



City of Dublin

Office of the City Manager

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Memo

To: Members of Dublin City Council

From: Dana L. McDaniel, City Manager

Date: November 13, 2018

Initiated By: Angel L. Mumma, Director of Finance
Matthew Stiffler, Deputy Director of Finance
Melody Kennedy, Budget Manager

Re: Ordinance No. 88-18 - Establishing Appropriations Based on the 2019 Operating Budget of the City of Dublin for the Fiscal Year Ending December 31, 2019

Summary

Ordinance 88-18 appropriates funds for the 2019 calendar year based on the 2019 Operating Budget document. The Ordinance will be amended for any changes/adjustments/corrections that result from City Council's workshops on October 29, October 31, November 7, November 14 and November 19th (should that meeting be needed).

Recommendation

Staff recommends that City Council approve Ordinance 88-18 at the second reading/public hearing on December 3, 2018. The appropriations will be effective on January 1, 2019.

RECORD OF ORDINANCES

Ordinance No. 88-18 Passed _____, 20____

AN ORDINANCE TO ESTABLISH APPROPRIATIONS BASED ON THE 2018 OPERATING BUDGET OF THE CITY OF DUBLIN, STATE OF OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019

WHEREAS, City Council has adopted the 2019 Operating Budget; and

WHEREAS, prior to the expenditure of money, funds are required to be appropriated; and

WHEREAS, Section 5705.38 of the Ohio Revised Code requires that on or about the first day of each fiscal year, an annual appropriation measure is to be passed.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Dublin, State of Ohio, _____ of its elected members concurring, that:

Section 1. There be appropriated from the GENERAL FUND:

<u>OFFICE OF CITY MANAGER</u>			
10110110	Personal Services	946,465	
	Other Expenses	<u>239,880</u>	
			1,186,345
<u>HUMAN RESOURCES</u>			
10110120	Personal Services	1,276,545	
	Other Expenses	<u>744,415</u>	
			2,020,960
<u>COMMUNICATIONS AND PUBLIC INFORMATION</u>			
10110130	Personal Services	986,205	
	Other Expenses	<u>893,985</u>	
			1,880,190
<u>LEGAL SERVICES</u>			
10110140	Other Expenses	<u>1,950,000</u>	
			1,950,000
<u>COURT SERVICES</u>			
10110150	Personal Services	291,710	
	Other Expenses	<u>116,585</u>	
			408,295
<u>RECORDS MANAGEMENT</u>			
10110160	Personal Services	132,205	
	Other Expenses	<u>37,600</u>	
			169,805
<u>OFFICE OF THE CITY MANAGER -MISCELLANEOUS</u>			
10110190	Other Expenses	906,940	
10180190	Capital Outlay	<u>1,285,025</u>	
			2,191,965
<u>OFFICE OF DIRECTOR OF FINANCE</u>			
10110210	Personal Services	1,396,800	
	Other Expenses	<u>304,300</u>	
			1,701,100
<u>TAXATION</u>			
10110220	Personal Services	753,285	
	Other Expenses	3,108,345	
10180220	Capital Outlay	<u>2,000</u>	
			3,863,630
<u>FINANCE - MISCELLANEOUS</u>			
10110290	Other Expenses	<u>523,130</u>	
			523,130
<u>FINANCE MISC - HEALTH SERVICES</u>			
10160290	Other Expenses	<u>457,910</u>	
			457,910

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	<u>FINANCE</u>		
10196290	Transfers	19,480,000	
10197290	Advances	<u>330,000</u>	19,810,000
	<u>PUBLIC SERVICE – OFFICE of the DIRECTOR</u>		
10110310	Personal Services	696,380	
	Other Expenses	122,820	
10180310	Capital Outlay	<u>1,000</u>	820,200
	<u>ENGINEERING</u>		
10120320	Personal Services	2,969,120	
	Other Expenses	952,850	
10180320	Capital Outlay	<u>5,000</u>	3,926,970
	<u>SOLID WASTE MANAGEMENT</u>		
10130340	Personal Services	716,180	
	Other Expenses	2,820,725	
10180340	Capital Outlay	<u>5,125</u>	3,542,030
	<u>FACILITITES MANAGEMENT</u>		
10110350	Personal Services	1,720,890	
	Other Expenses	1,188,450	
10180350	Capital Outlay	<u>10,000</u>	2,919,340
	<u>FLEET MANAGEMENT</u>		
10110370	Personal Services	1,023,875	
	Other Expenses	2,402,250	
10180370	Capital Outlay	<u>19,100</u>	3,445,425
	<u>PUBLIC WORKS – MISCELLANEOUS</u>		
10150390	Other Expenses	<u>360,000</u>	360,000
	<u>PARKS & RECREATION – OFFICE of the DIRECTOR</u>		
10140410	Personal Services	594,440	
	Other Expenses	<u>1,266,705</u>	1,861,145
	<u>OUTREACH AND ENGAGEMENT</u>		
10110420	Personal Services	305,870	
	Other Expenses	<u>73,200</u>	379,070
	<u>PARK OPERATIONS</u>		
10140430	Personal Services	3,766,475	
	Other Expenses	768,275	
10180430	Capital Outlay	<u>52,000</u>	4,586,750
	<u>HORTICULTURE</u>		
10140433	Personal Services	939,095	
	Other Expenses	212,205	
10180433	Capital Outlay	<u>103,710</u>	1,255,010
	<u>FORESTRY</u>		
10140434	Personal Services	837,190	
	Other Expenses	134,445	
10180434	Capital Outlay	<u>76,550</u>	1,048,145
	<u>LEGISLATIVE AFFAIRS – CITY COUNCIL</u>		
10110510	Personal Services	697,290	
	Other Expenses	<u>30,500</u>	727,790

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<u>LEGISLATIVE AFFAIRS – BOARDS & COMMISSIONS</u>			
10110520	Personal Services	40,725	
	Other Expenses	<u>750</u>	
			41,475
<u>INFORMATION TECHNOLOGY</u>			
10110610	Personal Services	2,009,410	
	Other Expenses	3,484,470	
10180610	Capital Outlay	<u>1,000</u>	
			5,494,880
<u>DEVELOPMENT – OFFICE of the DIRECTOR</u>			
10110710	Personal Services	315,405	
	Other Expenses	2,990	
10180710	Capital Outlay	<u>2,500</u>	
			320,895
<u>PLANNING</u>			
10120720	Personal Services	2,209,360	
	Other Expenses	362,720	
10180720	Capital Outlay	<u>4,500</u>	
			2,576,580
<u>BUILDING STANDARDS</u>			
10120730	Personal Services	1,544,150	
	Other Expenses	<u>338,000</u>	
			1,882,150
<u>ECONOMIC DEVELOPMENT</u>			
10110740	Personal Services	545,420	
	Other Expenses	<u>2,847,450</u>	
			3,392,870
	GENERAL FUND TOTAL		74,744,055

Section 2. There be appropriated from the following SPECIAL REVENUE FUNDS:

STREET MAINTENANCE AND REPAIR FUND:

<u>ENGINEERING</u>			
20170320	Other Expenses	348,000	
20180320	Capital Outlay	<u>16,000</u>	
			364,000

<u>STREETS & UTILITY OPERATIONS</u>			
20170330	Personal Services	2,568,420	
	Other Expenses	1,232,145	
20180330	Capital Outlay	<u>7,800</u>	
			3,808,365

STATE HIGHWAY IMPROVEMENT FUND:

<u>ENGINEERING</u>			
20270320	Other Expenses	<u>31,000</u>	
			31,000
<u>FINANCE</u>			
20296290	Transfers	25,000	
20297290	Advances	<u>50,000</u>	
			75,000

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RECREATION FUND:

COMMUNITY RECREATION CENTER - FACILITIES

22540350	Personal Services	569,725	
	Other Expenses	551,770	
22580350	Capital Outlay	<u>160,000</u>	1,281,495

RECREATION SERVICES

22540440	Personal Services	1,747,504	
	Other Expenses	915,039	
22580440	Capital Outlay	<u>13,800</u>	2,676,343

COMMUNITY RECREATION CENTER – OPERATIONS

22540441	Personal Services	2,619,220	
	Other Expenses	1,179,750	
22580441	Capital Outlay	<u>41,700</u>	3,840,670

COMMUNITY EVENTS - RECREATION

22540450	Personal Services	121,630	
	Other Expenses	13,900	
22580450	Capital Outlay	<u>6,500</u>	142,030

POOL FUND:

RECREATION

22640440	Personal Services	585,550	
	Other Expenses	361,745	
22680440	Capital Outlay	<u>60,700</u>	1,007,995

HOTEL/MOTEL TAX FUND:

FINANCE

23240210	Other Expenses	<u>3,200</u>	3,200
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TAXATION

23240220	Other Expenses	1,123,900	
23296220	Transfers	<u>165,400</u>	1,289,300

STREET and UTILITIES OPERATIONS

23240330	Other Expenses	<u>20,000</u>	20,000
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PARKS & RECREATION

23240410	Personal Services	57,025	
	Other Expenses	<u>77,300</u>	134,325

PARKS OPERATIONS

23240430	Other Expenses	31,250	
23280430	Capital Outlay	<u>50,000</u>	81,250

COMMUNITY EVENTS

23240450	Personal Services	809,050	
	Other Expenses	2,649,265	
23280450	Capital Outlay	<u>6,500</u>	3,464,815

INFORMATION TECHNOLOGY

23280610	Other Expenses	<u>15,000</u>	15,000
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POLICE

23240820	Other Expenses	<u>27,000</u>	27,000
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SAFETY FUND:

	<u>POLICE</u>		
24150820	Personal Services	12,381,650	
	Other Expenses	390,860	
24180820	Capital Outlay	<u>17,825</u>	12,790,335

COMMUNICATIONS

24150841	Personal Services	3,320,190	
	Other Expenses	133,800	
24180841	Capital Outlay	<u>2,000</u>	3,455,990

LAW ENFORCEMENT TRUST FUND:

	<u>SAFETY</u>		
24280820	Capital Outlay	<u>15,000</u>	15,000

WIRELESS 9-1-1 FUND:

	<u>SAFETY</u>		
24410820	Other Expenses	46,820	
24496820	Transfers	<u>80,000</u>	126,820

ENFORCEMENT & EDUCATION FUND:

	<u>SAFETY</u>		
25150800	Personal Services	2,420	
	Capital Outlay	<u>13,975</u>	16,395

MAYOR'S COURT COMPUTER FUND:

	<u>COURT SERVICES</u>		
25210150	Personal Services	1,750	
	Other Expenses	4,500	
25280150	Capital Outlay	<u>8,000</u>	14,250

CEMETERY FUND:

	<u>CEMETERY MAINTENANCE</u>		
26160432	Personal Services	153,590	
	Other Expenses	44,600	
26180432	Capital Outlay	<u>15,000</u>	213,190

ACCRUED LEAVE RESERVE FUND:

	<u>FINANCE</u>		
26210210	Personal Services	<u>355,500</u>	355,500

Section 3. There be appropriated from the following DEBT SERVICE FUNDS:

GENERAL OBLIGATION DEBT SERVICE FUND:

	<u>FINANCE</u>		
31090290	Other Expenses	<u>13,489,330</u>	13,489,330

ECONOMIC DEVELOPMENT BOND RETIREMENT FUND:

	<u>FINANCE</u>		
31190290	Other Expenses	<u>2,070,906</u>	2,070,906

SPECIAL ASSESMENT DEBT SERVICE FUNDS:

	<u>FINANCE</u>		
32290290	Other Expenses	<u>127,824</u>	127,824

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Section 4. There be appropriated from the following CAPITAL PROJECTS FUNDS:

CAPITAL IMPROVEMENTS TAX FUND:

	<u>FINANCE</u>		
40110290	Other Expenses	29,000	
40180290	Capital Outlay	500,000	
40196290	Transfers	5,219,300	
40197290	Advances	<u>475,000</u>	
			6,223,300
	 <u>ENGINEERING</u>		
40180320	Capital Outlay	<u>14,085,000</u>	
			14,085,000
	 <u>FACILITIES MANAGEMENT</u>		
40180350	Capital Outlay	<u>3,980,000</u>	
			3,980,000
	 <u>FLEET MANAGEMENT</u>		
40180370	Capital Outlay	<u>1,680,000</u>	
			1,680,000
	 <u>PARK OPERATIONS</u>		
40180430	Capital Outlay	<u>2,560,000</u>	
			2,560,000
	 <u>INFORMATION TECHNOLOGY</u>		
40180610	Capital Outlay	<u>1,305,000</u>	
			1,305,000
	 <u>POLICE</u>		
40180890	Capital Outlay	<u>895,000</u>	
			895,000

PARKLAND ACQUISITION FUND:

	<u>FINANCE</u>		
40210290	Other Expenses	11,000	
40280290	Capital Outlay	398,480	
40296290	Transfers	240,520	
40297290	Advance	<u>210,000</u>	
			860,000

CAPITAL CONSTRUCTION FUND:

	<u>PARK OPERATIONS</u>		
40480430	Capital Outlay	<u>10,900,000</u>	
			10,900,000

WOERNER TEMPLE TIF FUND:

	<u>FINANCE</u>		
41210290	Other Expenses	3,000	
41296290	Transfers	<u>455,600</u>	
			458,600

RUSCILLI TIF FUND:

	<u>FINANCE</u>		
41510290	Other Expenses	<u>7,800</u>	
			7,800

PIZZUTI TIF FUND:

	<u>FINANCE</u>		
41610290	Other Expenses	<u>3,000</u>	
			3,000

THOMAS KOHLER TIF FUND:

	<u>FINANCE</u>		
41910290	Other Expenses	9,000	
41996290	Transfers	158,700	
41997290	Advances	250,000	
	 <u>ENGINEERING</u>		
41980320	Capital Outlay	<u>1,930,000</u>	
			2,347,700

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MCKITRICK TIF FUND:

	<u>FINANCE</u>		
42110290	Other Expenses	15,000	
42196290	Transfers	<u>1,108,900</u>	
			1,123,900

PERIMETER CENTER TIF FUND:

	<u>FINANCE</u>		
42510290	Other Expenses	<u>6,200</u>	
			6,200

RINGS ROAD TIF FUND:

	<u>FINANCE</u>		
42610290	Other Expenses	5,000	
42696290	Transfers	<u>279,400</u>	
			284,400

PERIMETER WEST TIF FUND:

	<u>FINANCE</u>		
43110290	Other Expenses	45,000	
43196290	Transfers	1,251,050	
	<u>ENGINEERING</u>		
43180320	Capital Outlay	<u>634,500</u>	
			1,930,550

UPPER METRO TIF FUND:

	<u>FINANCE</u>		
43210290	Other Expenses	3,500	
43296290	Transfers	<u>2,081,750</u>	
			2,085,250

RINGS/FRANTZ TIF FUND:

	<u>FINANCE</u>		
43310290	Other Expenses	5,000	
	<u>ENGINEERING</u>		
43380320	Other Expenses	<u>1,000,000</u>	
			1,005,000

HISTORIC DUBLIN PARKING TIF FUND:

	<u>FINANCE</u>		
43610290	Other Expenses	1,000	
43697290	Advances	<u>50,000</u>	
			51,000

PERIMETER LOOP TIF FUND:

	<u>FINANCE</u>		
44210290	Other Expenses	600	
44297290	Advances	<u>35,000</u>	
			35,600

TARTAN WEST TIF FUND:

	<u>FINANCE</u>		
44310290	Other Expenses	15,000	
44397290	Advances	<u>1,150,000</u>	
			1,165,000

SHAMROCK BLVD. TIF FUND:

	<u>FINANCE</u>		
44410290	Other Expenses	750	
44497290	Advances	<u>50,000</u>	
			50,750

RIVER RIDGE TIF FUND:

	<u>FINANCE</u>		
44610290	Other Expenses	1,250	
44696290	Transfers	137,850	
44697290	Advances	<u>50,000</u>	
			189,100

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LIFETIME FITNESS TIF FUND:

<u>FINANCE</u>			
44710290	Other Expenses	1,750	
44796290	Transfers	100,000	
44797290	Advances	<u>200,000</u>	
			301,750

COIC TIF FUND:

<u>ENGINEERING</u>			
44880320	Capital Outlay	<u>115,500</u>	
			115,500

IRELAN PLACE TIF FUND:

<u>FINANCE</u>			
44910290	Other Expenses	100	
44997290	Advances	<u>3,500</u>	
			3,600

SHIER RINGS TIF FUND:

<u>FINANCE</u>			
45010290	Other Expenses	250	
45096290	Transfers	<u>150,000</u>	
			150,250

SHAMROCK CROSSING TIF FUND:

<u>FINANCE</u>			
45110290	Other Expenses	4,000	
45196290	Transfers	100,000	
45197290	Advances	<u>200,000</u>	
			304,000

BRIDGE & HIGH TIF FUND:

<u>FINANCE</u>			
45210290	Other Expenses	1,500	
45297290	Advances	<u>150,000</u>	
			151,500

DUBLIN METHODIST HOSPITAL TIF FUND:

<u>FINANCE</u>			
45310290	Other Expenses	<u>2,000</u>	
			2,000

KROGER TIF FUND:

<u>FINANCE</u>			
45410290	Other Expenses	4,000	
45496290	Transfer	<u>230,000</u>	
			234,000

DELTA ENERGY TIF FUND:

<u>FINANCE</u>			
45610290	Other Expenses	500	
45697290	Advances	<u>30,000</u>	
			30,500

BRIDGE STREET TIF FUND:

<u>FINANCE</u>			
45710210	Other Expenses	1,536,965	
<u>ENGINEERING</u>			
45780320	Other Expenses	<u>400,000</u>	
			1,936,965

VRABLE TIF FUND:

<u>FINANCE</u>			
45810290	Other Expenses	5,500	
45896290	Transfers	375,000	
45897290	Advances	<u>500,000</u>	
			880,500

WEST INNOVATION TIF FUND:

<u>FINANCE</u>			
45910290	Other Expenses	3,500	
45997290	Advances	<u>300,000</u>	
			303,500

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TULLER TIF FUND:

	<u>FINANCE</u>		
46110290	Other Expenses	5,000	
46196290	Transfers	782,500	
46197740	Advances	<u>350,000</u>	
			1,137,500

NESTLE TIF FUND:

	<u>FINANCE</u>		
46210290	Other Expenses	<u>750</u>	
			750

BRIDGE PARK TIF FUND:

	<u>FINANCE</u>		
46396290	Transfers	<u>2,432,351</u>	
			2,432,351

INNOVATION TIF FUND:

	<u>FINANCE</u>		
46410290	Other Expenses	1,000	
46496290	Transfers	<u>150,000</u>	
			151,000

RIVIERA TIF FUND:

	<u>FINANCE</u>		
46597290	Advances	<u>270,000</u>	
			270,000

PENZONE TIF FUND:

	<u>FINANCE</u>		
46696290	Transfers	<u>80,000</u>	
			80,000

H2 HOTEL TIF FUND:

	<u>FINANCE</u>		
46597290	Transfers	<u>150,000</u>	
			150,000

Section 5. There be appropriated from the following ENTERPRISE FUNDS:

WATER FUND:

	<u>FINANCE</u>		
61090290	Other Expenses - Debt	<u>293,876</u>	
			293,876

	<u>ENGINEERING</u>		
61030320	Personal Services	119,830	
	Other Expenses	398,500	
61080320	Capital Outlay	<u>830,000</u>	
			1,348,330

	<u>STREET and UTILITIES OPERATIONS</u>		
61030330	Personal Services	185,679	
	Other Expenses	301,500	
61080330	Capital Outlay	<u>1,500</u>	
			488,679

SEWER FUND:

	<u>FINANCE</u>		
62090290	Other Expenses - Debt	<u>603,044</u>	
			603,044

	<u>ENGINEERING</u>		
62030320	Personal Services	166,320	
	Other Expenses	412,600	
62080320	Capital Outlay	<u>830,000</u>	
			1,408,920

	<u>STREET and UTILITIES OPERATIONS</u>		
62030330	Personal Services	771,110	
	Other Expenses	229,000	
62080330	Capital Outlay	<u>5,700</u>	
			1,005,810

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62080610	<u>INFORMATION TECHNOLOGY</u> Capital Outlay	<u>50,000</u>	50,000
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SEWER CONSTRUCTION FUND:

62380320	<u>ENGINEERING</u> Capital Outlay	<u>3,070,000</u>	3,070,000
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Section 6. There be appropriated from the following INTERNAL SERVICE FUNDS:

EMPLOYEE BENEFITS SELF-INSURANCE FUND:

70110120	<u>HUMAN RESOURCES</u> Personal Services	97,760	
	Other Expenses	<u>7,643,310</u>	7,741,070

WORKERS' COMPENSATION SELF-INSURANCE FUND:

70310120	<u>HUMAN RESOURCES</u> Other Expenses	<u>278,150</u>	278,150
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Section 7. There be appropriated from the following FIDUCIARY FUNDS:

80310210	Unclaimed Monies	20,250
80410220	Convention and Visitors Bureau Fund	1,300,000
80510210	Agency Fund	1,325,300
80710210	Central Ohio Interoperable Radio System	317,500
81720740	Property Assessed Clean Energy (PACE)	254,745

TOTAL APPROPRIATIONS FOR ALL FUNDS **\$207,054,873**

Section 8. The Director of Finance is hereby authorized to issue payments from the City Treasury against any of the foregoing appropriations upon receiving proper documentation, approved by the officer(s) authorized by law to approve the same; provided that no payment shall be paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance; and provided that appropriations within a work unit which is exceeded, can be offset by savings within another appropriations for the same work unit. Any internal amendments made within a work unit will be approved by the City Manager or his/her designee. Appropriations are based on the 2019 Operating Budget, which has been reviewed and adopted by separate Ordinance by City Council and which documents shall serve as the basis for determining the legality of an expenditure.

Section 9. This ordinance shall take effect and be in force on January 1, 2019.

Passed this _____ day of _____, 2018.

Mayor - Presiding Officer

ATTEST:

Clerk of Council