



MEETING MINUTES

Planning & Zoning Commission

Thursday, December 6, 2018

AGENDA

1. **4860-5000 Blazer Parkway – Rezoning
Standard District Rezoning**
2. **BSD SCN – 6655 & 6665 Sawmill Road
Master Sign Plan**
3. **Training** - Updated Information Technology Policies and Administrative Orders

The Chair, Victoria Newell, called the meeting to order at 6:32 p.m. and led the Pledge of Allegiance. Other Commission members present were: Steve Stidhem, Warren Fishman, Kristina Kennedy, Bob Miller, Jane Fox, and William Wilson. City representatives present were: Vince Papsidero, Thaddeus Boggs, Claudia Husak, Nichole Martin, Logan Stang, Maria Renzetti, Doug McCullaugh, Mark Clark, Josh Adkins, and Flora Rogers.

Administrative Business

Motion and Vote

Mr. Stidhem moved, Mr. Miller seconded, to accept the documents into the record. The vote was as follows: Ms. Fox, yes; Mr. Fishman, yes; Mr. Wilson, yes; Ms. Kennedy, yes; Ms. Newell, yes; Mr. Miller, yes; and Mr. Stidhem, yes. (Approved 7 - 0)

Motion and Vote

Mr. Stidhem moved, Mr. Miller seconded, to approve the October 11, 2018, meeting minutes as corrected. The vote was as follows: Ms. Kennedy, yes; Ms. Newell, yes; Mr. Wilson, yes; Ms. Fox, yes; Mr. Fishman, yes; Mr. Miller, yes; and Mr. Stidhem, yes. (Approved 7 - 0)

Motion and Vote

Mr. Stidhem moved, Mr. Fishman seconded, to approve the November 1, 2018, meeting minutes as presented. The vote was as follows: Mr. Wilson, yes; Ms. Newell, yes; Ms. Kennedy, yes; Ms. Fox, yes; Mr. Fishman, yes; Mr. Miller, yes; and Mr. Stidhem, yes. (Approved 7 - 0)

The Chair explained the rules and procedures of the Planning and Zoning Commission. She said the following case was on this Consent Agenda: Case 2 – Master Sign Plan. Ms. Fox said she wanted to discuss this case so it was removed from the Consent Agenda. The Chair determined the cases would be heard in the following order: 2, 1, and then 3. However, she said, the minutes are recorded in the order they were listed on the published agenda.

**1. OLR - 4860-5000 Blazer Parkway – Rezoning
Standard District Rezoning**

The Chair, Victoria Newell, said this application is a proposal for a standard district rezoning for 13.76 acres from Office, Laboratory, and Research to Suburban Office and Institutional District. She said the site is at the northwest corner of the intersection of Blazer Parkway and Frantz Road. She said this is a request for a review and recommendation to City Council for a Rezoning under the provisions of Zoning Code Section 153.234.

Logan Stang said this is a rezoning application for the Dublin TechMart complex on Blazer Parkway. He said since the Commission does not see many of these applications, he wanted to state what the Standard District Rezoning encompassed. He said this application type is a rezoning to one of the City's base zoning districts listed in the Zoning Code. He explained, this is unlike a Planned Unit Development, which has a development text comprised of zoning regulations for the site. He said these standard districts refer to the base zoning requirements for landscaping, lighting, signage, permitted/conditional uses, and similar provisions. He said a Standard District Rezoning requires a review by the Planning and Zoning Commission and a review and approval by City Council. Once the zoning district is in place, he said, there are no additional public reviews required outside of a Conditional Use Permit. He added the review for Standard District Rezoning is tailored to ensure alignment with the Dublin Community Plan including the Future Land Use Map, Thoroughfare Plan Map, and any associated Area Plans, which in this instance, is the Dublin Corporate Area Plan that was approved in September 2018.

Mr. Stang presented an aerial view of the site and a close-up of the site that showed that the property included three buildings with associated parking and two access points from Blazer Parkway. He said the applicant is not proposing any modifications to the site or buildings at this time.

Mr. Stang presented a graphic of the existing zoning district and explained the site is currently zoned OLR or Office, Laboratory, and Research District and the applicant is proposing to rezone the property to SO, Suburban Office & Institutional District. He stated the basis for the rezoning is to allow institutional uses for a potential tenant in the main, courtyard building, near the intersection. He noted the SO District allows for uses such as general office, medical office, and libraries along with Conditional Uses such as personal services, animal services, and eating and drinking establishments.

Mr. Stang presented the Thoroughfare Plan as part of the Community Plan. Based on the Thoroughfare Plan, he said, this property abuts two roadways classified on the map; Blazer Parkway as a "Collector" roadway and Frantz Road as a "Minor Arterial" roadway. He explained the large numbers indicated on the map were the planned right-of-ways for those roadways, which in this instance both Frantz Road and Blazer Parkway align with those planned right-of-ways so the applicant is not required to dedicate any right-of-way with this rezoning.

Mr. Stang presented the Future Land Use Map from the Dublin Corporate Area Plan and pointed out the property also fell within the Dublin Corporate Area Plan boundary that was approved in September 2018. The Future Land Use designation included in this plan is Mixed-Use Regional – Metro/Blazer. He said this sub-district focuses on the introduction of a mix of uses to enhance and revitalize the legacy office developments. Future Land Uses identified for this district include office, personal services, retail, restaurants, entertainment, hotels, and multi-family residential, he said.

Mr. Stang noted the proposed SO District allows for uses, either permitted or conditional, that align with the future land use designation. He said the Dublin Corporate Area Plan also includes recommendations to further refine development or redevelopment of properties within the boundary; recommendations include appropriate building heights, improved streetscape treatment, and the creation of gateways along the corridor. He restated the applicant is not proposing any modifications at this time but the proposed zoning district would allow for the future implementation of the recommendations.

Mr. Stang indicated Staff is also actively working on the creation of new zoning standards that will uphold the recommended development pattern as outlined in the Dublin Corporate Area Plan.

Mr. Stang said the application was reviewed against the Dublin Community Plan where standards were met. He said Staff is recommending approval of this application to City Council.

Mr. Stang concluded his presentation and said he was available to answer any questions.

William Wilson asked if the new zoning was going to affect some of the current tenants. Mr. Stang said Staff is at the beginning stages of creating the zoning districts and Staff will be working with the property owners along with the Area Plan recommendations to see the overlaps of potential issues with the permitted and Conditional Uses. At this time, he said, it is not an issue but Staff could identify the appropriate procedures moving forward for those tenants, if they were to become non-conforming.

Jane Fox asked if Institutional Use would be considered for these areas in the future. Vince Papsidero answered absolutely because a mixed-use environment is desired.

Claudia Husak said the Community Plan only has uses that are appropriate in the district; it does not make a zoning ordinance that includes all of the different uses that would be incorporated into that OLR Zoning District. She said the tenant would not be non-conforming with the Area Plan because the Area Plan does not establish legislation to govern zoning for uses.

The Chair invited the applicant to come forward.

Mathew Cull, 207 N. 4th Street, Columbus, Ohio, 43215, said he was the attorney here on behalf of the applicant. He said it is wise to follow precedent and he was happy to answer any questions.

Mr. Wilson said for the change in zoning the applicant is requesting if that is something where he does not want to disclose the tenant. He said he was intrigued in regards to the zoning as it does not include some restaurant use. Mr. Stang answered the SO District allows eating and drinking establishments as a Conditional Use, which could include restaurants for example.

Mr. Wilson asked the applicant if that was something he was contemplating. Mr. Cull answered the new tenant has nothing to do with that. He said there is nothing being hidden, there are zero plans at this moment to establish a restaurant or eatery at this site. He noted the current zoning district was fairly restrictive and felt this rezoning to SO, even though it might be in the interim until the new regulations if/when they are enacted in Code, complies where Dublin said they wanted to go with this area.

The Chair asked if there was anyone from the public that wished to speak on this case. [Hearing none.] The public portion of the meeting was closed.

Bob Miller said when he reviewed the case, he kept asking himself what the downside could be and he could not find any.

Victoria Newell said she was uncomfortable with a couple of the uses that were in the SO District zoning, like Food and Lodging Establishments but they are conditional so and applicant would have to obtain approval from the Commission for that use so she is comfortable with the rezoning.

The Chair called for a motion.

Motion and Vote

Mr. Stidhem moved, Mr. Fishman seconded, to recommend approval to City Council for the Rezoning with zero conditions. The vote was as follows: Ms. Fox, yes; Ms. Newell, yes; Ms. Kennedy, yes; Mr. Wilson, yes; Mr. Miller, yes; Mr. Fishman, yes; and Mr. Stidhem, yes. (Approved 7 – 0)

Mr. Cull thanked the Staff for all of their assistance.

2. BSD SCN – 6655 & 6665 Sawmill Road Master Sign Plan

The Chair, Victoria Newell, said this application is a proposal for the establishment of sign standards for individual tenants within an existing, multi-tenant commercial building zoned Bridge Street District, Sawmill Center Neighborhood. She said the site is east of Riverside Drive, north of the intersection with SR 161/W. Dublin-Granville Road. She said this is a request for a review and approval of a Master Sign Plan under the provisions of Zoning Code Sections 153.065(H)(2)(e), 153.066, and the *BSD Sign Guidelines*. She stated the Commission has final authority on this application and witnesses will have to be sworn in.

The Chair swore in anyone intending to address the Commission in regards to this case.

Nichole Martin said Master Sign Plans are requested to allow for deviations from the Code, specifically within the Bridge Street District (BSD). She stated the Administrative Review Team (ART) is recommending approval to the PZC this evening for a two-tenant shopping center that has an auto-oriented front setback.

Ms. Martin noted in 2017, the BSD Code was modified specifically in terms of signs for auto-oriented uses that were pre-existing within the BSD. She explained in this case, tenants are eligible only for the auto-oriented signs and none of the fancy projecting signs or other engaging sign types. She said this is a request that is intended to address existing conditions. She said one of the previous tenants was granted two ground signs prior to the effectiveness of that previously mentioned Code Amendment, which were permitted under the BSD Code as well as their wall sign. She said today, the Code that this site is reviewed under does not permit the combination of sign types so this is a request to permit the combination and the use of the existing signs.

Ms. Martin presented an aerial view of the site, as well as the site plan that specifically highlighted the locations of those two signs: one on Sawmill Road and one on Bridge Park Avenue (formerly Village Parkway). She presented the existing wall signs, which are individually mounted channel letters in a single color. She presented the existing ground signs with a masonry base, coordinated with the architectural character of the building, with a simple black and white sign panel design.

Ms. Martin said this application was reviewed against the *BSD Sign Design Guidelines*, which call for existing buildings to have signs that are architecturally integrated into sign bands, as well as ground signs that include a complimentary masonry base. She said the application was also reviewed against the Master Sign Plan Criteria and the ART found the criteria to have been met and have recommended approval to this Commission without conditions.

Jane Fox said, because there is a change in the Code that the Commission really understand why this building, which belongs in the BSD is not under the BSD Guidelines when it comes to signs. She said she worries that the MSP becomes too narrowly-focused and asked Staff to speak to that.

Ms. Martin said that the MSP becomes null and void if the site is holistically redeveloped. She said if a more urban building were to be built here, there would be an opportunity for more urban, creative signs. She explained, in regard to this application, Staff worked with the property owner to encourage cohesive,

consistent, tasteful signage in contrast to what is on the other side of Sawmill Road. Realizing this is an auto-oriented area, Staff believes the existing property owner should be met halfway, in the interim timeframe.

Ms. Fox asked if the façade were to change, how it would fit into Code in terms of signage. Vince Papsidero said this building, regardless of what happens with the façade, the building overall, or the layout of the site is pre-Bridge Street and an auto-oriented development pattern. Therefore, the provision adopted by Council will apply in perpetuity until the property owner decides to demolish the site and build new structures and create a new site that is consistent with the BSD Code. He said then the newer, current provisions would apply but until that were to happen, the building remains under the previous sign Code.

Warren Fishman assumed this application complies with the previous Code. Ms. Martin answered this application does not comply with the previous Code so a MSP was requested – to deviate from the Code. She affirmed this request is addressing an existing condition.

Mr. Papsidero explained, in terms of sequence, the tenant that is affected by this was caught between the previous Code and the adoption of a new Code. He explained when the tenant moved in, they obtained their wall sign, while a ground sign was sitting out there with an empty space for that tenant to use but could not because it was approved prior to the change in Code. He said the tenant is being penalized by changes in Code so this MSP corrects that situation.

Victoria Newell asked about text that was submitted under the tenant wall sign limitations. Under the old Code and what they were permitted, she asked if the tenant was permitted an 80-square-foot sign to which Ms. Martin answered affirmatively.

Ms. Newell said, under the BSD Code, the applicant would only be permitted a 50-square-foot wall sign to which Ms. Martin answered affirmatively. Ms. Newell said due to the sign band, the applicant is not able to fit an 80-square-foot sign to which Ms. Martin confirmed.

Ms. Newell asked what Staff thought about the limitation of 50 square feet for a wall sign in the BSD while the applicant is encouraged to be creative.

Ms. Martin said with this application, the sign band incorporated into the architecture is the limiting factor since the tenant spaces are not wide enough to permit more than 50 square feet. She said Staff's intent was to remain as consistent as possible with the existing Code requirements.

The Chair invited the applicant to speak.

Kevin McCauley, Stavroff Developments, 6689 Dublin Center Drive, said he does not have anything to add but would be happy to answer any questions. He thanked Staff for working with them as they were really helpful.

The Chair called for a motion.

Motion and Vote

Mr. Stidhem moved, Mr. Wilson seconded, to approve the Master Sign Plan with no conditions. The vote was as follows: Mr. Fishman, yes; Ms. Kennedy, yes; Ms. Newell, yes; Ms. Fox, yes; Mr. Miller, yes; Mr. Wilson, yes; and Mr. Stidhem, yes. (Approved 7 - 0)

3. Training

The Chair, Victoria Newell, said the training was about updated Information Technology policies and Administrative Orders.

Claudia Husak said they would start with the technology training and introduced Mark Clark, Director of Information Technology and Doug McCollough, Chief Information Officer.

Doug McCollough, Chief Information Officer, said other members of the IT Staff were present. He said this is not a training but rather an opportunity to inform the Commission of what has been going on with the security procedures and what Staff would like the Boards and Commission to do. He stated there is a hole in the security protocols and it is amongst our people. He said all of the users need to receive the same information about training and security protocols so that everyone is on the same page. He said this is normal for any organization but what is unique about a city is that its Councils, Boards, and Commissions sometimes are assigned devices or have credentials that allow them to have access to the network but are not under some of the same policies, password protected policies, etc.

Mark Clark said cyber-attacks are the number three risk per the Franklin County Emergency Management Team and number two per the City of Dublin Emergency Management Team. He said 90% of cyber-security attacks are targeted towards users. He said these are social engineering exercises and the most popular is phishing - asking the target to "please click on this link and open the attachment". He noted according to Verizon reports, 30% of those emails get opened. He reported the City of Atlanta fell victim to ransomware through a phishing attack and it cost them ±2.7 million dollars and to be offline for six days. He said our State Auditor's website posts data breaches happening in the state of Ohio. He indicated the Commission may be surprised as to what they find, close to home and how many breaches have occurred over a course of a year. He said they are making an investment in our employees recognizing this as the best line of defense to protect our network, technology assets, sensitive and confidential data, and protect employees and our residents. He said Maria Renzetti is the project leader from their business services team in IT; she has been directly responsible for getting this deployed successfully for our city employees and helping to bring this to Council, and the Boards and Commission.

Maria Renzetti said October was cyber-security awareness month, which gave IT an opportunity to jump on and take that time to bring awareness to our employees and find ways to engage the employees on a weekly basis with information via their "did you know" segments. She said there are two web-based courses, which the Commission will be enrolled in as well. She noted the first is an essentials class and works on best practices, which takes about 45 minutes. She said the second course is phishing and it specifically targets phishing and trains one to identify an email that is considered phishing. She instructed the Commission to expect an email from TechGuard offering these classes on behalf of the City of Dublin.

Ms. Renzetti said to expect information from her and one will be on password policy and changes to the password policy. She said there will be information on how to change ones password to be stronger and also directs one to set up questions for when the password has been forgotten to retrieve it. She said the City would like it all completed by January 31, 2019.

Steve Stidhem asked if there is a test out option on the web-based training. Mr. McCollough answered there is not. Mr. Stidhem said they have discussed this in this room and he is an expert. He said the password reset for employees is dramatically different than it is for the Boards and Commission. Ms. Renzetti said there is something new for the Boards and Commission; you will go into a portal to reset the password.

Kristina Kennedy asked if everyone is expected to change their passwords now or if this was something for the future. Ms. Renzetti said it is to occur now and will be forced on everyone by February.

Mr. Stidhem asked how often the passwords will need to be reset. Ms. Renzetti answered every 45 days.

Ms. Renzetti reported that 66% of the employees have completed the training and IT is gaining a lot of great feedback from the organization and a lot more awareness.

Mr. Clark said this training is made available to us via the cyber-security insurance policies that the City of Dublin carries through Ron Whittington. He said this is a partnership between IT and HR under the Talent Development Group under Robin Myers to get this successfully deployed. He reported the IT team is doing an extra credit course as well as City Leadership Director level and above. He indicated this would be beneficial both personally for home networks and professionally. He asked that when phishing is identified, to delete the email and alert IT as that feedback is helpful. He said if a lot of people are receiving the same email, it raises a flag and IT looks into the Network side of operations.

Mr. Stidhem asked Mr. Clark if he would like anyone to forward suspicious emails to a specific person or mailbox. Mr. Clark answered they can be sent to the support services team.

Mr. Clark said they reported back to the Directors to let them know how their teams were doing on the two campaigns they ran, testing to see how many people would still click on the links.

Mr. Stidhem asked if they were learning from other companies in the area about best practices. Mr. Clark answered affirmatively. He added some of that is through previous experiences and collaboration.

Mr. Clark said to help reinforce all this, he asked that the Commission keep the scope of their information within the Dublin account. He said the password complexity requirement will help protect that data as well.

Mr. McCollough said this is also a great opportunity to identify our vulnerabilities. He said when someone uses a City device working on something and decide to send it to their home device to work on over the weekend, for example, and then they send it back to the City address, it causes a very serious problem. He emphasized not mixing systems and devices. He said not only are we training everyone but this gives Council and the Boards and Commission to see what the IT group is doing and have confidence that the IT Department in the City of Dublin is addressing this to be secure.

Jane Fox asked if there were any handouts available. She also suggested this be made part of the training manual.

William Wilson asked what kind of sources are phishing the City of Dublin. Mr. McCollough said the training will show some very great examples. He said these emails will look professional and official and be concerning enough to make you click on it like it has come from government, banking, or social media or you might not look too carefully at the email if it appears to have come from IT, etc.

Mr. Clark added a reputable company will not ask you for your credentials. He indicated that through the training you will learn what the other identifiers are.

Mr. McCollough said he would never be contacting anyone to ask for their password or social security number or anything like that (nor would the Apple Store or Microsoft) so that would definitely be a spoof email appearing to come from him at IT. He warned that our logos can easily be copied from our website and used in the email to make it look more authentic.

Communications

Claudia Husak said Staff wants to have an on-going dialogue about training programs for 2019. She said they are anticipating a relatively light agenda for the first meeting in January so Staff would like to have a general discussion with the Commission. She said Mr. Papsidero has done a lot of research in terms of

what is available professionally, articles, webinars, etc. She said Staff would like to know what topics folks are interested in so Staff could potentially include some articles in the PZC packets to be discussed during a lighter meeting.

Vince Papsidero said Staff also considered sending the Commission a survey monkey, asking the Commission to rank, and or identify topics to gain a sense of consensus across the Commission because there is a wealth of information Staff has uploaded. He reported they uploaded 30 – 40 reports/documents that Staff thought would be of value and the APA has over 300 webinars online. He said Staff would like to know what is important to the Commission and any more direction we have from Council in terms of what should be a priority for training or discussion. He said it is really important to find out what is most applicable to Dublin.

Victoria Newell said she likes the idea of sending out a survey to gain consensus. Jane Fox said that was a great idea. She indicated that after talking to Commission members over the past couple of years, Commissioners come on board mainly with orientation information but not without knowing and understanding what it is that needs to be done by understanding the Code for the Commission or with the ARB, understanding the Code that comes with the Historic District as they are two separate areas. She suggested it would be helpful to share information ahead of time with prospective applicants to the Boards and Commission to let them know what types of applications will be reviewed to provide a broad sense of what they would be taking on. She also said there should be a better understanding of the Community Plan and Vision Principles because they will be used as a reference as well as the Zoning Code.

Ms. Fox suggested a manual to refer to would be beneficial if it contained a roster of Commission members, the hearing schedule, the Bylaws, a sample application so members can have an understanding of what the applicant goes through, Zoning Code information, the Secretary of Interior Standards, an approved materials list, and possibly links to webinars. She said what she might be interested in may differ from what Ms. Kennedy is interested in. She said there are educational monies available for members to continue their education. She said she would like to have opportunities to have informal discussions with Staff and Council similar to what is offered in the workshops to get an idea of what the challenges of the City as well as the nuances that are happening along the way. She said these suggestions may never happen but it is what she sees as ways to elevate their professionalism.

Steve Stidhem said he thought it was a great idea to have a manual that can be read at their leisure. He said even though he is a technology guy, he prefers to read things on paper. He said even if it is based on high-level criteria or the high-level of anything Ms. Fox suggested because it would be helpful for new Commission members. He said this is a rotating responsibility and so new Commission members will come on frequently and having something physically tangible is always helpful.

Kristina Kennedy said she agreed with Ms. Fox's recommendation having something we can point to, a quick reference guide, or just to help tie it all together, would be really meaningful and point to the educational opportunities as well. She said she values the opportunities that the Commission has been guided to thus far for education. She indicated she has not taken advantage yet but she hopes she can do so.

William Wilson said he too agreed with Ms. Fox. He encouraged everybody to take advantage of the opportunities on those Thursday nights they do not have a Commission meeting. He said those are the times he can make it for sure. He said that could be a workshop or information that can come their way to better themselves.

Ms. Fox said it has been helpful when Staff describes some of the application procedures and asked to have a manual to refer to or be given that process of what the Commissioners are actually supposed to be doing, ahead of time, gives a better framework to know what they are studying. She asked for credit

to be given to those that study as these cases are complex and different every time they have a meeting. She concluded the additional education would give them a bigger “heads up”.

Ms. Newell said she deals with zoning every day with her job and she is on multiple city websites. She noted that just about all Zoning Codes are online now. She encouraged the Commissioners to check out the zoning codes of their fellow communities because it provides an education on how our Zoning Code is applied and why our zoning is the way that it is. She indicated she has always found that beneficial. She said there are the consistencies that are from community to community as well as those that are diverse and unique with Dublin.

Mr. Papsidero said Council allocates funds in the budget for the Commissioners to go to the National Planning Conference. He said this year it will be in April in San Francisco, CA. He said registration opens up around mid-December or sometime soon. He said because the City buys the Planning Commission APA membership, you all have full access to their website and there is a wealth of information there. He said every year there are three great conferences (National, Regional, and Central Ohio). He said Council does not fund the state or regional conferences specifically but in the past, members have attended others and we covered the cost. Ms. Husak said there is a local Planning and Zoning workshop is a one-day conference, usually held in downtown Columbus.

Mr. Papsidero said Staff will conduct the survey but holding off the material work on manuals.

Ms. Fox suggested that in this manual, at the beginning of the year, you can note what organizations they are members of just like she had to find out for Council. She said maybe conferences could be noted on a calendar if they are known ahead of time. She said Council is getting an intern and one of the things she hoped the intern would help them do is to assemble this educational information for Commissioners so it does not land on Planning's lap and maybe even create a quarterly newsletter for Commissioners for what is coming up or to direct us to a good education piece.

Warren Fishman said he would appreciate Ms. Fox's insight from time to time or someone could from Council, on what Council is working on and changes that are coming and he gave the example of the possibility of motorized scooters on multi-use paths.

Ms. Fox said Council has not worked on the scooter issue yet. She said Mr. Fishman makes a good point because this is an opportunity for her to share with the Commission some of the things that are going on. She said recently there was a public meeting with a developer on that Rings/Frantz Road corner and there was good feedback from the neighborhood that also provided resistant feedback because they asked the developer to come to the neighborhoods with very early concept plans. She emphasized these were just ideas shared, nothing strict or hardwired. She reported it was a really nice presentation and they discussed architectural details, kind of uses, what does the neighborhood think about and one of the things that came up was they said they could not get a larger grocery store but someone smaller with a deli or quick run in and grab meal kind of thing and take it home. She said these kinds of places wanted to be able to sell gasoline. She said the look just seen on Mr. Fishman's face was a look on many faces at that meeting. She said that is a discussion that is going to continue because it drew a lot of email. She said the neighborhood really enjoyed being a participant. She said we could use a roundtable discussion to bring these sort of happenings forward to the Commission.

Mr. Fishman said, sometimes the Commission is the last to know. Ms. Fox said the help in communication is what we need all over. She said she would try and do that for the January meeting. Ms. Fox asked Vince if he recalled anything else noteworthy Council is working on. Ms. Husak answered the approval of the Riverside Crossing Park - Phase 1, and the first reading on the Jerome Hamlet.

Ms. Husak said Planning also provides reports to Council on a monthly basis about what is going on at adjoining jurisdictions. She said these reports can also be put into the Commissions' folder as well on a

monthly basis. Ms. Husak said Council lists their actions on the website every two weeks or so from whatever meeting happens. Ms. Fox said she would bring the reports to discuss.

Ms. Fox reported that at the first reading of the Jerome Hamlet, came to Council about the rezoning and there was a lot of questions about density, the closeness of the units, and the estate lot would not be part of the HOA and he said that was fair because he had a large piece of ground and to have the owners paying disproportionately for his ground to be maintained, he took it out. He explained that the density was due to the geography of the area.

Ms. Fox said a video was shown of the Riverside Crossing Park on the east side of the Scioto River and that is turning out beautifully. She asked if the video was going to be posted on the website and Ms. Husak indicated that it would. Ms. Fox said a lot of it has changed and a lot of that came about due to a significant amount of public comment. She noted there are a lot more intimate spaces in there compared to what was proposed the first time around and encouraged everyone to take a look at the video. She summarized it has bench-type swings, intimate areas, a natural rock children's play area, overlooks, and she concluded the park is greatly improved.

Ms. Newell said this evening was Mr. Miller's last Planning and Zoning Commission meeting; she said it has been wonderful having him on the Commission and enjoyed serving with him. She said she was sorry he was leaving but wished him the best of luck.

Mr. Miller said he has had a great four years and appreciate the opportunity. He complimented Vince Papsidero on his great leadership and has always been patient, kind, insightful, and intelligent and thanked him for all he has done. He said he could not say enough about Planning staff. He thanked Claudia Husak for her help and for making it fun. He said on behalf of all past, current, and future residents he thanked Victoria Newell for her expertise, professionalism, how far she has brought the Commission since he has been on board, it is a great example of how important and valuable you have been to the City. He indicated the amount of education he has obtained from her is off the charts. For everybody in the City, he said thank you from the bottom of his heart. He wished everyone on the Commission, luck and that he will be happy to have Thursday nights back.

Adjournment

The Chair, Victoria Newell, asked if there were any further items to discuss. [Hearing none.] She adjourned the meeting at 7:51 pm.

As approved by the Planning and Zoning Commission on January 3, 2019.