are based on the 2017 levels of service. While the proposed increases are relatively modest in most situations, staff

understands that raising fees could result in some reduction in service demand thus impacting anticipated revenues. This will have to be monitored over time and commitments for use of these funds would be adjusted accordingly.

<b>Program Area</b>	<b>Revenue from Proposed Fee Increases (Based on 2017 units of service)</b>
DCRC Daily Passes	\$175,000
DCRC Annual Passes	\$215,000
Outdoor Pool Daily Passes	\$15,000
Outdoor Pool Annual Passes	\$35,000
Outdoor Facilities Rental	\$33,000
Athletic Field Usage/Rental (effective 1/1/2020)	\$60,000
DCRC Indoor Reservation Service	\$44,000
Theater Rental	\$2,000
<b>Total</b>	<b>\$579,000</b>

In addition to the above funding, additional revenue will be acquired through an increase to programming fees set by the Recreation Division. These program-specific fees are not reviewed by Council and include fees for services such as all programming, classes, camps, certain rentals such as birthday parties and administrative fees.

The following tables provide additional details requested by Council regarding the fee recommendations discussed at the August 13 Finance Committee of the Whole. These tables are limited to identifying and providing additional information on increased revenue opportunities for fees that are specified in the Fee Schedule ordinance and specifically approved by Council. Additional details regarding fees that are determined internally by Recreation under the current and proposed cost recovery policy are not provided. Recreation staff appreciate the public comments regarding the level of cost recovery for certain recreation programs, i.e. babysitting, and will continue to monitor the market and demand for these type of services. The cost recovery policy is well crafted to provide Recreation staff certainty with regard to what the program’s expectation for required revenue will be in any given year, while providing the program maximum flexibility to respond appropriately and quickly to changing market conditions.

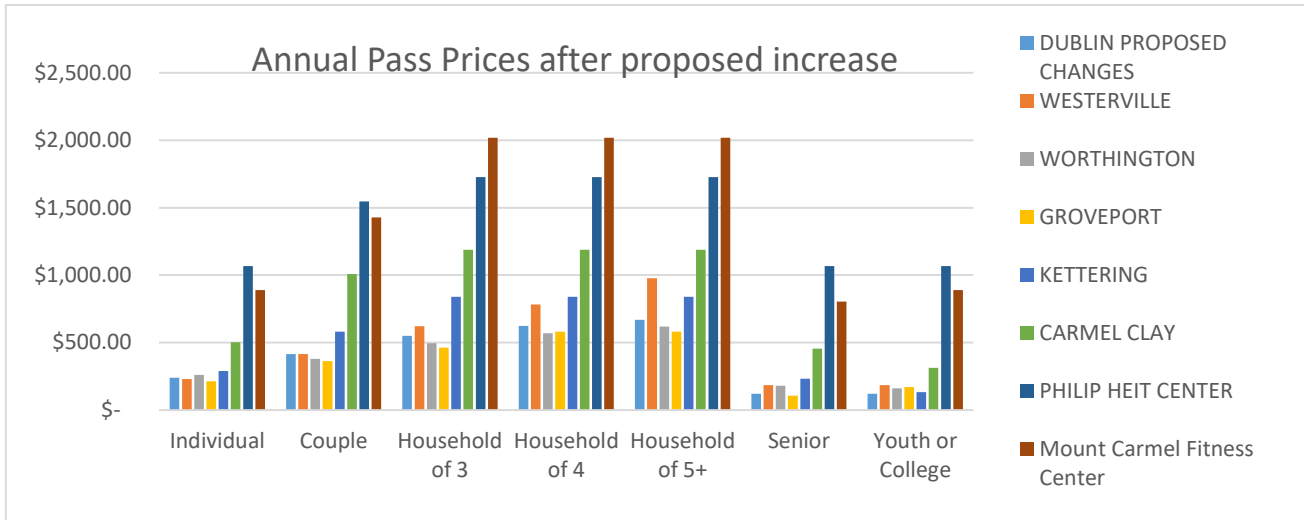
**DCRC Daily Passes – Proposed fee increases generate an estimated \$175,000 annually.**

<b>DCRC Daily Passes</b>	<b>Units</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Proposed Increase</b>
Adult Non-Resident	9,780	\$8	\$15	\$7
Adult Resident/Youth Non-Resident	25,034	\$4	\$7	\$3
Youth Resident	14,440	\$3	\$5	\$2

**DCRC Annual Passes – Proposed fee increases generate an estimated \$215,000 annually.**

<b>Residents</b>	<b>Units</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Proposed Increase</b>
6 month CRC Individual	129	\$120	\$145	\$25
6 month CRC Member 2	39	\$210	\$250	\$40
6 month CRC Member 3	32	\$275	\$330	\$55
6 month CRC Member 4	36	\$310	\$375	\$65
6 month CRC Member 5	8	\$335	\$405	\$70
CRC Individual Pass	744	\$200	\$240	\$40
CRC Primary 2	577	\$345	\$415	\$70
CRC Primary 3	249	\$455	\$545	\$90
CRC Primary 4	217	\$520	\$625	\$105
CRC Primary 5	152	\$555	\$665	\$110
70 visit college punch pass	153	\$100	\$120	\$20
Senior Membership	1254	\$100	\$120	\$20
<b>School District Residents</b>				
CRC Individual Pass	117	\$390	\$440	\$50
CRC Primary 2	36	\$650	\$730	\$80
CRC Primary 3	13	\$870	\$980	\$110
CRC Primary 4	8	\$940	\$1,055	\$115
CRC Primary 5	10	\$1,000	\$1,125	\$125
70 visit college punch pass	4	\$200	\$225	\$25
Senior Membership	193	\$150	\$170	\$20
<b>Non-Residents</b>				
CRC Individual Pass	48	\$580	\$660	\$80
CRC Primary 2	1	\$1,020	\$1,160	\$140
CRC Primary 3	5	\$1,355	\$1,535	\$180
CRC Primary 4	0	\$1,530	\$1,730	\$200
CRC Primary 5	0	\$1,655	\$1,905	\$250
70 visit college punch pass	0	\$295	\$345	\$50
Senior Membership	245	\$195	\$220	\$25
<b>Corporate</b>				
Corporate Membership	250	\$240	\$270	\$30

As you will recall, the proposed annual pass increases leave Dublin well positioned in the market.



**Outdoor Pool Daily Passes – Proposed fee increases generate an estimated \$15,000 annually.**

North Pool	Units	Current Fee	Proposed Fee	Proposed Increase
Adult (18+)	1429	\$7	\$8	\$1
After 6	423	\$4	\$5	\$1
Child (3-17) & Sr	3515	\$6	\$7	\$1
Adult Guest (18+)	245	\$9	\$10	\$1
Guest after 6	24	\$6	\$7	\$1
Child/Sr Guest	356	\$8	\$9	\$1
<b>South Pool</b>				
Adult 18+	2538	\$7	\$8	\$1
After 6pm	511	\$4	\$5	\$1
Child (3-17)/Sr	4475	\$6	\$7	\$1
Adult Guest (18+)	637	\$9	\$10	\$1
Guest After 6	55	\$6	\$7	\$1
Child/Sr Guest	901	\$8	\$9	\$1

**Outdoor Pool Annual Passes – Proposed fee increases generate an estimated \$35,000 annually.**

<b>Residents</b>	<b>Units</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Proposed Increase</b>
Outdoor Pool single	273	\$75	\$85	\$10
Outdoor Pool 2mem	251	\$130	\$145	\$15
Outdoor Pool 3mem	308	\$180	\$200	\$20
Outdoor Pool 4mem	453	\$210	\$230	\$20
Outdoor Pool 5mem or more	275	\$240	\$265	\$25
Outdoor Pool senior	133	\$50	\$60	\$10
<b>School District Residents</b>				
Outdoor Pool single	12	\$175	\$195	\$20
Outdoor Pool 2mem	15	\$255	\$285	\$30
Outdoor Pool 3mem	22	\$355	\$395	\$40
Outdoor Pool 4mem	17	\$415	\$460	\$45
Outdoor Pool 5mem or more	11	\$485	\$535	\$50
Outdoor Pool senior	10	\$85	\$95	\$10
<b>Non-Residents</b>				
Outdoor Pool single	20	\$175	\$200	\$25
Outdoor Pool 2mem	8	\$255	\$290	\$35
Outdoor Pool 3mem	11	\$355	\$405	\$50
Outdoor Pool 4mem	8	\$415	\$470	\$55
Outdoor Pool 5mem or more	4	\$485	\$550	\$65
Outdoor Pool senior	16	\$85	\$110	\$25

**Outdoor Facilities Rental Fees – Proposed fee increases generate an estimated \$33,000 annually.**

<b>Shelters</b>	<b>Units</b>	<b>Current Fee Res/Non-Res</b>	<b>Proposed Fee Res/Non-Res</b>	<b>Proposed Increase Res/Non-Res</b>
Coffman East Shelter	120	\$5R / \$12.50 NR	\$10R / \$30 NR	\$5R / \$17.50 NR
Coffman West Shelter	98	\$5R / \$12.50 NR	\$10R / \$30 NR	\$5R / \$17.50 NR
Scioto Central Shelter	165	\$5R / \$12.50 NR	\$10R / \$30 NR	\$5R / \$17.50 NR
Scioto North Shelter	132	\$5R / \$12.50 NR	\$10R / \$30 NR	\$5R / \$17.50 NR
Scioto South Shelter	110	\$5R / \$12.50 NR	\$10R / \$30 NR	\$5R / \$17.50 NR
Kaltenbach Shelter	161	\$5R / \$12.50 NR	\$10R / \$30 NR	\$5R / \$17.50 NR
<b>Amphitheaters</b>				
Coffman Amphitheater	54	\$10R / \$20NR	\$10R / \$30 NR	\$0R / \$10 NR
Scioto Amphitheater	28	\$5R / \$12.50 NR	\$10R / \$30 NR	\$5R / \$17.50 NR
<b>Pavilions</b>				
Amberleigh Pavilion	167	\$12.50R / \$25NR	\$15R / \$50NR	\$2.50R / \$25 NR
Coffman Pavilion	151	\$12.50R / \$25NR	\$15R / \$50NR	\$2.50R / \$25 NR
<b>Community Center</b>				
Kaltenbach Center	289	\$30R / \$70NR	\$45R / \$100NR	\$15R / \$30 NR

**Athletic Field Rental – Proposed fee increases generate an estimated \$60,000 annually.**

Sport	Units	Current Fee Non-Resident	Proposed Fee Non-Resident	Proposed Increase Non-Resident
Soccer (effective 1/1/2020)	1,192	\$100	\$150	\$50

**DCRC Indoor Facility Rental – Proposed fee increases generate an estimated \$44,000 annually.**

Service	Units	Proposed Fee Increase Generally	Estimated Additional Revenue
After-Hours Pool Rental	15 rentals	\$25 per service type	\$375
Gymnasium Rental	260 hours	\$10 per resident; \$10 non-resident	\$2,600
Classroom A, B, and C	433 hours	\$5 per resident; \$10 per non-resident	\$2,300
Community Hall Rental & Meeting Room Rental	Varies by type	\$10 per resident; \$10 non-resident	\$26,750
Dance Floors and Risers	65	\$15	\$975
Pool Lane Rental	3,600	\$3 per resident; \$3 school district functions	\$11,000
		<b>Total</b>	<b>\$44,000</b>

**Theater Rental– Proposed fee increases generate an estimated \$2,000 annually.**

Service	Units	Proposed Fee Increase Generally	Estimated Additional Revenue
Theater Rental	Varies by type	\$10 to \$15 per hour; \$20 per half day	\$2,000

**Recommendation**

Staff recommends the approval of the new charging procedure for Division of Planning-related services and the expansion of the Recreation Program cost recovery policy to include the addition of specified capital improvement costs. Incorporating those recommendations, Staff recommends the approval of Ordinance 65-18 at the second reading/public hearing on October 8, 2018. Unless otherwise noted in the ordinance, the fees will become effective on January 1, 2019.



# RECORD OF ORDINANCES

Ordinance No. 65-18 Passed \_\_\_\_\_, 20\_\_\_\_

## AN ORDINANCE AMENDING CHAPTER 35 OF THE CODIFIED ORDINANCES TO REVISE THE SCHEDULE OF FEES AND SERVICE CHARGES FOR CITY OF DUBLIN SERVICES

**WHEREAS**, the City of Dublin, Ohio has conducted an analysis of its services, the full costs of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for the services; and

**WHEREAS**, based on this analysis, cost analysis worksheets have been prepared; and

**WHEREAS**, the specific fees to be charged for City-provided services must be adopted by the City Council.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Dublin, State of Ohio, \_\_\_\_\_ of the elected members concurring:

**Section 1.** Chapter 35 of the Codified Ordinance of Dublin, Ohio is hereby amended to read as follows:

### Chapter 35 FEE AND SERVICE CHARGE REVENUE/COST COMPARISON SYSTEM AND FEES

#### Section 35.80 "Full Costs" Defined

For the purpose of this subchapter, the following definition shall apply unless the context clearly indicates or requires a different meaning. "Full Costs" includes the following elements:

- (1) All applicable direct costs including, but not limited to salaries, wages, overtime, employee fringe benefits, services and supplies, maintenance and operating expenses, contracted services, special supplies, and any other direct expense incurred.
- (2) All applicable indirect costs including, but not restricted to, building maintenance and operations, equipment maintenance and operations, communications expenses, computer costs, printing and reproduction, vehicle expenses, insurance, debt service, and like expenses when distributed on an accounted and documented rational pro-ration system.
- (3) Fixed asset recovery expenses, consisting of depreciation of fixed assets, divided by the approximate life expectancy of the fixed asset.
- (4) General overhead, expressed as a percentage, distributing and charging the expenses of the City Council, including the Clerk of Council, Department of Law, City Manager, Accounting and Auditing, Taxation, Procurement, Information Technology, Economic Development, Human Resources and City promotional programs, and all other staff and support service provided to the entire City organization. Overhead shall be prorated between tax-financed services and fee-financed services on the basis of said percentage so that each tax-financed service and fee-financed service shall proportionately defray such overhead costs.
- (5) Departmental overhead, expressed as a percentage, distributing and charging the cost of each department head and his or her supporting expenses as identified in subsections 1, 2, 3, and 6 of this Section.
- (6) Debt service costs, including the payment of interest, and trustee fees and administrative expenses of all applicable bond, certificate, or securities issues or loans of whatever nature or kind.
- (7) The "full costs," in most instances, will be rounded to the nearest five or ten dollars, with the actual fee established by the ordinance establishing a schedule of fees and charges for City services.

# RECORD OF ORDINANCES

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## Section 35.81 Findings and Intent

(a) It is the intent of the City Council to ascertain and recover the specified percentages of full costs from fees, charges, and regulatory license fees levied in providing the regulation, products, or services set forth in this Chapter.

(b) The fee and service charge revenue/cost comparison system set forth in this Chapter provides a mechanism for ensuring that fees adopted by the City for services rendered do not exceed the reasonable estimated cost for providing the services, unless otherwise noted.

(c) It is the intent of the City Council to achieve a more equitable and fair mix for financing services set forth in this Chapter in order to reduce or eliminate subsidizing these services with general tax revenue; thereby, allowing those general tax revenues to be used for general services, including infrastructure maintenance and replacement.

## Section 35.82 Delegation of Authority and Direction to the City Manager

(a) The City Manager is hereby delegated the authority and directed to provide documents to the City Council to implement its policy to adjust fees and charges to recover the percentage of full costs as established in this Chapter.

(b) "Full costs" shall be as defined in Section 35.80. In adjusting fees and charges, the City Manager shall act in an administrative and ministerial capacity and shall consider only the standards and criteria established by this Chapter and the applicable State laws.

## Section 35.83 Schedule of Fees and Service Charges

(a) The City Manager, Director of Finance, and each City department head, under the direction of the City Manager, shall review annually the fees and service charges listed in Appendix A- Schedule of Fees and Service Charges, and provide an adjusted fee or charge schedule to the City Council for its consideration so as to recover the listed percentage of full costs necessary to provide the listed regulation, product or service as modified by the notes following the list of services. These fees, unless otherwise specified, are for City of Dublin services and are in addition to any charges made by any other governmental agencies.

(b) The services as listed in this Section shall be as defined in the document entitled "Cost Study for the City of Dublin, Ohio" as produced by the City of Dublin.

(c) All fees and charges set pursuant to this Chapter and Section shall take effect as specified in this Ordinance.

(d) The City Manager may vary the review schedule listed in the Section if, in the judgment of the City Manager and a directly affected and requesting department head, a gross inequity would be perpetrated by not revising a fee or charge prior to the next rate review. Any such special rate review shall be reported to the City Council at its next succeeding meeting where the City Council may revise the fee or charge by Ordinance.

(e) If fees are not collected at the time that the service is provided, the City has the right to pursue collection of any of the fees listed in this Ordinance, including certification to the County Auditor, remittance to a collection service, or any other appropriate pursuit for payment. When additional fees need to be levied and collected for City-provided services in the amount of \$10 or less, or when a refund is due in the amount of \$10 or less, a refund or additional charge need not be made.

(f) Should it become necessary to establish a new service fee or charge during the year, the City Manager may set the fee administratively. Any such fees set by the City Manager shall be reported to the City Council at its next succeeding meeting where the City Council may revise the fee or charge by Ordinance. The new service will then be included and analyzed in the next rate review.

# RECORD OF ORDINANCES

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**Section 35.84 Fee Appeals and Waivers**

Irrespective of the percentage of recovery and the "notes" in Section 35.83 - Appendix A, the City Council reserves the right to waive any fee in order to encourage development projects that enhance the City's tax base as outlined in the City's Economic Development Strategy. The City Manager may recommend further waivers or fee adjustments, based on hardship, to be accepted or rejected by City Council at its next regularly scheduled meeting.

**Section 2. SEVERABILITY**

If any portion of this Chapter is found to be unconstitutional or invalid, the City Council hereby declares that it would have enacted the remainder of this Chapter regardless of the absence of any such invalid part.

**Section 3. REPEALER**

All Ordinances, the Codified Ordinances of Dublin, Resolutions, City Council Motions, and all actions of all City Boards and Commissions in conflict here within are hereby repealed. The fees and charges established by this Chapter shall supersede all previously established fees or charges for the same regulation, product or service, and all such previous fees and charges are hereby repealed on the effective date of the Order of the City Manager.

**Section 4. EFFECTIVE DATE**

This ordinance shall be in effect on January 1, 2019.

Passed this \_\_\_\_\_ day of \_\_\_\_\_ 2018

\_\_\_\_\_  
Mayor - Presiding Officer

ATTEST:

\_\_\_\_\_  
Clerk of Council

SERVICE	Service Number	2014 Approved Fee	2015 Approved Fee	2016 Approved Fee	2017 Approved Fee	2018 Approved Fee	PROPOSED FEE (effective 1-1-2019)
Returned Check Processing/ ACH Declined	AD-01	\$15 (check deposited twice).	\$20 (check deposited twice).	no change.	no change.	no change.	\$30 per check no change for ACH.
Document Printing and Copying	AD-02	Fees were adjusted in late September 2007 to comply with HB 9. \$.05 - single-sided blk/wht \$.10 - double sided blk/wht \$.10 - single-sided color copy	no change.	no change.	no change.	no change.	no change.
Special Telecommunications ROW Permit	AD-03	\$620	\$625	\$630	no change.	no change.	no change.
General Telecommunications ROW Permit	AD-04	\$730	\$735	\$745	no change.	no change.	no change.
City Service to Special Events/Community Events/Sports Events: * Streets & Utility Worker * Custodian Worker * Parks Worker * Building Inspector * Police Service (Officer) * Police Service (Cruiser Usage) * Recreation Worker-seasonal	CE-05	\$125 - application fee for special events. \$100 - hour per person plus costs. \$100 - hour per person plus costs. \$100 - hour per person plus costs. (see BL - 16) \$140 - hour per officer. \$8 / \$15 - hour cruiser/ engine running \$20 - hour per person (seasonals).	no change.	no change.	Application fee replaced with phased in tiered fee structure Tier 1 = \$25 Tier 2 = \$165 Tier 3 = \$550  (Please see Appendix A for tier descriptions.	Tier fee increase phase in continues Tier 1 = \$50 Tier 2 = \$325 Tier 3 = \$1,100  (Please see Appendix A for tier descriptions.	Application Fee: Tier 1 = \$50; Tier 2 = \$365; Tier 3 = \$3,390 \$110 - hour per person plus costs. \$110 - hour per person plus costs. \$110 - hour per person plus costs. (see BL - 16) \$150 - hour per officer. \$18 - hour all cruiser usage no change on seasonals.

NOTES:

\* For required City services, cost recovery of 50% of the fully burdened hourly rate of labor, plus full recovery of any out-of-pocket costs and other direct costs may be charged for recognized, tax exempt, Dublin non-profit events at the discretion of the Finance Committee.

SERVICE	Service Number	2014	2015	2016	2017	2018	PROPOSED FEE (effective 1-1-2019)
		Approved Fee	Approved Fee	Approved Fee	Approved Fee	Approved Fee	
Building Permit Appl-Res Plan Review	BL-01	\$220 plus \$60 each 500 sq. ft. or fraction thereof over 1,000 sq. ft..	\$275 plus \$75 each 500 sq. ft. or fraction thereof over 1,000 sq. ft..	no change to fees; expand after hours services to include plan review \$120 per hour (3 hour minimum)	no change.	no change.	\$305 plus \$83 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.. After hours \$132 per hour (3 hour min)
Building Permit Appl-Commercial Plan Review	BL-02	\$210 first 1,000 sq. ft. plus \$140 each add'l 1,000 sq. ft. or fraction thereof (plus outside plan review).	\$260 first 1,000 sq. ft. plus \$175 each add'l 1,000 sq. ft. or fraction thereof (plus outside plan review).	no change to fees; expand after hours services to include plan review \$120 per hour (3 hour minimum)	no change.	no change.	\$285 first 1,000 sq. ft. plus \$195 each add'l 1,000 sq. ft. or fraction thereof (plus outside plan review). After hours \$132 per hour (3 hour min)
Minor Building Plan Revision-Commercial	BL-03	\$310	no change.	no change.	no change.	no change.	no change.
Major Building Plan Revision-Commercial	BL-04	\$970 plus actual cost of any outside review.	\$995 plus actual cost of any outside review.	\$1005 plus actual cost of any outside review.	\$1,015 plus actual cost of any outside review.	no change.	no change.
Building Inspection-Residential	BL-05	\$195 plus \$52 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.. \$40 - prefabricated fireplace, wood or coal burning stove \$65 - shoring permit \$120 - After hours (3 hour minimum) \$40 - certificate of occupancy	\$245 plus \$65 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.. \$50 - prefabricated fireplace, wood or coal burning stove \$80 - shoring permit \$120 per hour - After hours (3 hour minimum) \$50 - certificate of occupancy	no change.	no change.	no change.	\$270 plus \$70 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.. \$55 - prefabricated fireplace, wood or coal burning stove \$90 - shoring permit \$132 per hour - After hours (3 hour minimum) \$55 - certificate of occupancy
Building Inspection-Commercial	BL-06	<u>New:</u> \$220 plus \$120 each 1,000 square feet or fraction thereof over 1,000 square feet <u>Alt/Ind/Prefab/Reloc:</u> \$120 plus \$40 each 1,000 square feet or fraction thereof over 1,000 square feet <u>Condemned:</u> \$105 standard fee plus \$80 plus \$26 each 1,000 square feet or fraction thereof over 1,000 square feet <u>Existing:</u> \$80 for the first 1,000 square feet or fraction thereof, plus \$26 for each additional 1,000 square feet \$120 - After hours (3 hour minimum) \$155 - certificate of occupancy	<u>New:</u> \$275 plus \$150 each 1,000 square feet or fraction thereof over 1,000 square feet <u>Alt/Ind/Prefab/Reloc:</u> \$150 plus \$50 each 1,000 square feet or fraction thereof over 1,000 square feet <u>Condemned:</u> \$130 standard fee plus \$100 plus \$32 each 1,000 square feet or fraction thereof over 1,000 square feet <u>Existing:</u> \$100 for the first 1,000 square feet or fraction thereof, plus \$32 for each additional 1,000 square feet \$120 per hour - After hours (3 hour minimum) \$190 - certificate of occupancy	no change.	no change.	no change.	<u>New:</u> \$305 plus \$165 each 1,000 square feet or fraction thereof over 1,000 square feet <u>Alt/Ind/Prefab/Reloc:</u> \$165 plus \$55 each 1,000 square feet or fraction thereof over 1,000 square feet <u>Condemned:</u> \$145 standard fee plus \$110 plus \$35 each 1,000 square feet or fraction thereof over 1,000 square feet <u>Existing:</u> \$110 for the first 1,000 square feet or fraction thereof, plus \$35 for each additional 1,000 square feet \$132 per hour - After hours (3 hour minimum) \$210 - certificate of occupancy
Plumbing Plan Review & Inspection <i>(Note: Fees set by Franklin County BOH)</i>	BL-07	\$60 application and first fixture, plus \$15 each add'l fixture for residential; \$75 application and first fixture, plus \$20 each add'l fixture for commercial.	no change.	no change.	\$60 application and first fixture, plus \$15 each add'l fixture for residential; \$200 application and first fixture, plus \$20 each add'l fixture for commercial.	no change.	no change.
Electrical Plan Review	BL-08	\$130 - per hour plus any costs of outside review.	\$140 - per hour plus any costs of outside review.	no change.	\$145	no change.	no change.
Electrical Inspection-Residential	BL-09	\$50 - temporary service; \$50 minimum fee plus \$20 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. for new home/additions/alterations. \$50 minimum fee plus \$10 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. for low voltage electric.	\$60 - temporary service; \$60 minimum fee plus \$25 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. for new home/additions/alterations. \$60 minimum fee plus \$12 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. for low voltage electric.	no change.	no change.	no change.	\$65 - temporary service; \$65 minimum fee plus \$27.50 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. for new home/additions/alterations. \$65 minimum fee plus \$13 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. for low voltage electric.
Electrical Inspection/Permit-Commercial	BL-10	\$60 - temporary service; \$60 minimum fee plus \$70 each 1,000 sq. ft. up to 50,000 sq. ft. plus \$50 per 1,000 sq. ft. from 50,001 sq. ft. to 100,000 sq. ft. and \$40 per 1,000 sq. ft. over 100,001 sq. ft. for home/additions/alterations. \$30 minimum fee plus \$25 each 1,000 sq. ft. or fraction thereof over 1,000 sq. ft. for low	\$70 - temporary service; \$65 minimum fee plus \$80 each 1,000 sq. ft. up to 50,000 sq. ft. plus \$55 per 1,000 sq. ft. from 50,001 sq. ft. to 100,000 sq. ft. and \$50 per 1,000 sq. ft. over 100,001 sq. ft. for home/additions/alterations. \$35 minimum fee plus \$30 each 1,000 sq. ft. or fraction thereof over 1,000 sq. ft. for low	no change.	no change.	no change.	\$77 - temporary service; \$70 minimum fee plus \$90 each 1,000 sq. ft. up to 50,000 sq. ft. plus \$60 per 1,000 sq. ft. from 50,001 sq. ft. to 100,000 sq. ft. and \$55 per 1,000 sq. ft. over 100,001 sq. ft. for home/additions/alterations. \$40 minimum fee plus \$35 each 1,000 sq. ft. or fraction thereof over 1,000 sq. ft. for low

SERVICE	Service Number	2014 Approved Fee	2015 Approved Fee	2016 Approved Fee	2017 Approved Fee	2018 Approved Fee	PROPOSED FEE (effective 1-1-2019)
		voltage electric [plus any state fees].	voltage electric [plus any state fees].				voltage electric [plus any state fees].
HVAC Inspection-Residential	BL-11	\$60 minimum fee for areas up to and including 1,000 sq. ft., plus \$30 for each 500 sq. ft. or fraction thereof in excess of 1,000 sq. ft..	\$75 minimum fee for areas up to and including 1,000 sq. ft., plus \$35 for each 500 sq. ft. or fraction thereof in excess of 1,000 sq. ft..	no change.	no change.	no change.	\$85 minimum fee for areas up to and including 1,000 sq. ft., plus \$40 for each 500 sq. ft. or fraction thereof in excess of 1,000 sq. ft..
HVAC Inspection/Permit-Commercial	BL-12	\$70-minimum fee plus \$30 per 1,000 sq. ft. or portion thereof over 1,000 sq. ft. for new buildings or additions; \$70 minimum fee plus \$20 per 1,000 sq. sq. ft. or portion thereof over 1,000 sq. ft. for alterations.	no change.	no change.	no change.	no change.	\$80-minimum fee plus \$35 per 1,000 sq. ft. or portion thereof over 1,000 sq. ft. for new buildings or additions; \$75 minimum fee plus \$22 per 1,000 sq. sq. ft. or portion thereof over 1,000 sq. ft. for alterations.

City of Dublin  
 Cost Study Update-Recap  
 Building Standards

SERVICE	Service Number	2014 Approved Fee	2015 Approved Fee	2016 Approved Fee	2017 Approved Fee	2018 Approved Fee	PROPOSED FEE (effective 1-1-2019)
Fire Protection System Review	BL-13	\$165 - plus actual costs of any outside plan review (plus any applicable State fees)	\$180 - plus actual costs of any outside plan review (plus any applicable State fees)	\$185 - plus actual costs of any outside plan review (plus any applicable State fees)	no change.	no change.	\$370 - plus actual costs of any outside plan review (plus any applicable State fees)
Fire Plan Revision	BL-13A	\$50 - Revision to plan	\$55 - Revision to plan	no change.	no change.	no change.	Revision to plan: \$125 minor; \$210 major
Building Plan Revision-Residential	BL-14	\$20 administrative fee plus fee based on level of review \$50 - per Division Building, Planning, Engineering	no change.	no change.	no change.	no change.	\$20 administrative fee plus fee based on level of review \$60 - per Division Building, Planning, Engineering
Home Improvements	BL-15	\$50 for projects 0 - 1,000 square feet. \$100 for projects 1,001 - 1,500 square feet.	no change.	no change.	no change.	no change.	no change.
Temporary Structure Permit	BL-16	\$70	no change.	no change.	no change.	no change.	\$90
Temporary Membrane Structure Permit, Tents and Canopies Fire Inspection	BL-16A	N/A	N/A	N/A	Sliding Scale, Set by Washington Township	no change.	no change.
Gas Line Permit	BL-17	\$95	\$100	no change.	no change.	\$105	no change.
Building Demolition Plan Review & Inspection	BL-20	\$180	no change.	no change.	\$185	no change.	\$300
Building Relocation Plan	BL-21	\$620 plus costs.	\$675 plus costs.	\$685 plus costs.	\$690 plus costs	\$700 plus costs	no change.
Change of Use Permit	BL-24	\$265	\$290	\$295	no change.	\$300	\$350
Conditional Occupancy Inspection	BL-25	\$365 per 6 month period.	\$450	no change.	no change.	no change.	no change.
Building Permit Extension	BL-26	\$20	no change.	no change.	no change.	no change.	no change.
Building Permit Reactivation	BL-27	50% of original building permit fee.	no change.	no change.	no change.	no change.	no change.
Special Building Inspection	BL-28	\$130 one hour (minimum) inspection, plus \$90 written report (if requested).	\$140 one hour (minimum) inspection, plus \$100 written report (if requested).	no change. no change.	\$145 one hour (minimum) inspection, plus \$100 written report (if requested).	no change.	\$165 one hour (minimum) inspection, plus \$125 written report (if requested).
Building Reinspection Service	BL-29	\$135	no change.	no change.	no change.	no change.	\$180
Contractor Registration	BL-30	\$65 per year (flat fee)	no change.	no change.	no change.	no change.	no change.
Building Construction Appeal	BL-31	\$200 (non-refundable).	no change.	no change.	no change.	no change.	no change.
Building Standards Appeal	BL-32	No charge, per City Attorney's Office.	no change.	no change.	no change.	no change.	no change.
Replacement Building Plans	BL-33	\$45 plus actual cost of copies.	no change.	no change.	no change.	no change.	no change.
Replacement Building Card	BL-34	\$45	no change.	no change.	no change.	no change.	no change.
Range Hood Permit	BL-35	\$95	no change.	\$100	no change.	no change.	\$140 - if reviewed under a building permit \$440 - if reviewed separately.
Sign Plan Rev & Inspection-Perm (note A).	BL-36	\$390 (plus any applicable State surcharge)	\$415 (plus any applicable State surcharge)	\$420 (plus any applicable State surcharge)	no change.	\$430	\$495

NOTES:

A - Fee is waived for Dublin HOAs; previously BL-36 was in Planning as PL-19.

City of Dublin  
 Cost Study Update-Recap  
 Court Services

SERVICE	Service Number	2014 Approved Fee	2015 Approved Fee	2016 Approved Fee	2017 Approved Fee	2018 Approved Fee	PROPOSED FEE (effective 1-1-2019)
Court Services	CT-01	\$20 (see note A).	no change.	no change.	no change.	no change.	\$25
Fine Processing	CT-02	\$18	\$19	no change.	\$20	no change.	no change.
Mayor's Computer Fund Fee	CT-02A	\$3	\$5	\$8	no change.	no change.	no change.
Record Sealing	CT-03	\$20 plus State fee.	no change.	no change.	no change.	no change.	no change.
Summons	CT-04	\$30	\$35	no change.	no change.	no change.	no change.
Warrant Processing	CT-05	\$100	no change.	no change.	no change.	no change.	no change.
PNC Monitoring	CT-06	\$0 - no charge.	no change.	no change.	no change.	no change.	no change.
Pre-sentence Investigation	CT-07	\$0 - no charge.	no change.	no change.	no change.	no change.	no change.
Probation Monitoring	CT-08	\$0 - no charge.	no change.	no change.	no change.	no change.	no change.
Continuance Processing	CT-09	\$0 - first continuance. \$10 - additional continuance.	no change.	no change.	no change.	no change.	no change.
Witness/Subpoena	CT-10	\$30 (see note B).	no change.	no change.	no change.	no change.	no change.
Adult Diversion	CT-11	\$200	no change.	no change.	no change.	no change.	no change.
License Forfeiture	CT-12	\$20 plus BMV fee.	no change.	no change.	no change.	no change.	no change.
Interstate Compact	CT-13	\$20	no change.	no change.	no change.	no change.	no change.
Warrant Blocks	CT-14	\$20	no change.	no change.	no change.	no change.	no change.
Adult Traffic Diversion Review	CT-15	\$87 - court cost plus cost of online driving course (see note C).	no change.	no change.	no change.	no change.	no change.
Parking Registration Block	CT-16	N/A	N/A	N/A	N/A	N/A	\$20
Case Transfer	CT-17	N/A	N/A	N/A	N/A	N/A	\$20
Returned Check Processing/ ACH Declined	AD-01	\$15 (check deposited twice).	\$20 (check deposited twice).	no change.	no change.	no change.	\$30 per check no change for ACH.

**NOTES:**

A - Rather than a percentage of recovery, City Council has specified a fee structure to be adopted.

B - No cost recovery for Police Officers subpoenaed.

C - Court costs can be more depending upon case history and action taken by the Court. A \$49.95 fee for the online driving course is collected by the National Safety Council of which \$25 is remitted back to the City.



City of Dublin  
 Cost Study Update-Recap  
 Engineering

SERVICE	Service Number	2014 Approved Fee	2015 Approved Fee	2016 Approved Fee	2017 Approved Fee	2018 Approved Fee	PROPOSED FEE (effective 1-1-2019)
ROW Plan Review & Inspection (see note A).	EN-01	\$50 - residence. \$400 - others.	\$55 - residence. \$415 - others.	no change. \$420 - others.	no change.	\$425 - others.	no change.
ROW Encroachment Plan Review & Inspection	EN-02	\$1,200	\$1,255	\$1,270	no change.	no change.	no change.
Public Improvement Plan Review	EN-03	2% of estimated costs of improvements.	no change.	no change.	no change.	no change.	no change.
Public Improvement Inspection	EN-04	7% of estimated costs of improvements.	no change.	no change.	no change.	no change.	no change.
Easement Encroachment Review	EN-05	\$350 - includes recording fee.	no change.	no change.	no change.	no change.	no change.
Review of Utility Company Easements on City Property (see note B).	EN-06	\$575	\$580	\$590	\$595	\$600	no change.
Private Street Dedication Review	EN-07	\$2,430 plus costs.	\$2,575	\$2,605	no change.	\$2,625	no change.
Street Vacation Review	EN-08	\$1,450 plus costs.	\$1,550 plus costs	\$1,570	no change.	no change.	\$2,220
Street Renaming (non-staff initiated)	EN-09	\$670 plus cost of signs and labor if necessary	\$705 plus cost of signs and labor if necessary	\$715 plus cost of signs and labor if necessary	\$720 plus cost of signs and labor if necessary	\$730 plus cost of signs and labor if necessary	\$985 plus cost of signs and labor if necessary
Private Waste Disposal Review (see note C).	EN-10	\$530 - residential. \$920 - non-residential.	\$555 - residential. \$970 - non-residential.	\$560 - residential. \$980 - non-residential.	\$565 - residential. \$995 - non-residential.	no change.	\$660 - residential. \$900 - non-residential.
Sanitary Sewer Inspection	EN-11	\$140	\$150	no change.	no change.	no change.	no change.
Flood Plain Inquiry Response	EN-12	\$110 - written request (see note D).	\$115 - written request (see note D).	no change.	no change.	no change.	no change.
Flood Plain Development Review (see note E).	EN-13	\$345 - residents. \$770 - others.	\$355 - residents. \$780 - others.	\$790 - others.	\$795 - others.	\$800 - others.	\$600 - residents. \$1,335 - others.
Engineering Re-inspection Service	EN-14	\$100	no change.	no change.	no change.	no change.	no change.
Damaged Light Pole Repair	EN-15	\$75 per hour labor plus cost of parts.	\$85 per hour labor plus cost of parts.	no change.	no change.	no change.	no change.
Street/Traffic Sign Service	EN-16	\$75 per hour plus materials. (Plus \$75 per hour installation if needed.)	\$85 per hour plus materials. (Plus \$85 per hour installation if needed.)	no change.	no change.	no change.	no change.
Well Drilling Permit	EN-17	\$325	\$330	no change.	\$335	\$340	no change.

**NOTES:**

- A - Plus a \$5,000 refundable bond for repairs, should they be necessary.
- B - Plus per sq ft. fee using approved raw parkland value if equipment is placed on pad or above ground on City-owned land.
- C - Plus State and County fees.
- D - Fee does not to apply to Dublin residents when request is for primary residential property (written response.)
- F - Plus any outside costs

City of Dublin  
 Cost Study Update-Recap  
 Parks & Recreation  
 Parks

SERVICE	Service Number	2014	2015	2016	2017	2018	PROPOSED
		Approved Fee	Approved Fee	Approved Fee	Approved Fee	Approved Fee	FEE (effective 1-1-2019)
Cemetery Maintenance	PK-01	\$660 - resident. \$1,850 - non-resident.	\$700 - resident. \$1,960 - non-resident.	no change.	no change.	no change.	no change.
Cemetery Lot Sale	PK-02	\$160	no change.	no change.	no change.	\$240	\$395
Columbarium Niche*	PK-02A	\$1,700 - resident (see note A). \$2,400 - non-resident.	no change.	no change.	no change.	no change.	\$1,865 - resident (see note A). \$2,565 - non-resident.
Interment Service	PK-03	\$390 - weekday. \$580 - after hours/weekend.	\$400 - weekday. \$595 - after hours/weekend.	no change.	no change.	no change.	\$470 - weekday. \$695 - after hours/weekend.
Inurnment Service**	PK-03A	\$100 - weekday. \$150 - after hours/weekend.	\$105 - weekday. \$155 - after hours/weekend.	no change.	no change.	no change.	\$120 - weekday. \$185 - after hours/weekend.
Monument Foundation Service	PK-04	\$1.80 per square inch.	no change.	no change.	no change.	no change.	no change.
Niche Engraving	PK-04A	\$150	no change.	no change.	no change.	no change.	no change.
Veterans Marker Service	PK-05	no change.	no change.	no change.	no change.	no change.	no change.
Cemetery Lot Ownership Transfer	PK-07	N/A	N/A	N/A	N/A	N/A	\$100
Legacy Tree/Bench	PK-08	N/A	N/A	N/A	N/A	N/A	\$1,015 - tree; \$2,000 - bench

\* - up to two (2) cremations per niche

\*\* - the act of putting remains into the columbarium.

**NOTES:**

A - Includes perpetual care.

SERVICE	Service Number	2014	2015	2016	2017	2018	PROPOSED FEE (effective 1-1-2019)
		Approved Fee	Approved Fee	Approved Fee	Approved Fee	Approved Fee	
PUD/Concept Plan Review	PL-01	\$2,170	\$2,315	\$2,340	no change.	no change.	\$2,420
PUD/Preliminary Plan Review	PL-02	\$2,040 - per minor application (see note A). \$4,230 - per major application (see note A).	\$2,200 - per minor application (see note A). \$4,610 - per major application (see note A).	\$2,225 - per minor application (see note A). \$4,665 - per major application (see note A).	no change.	no change.	\$2,260 - per minor application (see note A). \$4,905 - per major application (see note A).
PUD/Final Dev Plan Review	PL-03	\$2,940 for 20 acres or less, plus \$68 for each additional 5 acres or portion thereof over 20 acres.	\$3,170 for 20 acres or less, plus \$74 for each additional 5 acres or portion thereof over 20 acres.	\$3,210 for 20 acres or less, plus \$75 for each additional 5 acres or portion thereof over 20 acres.	no change.	no change.	\$3,300 for 20 acres or less, plus \$75 for each additional 5 acres or portion thereof over 20 acres.
PUD/Amended Final Development Plan	PL-04	\$1,100 - per minor application (see note B). \$1,850 - per major application (see note B). no change.	\$1,185 - per minor application (see note B). \$2,005 - per major application (see note B). \$815 - per signage application. Fee Waivers for Dublin HOA's.	\$1,200 - per minor application (see note B). \$2,030 - per major application (see note B). \$825 - per signage application. Fee Waivers for Dublin HOA's.	no change.	no change.	\$1,250 - per minor application (see note B). \$2,160 - per major application (see note B). \$870 - per signage application. Fee Waivers for Dublin HOA's.
Pre-Application Review	PL-05	\$0 - no charge.	no change.	no change.	no change.	no change.	no change.
Rezoning Application Review	PL-06	\$2,200 - SFD on 5 acres or less. \$4,410 - others.	\$2,360 - SFD on 5 acres or less. \$4,715 - others.	\$2,390 - SFD on 5 acres or less. \$4,770 - others.	no change.	no change.	\$2,170 - SFD on 5 acres or less. \$4,340 - others.
Conditional Use Application Review	PL-08	\$1,040 - per minor application (see note C). \$1,850 - per major application (see note C). (Fees waived for properties located within the Historic District and for Churches and places of worship in residential districts and Alternative Energy applications)	\$1,125 - per minor application (see note C). \$2,005 - per major application (see note C). (Fees waived for properties located within the Historic District and for Churches and places of worship in residential districts and Alternative Energy applications)	\$1,140 - per minor application (see note C). \$2,030 - per major application (see note C). (Fees waived for properties located within the Historic District and for Churches and places of worship in residential districts and Alternative Energy applications)	no change.	no change.	\$1,305 - per minor application (see note C). \$2,260 - per major application (see note C). (Fees waived for properties located within the Historic District and for Churches and places of worship in residential districts and Alternative Energy applications)
Parking Lot Expansion/Alteration	PL-09	\$940 - per lot or facility.	\$1,010 - per lot or facility.	\$1,020 - per lot or facility.	no change.	no change.	no change.
Informal Plan Review	PL-10	\$500 (flat fee determined by City Council)	\$570 (flat fee determined by City Council)	no change.	no change.	no change.	\$640
Preliminary Plat Review	PL-11	\$665 - first two lots, plus \$45 per lot over two lots up to 100 lots. No increase over 100 lots.  \$3,520 - commercial/industrial/other.	\$700 - first two lots, plus \$48 per lot over two lots up to 100 lots. No increase over 100 lots.  \$3,745 - commercial/industrial/other.	\$710 - first two lots, plus \$49 per lot over two lots up to 100 lots. No increase over 100 lots.  \$3,790 - commercial/industrial/other.	no change.	no change.	\$710 - first two lots, plus \$50 per lot over two lots up to 100 lots. No increase over 100 lots. \$710 - first two RDUs, plus \$50 per unit over two units up to 50 units. No increase over 50 units. \$2,825 - commercial/industrial/other.
Final Plat Review	PL-12	\$705 - first two lots, plus \$68 per lot over two lots up to 100 lots. No incremental increase over 100 lots. \$1,830 - first two RDU's plus \$68 per unit over two RDU's up to 50 RDU's. No increase over 50 RDU's. \$3,260 - commercial/industrial.	\$755 - first two lots, plus \$72 per lot over two lots up to 100 lots. No incremental increase over 100 lots. \$1,965 - first two RDU's plus \$72 per unit over two RDU's up to 50 RDU's. No increase over 50 RDU's. \$3,490 - commercial/industrial.	\$765 - first two lots, plus \$73 per lot over two lots up to 100 lots. No incremental increase over 100 lots. \$1,990 - first two RDU's plus \$73 per unit over two RDU's up to 50 RDU's. No increase over 50 RDU's. \$3,530 - commercial/industrial.	no change.	no change.	\$740 - first two lots, plus \$75 per lot over two lots up to 100 lots. No incremental increase over 100 lots. \$1,920 - first two RDU's plus \$75 per unit over two RDU's up to 50 RDU's. No increase over 50 RDU's. \$2,790 - commercial/industrial.
Lot Split / Minor Subdivision Review	PL-13	\$490 - residential. \$670 - commercial/industrial/other	\$530 - residential. \$715 - commercial/industrial/other	\$540 - residential. \$720 - commercial/industrial/other	no change.	no change.	\$790 - all types
Lot Line Adjustment Review	PL-14	\$490 - residential. \$670 - commercial/industrial/other.	\$530 - residential. \$715 - commercial/industrial/other.	\$540 - residential. \$720 - commercial/industrial/other.	no change.	no change.	\$790 - all types
Variance Application Review	PL-15	\$100 existing SFD. \$2,030 - others. (waiver/exemption for properties located in the Architectural Review District)	no change. \$2,210 - others. (waiver/exemption for properties located in the Architectural Review District)	no change. \$2,240 - others. (waiver/exemption for properties located in the Architectural Review District)	no change.	no change.	no change.
Certificate of Zoning Plan Approval	PL-17	\$60 - residence. \$135 - commercial & other.	\$70 - residence. \$145 - commercial & other.	no change.	no change.	no change.	\$85 - residence. \$165 - commercial & other.
ARB Board Order	PL-18	\$0 - no charge.	no change.	no change.	no change.	no change.	no change.
Sign Plan Rvw & Insp-temporary	PL-20	\$80	\$90	no change.	no change.	no change.	no change.
Sign Plan Rvw & Insp-ROW	PL-21	\$0 - no charge.	no change.	no change.	no change.	no change.	no change.

SERVICE	Service Number	2014 Approved Fee	2015 Approved Fee	2016 Approved Fee	2017 Approved Fee	2018 Approved Fee	PROPOSED FEE (effective 1-1-2019)
Annual Perm Sign Inspection	PL-22	\$0 - no charge.	no change.	no change.	no change.	no change.	no change.

City of Dublin  
 Cost Study Update-Recap  
 Planning

SERVICE	Service Number	2014	2015	2016	2017	2018	PROPOSED FEE (effective 1-1-2019)
		Approved Fee	Approved Fee	Approved Fee	Approved Fee	Approved Fee	
Temporary Use Review	PL-23	\$75	\$80	no change.	no change.	no change.	\$85
Seasonal Business Review	PL-24	\$140 - initial application (plus bond). \$90 - renewal fee (plus bond).	\$145 - initial application (plus bond). no change.	\$150 - initial application (plus bond). no change.	no change.	no change.	\$160 - initial application (plus bond). \$100 - renewal fee (plus bond).
Outdoor Seasonal Plant Display/Sale	PL-24A	\$90	no change.	no change.	no change.	no change.	no change.
Amusement Device Operation Review	PL-25	\$1,000 - per year facility license, plus \$80 initial filing fee. (Interpretation of Ord. 112-95)	no change. \$85 initial filing fee.	no change.	no change.	no change.	no change.
Sexually Oriented Business License	PL-26	\$340	no change.	no change.	no change.	no change.	\$375
R-O-W Solicitation Permit	PL-27	\$0 - no charge.	no change.	no change.	no change.	no change.	no change.
Peddlers/Solicitors Permit	PL-28	\$90 - per license.	no change.	no change.	no change.	no change.	\$100 - per license.
Special Permit Review	PL-29	\$400 for uses permitted in residential zones. (see note D) \$1,630 - others.	\$425 for uses permitted in residential zones. (see note D). \$1,710 - others.	no change. \$1,730 - others.	no change.	no change.	no change.
Home Occupation Permit	PL-30	\$90 - initial 2 years. \$40 - each 2 years after.	no change.	no change.	no change.	no change.	\$100 - initial 2 years. \$60 - each 2 years after.
Wireless Facility Administration Review	PL-31	New Tower - \$2,115 Alternative Structure - \$2,115 Co-location - \$1,835 Temporary Facility - \$870 (see note E).	New Tower - \$2,275 Alternative Structure - \$2,275 Co-location - \$1,975 Temporary Facility - \$915 (see note E).	New Tower - \$2,300 Alternative Structure - \$2,300 Co-location - \$2,000 Temporary Facility - \$925 (see note E).	no change.	no change.	New Tower - \$3,205 Alternative Structure - \$2,115 Co-location - \$1,805 Temporary Facility - \$980 (see note E).
Tree Removal Permit	PL-32	\$0 - Permet; \$100 caliper inch replacement fee	no change.	no change.	no change.	\$150 caliper inch	no change.
Garage Sale Permit	PL-34	\$5 - permit plus \$1 sign to a max of 3 signs; neighborhood garage sale permits (min of 10 participating addresses) \$3 - permit plus \$1 sign to a max of 3 signs per address.	no change.	no change.	no change.	no change.	no change.
Zoning Inquiry Response	PL-35	\$180 - written response (see note F).	\$185 - written response (see note F).	no change.	no change.	no change.	\$345 - written response (see note F).
BZA Appeal Processing	PL-36	\$100 - SFD and Historic Dublin Area. \$1,390 - others.	\$1,520 - others.	\$1,540 - others.	no change.	no change.	\$1,580 - others.
City Council Appeal Processing	PL-38	\$100 - SFD. \$500 - others.	no change.	no change.	no change.	no change.	no change.
Planning Pre-Submittal Meeting	PL-39	\$0 - no charge.	no change.	no change.	no change.	no change.	no change.
Planning Re-inspection Fee	PL-40	\$100	no change.	no change.	no change.	no change.	no change.
Code Enforcement Inspection	PL-41	\$0 - no charge.	no change.	no change.	no change.	no change.	no change.
Weed Abatement Service	PL-43	\$350 - first clearing per calendar year plus contracted cost of mowing/trim \$235 - each ensuing clearing per calendar year plus contracted cost of mowing/trim	no change.	no change.	no change.	no change.	no change.
Annexation Petition Processing	PL-45	\$3,750	\$3,935	\$3,980	no change.	no change.	\$4,150
<i>West Innovation District (EAZ):</i>							
EAZ Development Plan Approval	PL-46	\$2,480	\$985 - per minor application (see note G). \$2,640 - per major application (see note G).	\$1,000 - per minor application (see note G). \$2,670 - per major application (see note G).	no change.	no change.	\$1,040 - per minor application (see note G). \$2,085 - per major application (see note G).
EAZ Administrative Departure Fee	PL-47	No charge. Included in fee for PL-46	no change.	no change.	no change.	no change.	no change.
EAZ Site Plan Approval Fee	PL-48	\$2,675	no change.	\$2,710	no change.	no change.	\$1,295

City of Dublin  
 Cost Study Update-Recap  
 Planning

SERVICE	Service Number	2014	2015	2016	2017	2018	PROPOSED FEE (effective 1-1-2019)
		Approved Fee	Approved Fee	Approved Fee	Approved Fee	Approved Fee	
<b><i>Bridge Street District (BSD):</i></b>							
BSD- Basic Plan Review	PL-49	\$1,090	\$1,175	\$1,190	no change.	no change.	\$1,290
BSD- Development Plan Review	PL-50	\$2,620	\$2,805	\$2,840	no change.	no change.	\$2,670
BSD- Site Plan Review	PL-51	\$2,760	\$2,975	\$3,010	no change.	no change.	\$3,470
BSD- Minor Project Review	PL-52	\$0- Historic District. \$100- Residential accessory uses/structures. \$1,025- small; \$1,730- large.	New \$100 fee for signage review	\$1,040- small	no change.	no change.	\$725- small; \$1,205 - large.
BSD- Architectural Review Board Review	PL-53	\$1,000 - Basic Plan (25% cost recovery) \$2,620 - Development Plan \$2,760 - Site Plan	\$1,175 - Basic Plan (25% cost recovery) \$2,995 - Development Plan \$3,050 - Site Plan	\$1,190 - Basic Plan (25% cost recovery) \$3,030 - Development Plan \$3,090 - Site Plan	no change.	no change.	\$970 - Basic Plan (25% cost recovery) \$2,465 - Development Plan \$2,800 - Site Plan
BSD- Waiver Review	PL-54	\$0 - Historic District; \$1,880 - others	no change.	no change.	no change.	no change.	\$1,250 - others
BSD- Open Space Fee in Lieu of Determination	PL-55	No change but modify language to say that if open space requirement is less than 300 sq. ft. then the fee is \$0.	no change.	no change.	no change.	no change.	no change.
BSD- Master Sign Plan Review	PL-56	\$810	\$875	\$890	no change.	no change.	no change.
BSD- Parking Plan Review	PL-57	\$740	\$795	\$800	no change.	no change.	no change.

- NOTES:**
- A - "Minor" is text-only changes and minor issues like access controls that are text issues but are also noted in the drawings. All others are considered "major."
  - B - "Minor" are issues like LS only changes, parking lot only, access only arrangements. All others are considered "major."
  - C - "Minor" is patio additions, applications that are proposed for existing structures with no external modifications. All others are considered "major."
  - D - Model homes fall under PL-17, Certificate of Zoning Plan Approval now.
  - E - Fees waived if wireless is located on a City facility and the space is leased from the City. Only fees for outside review services will be charged.
  - F - Fee not to apply to Dublin residents when request is for non-commercial purposes.
  - G - "Minor" is minor architectural changes, sign modifications, site modifications, and building additions to 20% of the existing structure.

City of Dublin  
 Cost Study Update-Recap  
 Police

SERVICE	Service Number	2014 Approved Fee	2015 Approved Fee	2016 Approved Fee	2017 Approved Fee	2018 Approved Fee	PROPOSED FEE (effective 1-1-2019)
Police False Alarm	PO-01	\$0 - 1st two in six months. \$70 - third alarm. \$70 - fourth alarm. \$80 - fifth alarm. \$100 - six or more in six months.	no change.	no change.	no change.	no change.	no change.
Impound/Abandoned Vehicle Release	PO-02	\$0 - victims of crime. \$115 - others.	\$120 - others.	no change.	no change.	no change.	no change.
Record Check/Clearance Letter	PO-03	\$20 (see note A).	no change.	no change.	no change.	no change.	no change.
Police Report Reproduction	PO-08	\$.05 blk & wht single-sided copies. \$.10 blk & wht double-sided copies. \$.10 color single-sided copies.	no change.	no change.	no change.	no change.	no change.
Police Photo Reproduction	PO-09	\$1 per photo or CD plus actual cost of postage (see note B).	no change.	no change.	no change.	no change.	no change.
Video/Audio Tape Reproduction	PO-10	\$3 per tape or video (see note B).	no change.	no change.	no change.	no change.	no change.
Other Agency Dispatch Service	PO-11	Ord. 17-10	no change.	no change.	no change.	no change.	no change.
Facility Rental - Firing Range (open only to other Law Enforcement Agencies)	PO-12	Res. 20-13: \$50 rental fee plus cost of staff time for at least one officer	no change.	no change.	no change.	no change.	no change.

**NOTES:**

- A - Not chargeable to any and all governments or government agencies; Dublin residents; Dublin businesses.
- B - Per legal advisory, the City may charge the actual cost of photos (or photos on CD) and/or the actual cost of video/audio tapes, but may not include the cost of Staff time to retrieve or make the reproductions.

City of Dublin  
 Cost Study Update-Recap  
 Public Service  
 Streets & Utilities  
 Fleet

SERVICE	Service Number	2014 Approved Fee	2015 Approved Fee	2016 Approved Fee	2017 Approved Fee	2018 Approved Fee	PROPOSED FEE (effective 1-1-2019)
Water Service	PW-01	Ord. 56-11 \$3.30 per 1,000 CF. Ord. 64-12: Increased tap fees.	no change.	Ord. 75-15 \$3.05 per 1,000 CF.	no change.	no change.	no change.
Sanitary Sewer Service	PW-02	Ord. 95-13 \$10.85 per 1,000 CF.	Ord. 95-13 \$11.10 per 1,000 CF.	Ord. 75-15 \$11.60 per 1,000 CF.	Ord. 75-15 \$11.85 per 1,000 CF.	Ord. 72-17 \$12.35 per 1,000 CF.	no change.
Storm Sewer Service	PW-03	no change.	no change.	no change.	no change.	no change.	no change.
Refuse Collection Service-Residential	PW-04	no change.	no change.	no change.	no change.	no change.	no change.
Recycling Collection Service	PW-05	no change.	no change.	no change.	no change.	no change.	no change.
Spilled Load Clean-up	PW-07	\$110 per hour plus costs (see note A).	\$130 per hour plus costs (see Note A).	no change.	\$140 per hour plus costs (see Note A).	no change.	no change.
Damaged Property Repair	PW-08	\$110 per hour plus costs.	\$130 per hour plus costs.	no change.	\$140 per hour plus costs.	no change.	no change.
Fire Hydrant Permit	PW-09	\$105 (see note B.)	\$115 (see note B).	no change.	no change.	no change.	no change.
Fuel Surcharge	PW-10	\$.09 per gallon diesel or unleaded	\$.10 per gallon diesel or unleaded	no change.	no change.	no change.	\$ .12 per gallon diesel or unleaded
CNG Surcharge (see note C).	PW-10A	\$.51 per GGE compressed natural gas.	Ord 49-15 \$.40 per GGE compressed natural gas.	no change.	no change.	no change.	\$.66 per GGE compressed natural gas.
Salt Surcharge	PW-11	\$1.45 per ton	\$1.55	no change.	\$1.65	no change.	\$1.78
Washington Township Fleet Maintenance	PW-12	Res. 03-13: \$81 per hour for labor	\$85 per hour for labor (see note D).	no change.	\$89 per hour for labor	no change.	\$110 per hour for labor
Car Wash Service	PW-13	N/A	N/A	N/A	N/A	N/A	\$10 - per wash School Bus or larger \$8 - per wash small vehicle

NOTES:

- A- Ordinance #28-98, passed May 4, 1998 established penalties for placing mud and other construction debris in the road and enables the City to charge a fee for clean-up (see spilled load clean-up fees.)
- B- Fee to be doubled if City required to pump hydrant.
- C- Fee to be effective on **July 1** of the following year to give adequate notice of the fee increase to users.
- D- Fee to be effective on **February 1, 2015** of the following year to give adequate notice of the fee increase to users.



City of Dublin  
 Cost Study Update-Recap  
 Parks and Recreation  
 Recreation and Community Events Divisions

SERVICE	Service Number	Proposed Modification in Policy Direction (effective 1-1-2019)	2014 Approved Fee	2015 Approved Fee	2016 Approved Fee	2017 Approved Fee	2018 Approved Fee	PROPOSED FEE (effective 1-1-2019)	
Youth & Adult Sports Programs	RC-01	Current Policy (effective 1/1/2010) - In general, the recreation programs and DCRC programs will attempt to recover, on an aggregate basis 50% of direct costs and building maintenance costs recognizing that some programs may be somewhat less than that for certain reasons and some more than that. This to be based on the nature of the program. This will insure that individual fees are reviewed annually and any set unusually high or low are flagged.	see note A.	see note A.	see note A.	see note A.	see note A.	see note A.	
Adult Recreation Classes	RC-02		see note A.	see note A.	see note A.	see note A.	see note A.	see note A.	
Teen Recreation Classes	RC-03		see note A.	see note A.	see note A.	see note A.	see note A.	see note A.	
Pre-School & Youth Recreation Classes	RC-04		see note A.	see note A.	see note A.	see note A.	see note A.	see note A.	
Preschool Camps	RC-05		see note A.	see note A.	see note A.	see note A.	see note A.	see note A.	
Youth Camps	RC-06		see note A.	see note A.	see note A.	see note A.	see note A.	see note A.	
Teen Camps	RC-07		see note A.	see note A.	see note A.	see note A.	see note A.	see note A.	
Special Needs Programs	RC-08		see note A.	see note A.	see note A.	see note A.	see note A.	see note A.	
Fitness/Wellness Classes	RC-09		see note A.	see note A.	see note A.	see note A.	see note A.	see note A.	
Theater Classes & Camps	RC-10		see note A.	see note A.	see note A.	see note A.	see note A.	see note A.	
Pool Recreation Classes	RC-11		see note A.	see note A.	see note A.	see note A.	see note A.	see note A.	
Recreational Swimming-Outdoor Pool	RC-12			Fees set by Council.	Fees increased. See Ord 111-14.	no change.	no change.	no change.	Increases proposed. See Appendix A.
Swimming Lessons	RC-13		see note A.	see note A.	see note A.	see note A.	see note A.	see note A.	
Swim Team	RC-14	Proposed Policy (effective 1/1/2019) - In general, the recreation programs and DCRC programs will attempt to recover, on an aggregate basis 50% of direct costs and building maintenance costs <b>plus an assigned percentage of costs associated with certain recreation program capital improvement projects</b> , recognizing that some programs may be somewhat less than that for certain reasons and some more than that. This to be based on the nature of the program. This will insure that individual fees are reviewed annually and any set unusually high or low are flagged.	see note A.	see note A.	see note A.	see note A.	see note A.	see note A.	
Concession Services	RC-15		100% direct cost recovery	no change.	no change.	no change.	no change.	no change.	no change.
Senior Citizen Recreation Programs	RC-16		see note A.	see note A.	see note A.	see note A.	see note A.	see note A.	see note A.
DCRC - Passes	RC-19		Fees set by Council.	no change.	no change.	no change.	no change.	no change.	Increases proposed. See Appendix A.
DCRC Passes - Flexpass	RC-19A		N/A	N/A	N/A	N/A	see note A.	see note A.	see note A.
DCRC - Babysitting Service	RC-20		see note A.	see note A.	see note A.	see note A.	see note A.	see note A.	see note A.
DCRC - Rental	RC-21		Fees set by Council.	no change.	no change.	no change.	no change.	no change.	Increases proposed. See Appendix A.
DCRC Indoor Reservation Service	RC-22		Fees set by Council. Ord 94-13 increased Community Hall Fees.	no change.	no change.	no change.	no change.	no change.	Increases proposed. See Appendix A.
Theater Rental	RC-23		Fees set by Council.	no change.	no change.	no change.	no change.	no change.	Increases proposed. See Appendix A.
Healthy by Choice	RC-24		see note A.	see note A.	see note A.	see note A.	see note A.	see note A.	see note A.
Neighborhood Park Programming	RC-26		see note A.	see note A.	see note A.	see note A.	see note A.	see note A.	see note A.
Corporate Wellness	RC-27		see note A.	see note A.	see note A.	see note A.	see note A.	see note A.	see note A.
Kaltenbach Community Center Rental	CE-10		N/A	N/A	Fees set by Council. See Ord 76-15.	no change.	no change.	Increases proposed. See Appendix A. Increases proposed. See Appendix A.	
Block Party	CE-11		Fees set by Council.	no change.	no change.	no change.	no change.	Increases proposed. See Appendix A.	
Outdoor Rental	CE-12		Fees set by Council.	no change.	no change.	no change.	no change.	Increases proposed. See Appendix A.	
Athletic Field Rental	CE-13		Fees set by Council.	Fees increased. See Ord 111-14.	Fees increased. See Ord 76-15.	Fees increased. See Ord 42-16.	Fees increased. See Ord 71-17.	Increases proposed. See Appendix A.	

**NOTES:**

A - Fees to be set in compliance with established target recovery policies.

A ten percent (10%) discount applies for Community Recreation Center (DCRC) members to programs held inside the DCRC facility (excludes camps and aerobics classes).

<b>Ordinance 65-18</b>			
<b>APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES</b>			
		<b>Percentage of Full Costs To be Recovered</b>	<b>Fee</b>
<b>Regulation, Product or Service</b>			
<b>Finance and Administrative Services</b>			
AD-01	Returned Check (NSF) Processing Declined ACH Processing	(Note 17) 100%	<del>\$30</del> <del>\$20</del> \$20
AD-02	Document Printing & Copying	(Note 4) 100%	\$.05/pg-single-sided black & white copy \$.10/pg double-sided black & white copy \$.10/pg single-sided color copy \$1.50 -City map/blue print \$20 - Code Books and Bid Documents (or at actual cost if higher) \$3-audio/video tape \$1-CD (plus postage, if mailed.)
AD-03	Special Telecommunications Right-of-Way Permit	100%	\$630
AD-04	General Telecommunications Right-of-Way Permit	100%	\$745
<b>Community Development Services</b>			
<b>Building Standards Services</b>			
BL-01	Building Permit Application – Residential Plan Review	100%	<del>\$305</del> <del>\$275</del> plus <del>\$83</del> <del>\$75</del> each 500 sq. ft. or fraction thereof over 1,000 sq. ft. (After hours reviews an additional <del>\$132</del> <del>\$120</del> per hour 3 hour minimum)
BL-02	Building Permit Application – Commercial Plan Review	100%	<del>\$285</del> <del>\$260</del> first 1,000 sq. ft. plus <del>\$195</del> <del>\$175</del> each additional 1,000 sq. ft. or fraction thereof (plus costs of outside plan review, if necessary, above cost of normal plan review service.) After hours reviews an additional <del>\$132</del> <del>\$120</del> per hour 3 hour minimum
BL-03	Minor Building Plan Revision – Commercial	100%	\$310
BL-04	Major Building Plan Revision – Commercial	100%	\$1015 (plus cost of outside review when necessary.)
BL-05	Building Inspection – Residential	100%	See Appendix A.
BL-06	Building Inspection – Commercial	100%	See Appendix A.
BL-07	Plumbing Plan Review & Inspection	(100% - To be set equal to the Franklin County rate.)	Currently, Residential - \$60 application and first fixture, plus \$15 each add'l fixture. Commercial - \$200 application and first fixture, plus \$20 each add'l fixture
BL-08	Electrical Plan Review	100%	\$145 /hr (Note 12)
BL-09	Electrical Inspection/Permit - Residential	100%	See Appendix A.
BL-10	Electrical Inspection/Permit - Commercial	100%	See Appendix A.
BL-11	HVAC Inspection/Permit - Residential	100%	See Appendix A.
BL-12	HVAC Inspection/Permit - Commercial	100%	See Appendix A.
BL-13	Fire Protection System Review	100%	(Note 12) <del>\$370</del> <del>\$185</del> Revisions to plan - <del>\$125</del> minor: <del>\$210</del> – major <del>\$55</del>
BL-14	Building Plan Revision – Residential	100%	\$20 Administrative Fee plus based on levels of review: <del>\$60</del> <del>\$50</del> -Building Div. <del>\$60</del> <del>\$50</del> -Planning Div. <del>\$60</del> <del>\$50</del> -Engineering Div.

<b>Ordinance 65-18</b>			
<b>APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES</b>			
		<b>Percentage of Full Costs To be Recovered</b>	<b>Fee</b>
<b>Regulation, Product or Service</b>			
<b>Community Development Services (continued)</b>			
<b>Building Standards Services (continued)</b>			
BL-15	Home Improvements	(Note 2)	0 – 1,000 sq. ft. = \$50 1,001 – 1,500 sq. ft. = \$100 1,501 sq. ft. and up = refer to standard residential review and inspection fees.
BL-16	Temporary Structure	<del>100%</del> 40%	<del>\$70</del> \$90
BL-16A	Temporary Membrane Structures, Tents and Canopies Fire Inspection	To be set by Washington Township	Currently: 1 to 5 Tents \$50 6 to 10 Tents \$75 11 to 15 Tents \$100 16 to 20 Tents \$150 20 or More Tents \$200
BL-17	Gas Line Permit	100%	\$105
BL-20	Building Demolition Plan Review & Inspection	100%	<del>\$185</del> \$300
BL-21	Bldg Relocation Plan Review/Inspection	(Note 20) 100%	\$700 plus costs.
BL-24	Change of Use Permit	100%	<del>\$300</del> \$350
BL-25	Conditional Occupancy Inspection	100%	\$450 six month period for residential or commercial premises.
BL-26	Building Permit Extension	100%	\$20
BL-27	Building Permit Reactivation	100%	50% of original permit fee (excluding water and sewer capacity charges.)
BL-28	Special Building Inspection	100%	(Note 12) <del>\$100</del> \$165 \$145 minimum for 1 hr. inspection; plus \$125 if written report is requested.
BL-29	Building Re-inspection Service	100%	<del>\$135</del> \$180
BL-30	Contractor Registration	100%	\$65/year
BL-31	Building Construction Appeal	(Note 2)	\$200 (non-refundable)
BL-32	Building Standards Appeal	(Note 18)	(Note 18) \$0
BL-33	Replacement Building Plans	100%	\$45 administrative fee, plus actual cost of reproducing plans.
BL-34	Replacement Building Cards	100%	\$45
BL-35	Range Hood Permit	100%	<del>\$100</del> \$140 – if reviewed under a building permit \$440 – if reviewed separately
BL-36	Sign Plan Review & Inspection – Permanent:  Recognized Dublin HOA's Others	(Note 30)  0% 100%	  \$0 <del>\$420</del> \$430

**Ordinance 65-18**

**APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES**

		Percentage of Full Costs To be Recovered	Fee
<b>Regulation, Product or Service</b>			
<b>Leisure and Cultural Services</b>			
<b>Community Events Services</b>			
CE-05	City Services to Special Events, Community Events and Sports Events.	Tier 1 25% Tier 2 50% Tier 3 100% 50%	Event Permit Fees Tier 1 = \$50 Tier 2 = <del>\$365</del> \$325 Tier 3 = <del>\$3,390</del> \$1,100  See Appendix A for discussion of tiers.  Hourly Fee Per Employee: Parks - <del>\$110</del> \$100/hr Custodian Service – <del>\$110</del> \$100/hr Bldg. Inspect. (Note 19) Police Service <del>\$150</del> \$140 Cruiser Usage - <del>\$18</del> \$15/hr Streets & Utilities- <del>\$110</del> \$100/hr (plus costs of signage) Recreation (seasonal) - \$20/hr
<b>Public Safety Services</b>			
<b>Court Services</b>			
CT-01	Court Service	(Note 6)	<del>\$25</del> \$20
CT-02	Fine Processing	100%	\$20
CT-02A	Computer Fund Fee	(Note 32)	\$8
CT-03	Records Sealing Service	(Note 3)	\$20 (plus State fee).
CT-04	Summons Issuance	100%	\$35
CT-05	Warrant Processing	100%	\$100
CT-06	PNC Monitoring	0%	\$0
CT-07	Presentence Investigation	0%	\$0
CT-08	Probation Monitoring	0%	\$0
CT-09	Continuance Processing	(Note 6) 100%	\$0-1 <sup>st</sup> continuance \$10 – additional continuance
CT-10	Witness/Subpoena Processing	(Notes 6 & 7) 100%	\$30
CT-11	Adult Diversion	(Note 2)	\$200
CT-12	License Forfeiture	100%	\$20 (plus BMV fee).
CT-13	Interstate Compact	100%	\$20
CT-14	Warrant Blocks	100%	\$20
CT-15	Adult Traffic Diversion	(Note 35) 100%	\$80 Court Cost plus fee for on-line driving course
CT-16	Parking Registration Block	100%	\$20
CT-17	Case Transfer	100%	\$20
<b>Community Development Services</b>			
<b>Engineering Services</b>			
EN-01	Right-of-Way Plan Review & Inspection	(Note 2) 100% (Note 13)	Residence - \$55 Other - \$425
EN-02	ROW Encroachment Plan Review & Inspection	100%	\$1,270
EN-03	Public Improvement Plan Review	100%	2% of estimated costs of improvements.

**Ordinance 65-18**

**APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES**

		Percentage of Full Costs To be Recovered	Fee
<b>Regulation, Product or Service</b>			
<b>Community Development Services (continued)</b>			
<b>Engineering Services (continued)</b>			
EN-04	Public Improvement Inspection	100%	7% of estimated costs of improvements.
EN-05	Easement Encroachment Review	50%	\$350 (includes recording fees)
EN-06	Review of Utility Company Easements on City Property	100%	\$600 (plus a sq. ft. fee based on the approved per acre fee for raw parkland if equipment or pad is above ground on City property or rights-of-way.)
EN-07	Private Street Dedication Review	100%	\$2,625 plus costs.
EN-08	Street Vacation Review	100%	<del>\$2,220</del> \$1,570 plus costs.
EN-09	Street Re-Naming (non-staff initiated)	100%	<del>\$985</del> \$730 plus costs.
EN-10	Private Waste Disposal Review	100%	(Note 14) <del>\$660</del> \$565 res (Note 14) <del>\$900</del> \$995 non-res
EN-11	Sanitary Sewer Inspection	100%	\$150
EN-12	Flood Plain Inquiry Response: Written Request Others	(Note 1) 50% 0%	(Note 1) \$115 \$0
EN-13	Flood Plain Development Review	(Note 12) 100%	<del>\$600</del> <del>\$355</del> – residents <del>\$1,335</del> \$800 other
EN-14	Engineering Re-inspection Service	100%	\$100
EN-15	Damaged Light Pole Repair	100%	(Note 15) \$85 /hr
EN-16	Street/Traffic Sign Service	(Note 11a) 100%	\$85 /hr plus costs
EN-17	Well Drilling Permit	100%	\$340
<b>Community Development Services</b>			
<b>Parks</b>			
PK-01	Cemetery Maintenance	100%	\$700– resident \$1,960– non-res.
PK-02	Cemetery Lot Sale	100%	<del>\$395</del> \$240
PK-02A	Columbarium Niche	(Note 36) 100%	<del>\$1,865</del> <del>\$1,700</del> – resident <del>\$2,565</del> <del>\$2,400</del> –non-resident (see Note 36)
PK-03	Interment Service	100%	<del>\$470</del> \$400 – weekday <del>\$695</del> <del>\$595</del> – after hrs and weekends
PK-03A	Inurnment Service	100%	<del>\$120</del> <del>\$105</del> – weekdays <del>\$185</del> <del>\$155</del> – after hrs and weekends
PK-04	Monument Foundation Service	100%	\$1.80 /per sq. inch
PK-04A	Niche Engraving	100%	\$150/each occurrence
PK-05	Veterans Marker Service	0%	\$0
<del>PK-07</del>	<del>Cemetery Lot Ownership Transfer</del>	<del>100%</del>	<del>\$100</del>
<del>PK-08</del>	<del>Legacy Tree/Bench</del>	<del>100%</del>	<del>\$1,015 tree; \$2,000 bench</del>

Ordinance 65-18 APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES			
		Percentage of Full Costs To be Recovered	Fee
<b>Community Development Services (continued)</b>			
<b>Planning (note 38)</b>			
PL-01	PUD/Concept Plan Review	50%	<del>\$2,340</del> \$2,420
PL-02	PUD/Preliminary Plan Review	(Note 38) 50%	(per application) Minor - <del>\$2,225</del> \$2,260 Major - <del>\$4,665</del> \$4,905
PL-03	PUD/Final Development Plan Review	50%	<del>\$3,210</del> \$3,300 for 20 acres or less, plus \$ 75 for each additional 5 acres or portion thereof over 20 acres.
PL-04	Amended Final Development Plan (previously PUD/Minor Revision):	(Note 30 & 38)	
	Recognized Dublin HOA's	0%	\$0 (per application)
	Others	50%	Minor - <del>\$1,200</del> \$1,250 Major - <del>\$2,030</del> \$2,160 Signage - <del>\$825</del> \$870
PL-05	Pre-application Site Plan Review:		
	Residential	0%	\$0
	Commercial (including COIC/EAZ/WID)	0%	\$0
PL-06	Rezoning Application Review	100%	<del>\$2,390</del> \$2,170 SFD on 5 acres or less. <del>\$4,770</del> \$4,340 other rezoning.
PL-08	Conditional Use Application Review	(Note 21 and 38) 50%	(per application) Minor - <del>\$1,140</del> \$1,305 Major - <del>\$2,030</del> \$2,260
PL-09	Parking Lot Alteration/Expansion	100%	\$1,020 /lot or facility
PL-10	Informal Plan Review	(Note 2)	<del>\$570</del> \$640
PL-11	Preliminary Plat Review	100%	\$710 for first two lots, plus <del>\$49</del> \$50/lot over two lots up to 100 lots. (No increase over 100 lots.) \$710 for first two RDUs plus \$50/unit over two RDUs up to 50 RDUs (No increase over 50 RDU's). <del>\$3,790</del> \$2,825 commercial/other.
PL-12	Final Plat Review	100%	<del>\$765</del> \$740 for first two lots, plus <del>\$73</del> \$75/lot over two lots up to 100 lots. (No increase over 100 lots.)  <del>\$1,990</del> \$1,920 for first two RDUs plus <del>\$73</del> \$75/unit over two RDUs up to 50 RDUs (No increase over 50 RDU's).  <del>\$3,530</del> \$2,790 commercial/industrial/other
PL-13	Lot Split/Minor Subdivision Review	100%	<del>\$540 – residential.</del> <del>\$720 – com/ind/other.</del> \$790
PL-14	Lot Line Adjustment Review	100%	<del>\$540 – residential.</del> <del>\$720 – com/ind/other.</del> \$790
PL-15	Variance Application Review:	(Note 21)	
	Properties Located in Architectural Review District	(Note 2) 0%	\$0
	Existing Single Family Development (SFD)		\$100
	Others	100%	\$2,240

<b>Ordinance 65-18</b>			
<b>APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES</b>			
		<b>Percentage of Full Costs To be Recovered</b>	<b>Fee</b>
<b>Regulation, Product or Service</b>			
<b>Community Development Services (continued)</b>			
<b>Planning (continued)</b>			
PL-17	Certificate of Zoning Compliance Review: Residence Commercial & Other	50% 100%	<del>\$85</del> \$70 <del>\$165</del> \$145
PL-18	<del>ARB Board Order</del> <del>Certificate of Appropriateness</del>	0%	\$0
PL-20	Sign Plan Review & Inspection - Temporary	100%	\$90
PL-21	Sign Plan Review & Inspection - R-O-W	0%	\$0
PL-22	Annual Permanent Sign Inspection	0%	\$0
PL-23	Temporary Use Review	100%	<del>\$85</del> \$80
PL-24	Seasonal Business Review	100%	<del>\$160</del> \$150 -initial appl. <del>\$100</del> \$90-renewal fee. (Plus \$500 refundable bond)
PL-24A	Outdoor Seasonal Plant Display/Sales	100%	\$90
PL-25	Amusement Device Operation Review	(Note 2)	\$1,000/yr.-Facility license, plus \$85 initial filing fee.
PL-26	Sexually Oriented Business License	100%	<del>\$375</del> \$340
PL-27	R-O-W Solicitation Permit	0%	\$0
PL-28	Peddlers/Solicitation Permit	100%	<del>\$100</del> \$90/license
PL-29	Special Permit Review: For uses permitted in residential zones Others	25% 100%	\$425 \$1,730
PL-30	Home Occupation Permit	100%	<del>\$100</del> \$90-initial two years <del>\$60</del> \$40-each two years after
PL-31	Wireless Facility Administration Review	(Note 31) 100%	New Tower - <del>\$3,205</del> \$2,300 Alt Structure - <del>\$2,115</del> \$2,300 Co-location - <del>\$1,805</del> \$2,000 Temp Facility - <del>\$980</del> \$925
PL-32	Tree Removal Permit	(Note 27) 0%	\$0 – Permit \$150 caliper inch
PL-34	Garage Sale Permit  Neighborhood Garage Sale Permit (minimum of 10 participating addresses or more)	(Note 2)  (Note 2)	\$5/permit plus \$1/sign to a max of 3 signs per address. \$3/permit plus \$1/sign to a max of 3 signs per address.
PL-35	Zoning Inquiry Response: Written Request Others	(Note 1) 100%	<del>\$345</del> \$185 \$0
PL-36	BZA Appeal Processing/Non-Conforming Use Determination: SFD and Historical Dublin Area Others	(Note 2) (Note 2)	\$100 <del>\$1,580</del> \$1,540



<b>Ordinance 65-18</b>			
<b>APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES</b>			
		<b>Percentage of Full Costs To be Recovered</b>	<b>Fee</b>
<b>Regulation, Product or Service</b>			
<b>Community Development Services (continued)</b>			
<b>Planning (continued)</b>			
PL-38	City Council Appeal Processing: SFD Others	(Note 2) (Note 2)	\$100 \$500
PL-39	Planning Pre-Submittal Meeting	0%	\$0
PL-40	Planning Re-inspection Fee	100%	\$100
PL-41	Code Enforcement Inspection	0%	\$0
PL-43	Weed Abatement Service	(Note 6)	\$350 plus contracted cost of mowing for first mowing of the season.  \$235 plus contracted cost of mowing for each subsequent mow of the season after the first.
PL-45	Annexation Petition Processing	100%	<del>\$3,980</del> \$4,150
PL-46	EAZ/West Innovation District Development Plan Application Fee	(Note 38) 50%	Minor - <del>\$1,000</del> \$1,040 Major - <del>\$2,670</del> \$2,085
PL-47	EAZ/West Innovation District Administrative Departure Fee (Included with PL-46)	0%	\$0
PL-48	EAZ/West Innovation District Site Plan Approval Fee	100%	<del>\$2,710</del> \$1,295
PL-49	Bridge Street District – Basic Plan Review	25%	<del>\$1,190</del> \$1,290
PL-50	Bridge Street District – Development Plan Review	50%	<del>\$2,840</del> \$2,670
PL-51	Bridge Street District – Site Plan Review	50%	<del>\$3,010</del> \$3,470
PL-52	Bridge Street District – Minor Project Review	50%	\$0- Historic District \$100- Residential accessory uses/structures <del>\$1,040</del> \$725 - Small <del>\$1,730</del> \$1,205 - Large \$100 – Signage Review
PL-53	Bridge Street District – Architectural Review Board (ARB) Review	25% 50%	<del>\$1,190</del> \$970 - Basic Plan <del>\$3,030</del> \$2,465 - Development Plan <del>\$3,090</del> \$2,800 - Site Plan
PL-54	Bridge Street District – Waiver Review	50%	<del>\$1,880</del> \$1,250
PL-55	Bridge Street District – Open Space Fee in Lieu of Determination	(Note 2)	\$0- If included in Basic Plan Review \$0- If open space requirement is less than 300 sq. ft. \$500- Others
PL-56	Bridge Street District – Master Sign Plan Review	25%	\$890
PL-57	Bridge Street District – Parking Plan Review	25%	\$800
<b>Public Safety Services</b>			
<b>Police Services</b>			
PO-01	Police False Alarm Response	100%	\$0-1 <sup>st</sup> 2 in 6 mos. \$70 -third alarm \$70 -fourth alarm \$80-fifth alarm \$100-6 or more in 6 months.
PO-02	Impounded/Abandoned Vehicle Release: Crime Victim Others	0% 100%	Crime Victim - \$0 Others - \$120
PO-03	Records Check/Clearance Letter	(Note 16) 100%	\$20

**Ordinance 65-18**

**APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES**

		<b>Percentage of Full Costs To be Recovered</b>	<b>Fee</b>
<b>Public Safety Services (continued)</b>			
<b>Police Services (continued)</b>			
PO-08	Police Report Reproduction	(Note 4)	\$.05 single-sided black & white \$.10 double-sided black & white \$.10 single-sided color copy
PO-09	Police Photo Reproduction	(Note 4)	\$1/print or CD plus postage.
PO-10	Video/Audio Tape Reproduction	(Note 4)	\$3 (tapes supplied).
PO-11	Other Agency Dispatch Service	(Note 5)	(Note 5)
PO-12	Facility Rental – Firing Range (open only to other Law Enforcement Agencies)	(Note 2)	\$50 plus staff time for Range Officer(s)
<b>Public Works Services</b>			
<b>Utility and Enterprise Services</b>			
PW-01	Water Service	100%	(Note 25)
PW-02	Sanitary Sewer Service	100%	(Note 26)
PW-03	Storm Sewer Services	0%	(Note 10) \$0
PW-04	Refuse Collection Service – Residential	0%	\$0
PW-05	Recycling Collection Service	0%	(Note 29) \$0
PW-06	Street Sweeping	0%	\$0
PW-07	Spilled Load Clean-up	(Note 11a) 100%	\$140/hr plus costs
PW-08	Damaged Property Repair	(Note 11a) 100%	\$140/hr plus costs
PW-09	Fire Hydrant Permit (public or private)	100%	\$115 (fee to be doubled if City required to pump the hydrant) plus, \$350 refundable deposit for hydrant backflow prevention device and hydrant wrench.
PW-10	Fuel Surcharge (Administrative Fee)	(Note 34) 100%	<b>\$0.12</b> <del>\$0.10</del> per gallon - unleaded or diesel
PW-10A	CNG Surcharge (Administrative Fee)	(Note 34) 100%	<b>\$0.66</b> <del>\$0.40</del> per gasoline gallon equivalents (GGE) - compressed natural gas.
PW-11	Salt Surcharge	100%	<b>\$1.78</b> <del>\$1.65</del> /ton
PW-12	Washington Township Fleet Maintenance	(Note 37)	Labor <b>\$110</b> <del>\$89</del> per hour Parts at cost plus 5% surcharge for admin. costs
<b>PW-13</b>	<b>Car Wash Service</b>	<b>100%</b>	<b>\$10 /wash school bus or larger</b> <b>\$8 /wash small vehicles</b>
<b>Leisure and Cultural Services</b>			
<b>Recreation Services</b>			
RC-01	Youth & Adult Sports Program	(Note 8)	(Note 8 & 22)
RC-02	Adult Recreation Classes	(Note 8)	(Note 8 & 22)
RC-03	Teen Recreation Classes / Camps	(Note 8)	(Note 8 & 22)
RC-04	Preschool & Youth Recreation Classes	(Note 8)	(Note 8 & 22)
RC-06	Preschool Camps & Youth Camps	(Note 8)	(Note 8)
RC-08	Special Needs Programs	(Note 8)	(Note 8)
RC-09	Fitness/Wellness Classes	(Note 8)	(Note 22)
RC-10	Theater Classes & Camps	(Note 8)	(Note 8)

<b>Ordinance 65-18</b>			
<b>APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES</b>			
		<b>Percentage of Full Costs To be Recovered</b>	<b>Fee</b>
<b>Regulation, Product or Service</b>			
<b>Leisure and Cultural Services (continued)</b>			
<b>Recreation Services (continued)</b>			
RC-11	Pool Recreation Classes	(Note 8)	(Note 22)
RC-12	Recreational Swimming – Outdoor Pool	(Note 6)	See Appendix A.
RC-13	Swimming Lessons	(Note 8)	(Note 8 & 22)
RC-14	Swim Team	(Note 8)	(Note 8)
RC-15	Concession Services	(Note 23)	(Note 23)
RC-16	Senior Citizen Recreational Programs	(Note 8)	(Note 2 & Note 33)
RC-19	DCRC – Passes	(Note 6)	See Appendix A.
RC-20	DCRC – Babysitting	(Note 8)	(Note 8)
RC-21	DCRC – Rental Rates	(Note 6 & 24)	See Appendix A.
RC-22	DCRC Indoor Reservation Service	(Note 6)	See Appendix A.
RC-23	Theater Rental	(Note 6)	See Appendix A.
RC-24	Healthy by Choice	(Note 6)	(Note 23)
RC-26	Neighborhood Park Programming	(Note 6)	(Note 23)
RC-27	Corporate Wellness	(Note 6)	(Note 23)
<b>CE-10</b> (Previously in RC-17)	<b>Kaltenbach Community Center Rental</b>	(Note 6)	<b>\$45</b> <del>\$30</del> per hour – Resident <b>\$100</b> <del>\$70</del> per hour – Non-Resident (plus \$200 refundable deposit for all rentals.)
<b>CE-11</b> PL-33	Block Party Rental	(Note 6)	\$0-standard permit with use of barricades; <b>\$50</b> <del>\$0</del> -first use of block party package to recognized Dublin Civic Associations each calendar year and <b>\$100</b> <del>\$50</del> each use thereafter
<b>CE-12</b> RC-17	<b>Outdoor Rental</b> <del>Park Reservation Service</del>	(Note 2 & 8)	<b>All Park Shelters &amp; Scioto Amphitheater</b> <b>\$10</b> <del>\$5</del> hour – Resident <b>\$30</b> <del>\$12.50</del> hour – Non-Resident <b>Coffman Park Amphitheater</b> \$10 per hour – Resident <b>\$30</b> <del>\$20</del> per hour – Non-Resident <b>Coffman Park Pavilion &amp; Amberleigh Park Pavilion</b> <b>\$15</b> <del>\$12.50/hr</del> <b>(\$120</b> <del>\$100/day)</del> – Resident <b>\$50</b> <del>\$25/hr</del> <b>(\$400</b> <del>\$200/day)</del> – Non-Resident (plus \$100 refundable deposit for all rentals.)
<b>CE-13</b> RC-18	Athletic Field Rental (soccer, baseball, softball, cricket and lacrosse fields)	(Note 28) 100%	See Appendix A.

APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES

Notes:

1. Fee not to apply to Dublin residents when request is for primary residential property.
2. A flat fee to be reviewed periodically by City Council.
3. The recovery is to be the maximum allowable under Ohio Law.
4. The recovery is to be the maximum allowable under the Public Records Act.
5. The percentage of recovery is dependent on the agreement negotiated between the parties.
6. Rather than a percentage of recovery, the City Council has specified a fee structure to be adopted.
7. There is to be no recovery of costs for Police Officers subpoenaed.
8. In general, the recreation program will attempt to recover, on an aggregate basis, 50% of direct costs and building maintenance costs *plus an assigned percentage of costs associated with certain recreation program capital improvement projects*, while recognizing that some programs may be somewhat less than that for certain reasons and some more than that. This to be based on the nature of the program. This will ensure that individual fees are reviewed annually, and any set unusually high/low are flagged.
9. For City Services provided aside from the Division of Events Administration.
10. At the February 8, 1999 meeting of the Committee of the Whole to discuss storm drainage utilities. The consensus was not to implement storm drainage fees.
11.
  - a. Fee will be based on fully burdened hourly rate plus any out-of-pocket costs and other direct costs.
  - b. For required City services, cost recovery of 50% of the fully burdened hourly rate of labor, plus full recovery of any out-of-pocket costs and other direct costs may be charged for recognized, tax exempt, Dublin non-profit events at the discretion of the Finance Committee.
12. Plus costs of any additional outside review services.
13. Plus a \$5,000 refundable bond to cover costs of repairs should they be necessary. Residents are not required to post bond when not cutting into the street pavement.
14. Plus any fees charged by the County or State.
15. Fully-burdened hourly rates of Traffic Technician(s) and any Streets & Utilities Staff used to repair light poles, plus actual cost of parts for repairs.
16. Not chargeable to any and all governments or government agencies; Dublin residents; Dublin businesses.
17. Fee applies when check has been deposited twice, is still NSF, and the party must redeem the check in person for cash.
18. The City does not have a certified Board of Building Appeals and therefore does not have the authority under the Ohio Revised Code to charge a fee.
19. A flat fee for a temporary structure permit.
20. These services see very few units of service in any given year.
21. Fees to be waived for those properties located within the Architectural Review District in Old Dublin, and for churches and places of worship in residential districts, and for Alternative Energy Applications.
22. A ten percent (10%) discount to apply for Community Recreation Center (DCRC) members on programs held inside the DCRC facility (not to apply to camps & aerobics classes).

**APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES**  
**Notes (continued)**

23. Concession items will be charged at fees that attempt to recover direct cost of operations.
24. Rental fees for the gymnasium, classrooms, and park shelters are waived for youth organizations and schools, both public and private, serving the Dublin Community.
25. Fees as adopted in Ordinance 13-92 and 24-95 and as amended by Ordinances 07-05, 94-07, 64-09, 56-11, 64-12 and 75-15.
26. Fees as adopted in Ordinance 14-92 and 25-95 and as amended by Ordinances 07-05, 94-07, 64-09, 56-11, 64-12, 95-13, 75-15 and 72-17.
27. Tree Removal permit at no charge and tree replacement fee of \$150 per caliper inch.
28. The policy changes regarding athletic field usage were addressed in an October 31, 2014 memo titled "Updated Baseball and Softball Field Use Policy," by Matt Earman, Director of Recreation Services. The fee changes specified in that memo are discussed later in this appendix.
29. First set of recycling bins provided to owners of new homes. Replacement bins will be provided to new residents when needed. This is to be an informal policy, implemented in an effort to improve customer service and facilitate the City's recycling service.
30. For qualifying Homeowners Association projects located within the public realm of the subdivision.
31. Fees waived if wireless is located on a City facility and the space is leased from the City. Fees for outside review services plus the cost of the City's Telecommunication Consultant and any Legal fees will be charged to the applicant.
32. Per Ordinance 41-93, which authorizes the Establishment of a Mayor's Court Computer Fund as approved by the Auditor of State.
33. Dublin community senior citizens membership is available for a fee of \$15 for residents and \$20 for non-residents 55 years or older and offers special privileges including eligibility to participate in all general and special senior activities, to serve on the advisory board and committees, and priority registration for certain programs. Fees for senior citizens membership will be waived for those participants age 90 years and over.
34. Resolution 35-11 approved the administrative fee for Compressed Natural Gas (CNG) based on "gasoline gallon equivalents" (GGE). Ord 49-15 set the fee for CNG at \$0.40 per GGE.
35. The online driving course is through the National Safety Council. The City receives \$25 remittance per course registrant. The \$80 Court cost is subject to change with increases in State and/or local court costs.
36. Up to two (2) cremains per niche, and the fee includes perpetual care.
37. Resolution 03-13 approved setting the labor rate for services provided to Washington Township at the fully burdened hourly rate. At the time, this was set at \$81.00 per hour. The Resolution also allowed the City to charge Washington Township the cost of parts plus a 5% surcharge to cover the in house NAPA store.
38. Charge all fees for all services except for projects requesting two or three services where one or more of the services is a minor version of that service. For those projects, do not charge any additional fees beyond the highest fee for any requested minor services.

**Ordinance 65-18**

**APPENDIX A (continued)  
SCHEDULE OF FEES AND SERVICE CHARGES**

**BL-05 BUILDING INSPECTION - RESIDENTIAL**

Building inspection/permit - ~~\$270~~ \$245 for the first 1,000 sq. ft. or fraction thereof, plus ~~\$70~~ \$65 for each additional 500 sq. ft. or fraction thereof. (Note: After hours inspections are charged an additional ~~\$132~~ \$120/hr with a three hour minimum.)

<u>Description of Service</u>	<u>Fee</u>
Prefabricated fireplace, wood or coal-burning stove.	<del>\$55</del> \$50
Shoring permit.	<del>\$90</del> \$80
Certificate of occupancy.	<del>\$55</del> \$50

**BL-06 BUILDING INSPECTION – COMMERCIAL**

New building and additions thereto including garages and accessory buildings and all other buildings - ~~\$305~~ \$275 for the first 1,000 sq. ft. plus ~~\$165~~ \$150 per 1,000 sq. ft. of area or fraction thereof. (Note: After hours inspections are charged an additional ~~\$132~~ \$120/hr with a three hour minimum.)

<u>Description of Service</u>	<u>Fee</u>	
Alterations permit fees, industrial units, prefabricated assemblies and relocated building permit fees (also includes "walk-through" for interior alterations).	<del>\$165</del> \$150	for the first 1,000 sq. ft. or fraction thereof, plus <del>\$55</del> \$50 for each additional 1,000 sq. ft.
<u>Rehabilitation permit fees:</u> Rehabilitation of condemned building.	<del>\$145</del> \$130	Standard fee plus <del>\$110</del> \$100 for the first 1,000 sq. ft. or fraction thereof, plus <del>\$35</del> \$32 for each additional 1,000 sq. ft.
Existing buildings.	<del>\$110</del> \$100	for the first 1,000 sq. ft. or fraction thereof, plus <del>\$35</del> \$32 for each additional 1,000 sq. ft.
Certificate of occupancy.	<del>\$210</del> \$190	

**BL-09 ELECTRICAL INSPECTION/PERMIT-RESIDENTIAL**

<u>Description of Service</u>	<u>Fee</u>	
Temporary service	<del>\$65</del> \$60	
New construction or alterations/additions	<del>\$65</del> \$60	minimum fee plus, <del>\$27.50</del> \$25 each additional 500 sq. ft. or fraction thereof over 1,000 sq. ft.
Low voltage electric (Fire alarms, security systems, coaxial cable, etc.)	<del>\$65</del> \$60	minimum fee, plus <del>\$13</del> \$12 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.

**BL-10 ELECTRICAL INSPECTION/PERMIT-COMMERCIAL**

<u>Description of Service</u>	<u>Fee</u>	
Temporary service	<del>\$77</del> \$70	(plus 3% State surcharge.)
New construction or alterations/additions	<del>\$70</del> \$65	first 1,000 sq. ft. (minimum fee <del>\$70</del> \$65) plus additional <del>\$90</del> \$80 per 1,000 sq. ft. up to 50,000 sq. ft., plus <del>\$60</del> \$55 per 1,000 sq. ft. from 50,001 sq. ft. to 100,000 sq. ft., plus <del>\$55</del> \$50 per 1,000 sq. ft. over 100,001 sq. ft. (plus 3% State surcharge.)
Low voltage electric (Fire alarms, security systems, coaxial cable, etc.)	<del>\$40</del> \$35	minimum fee, plus <del>\$35</del> \$30 each 1,000 sq. ft. or fraction thereof over 1,000 sq. ft. (plus 3% State surcharge.)

**BL-11 HVAC INSPECTION/PERMIT-RESIDENTIAL**

~~\$85~~ \$75 minimum fee for areas up to and including 1,000 sq. ft. plus ~~\$40~~ \$35 for each 500 sq. ft. or fraction thereof in excess of 1,000 sq. ft.

**Ordinance 65-18**

**APPENDIX A (continued)  
SCHEDULE OF FEES AND SERVICE CHARGES**

**BL-12 HVAC INSPECTION/PERMIT-COMMERCIAL**

<u>Description of Service</u>	<u>Fee</u>	
New or Additions	<del>\$80</del> \$70	minimum fee plus <del>\$35</del> \$30 per 1,000 sq. ft. or portion thereof over 1,000 sq. ft.
Alterations	<del>\$75</del> \$70	minimum fee plus <del>\$22</del> \$20 per 1,000 sq. ft. or portion thereof over 1,000 sq. ft.

**CE-05 EXTERNAL EVENTS (Event Permit Fees)**

Events staff will determine the external events appropriate tier after receiving the event application.

<u>Tier</u>	<u>Definition</u>	<u>Sample Events</u>
Tier 1	Any event that does not require City Services nor warrants a meeting with the Permitted Events Committee, but requires a permit to comply with City code or ordinances.	<ul style="list-style-type: none"> <li>• Vintage Bike Nights</li> <li>• Recurring races only on bike path</li> <li>• Dog Frisbee contests</li> </ul>
Tier 2	Any event that requires limited City Services and warrants a meeting with the Permitted Events Committee.	<ul style="list-style-type: none"> <li>• Most sports tournaments</li> <li>• Recurring runs/walks and new runs/walks using an existing route</li> </ul>
Tier 3	Any event that requires multiple City Services, multiple permits and warrants at least one if not more meetings with the Permitted Events Committee.	<ul style="list-style-type: none"> <li>• Most new events expecting over 2,500 guests</li> <li>• Recurring events expecting more than 5,000 guests</li> <li>• Events serving alcohol</li> <li>• Events requiring a complex road closure or closure of a major roadway. (BREAD!fest, Italian Festival, Memorial Tournament, FORE!fest)</li> </ul>

**RC-12 RECREATIONAL SWIMMING-OUTDOOR POOL (Dublin Municipal Pool Passes)**

**Section 1.** Season pass holder categories shall be designated as:  
 •Residents of the City of Dublin (*residency pertains to where you live not where you work*).  
 •Non-residents of the City of Dublin.

**Section 2.** Fees for the categories shall be as follows:

	<u>Resident</u>	<u>Non-Resident</u>
Individual	<del>\$85</del> \$75	<del>\$195</del> \$175
Family of 2	<del>\$145</del> \$130	<del>\$285</del> \$255
Family of 3	<del>\$200</del> \$180	<del>\$395</del> \$355
Family of 4	<del>\$230</del> \$210	<del>\$460</del> \$415
Family of 5	<del>\$265</del> \$240	<del>\$535</del> \$485
Senior (age 60 and over)	<del>\$60</del> \$50	<del>\$95</del> \$85

\*\* - A 10% resident discount will be given for early registration between April 1 and May 1.

**Section 3.** Daily passes for City of Dublin Residents and their guests (accompanied by a Dublin Resident) will be available for the following fees:

	<u>Resident</u>	<u>Non-Resident</u>
Adult (18 years and older):	<del>\$8.00</del> \$7.00	<del>\$10.00</del> \$9.00
Senior (60 years and over):	<del>\$7.00</del> \$6.00	<del>\$9.00</del> \$8.00
Child (3 years to 17 years):	<del>\$7.00</del> \$6.00	<del>\$9.00</del> \$8.00
Child (2 years and under):	no charge	no charge
After 6 p.m. (3 yrs and older)	<del>\$5.00</del> \$4.00	<del>\$7.00</del> \$6.00

Note: The number of Non-Resident guests (accompanying each Dublin Resident) admitted to the facility will be limited in accordance with the municipal pool's ratio policy.

**Section 4.** The number of Non-Resident season passes available for purchase will be limited to 500.

**APPENDIX A (continued)  
SCHEDULE OF FEES AND SERVICE CHARGES**

**RC-19 COMMUNITY RECREATION CENTER (DCRC) ANNUAL PASSES**

The fees for annual pass holders to the Community Recreation Center (DCRC) shall be as follows:

	<u>Individual</u>	<u>Family of Two</u>	<u>Family of Three</u>	<u>Family of Four</u>	<u>Family of Five or more</u>
<b>Annual Pass:</b>					
<b>Resident</b>	<del>\$200</del> \$240	<del>\$345</del> \$415	<del>\$455</del> \$545	<del>\$520</del> \$625	<del>\$555</del> \$665
<b>School Dist. Resident</b>	<del>\$390</del> \$440	<del>\$650</del> \$730	<del>\$870</del> \$980	<del>\$940</del> \$1,055	<del>\$1,000</del> \$1,125
<b>Non-Resident</b>	<del>\$580</del> \$660	<del>\$1,020</del> \$1,160	<del>\$1,355</del> \$1,535	<del>\$1,530</del> \$1,730	<del>\$1,655</del> \$1,905
<b>Dublin Based Employees</b>	<del>\$240</del> \$270				
<b>Military/Veterans:</b> (w/valid identification)					
Resident	<del>\$180</del> \$220				
SD Resident	<del>\$350</del> \$400				
Non-Resident	<del>\$520</del> \$600				
<b>Senior:</b>					
Resident	<del>\$100</del> \$120				
SD Resident	<del>\$150</del> \$170				
Non-Resident	<del>\$195</del> \$220				
<b>Note:</b> For annual pass holders who wish to have a monthly automatic deduction from a savings or checking account, there is a \$1 per month service fee.					
<b>6 Month Pass:</b>					
Resident	<del>\$120</del> \$145	<del>\$210</del> \$250	<del>\$275</del> \$330	<del>\$310</del> \$375	<del>\$335</del> \$405
<b>70 Visit Annual Pass for College Students:</b> - 25 years of age and under w/valid student identification, and proof of current Class enrollment or be a High School Student who has graduated in the current year, and is between High School graduation and College admission (w/valid identification):					
Resident	<del>\$100</del> \$120				
SD Resident	<del>\$200</del> \$225				
Non-Resident	<del>\$295</del> \$345				
<b>Daily Passes:</b>					
Adults (ages 18 yrs & up)	<del>\$8</del> \$15				
Child (ages 3-17 yrs)	<del>\$4</del> \$7				
Infant (ages 2 & under)	no charge				
City of Dublin residents may receive a discounted daily pass with their City of Dublin I.D. card. These photo I.D. cards may be purchased at the DCRC for \$2/person/card. Proof of residency and age are required to purchase a resident card. Individuals under the age of 18 years must have a parent or guardian complete registration. Discounted daily pass rate for City of Dublin residents with a resident I.D. card is \$7 \$4/adult and \$5 \$3/child.					



**Ordinance 65-18**

**APPENDIX A (continued)  
SCHEDULE OF FEES AND SERVICE CHARGES**

**RC-21 COMMUNITY RECREATION CENTER (DCRC) – RENTAL RATES**

**Section 1.** That the following schedule of rental rate fees be established for exclusive use of the specified areas with the Community Recreation Center:

Lap Pool

- **\$9.00** ~~\$6.00~~ per hour per lane for Dublin resident recreational use. (Payment for daily admission fee or DCRC membership is required).
- **\$9.00** ~~\$6.00~~ per hour per lane for authorized Dublin City School district functions.
- \$20.00 per hour per lane for charitable organizations. (Includes admission fee for participants.)
- \$40.00 per hour per lane for non-resident recreational use. (Payment for daily admission fee or DCRC membership is required.)
- \$40.00 per hour per lane for organized team/instructional activities. (Includes admission fees for participants.)

**Saturday After-Hours Pool Rentals**

Pool amenities are available for rental after-hours on Saturday evening from 8:15 p.m. – 10:15 p.m. Rental fees for this time period (Resident / Non-Resident):

- **\$275** ~~\$250~~ / **\$410** ~~\$375~~ for rental of the leisure pool only.
- **\$300** ~~\$275~~ / **\$450** ~~\$415~~ for rental of the leisure pool and slide.
- **\$275** ~~\$250~~ / **\$410** ~~\$375~~ for rental of the lap pool only.
- **\$400** ~~\$375~~ / **\$600** ~~\$565~~ for rental of the lap pool and leisure pool only.
- **\$425** ~~\$400~~ / **\$635** ~~\$600~~ for rental of the lap pool and leisure pool with slide.
- **\$300** ~~\$275~~ / **\$450** ~~\$415~~ for rental of the leisure pool and diving boards only.
- **\$350** ~~\$325~~ / **\$525** ~~\$490~~ for rental of the leisure pool, slide and diving boards.

The use of Classroom C is included with any of the after-hours rentals listed above.

Maximum capacities of the facilities and the number of lifeguards and other supervisory staff are mandated by DCRC policy.

Gymnasium – Court A & Court B

- **\$30.00** ~~\$25.00~~ per court per hour for Dublin residents.
- **\$55.00** ~~\$45.00~~ per court per hour for non-residents.

Classroom A, B, and C

- **\$20.00** ~~\$15.00~~ per hour for Dublin residents.
- **\$45.00** ~~\$35.00~~ per hour for non-residents.

**Section 2.** That each area has designated hours of operation and an additional **\$25** ~~\$20~~ per hour will be charged for time rented after those established hours.

**Section 3.** That in order to implement the rental fees established herein, the City Manager or designee shall have the authority to promulgate and amend written administrative rules, regulations, and procedures not inconsistent with sections 1, 2, and 3 within this service center, and related policies adopted by City Council.

**RC-22 DCRC – Indoor Reservation Service**

**Community Hall Rental Rates (per hour)**

<u>Customer</u>	<u>1/3 Hall</u>	<u>2/3 Hall</u>	<u>Hall</u>
Resident	<b>\$55</b> <del>\$45</del>	<b>\$90</b> <del>\$80</del>	<b>\$120</b> <del>\$110</del>
School District Resident	<b>\$75</b> <del>\$65</del>	<b>\$120</b> <del>\$110</del>	<b>\$165</b> <del>\$155</del>
Non-Resident	<b>\$135</b> <del>\$125</del>	<b>\$225</b> <del>\$215</del>	<b>\$315</b> <del>\$305</del>
Corporate Resident	<b>\$75</b> <del>\$65</del>	<b>\$120</b> <del>\$110</del>	<b>\$165</b> <del>\$155</del>
Non For Profit (Dublin) (A)	<b>\$55</b> <del>\$45</del>	<b>\$90</b> <del>\$80</del>	<b>\$120</b> <del>\$110</del>

(A)– Primary address located within the City of Dublin.

**APPENDIX A (continued)  
SCHEDULE OF FEES AND SERVICE CHARGES**

**RC-22 DCRC – Indoor Reservation Service (continued)**

**Community Hall Rental Rates (per hour) (continued)**

Table and chair set-up is included in the rental fee. A warming kitchen is available. Podiums, a PA system, and other basic AV support are available upon request, and must be set up by Dublin employees. A dance floor and risers (platforms) are available to rental groups and may be subject to an additional fee (\$90 \$75 and \$65 \$50, respectively) to cover costs of additional set-up and tear down time.

**Meeting Room Rental Rates (per hour)**

<b>Customer</b>	<b>Meeting Room 1</b>	<b>Meeting Room 2</b>
Resident	\$35 \$25	\$35 \$25
School District Resident	\$45 \$35	\$45 \$35
Non-Resident	\$80 \$70	\$80 \$70
Corporate Resident	\$45 \$35	\$45 \$35
Non For Profit (Dublin) (A)	\$35 \$25	\$35 \$25

(A)– Primary address located within the City of Dublin.

**Deposit:**

There will be a \$200 deposit for renting any portion of the Community Hall. An additional damage deposit will be collected when the rental group is serving alcohol (see “Alcohol” below). Groups renting the facilities are financially liable for any damage to the facility or equipment caused by them during use. Payment of the deposit is due at time of reservation. The remaining balance (rental fees) is due at least 60 days prior to scheduled event. Deposits are non-refundable if the event is canceled.

**Alcohol:**

Rental groups are limited to serving beer and wine after 7:30 p.m. on Thursday, Friday, and Saturday nights only. All other circumstances will require a waiver from City Council at its next regularly scheduled meeting. Consumption is limited to the confines of the Community hall, and must comply with State of Ohio liquor laws. Additional proof of insurance may be required (see “Insurance Coverage” below). The City of Dublin is not liable for any injuries to guest or negligence where alcohol is involved. Special Duty Police Officer(s) must be contracted by the rental group and are required on the premises throughout the entire event when alcohol is being served. An additional \$100 refundable damage deposit will be collected for rental groups serving alcohol.

**Catering:**

Caterers will be asked to provide a current professional caterer’s license and proof of insurance, and will be asked to sign a letter of agreement.

**Insurance Coverage:**

Depending on the risk classification of the event, the rental group may be required to obtain appropriate insurance. If the City requires insurance for the event, the rental group will be asked to provide proof of liability insurance satisfying the City’s lease requirements.

**Rental Hours:**

Rental hours will follow the existing hours of operation of the Dublin Community Recreation Center (DCRC) for Monday through Thursday rentals. Rental hours may be extended to midnight (12:00 a.m.) on Friday, Saturday, and Sunday pending staff and facility availability.

**Rental Contract and Policies:**

Each rental group will be required to sign a detailed facility rental contract and agree to abide by all policies, procedures, rules and regulations governing the rental and operation of the facilities.

**Refund Policies:**

**Community Hall** – Upon cancellation of a reservation, the City will refund the rental fees collected, less the rental deposit.

**Meeting Rooms, Classrooms, Pavilions and Shelter houses** – Upon cancellation of a reservation at least two weeks before the scheduled event, the City will refund the rental fees collected, less a \$15 \$10 administrative fee. Refunds will not be issued for cancellations made within two weeks of the event.

**APPENDIX A (continued)  
SCHEDULE OF FEES AND SERVICE CHARGES**

**RC-23 THEATER RENTAL**

<b>Customer</b>	<b>Half-Day Rate (up to 5 hours)</b>	<b>Fee Per Hour (2 hour minimum)</b>	<b>Rehearsal Fee Per Hour (2 hour minimum)</b>
Standard Rate	<del>\$605</del> <del>\$585</del>	<del>\$160</del> <del>\$145</del>	<del>\$90</del> <del>\$80</del>
Corporate Resident	<del>\$520</del> <del>\$500</del>	<del>\$140</del> <del>\$125</del>	<del>\$75</del> <del>\$65</del>
Not For Profit (Dublin)(A)	<del>\$490</del> <del>\$470</del>	<del>\$135</del> <del>\$120</del>	<del>\$70</del> <del>\$60</del>
Non-Profit Performing Arts Groups (501c 3)	<del>\$320</del> <del>\$300</del>	<del>\$85</del> <del>\$70</del>	<del>\$60</del> <del>\$50</del>
Dublin Arts Council (DAC)	*	*	*

(A)– Primary address located within the City of Dublin.

\* Fees will be waived for rental groups falling under the umbrella organization of the DAC. DAC will be charged a fully burdened hourly rate for the Theater Technician’s time upon request of that service. The Theater Technician will be charged at \$45 per hour.

City employees (or City-contracted professional service) are the only ones authorized to use/program the theater’s technical equipment, lighting, and any other theatrical appurtenances.

**Rental Rates and Collection Fee:**

In most cases, rental rates will be quoted to prospective rental groups in four-hour blocks. There may be certain times when a rental group will not need four hours for an event. In those situations, a per-hour rental rate will be optional, with a two-hour minimum. Should a rental group request the City of Dublin to facilitate ticket sales and collections for its performance(s), the City of Dublin will charge a 12% collection fee. This fee will be calculated based on total ticket sales, and the balance of ticket collections will be remitted to the rental group.

**Rehearsal Rates:**

Rehearsal rates will be available for those rental groups renting the theater facility for their performances. Rehearsal rates include “work lights” only. Rental groups desiring “technical” rehearsals must pay regular rental rates.

**Deposit:**

A \$200 deposit will be required from groups renting the theater. The deposit will assure the City that funds are available should the event go past its schedule rental time and additional rental fees are levied. Groups renting the facilities are financially liable for any damage to the facility or equipment caused by them during use. Payment in full of rental fees and rental deposit is due upon receipt of the rental contract. Deposits are non-refundable if the event is canceled.

**Rental Hours:**

Rental hours will follow the existing hours of operation of the Dublin Community Recreation Center (DCRC) for Monday through Thursday rentals. Rental hours may be extended to midnight (12:00 a.m.) on Friday, Saturday, and Sunday pending staff and facility availability.

**Insurance Coverage:**

Rental groups will be required to obtain appropriate insurance. The rental group may be asked to provide proof of liability insurance that satisfies the City’s lease requirements.

**Rental Contract and Policies:**

Each rental group will be required to sign a detailed facility rental contract and agree to abide by all policies, procedures, rules and regulations governing the rental and operation of the facilities.

**APPENDIX A (continued)  
SCHEDULE OF FEES AND SERVICE CHARGES**

**CE-13 ATHLETIC FIELD USAGE/RENTAL**

**Soccer Field Allocation and Fee Schedule for All League Play**

The field allocation and fees schedule for all soccer fields shall be as follows:

League Play is limited to general team practices and team games during the Fall and Spring seasons. Fall season begins the second Monday before Labor Day, and ends the first Sunday in November. Spring season begins the fourth Saturday in March, and ends the second Sunday in June. League play does not include practices or games outside of the Fall or Spring seasons, or other activities such as camps, clinics, tournaments, tryouts and other organized activities.

	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5
	City of Dublin Programs	General Recreation	**Middle-Tier	***Select/Elite	Other
Organization Provider		*Dublin Soccer League Only	No Restrictions	No Restrictions	No Restrictions
Residency Requirement (Dublin/DSD)		Minimum 90% Residents	Minimum 90% Residents	Minimum 50% for U9 - U12 No Restrictions for U13 and Up	No Restrictions
Resident Fee Per Player/Season		Waived	\$10	\$10	\$100
Non-Resident Fee Per Player/Season		\$100; <b>\$150 (2020)</b>			\$100 <b>\$150 (2020)</b>
Games Played on Dublin Fields		All League Games Except MSSA/HSSA	Up to 60%	Up to 60%	TBD
League Games Travel Restrictions		Dublin Corporate Limits Except MSSA/HSSA	Central Ohio Only	No Restrictions	No Restrictions
Exclusionary Tryouts		Not Permitted	Not Permitted	No Restrictions	No Restrictions
Age Restrictions		U4 - Up	U8 - U12****	U8 - Up	No Restrictions
Team Coaching Restrictions		Volunteers Only	Volunteers Only	No Restrictions	No Restrictions

\* The City recognizes the Dublin Soccer League as the only organization eligible to provide general recreation league play on City fields. Dublin Soccer League will be responsible to provide sponsorship and representation to other leagues, field scheduling and field services for other eligible organizations. Such services will be performed for a pre-set fee established by DSL. Fees for services, or changes to fees for service, must be provided to the club organizations at least one year in advance.

\*\* As a long standing provider of "Middle Tier" soccer league play in Dublin, the Dublin United Soccer Club will be accommodated prior to other organizations at this level of play, so long as all organization and program eligibility requirements have been met.

\*\*\*As a long standing provider of the "Select/Elite" soccer league play in Dublin, the Ohio Premier Eagles Soccer Club and Club Ohio Soccer Club will be accommodated prior to other organizations at this level of play, so long as all organization and program eligibility requirements have been met.

\*\*\*\*U12 Teams that have already been formed under the "Middle Tier" level will continue to be eligible at the Priority 3 level for ages U13 - Up, so long as all other criteria have been met. Applications and requirements for newly formed teams at the U13 – Up age groups must be submitted at the "Select/Elite" Priority 4 level.

**APPENDIX A (continued)  
SCHEDULE OF FEES AND SERVICE CHARGES**

**Baseball/Softball Field Allocation and Fee Schedule for All League Play**

The field allocation and fees schedule for all baseball/softball fields shall be as follows:

League Play is limited to general team practices and team games during the Spring/Summer seasons. Fall season begins the third Monday in August, and ends the last Sunday in September. Spring/summer season begins the first Saturday in April, and ends the last Sunday in July. League play does not include practices or games outside of the Fall or Spring/Summer seasons, nor other activities such as camps, clinics, tournaments, tryouts and other organized activities.

	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5
	City of Dublin Programs	General Recreation	**Middle-Tier	***Select/Elite	Other
Organization Provider		*Dublin Youth Athletics Only	Dublin-Based Organizations	Dublin-Based Organizations	No Restrictions
Residency Requirement (Dublin/DSD)		Minimum 90% Residents	Minimum 90% Residents	Minimum 50% for U9 - U12 No Restrictions for U13 and Up	No Restrictions
Resident Fee Per Player/Season		Waived	\$10 (2016)	\$10 (2016)	\$100
Non-Resident Fee Per Player/Season		\$100 Phased Over 3-Year Period (2016 - \$50; 2017 - \$75; 2018 - \$100)			\$100
Games Played on Dublin Fields		All League Games	Up to 60%	Up to 60%	TBD
League Games Travel Restrictions		Dublin Corporate Limits (Some Exceptions Apply)	Limited to Central Ohio	No Restrictions	No Restrictions
Exclusionary Tryouts		Not Permitted	Not Permitted	No Restrictions	No Restrictions
Age Restrictions		Pre-K – 12 <sup>th</sup> grade	U8 - Up	U8 - Up	No Restrictions
Team Coaching Restrictions		Volunteers Only	Volunteers Only	No Restrictions	No Restrictions

\* The City recognizes Dublin Youth Athletics as the only organization eligible to provide general recreation league play on City fields. Dublin Youth Athletics will be responsible to provide sponsorship and representation to other leagues, field scheduling, field lining and bases for other eligible organizations as necessary. Such services will be performed for a pre-set fee established by DYA. Fees for services, or changes to fees for service, must be provided to the organizations at least one year in advance.

**Ordinance 65-18**

**APPENDIX A (continued)  
SCHEDULE OF FEES AND SERVICE CHARGES**

**City of Dublin Baseball/Softball Field Allocation and Fee Schedule for Organized Activities Not Associated With Dublin-Based Permitted Leagues or Tournaments**

<u>Organization Type</u>	<u>Fee</u>
Dublin Youth Athletics	Fee Waived
Dublin Residents (General Use*):	\$25 per field/two-hours OR \$50 per field/day
Dublin-Based, Non-Profit Organizations** and Independent Teams***	\$50 per field/two-hours OR \$100 per field/day
Non-Dublin, Non-Profit Organizations and Teams:	\$75 per field/two-hours OR \$150 per field/day
For-Profit Organizations:	\$100 per field/two-hours OR \$200 per field/day
Field Lighting	\$25 per field/hour
(Fee waived for Dublin Youth Athletics)	

Priority 1: City of Dublin Recreation Programs and Special Events

Priority 2: Dublin Youth Athletics

Priority 3: All Other Organized Activities

\*General uses include resident and/or business non-instructional activities such as birthday parties, family outings, business outings and other such uses that are informal in nature. Fees only apply to reserved field use. Fees are waived for all other general field use by Dublin residents and are accommodated on a first-come, first-served basis.

\*\* Non-profit teams and organizations must submit documentation of their tax-exempt status with the Internal Revenue Service (i.e., IRS determination letter). Organizations must demonstrate compliance with tax return filing requirements by submitting the most recent federal tax filing submitted to the Internal Revenue Service (Form 990).

\*\*\*Dublin-based independent teams include teams that consist of a head coach that is a Dublin resident and maintain a minimum of 75% Dublin resident players. Rosters of teams must be submitted with each permit application including the names and primary addresses of the head coach and players.

**Baseball and Softball Proposed Field Use Fees and Implementation Schedule**

**League Play Field Use Fees**

	2014	2015	2016	2017	2018
DYA Resident - General Recreation League	Fee Waived	Fee Waived	Fee Waived	Fee Waived	Fee Waived
Residents - Middle Tier/Select Leagues (DYA and Other)	Fee Waived	Fee Waived	\$10/Player/Season	\$10/Player/Season	\$10/Player/Season
All Non-Resident Participants	Fee Waived	Fee Waived	\$50/Player/Season	\$75/Player/Season	\$100/Player/Season

**Tournament and Non-League Field Use Rental Fees**

	2014	2015	2016
Dublin Youth Athletics	Fee Waived	Fee Waived	Fee Waived
Dublin-Based, Non-Profit Organizations	\$50/Field/Day	\$50/Field/Day	\$100/Field/Day
Non Dublin-Based, Non-Profit Organizations	\$50/Field/Day	\$50/Field/Day	\$150/Field/Day
For-Profit Organizations	\$100/Field/Day	\$100/Field/Day	\$200/Field/Day
Field Lighting	\$6/Field/Hour	\$25/Field/Hour	\$25/Field/Hour

**Non-League and Non-Tournament Field Use Rental Fees**

	2014	2015
Dublin Youth Athletics	Fee Waived	Fee Waived
Dublin Residents - General Use	\$50/Day/Field	\$25/2Hours/Field OR \$50/Day/Field
Dublin-Based, Non-Profit Orgs/Other Teams	\$50/Day/Field	\$50/2Hours/Field OR \$100/Day/Field
Non-Dublin, Non-Profit Orgs/Other Teams	\$50/Day/Field	\$75/2Hours/Field OR \$150/Day/Field
For-Profit Organizations/Teams	\$100/Day/Field	\$100/2Hours/Field OR \$200/Day/Field
Field Lighting	\$6/Hour	\$25/Hour

**Ordinance 65-18**

**APPENDIX A (continued)  
SCHEDULE OF FEES AND SERVICE CHARGES**

**Lacrosse Field Allocation and Fee Schedule for All League Play**

League Play is limited to general team practices and team games during the Spring season. Spring season begins March 1<sup>st</sup> and ends the first Sunday in June. League play does not include practices or games outside of the Spring season, nor other activities such as camps, clinics, tournaments, tryouts and other organized activities.

	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5
	City of Dublin Programs	General Recreation	Middle-Tier	Select/Elite	Other
Organization Provider		*Dublin Youth Athletics Only	Dublin-Based Organizations	Dublin-Based Organizations	No Restrictions
Residency Requirement (Dublin/DSD)		Minimum 90% Residents	Minimum 90% Residents	Minimum 50% for U9 - U12 No Restrictions for U13 and Up	No Restrictions
Resident Fee Per Player/Season		Waived	\$10 (2018)	\$10 (2018)	\$100
Non-Resident Fee Per Player/Season		\$100 Phased Over 3-Year Period (2018 - \$50; 2019 - \$75; 2020 - \$100)			\$100
Games Played on Dublin Fields		All League Games	Up to 60%	Up to 60%	TBD
League Games Travel Restrictions		Dublin Corporate Limits (Some Exceptions Apply)	Limited to Central Ohio	No Restrictions	No Restrictions
Exclusionary Tryouts		Not Permitted	Not Permitted	No Restrictions	No Restrictions
Age Restrictions		K-12	U8 & up	U8 & up	No Restrictions
Team Coaching Restrictions		Volunteers Only	Volunteers Only	No Restrictions	No Restrictions

\* The City recognizes Dublin Youth Athletics as the only organization eligible to provide general recreation league play on City fields. Dublin Youth Athletics will be responsible to provide sponsorship and representation to other leagues, field scheduling, field lining and goals for other eligible organizations as necessary. Such services will be performed for a pre-set fee established by DYA.

**Lacrosse Field Allocation and Fee Schedule for Organized Activities Not Associated With Dublin-Based Permitted Leagues**

Dublin Youth Athletics	Fee Waived
Dublin Residents (General Use)*/Dublin based not-for-profit organizations**	\$100 per field/day
Non Dublin based not-for-profit organizations**	\$500 per field/day
For-profit organizations:	\$1000 per field/day

Priority 1: City of Dublin Recreation Programs and Special Events

Priority 2: Dublin Youth Athletics

Priority 3: All Other Organized Activities

\*General use includes resident and/or business non-instructional activities such as birthday parties, family outings, business outings and other such uses that are informal in nature. Fees only apply to reserved field use. Fees are waived for all other general field use by Dublin residents and are accommodated on a first-come, first-served basis.

\*\* Non-profit teams and organizations must submit documentation of their tax-exempt status with the Internal Revenue Service (i.e., IRS determination letter). Organizations must demonstrate compliance with tax return filing requirements by submitting the most recent federal tax filing submitted to the Internal Revenue Service (Form 990).

**APPENDIX A (continued)  
SCHEDULE OF FEES AND SERVICE CHARGES**

**Cricket Field Allocation and Fee Schedule for All League Play**

League Play is limited to general team practices and team games during the season. The season begins mid-March (weather permitting) and ends October 31<sup>st</sup>. League play does not include practices or games outside of the season, nor other activities such as camps, clinics, tournaments, tryouts and other organized activities. The term Residents pertains to both City of Dublin Residents and Dublin City School District Residents.

	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5
	City of Dublin Programs	General Recreation	Middle-Tier	Select/Elite	Other
Organization Provider		Dublin Cricket Club and Columbus Cricket Club	Dublin-Based Organizations	Dublin-Based Organizations	No Restrictions
Residency Requirement (Dublin/DSD)		Minimum 75% Residents	Minimum 75% Residents	Minimum 50% Residents	No Restrictions
Resident Fee Per Player/Season		Waived	\$10 (2018)	\$10 (2018)	\$100
Non-Resident Fee Per Player/Season		\$100 Phased Over 3-Year Period (2018 - \$50; 2019 - \$75; 2020 - \$100)			\$100
Games Played on Dublin Fields		All League Games (youth only)	Up to 60% (youth only)	Up to 60% (youth only)	TBD
League Games Travel Restrictions		Dublin Corporate Limits, Some Exceptions Apply (youth only)	Limited to Central Ohio (youth only)	No Restrictions	No Restrictions
Exclusionary Tryouts		Not Permitted (youth only)	Not Permitted (youth only)	No Restrictions	No Restrictions
Age Restrictions		K-12 (youth only)	U8 & up (youth only)	U8 & up (youth only)	No Restrictions
Team Coaching Restrictions		Volunteers Only	Volunteers Only	No Restrictions	No Restrictions

**Cricket Field Allocation and Fee Schedule for Organized Activities Not Associated With Dublin-Based Permitted Leagues**

Non-League play includes all tournaments, camps, clinics, training programs and other organized activities not associated with general league play.

Dublin Cricket Club & Columbus Cricket Club	Fee Waived
Dublin based not-for-profit organizations/City of Dublin Residents:	\$100 per field/day
Non Dublin based not-for-profit organizations	\$500 per field/day
For-profit organizations/Non-Residents:	\$1000 per field/day

- Priority 1: City of Dublin Recreation Programs and Special Events
- Priority 2: Dublin Cricket Club & Columbus Cricket Club Activities
- Priority 3: Other Dublin-Based Not-For-Profit Organization Activities
- Priority 4: All Other Organized Activities



**APPENDIX A (continued)  
SCHEDULE OF FEES AND SERVICE CHARGES**

**Dublin Community Recreation Center (DCRC) Facility Waivers  
(RC-21, RC-22, and RC-23)**

City Staff is hereby authorized to waive fees for various types of Facility uses at the Dublin Community Recreation Center based on the table following.

Type	Description/Examples	Waiver	
		Yes	No
After Prom	Dublin City Schools, private schools located in Dublin, Hilliard City Schools which Dublin residents attend <i>(Dublin City Schools have first scheduling priority)</i>	X	
Community service organization sponsored events/activities that provide broad benefit to the Dublin community	Glaucoma screenings; immunization clinics; blood drives; Leadership Dublin Community Service Day	X	
School programs, both public and private serving children and young adults with special needs in programs that benefit the Dublin community <b>[Participants are to be supervised and assisted by School Teachers and Staff, and use the facility as approved by the Director of Recreation. The City and School District will sign an agreement for services and provide City Council with notification of the agreement.]</b>	Participants of the Dublin School's Power Plus Program (Postsecondary Options Work Employability Results)	X	
Fund raising	Swim for Diabetes; Cancer Society; Heart Association; Booster Clubs		X
International exchange sponsored by Dublin based not for profit organizations	Overnight exchange students; rotary program; Russian exchange program	X	
Schools, both public and private; and school related organizations	PTO's; Young Professionals Academy; Special Needs In-Service for Parents; Wrestling Club award ceremony; theater boosters; Work Study Appreciation Breakfast		X
Other Dublin based not for profit and profit events/activities not previously addressed			X
Non-Dublin based not for profit and profit events/activities not previously addressed			X

City administrative staff is hereby authorized to implement administrative procedures as necessary to manage the fee waiver request process as outlined above. Fee waiver requests for the above-described purposes will not be forwarded to City Council; likewise, Council will refer to staff any fee waiver requests presented to Council that have not been first reviewed/addressed by staff.