



CITY OF DUBLIN

RECORDS COMMISSION

Meeting Minutes

Date of Meeting: August 8, 2018

Present: Lisa Schoning, Court Administrator; Stephen Smith, Assistant Law Director; Jerry O'Brien, Chief Accountant

Absent: Laura Colwell, Resident Representative; Diane Jayaraman, Records Management Technician

Date of Next Meeting: February 7, 2019 at 9 a.m. in Council Chambers

Roll Call

Ms. Schoning called the meeting to order at 9:02 a.m.

Review/Approval of Meeting Minutes from January 11, 2018

Mr. Smith motioned to approve the minutes from the last meeting. Mr. O'Brien seconded the motion. Motion carried.

Roundtable

No items were added.

The next meeting will be Thursday, February 7, 2019 at 9 am at City Hall.

Ms. Schoning motioned to adjourn the meeting. Mr. Smith seconded the motion. Motion carried. Meeting adjourned at 9:05 am.

Sharon Hague
Recording Secretary