

**ADDENDUM NO. 1**  
**Connected Parking Mobile Payment -Monitoring RFP**  
**Due Date: March 15, 2019 (Revised from: March 1, 2019)**

**TO PROSPECTIVE CONSULTANTS:** The following are the responses to the questions received.

- 1) *Whether companies from Outside USA can apply for this? (like, from India or Canada)*  
There are no restrictions regarding countries in the RFP as long as other requirements listed in the RFP are fulfilled.
- 2) *Whether we need to come over there for meetings?*  
If the RFP is successful, then it would be Dublin's strong preference to meet key project personnel here in Dublin.
- 3) *Can we perform the tasks (related to RFP) outside USA?(like, from India or Canada)*  
There are no restrictions regarding the location as long as other requirements of the RFP are fulfilled
- 4) *Can we submit the proposals via email?*  
The proposals can be submitted via email.
- 5) *It is our understanding that each of the 3 parts in the RFP can be separated, and we can submit a response for one or two parts only. Please confirm.*  
In the case the vendor chooses to respond to individual parts listed in the RFP, the City of Dublin would like to request the plan or solution to coordinate with vendors for the rest of the parts.
- 6) *Please can you provide a map with exact pole locations (latitude, longitude) of all the surface lots and street sites that are in scope for this pilot?*  
Data layers (base map and pole locations) can be provided for analysis. The data will be curated and available on the City's website as Addendum No 2.
- 7) *For each pole, please can you provide the pole height?*  
Attribute table in the data layer provides pole heights.
- 8) *Please provide the pole type (e.g.: are they light/utility/traffic poles). If it is a light pole, please advise if Luminaires are installed and if they are LED. Also, do NEMA sockets exist for equipment to be plugged in?*  
Attribute table in the data layers provides type of poles. All luminaires are LED. The sockets are controlled by photo cell and not powered 24x7. The availability of the sockets changes for every location.
- 9) *Please confirm if 24x7 power is available for each pole.*  
All parking lot lights and street lights are on photo cells and not powered 24x7.

- 10) *Does the city own all the poles on the surface lots and the streets in the area under scope?*  
Ownership of the poles changes depending on locations. Prior to pilot project deployment, successful vendors will be required to coordinate pole attachment for the poles not owned by the City of Dublin.
- 11) *Can the city install new poles as needed, if we need to?*  
It is not the City's intent to install new infrastructure for this project.
- 12) *Do we need to account for permits to mount appropriate hardware on all the surface and street lots?*  
For any pole attachments that are not owned by the City of Dublin, permits will have to be coordinated.
- 13) *Can we get an extension of this response until March 15, to give us time for appropriate site surveys?*  
Extension can be granted.
- 14) *If the vendor does not include contract exceptions with its proposal, will that vendor still have the opportunity to negotiate terms later in the process?*  
Please provide additional details as the question is unclear.
- 15) *Is there a pricing form?*  
Please provide additional details as the question is unclear.
- 16) *Which individuals/departments will be involved in the evaluation process?*  
The evaluation team will include participants from Development/ Planning department, Public Works department, and City Manager's Office
- 17) *Who are the current meter providers?*  
City of Dublin does not have any paid parking system currently. Parking located at key locations is time-limited.
- 18) *If the City has multi-space meters or meters that accept credit card payments, who is paying the merchant processing fees: the City or the provider?*  
City of Dublin does not have any paid parking system currently.
- 19) *Who is the current citation management provider?*  
In house staff provides citations for time-limited parking spaces currently.
- 20) *What types of handhelds are the enforcements officer's using? Do they have consistent access to the internet?*  
None being used. Standard paper forms are used.
- 21) *Does the City intend on absorbing the convenience fee of the mobile application to create more parity between meters and the mobile application or will the City be passing the cost on to the parkers?*

There are no meters or other paid parking system. Hence there is no parity to be concerned about currently. However, it is City's intent that the vendor will build these costs in their financial analysis.

- 22) *When does the City intend on launching the system?*  
Please refer to section 1.31 and section 4.2 in the RFP.
- 23) *How many citations does the City issue each year?*  
The citations are issued only for time-limited parking, ADA parking, and loading zones. It is a very modest number currently as the projects are under construction. However, the parking supply in the area will increase from a few hundred parking spaces to thousands of parking spaces within the project area.
- 24) What percentage of citations go uncollected each year?  
The citations are handled by Mayor's Court. The exact uncollected number is not available at this time.
- 25) *What is the escalation schedule for citations?*  
There is no escalation schedule currently.
- 26) *What is the average fine for each citation and the penalty fine for each escalation period?*  
Average fine is \$56 for regular citations. It is \$250 for ADA parking citations. The escalated fine is not currently enforced.
- 27) *Does the current provider charge a convenience fee for online payments?*  
There is no paid parking system. The time-limited parking is enforced in the City of Dublin.

### **TEXT REVISIONS**

- The text has been revised on page 13 of the RFP:
  - i. Vendors shall include in their Proposals all information that is requested in Section 4, Proposal Content.*
  - ii. To read*
  - iii. Vendors shall include in their Proposals all information that is requested in Section 3, Proposal Content.*
- The text has been revised on page 13 of the RFP:
  - i. The Proposal shall be submitted to the following address no later than 4:00 PM on March 1, 2019. Proposals received after this deadline will NOT be considered.*
  - ii. To read*

- iii. *The Proposal shall be submitted to the following address no later than 4:00 PM on **March 15, 2019**. Proposals received after this deadline will NOT be considered.*

***Terminus for Addendum No. 1, February 13, 2019***