



**Office of the City Manager**  
5200 Emerald Parkway • Dublin, OH 43017-1090  
Phone: 614-410-4400 • Fax: 614-410-4490

# Memo

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**To:** Members of Dublin City Council  
**From:** Dana L. McDaniel, City Manager  
**Date:** November 12, 2019  
**Initiated**  
**By:** Matthew L. Stiffler, Interim Director of Finance  
Melody Kennedy, Budget Manager  
**Re:** **Ordinance No. 72-19 – Amending the Annual Appropriations for Fiscal Year Ending December 31, 2019**

## Background

Ordinance No. 72-19 amends the annual appropriations for the fiscal year ending December 31, 2019 in the General Fund and in various other funds to provide sufficient funding in certain budget accounts. Descriptions of the appropriations contained within each section of the Ordinance are as follows:

**Section 1** requests a total of \$15,681,200 in funding authorization in the General Fund.

Of the total amount, \$100,000 in funding request is for an inter-account payment from the General Fund to the Worker's Compensation Fund. The Worker's Compensation Fund is fully-funded through premiums provided by the General Fund, and interest earned on the fund balance. During 2016, the fund balance had grown to an amount sufficient enough that during 2017 and 2018 the General Fund did not make any funding payments to the account. However, during 2019 the number of worker's compensation claims significantly increased, thus depleting the fund balance and making an additional funding request necessary.

A total of \$5,000 is requested in additional salaries and benefits funding in the Office of the Development Director for year-end vacation conversions. These types of pay-outs are optional for employees, and difficult to predict from one year to the next. Any appropriated funding not requested by staff will lapse at year-end.

\$76,200 is requested in funding authorization for the Leading EDJE LLC Economic Development Agreement (EDA) passed by City Council in September (ordinance 46-19). This agreement requires that they vacate their current building location by December 31 of this year. Leading EDJE LLC will be paid a retention incentive of \$76,181 within 30 days after the move. The funding will be encumbered, and paid-out once the terms of the agreement are met.

A total of \$15,500,000 (a.k.a. \$15.5mm) is being requested in funding authorization for advances from the General Fund. Of that total amount, \$1.5mm is being requested for advance to the Sewer Fund for sanitary sewer extension projects, and \$14mm is being requested for advance to the Capital Improvements Construction Fund for Riverside Crossing Park. These advances are necessary in order to pay for these construction projects as the debt for these funds has not yet been issued. The City will issue this debt in 2020 to repay these General Fund advances.

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Originally this debt was scheduled to be issued in 2019, with funding appropriated in the 2019 Operating Budget for the construction projects.

Advances:

Sanitary Sewer Extensions

The sewer extension projects (corresponding to the Sewer Fund advance) are already appropriated. This funding covers the sanitary sewer extensions – Areas 4B, 4C, which includes construction of 8-inch sanitary sewer in the Bright Road area (CIP Projects EW177, and ES173). Acceptance of the bid for this project is anticipated at the December 2, 2019 City Council meeting.

Riverside Crossing Park

The park project (corresponding to the Capital Improvements Construction Fund advance) was appropriated for \$10.9mm in the 2019-2023, and the 2020-2024 Capital Improvements Program. However, after analysis of the drawings it was found that a significant cost savings associated with construction methods, materials, and timing could be realized if some of the work programmed for 2021 is combined with the work to be done in 2019.

Section 4 of this memo provides additional information regarding the analysis of the construction drawings and the additional appropriation requested for the construction project (CIP Project GR133).

**Section 2** requests funding authorization of \$95,000 for the Accrued Leave Reserve Fund. This Fund, established by the Ohio Revised Code provides for pay-outs to employees at termination of service contingent on eligibility for retirement or departure, minimum years of service and any minimum sick leave balance requirements. The Accrued Leave Reserve Fund is funded through contributions of a percentage of full-time salaries. Similar to what occurred in the Worker's Compensation Fund, the fund balance had grown to an amount sufficient enough that during the past few years, contributions to the Fund were reduced. Pay-outs for 2016, 2017, and 2018 were relatively consistent as shown below:

2016	\$285,283
2017	\$172,450
2018	\$262,597
2019 to-date	\$339,332

*(Note: these figures do not include benefit amounts paid on accrued leave.)*

However, the pay-outs for 2019 have increased to a point that additional funding is necessary in order to provide pay-outs that may occur through year-end. 2019 funding includes pay-outs for twenty-six (26) employees including six (6) Directors.

**Section 3** requests funding authorization of \$26,000 in the General Obligation Debt Service Fund, and \$1 in the Economic Development Bond Retirement Fund in order to pay the second half 2019 debt service payments. After further review, the appropriations made in the 2019 Operating Budget were not sufficient to cover the debt payments. The interest payment on the 2009A Series Service Center debt had been erroneously excluded.

*Initiating Department: Department of Finance (Sections 1, 2 and 3)*

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**Section 4** requests funding authorization in the amount of \$5,000,000 for Riverside Crossing Park construction. Currently, there is \$9m appropriated in the Capital Improvements Construction Fund for the project.

The 2020-2024 Capital Improvements Program reflects the project in two phases in the amount of \$10.9mm in 2019, and \$7mm in 2021. Since last December when the Final Site Plan for the Park was brought to City Council, the construction drawings have progressed to approximately 90% and analyzed by McCarthy Consulting LLC, and Turner Construction Company and staff. The review found that based on the timing and related cost efficiencies associated with construction, increasing the funding to \$14mm in 2019 would allow staff to seek bids accordingly for the upper and lower plaza construction. Additional information regarding the bid results supporting a Gross Maximum Price construction contract with the exact amount will be brought forward at the December 2 Council meeting. Any necessary adjustments of this funding request and Ordinance will be amended accordingly for the second reading at the December 2 meeting.

As a result of this request, the remaining portions of construction programmed in 2021 including the shared-use paths, lawn space on the east side of the river and restoration efforts on the west bank of the river, will be reduced from \$7mm to approximately \$4mm.

Detailed information regarding this request has been provided in the Information Only Section of this Council packet (Exhibit B attached), which includes additional information regarding the noted cost and timing efficiencies as well as a summary of modifications that were made to the design of the park since the completion of the 60% drawings.

*Initiating Department: Department of Parks & Recreation (Section 4)*

**Section 5** requests funding authorization in the Upper Metro Place TIF Fund to pay for the expenditures for the I270/33 Interchange Project in the amount of \$1,120,000. The City issued a State Infrastructure Bank (SIB) Loan through ODOT in 2015. The total loan was issued by the City. However, there is a portion of the loan for which the City is responsible for repaying the principal and interest and a portion for which Mid-Ohio Regional Planning Commission (MORPC) is responsible for repayment of the principal. The City will pay MORPC's portion of the interest. ODOT is distributing the loan proceeds for both portions directly to the contractor to pay for the project. *Even though the City is not receiving or distributing cash, it is required to record the on-behalf payments submitted by ODOT on its books.* The amounts paid to the contractor represent proceeds of the SIB loan and capital outlay expenditures. The net effect on fund balance will be zero but the on-behalf payments must be recorded in revenues and expenditures. Also, the proceeds of the loan should be reflected in the amended certificate as estimated revenue. The expenditures should be appropriated and reflected in the budget of the fund. This treatment follows accounting guidance issued by the Auditor of State. The City's Chief Accountant is working with ODOT to finalize the bookkeeping for this project. We are hopeful that the bookkeeping for this project will be finalized in 2020.

*Initiating Department: Department of Finance (Section 5)*

**Section 6** requests funding authorization of \$250,000 for the construction of the Bright Road cul-de-sac. Construction of a cul-de-sac at the western end of Bright Road will disconnect it from Riverside Drive. This project is currently out to bid in connection with the Bright Road area water and sanitary sewer extensions for areas 4B and 4C. As vetted through the 2007 Community Plan

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update, the corresponding Thoroughfare Plan update, and the Bright Road Special Area Plan, the construction of the cul-de-sac at Bright Road and Riverside Drive is being constructed to address safety issues at the intersection and move traffic onto Emerald Parkway. This project is directly associated with the construction of Emerald Parkway Phase 8, and will subsequently be charged to the Emerald Parkway Phase 8 TIF.

*Initiating Department: Department of Public Works (Section 6)*

**Section 7 and Section 8** requests funding authorization in the amount of \$799 for County Auditor deductions, and \$41,883 for contractual service payments (pay-outs) in the Bridge Park Block Z and Bridge Park Incentive District. The funding request for the County Auditor will cover the cost associated with the county's preparation of the City's real estate tax apportionment sheet for the second half service payments for the year. Per the Bridge Street Development Agreement, the City is required to pay-out the remittance from the County's collection of service payments to the Bridge Street District (BSD) Trustee. These are new Funds, either established late in 2018 or earlier this year in 2019. Consequently, appropriations were not made in the 2019 Operating Budget.

*Initiating Department: Department of Finance (Sections 7 and 8)*

**Section 9** requests funding authorization in the total amount of \$233,060 in the Water and Sewer Funds. This request is for reimbursement to Ryan Homes for Dublin water and sewer capacity charges collected in error for the Glens at Ballantrae. Ryan Homes paid for certain units to be master metered, as well as made payments for capacity fees on the same units when they were submitted for building permits. The Columbus portion of the water and sewer charges was also paid by Ryan Homes, which the City remitted to the City of Columbus. Subsequently, the City of Dublin has requested those fees be remitted back to the City in order for the City to make the remittance to Ryan Homes.

In addition to the capacity fees to be reimbursed to Ryan Homes, the City must reimburse the fees remitted to the City of Columbus on Ryan Home's behalf. Those fees were posted to the Agency Fund and listed in the attached Ordinance under the \$170,000 request for sewer tap paybacks in Section 11 (below).

Procedures have now been put into place by Engineering to assist the Building Department with master meter information to avoid this duplicate payment situation from happening in the future.

**Section 10** requests funding authorization in the Sewer Fund in the amount of \$346,600 for the Deer Run Sewer Upsizing – Group #1. This project provides funding for design of the Deer Run Force Main and Lift Station Project. This project will include installation of a wet weather sanitary sewer pump station and approximately 11,000 linear feet of 12-inch force main as identified in the 2018-2022 Capital Improvements Program. Originally, funding in the amount of \$415,000 was programmed for the project in 2018, but lapsed at year-end. The project was deferred until 2019 as a result of additional flow data collection and modeling necessary to analyze this system.

*Initiating Department: Department of Public Works (Sections 9 and 10)*

**Section 11** requests funding in the City's Agency Funds totaling \$501,000. These are Funds where assets are held for distribution by the City as an agent for another entity for which the City

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November 12, 2019**

has custodial responsibility. For this reason, the Agency Funds are considered clearing accounts and do not provide measurement of operations, and they are not required to be budgeted. However, the City prefers to monitor the accounts, and to the extent possible, eliminate deficit balances. Each payment made has a corresponding revenue source.

*Initiating Department: Department of Finance (Section 11)*

**Section 12** requests funding for the Central Ohio Interoperable Radio System (COIRS). The COIRS Fund is an Agency Fund, with the City of Dublin acting as its fiscal agent. For this reason, the Fund is reconciled to the budget set by the COIRS Governing Board.

As related to the COIRS account, \$250,000 in additional funding is requested for the shelter building at the base of the Hard Road tower site, originally installed in 2000, housing the COIRS radio infrastructure equipment in a secure facility. This shelter was provided to the City of Dublin, free of charge, by Sprint Wireless as part of an agreement that facilitated the tower's construction. Ownership of the shelter was transferred when the COIRS Council of Governments was formed in 2009. The shelter building is beyond any further repair. It currently has moisture problems that threaten the equipment inside, a leaking roof that has been repaired twice, and rotting floor joists which were re-enforced in 2012. The costs required to continue repairs outpaces the cost to replace the shelter. This project would replace the existing 8' X 10' existing shelter with a new shelter of the same size and improved design.

All payments made from the accounts within the COIRS Fund have revenue to offset the expenses with no net impact to the City's financial balance.

*Initiating Department: Department of Safety (Section 12)*

**Recommendation**

Staff recommends City Council approval of Ordinance 72-19, amending the Annual Appropriations for the Fiscal Year Ending December 31, 2019, at the second reading and public hearing of the Ordinance on December 2, 2019.

City of Dublin, Ohio

Memo - Ordinance 72-19 Amending the Annual Appropriations for Fiscal Year Ending December 31, 2019

Exhibit A

					(1)	(1)	(2)	(3)
Ord. XX-19 Section	Fund	Fund Description	Beginning Cash Balance as of 11/04/2019	Supplemental Appropriations Request Per Ord. XX-19	Estimated Expenditures Remaining as of 11/04/2019	Encumbrances Remaining as of 11/04/2019	Budgeted Revenues Remaining as of 11/04/2019	Ending Cash Balance After Supplemental Appropriations
1	101	General Fund	\$ 63,329,958	\$ 15,681,200	\$ 8,350,000	\$ 6,175,225	\$ 10,695,755	\$ 43,819,288
2	262	Accrued Leave Fund	\$ 162,312	\$ 95,000	\$ 10,166	\$ -	\$ -	\$ 57,147
3	310	General Obligation Bond Retirement Fund	\$ 14,145,249	\$ 26,000	\$ 10,641,426	\$ 12,500	\$ -	\$ 3,465,323
3	311	Economic Development Bond Retirement Fund	\$ 1,382,956	\$ 1	\$ 1,382,953	\$ -	\$ -	\$ 2
4	404	Capital Improvements Construction Fund	\$ 8,723,062	\$ 5,000,000	\$ 12,667,196	\$ 6,831,563	\$ 24,900,000	\$ 9,124,303
5	432	Upper Metro Place TIF Fund	\$ 3,159,387	\$ 1,120,000	\$ -	\$ 1,627,544	\$ -	\$ 411,843
6	441	Emerald Parkway Phase 8 TIF Fund	\$ 1,715,463	\$ 250,000	\$ -	\$ 5,109	\$ -	\$ 1,460,354
7 / 8	468	Bridge Park Block Z	\$ -	\$ 34,404	\$ -	\$ -	\$ 34,404	\$ -
7 / 8	474	Bridge Park Incentive District	\$ -	\$ 8,278	\$ -	\$ -	\$ 8,278	\$ -
9	610	Water Fund	\$ 13,343,597	\$ 111,510	\$ 1,225,854	\$ 339,658	\$ -	\$ 11,666,575
9 / 10	620	Sewer Fund	\$ 6,352,328	\$ 468,150	\$ 1,506,319	\$ 811,352	\$ 1,737,683	\$ 5,304,190
11	803	Unclaimed Monies Fund	\$ 185,920	\$ 101,500	\$ -	\$ -	\$ 30	\$ 84,450
11	805	Agency Fund	\$ 317,164	\$ 399,500	\$ 84,132	\$ -	\$ 288,264	\$ 121,796
12	807	COIRS	\$ 697,392	\$ 250,000	\$ 39,708	\$ 18,911	\$ 7,162	\$ 395,935

**NOTES:**

(1) - Assumes all budgeted appropriations/encumbrances for 2019 are expended.

(2) - Assumes all budgeted revenues for 2019 are collected.

(3) - Estimates ending cash balance without further adjustments in expenditures or revenues for 2019.

## EXHIBIT B



**Office of the City Manager**  
5200 Emerald Parkway • Dublin, OH 43017-1090  
Phone: 614.410.4400 • Fax: 614.410.4490

# Memo

**To:** Members of Dublin City Council  
**From:** Dana L. McDaniel, City Manager  
**Date:** November 12, 2019  
**Initiated By:** Matt Earman, Director of Parks & Recreation  
Shawn Krawetzki, Landscape Architect Manager  
**Re:** Information Only: Riverside Crossing Park Design Update

### Background

At the December 3<sup>rd</sup>, 2018 City Council meeting, the Final Site Plan for Riverside Crossing Park – East was approved. Per Council’s request, staff provided an update for the construction documentation’s 60% completion. Since that milestone, the City has contracted with both an Owner’s Representative, McCarthy Consulting, LLC, and Construction Manager at Risk (CMR), Turner Construction Company, to review the drawings, provide pricing updates, and analyze the design elements for potential cost savings and construction efficiencies.

Results of this analysis revealed some significant savings associated, with construction methods, materials, and timing such as:

- Reductions in potential coordination errors and delays associated with various systems crossing over multiple phases of construction
- Cost savings resulting from purchasing larger quantities of materials on the front end of the project such as sub-base gravel, concrete, limestone, granite, and Ipe wood.
- Reductions in the CMR’s time and costs associated with project oversight.
- Expedite construction to avoid an additional year of material and labor escalation (about 5-8% per year.

Collectively, the estimated cost savings associated with the construction efficiencies is estimated to be in excess of \$500,000 for the project.

To date, the construction drawings have advanced to approximately 90% completion. The primary focus areas of the updated drawings detail the elements of the design and incorporate the noted construction efficiencies and material refinements. As with projects of this complexity, modifications have been made along the way, however all that have been made to date are minor in scope from the 60% details. A summary of the primary changes are noted below and are identified on the attached map with corresponding numbers (Appendix – Site Plan Map)

1. Redesigned restroom entry from Riverside Drive to provide easier universal access.
2. Simplified the granite bollards on either side of the upper plaza park entrances at Bridge Park Ave and added a second removable bollard for ease of emergency access to the plaza space.
3. Reduced the caliper inch measurements of trees from 6 inches to 3-4 inches maximum to achieve a higher survival rate and ample sources from which to purchase.

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November 12, 2019**

4. Replaced granite pavers in the plaza spaces with brick pavers to improve the aesthetic connection with those associated with the walkways throughout the development.
5. Enlarged and enhanced the utility screening enclosure located along the southern wall of the upper plaza to appropriately house necessary electrical (AEP) equipment.
6. Added a trellis structure over the utility enclosure to screen the utilities from the upper plaza area.
7. Selected a new "smart" light for use in the park that mimics the fixture utilized in the Bridge Street Development but has options for park wide light level control and glare diffusing lens.
8. Reduced the length of the northern river overlook to be appropriately sized with the natural topography and great lawn area.
9. Revised the design of the respite area next to the northern river overlook area to reduce impact to existing trees and provide a better separation from the overlook above.
10. Adjusted the location of the southern overlook to provide its intended vehicular turnaround area to access the maintenance facility.
11. Added a path connection on the northern end of the park connecting the existing brick sidewalk at John Shields Parkway, to the multi-use path. This will provide better connectivity to the Northern end of the Bridge Street Development.

These refinements collectively resulted in approximately \$1.2mm in cost savings. Per Council's request and for reference, the full 90% plans are available for review in the Council Planning Room at City Hall.

You will recall the two-phased project budget is \$17.9MM and is programmed in the CIP for years 2019 (\$10.9MM) and 2021 (\$7MM), which collectively remains fairly accurate. However, due to the aforementioned timing of construction analysis, the respective funding amounts for both 2019 and 2021 will necessitate adjustments in order to avoid potential delays and achieve much of the noted cost savings to remain as consistent with the budget as possible.

The timing and related cost efficiencies associated with the construction as noted above, increasing the funding for 2019 from \$10.9MM to \$14MM would allow staff to secure the necessary construction contracts for the first phase of the project (Upper and Lower Plazas.) As a result of this adjustment, the second phase of the project in 2021, which includes the development of the shared use paths, lawn space on the East side of the river and restoration efforts on the West bank, could realize an approximate \$3MM reduction of necessary funding.

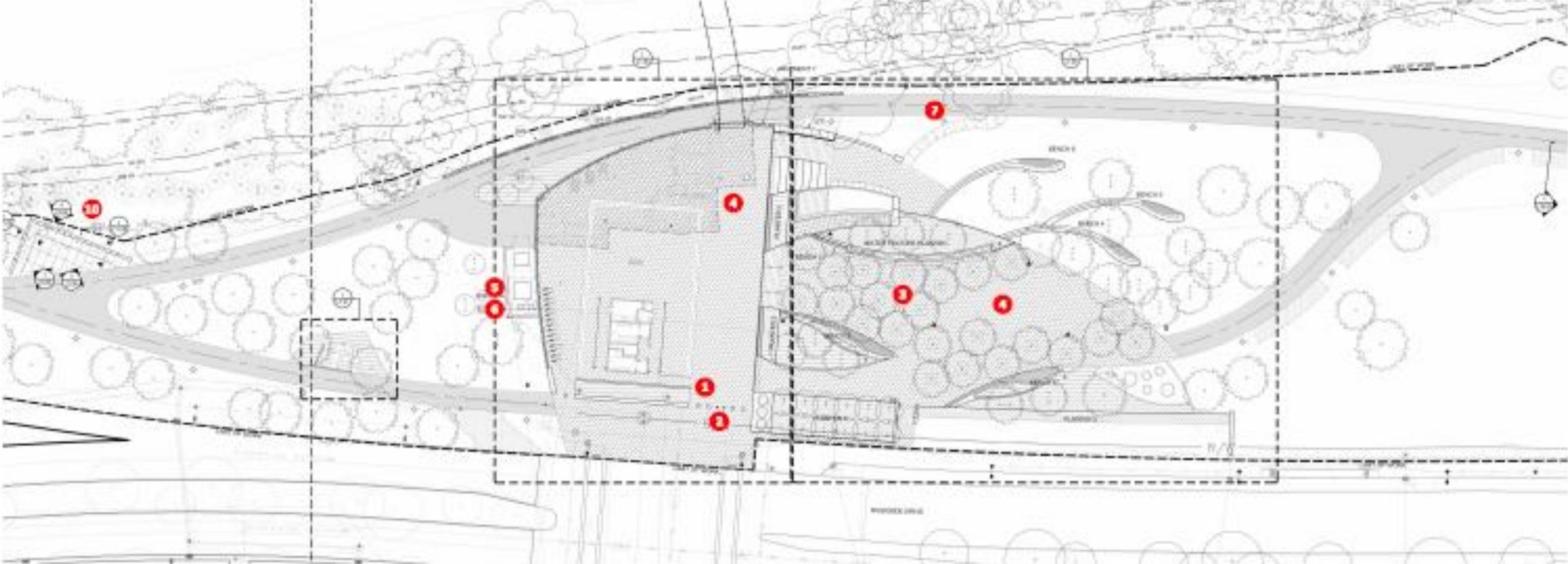
In effort to maintain the anticipated schedule of completion, staff is requesting that any comments and questions from Council be submitted directly to Landscape Architect Manager Shawn Krawetzki, Matt Earman or myself directly before November 30, 2019.

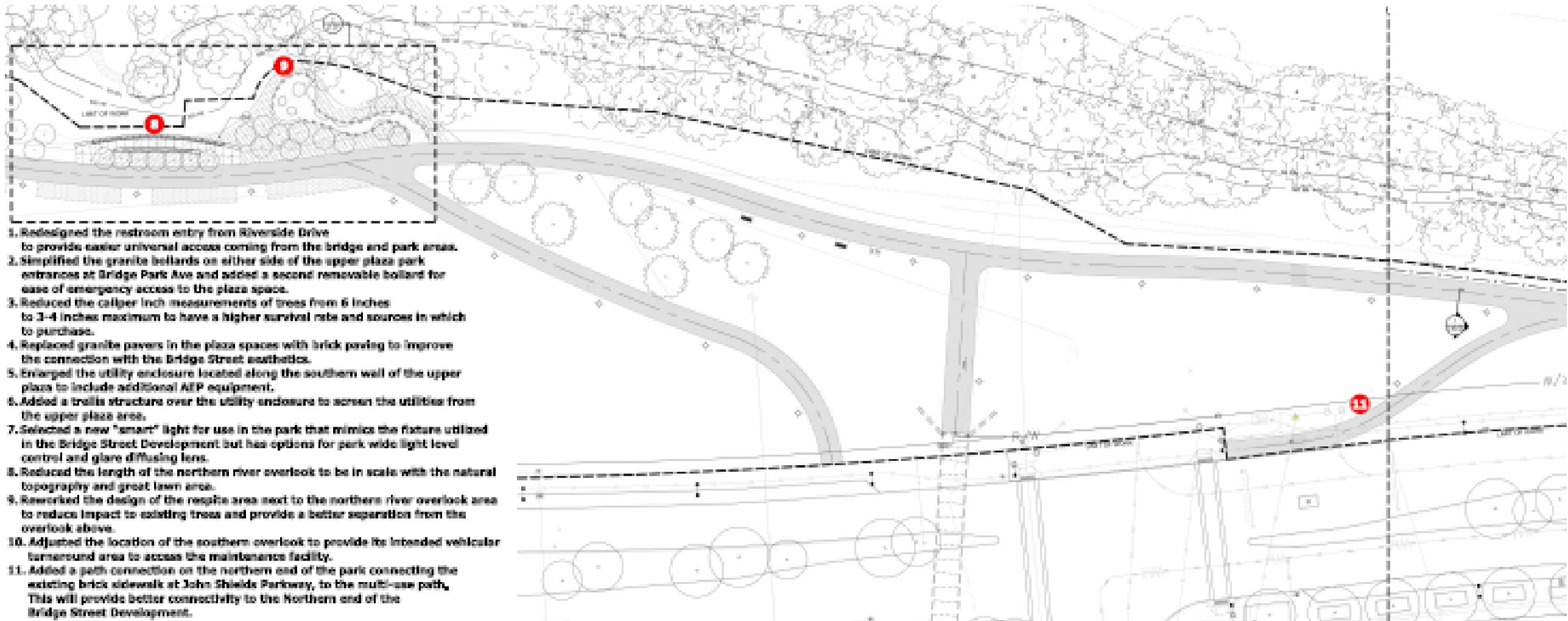
**Recommendation**

Information Only.

Ordinance 72-19 - Amending the Annual Appropriations for Fiscal Year Ending December 31, 2019  
November 7, 2019

Riverside Crossing Park – 90% Update Map





# RECORD OF ORDINANCES

Ordinance No. 72-19

Passed \_\_\_\_\_, \_\_\_\_\_

## AN ORDINANCE AMENDING THE ANNUAL APPROPRIATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019

**WHEREAS**, the Ohio Revised Code requires, when necessary, amendments to the annual appropriations ordinance be made in order that appropriations are not over expended; and

**WHEREAS**, it is necessary to amend the annual appropriations ordinance to provide funding in certain budget accounts; and

**WHEREAS**, at the beginning of each year, it is necessary to appropriate unencumbered balances in various funds to authorize those funds for debt payments, project-related expenditures and other miscellaneous expenses; and

**WHEREAS**, if any funding is appropriated herein to provide for transfers or advances for debt service, the debt transfer is also authorized as a part of this ordinance.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Dublin, State of Ohio, \_\_\_\_\_ of the elected members concurring, that:

**Section 1.** There shall be appropriated from the unappropriated balance in the General Fund the amount of \$15,681,200 as follows:

<u>City Manager Miscellaneous</u>		
10110190-714006	Workers' Compensation	\$ 100,000
<u>Office of the Director of Development</u>		
10110710-701101	Salaries/Wages	\$ 4,000
10110710-701201	Employee Benefits	\$ 1,000
<u>Economic Development</u>		
10110740-751010	Economic Development Incentives	\$ 76,200
<u>Advance</u>		
10197290-742623	Advance to Sewer Fund (Debt)	\$ 1,500,000
<u>Advance</u>		
10197290-742404	Advance to Capital Improvements Construction Fund (Debt)	\$ 14,000,000

**Section 2.** There shall be appropriated from the unappropriated balance in the Accrued Leave Reserve Fund the total amount of \$95,000. Of that amount, \$75,000 is to be allocated to account 26210210-701205 for accrued leave, and \$20,000 is to be allocated to account 26210210-701201 for employee benefits on accrued leave pay-outs.

**Section 3.** There shall be appropriated from the unappropriated balance in the General Obligation Debt Service Fund and the Economic Development Bond Retirement Fund the following amounts in order to make the second half debt payments for 2019 whole:

31090290-763005	Interest – Land	\$ 26,000
31190290-763005	Interest – Land	\$ 1

**Section 4.** There shall be appropriated from the unappropriated balance in the Capital Improvements Construction Fund the amount of \$5,000,000 to account 40480430-735005 for the Riverside Crossing Park construction project (GR133).

**Section 5.** There shall be appropriated from the unappropriated balance in the Upper Metro Place TIF Fund the amount of \$1,120,000 to account 43280320-735004 for the expenditure related to the construction of the I270/US33 interchange project, SIB Loan (ET141).

# RECORD OF ORDINANCES

Ordinance No. 72-19

Passed \_\_\_\_\_, \_\_\_\_\_

**Section 6.** There shall be appropriated in the unappropriated balance in the Emerald Parkway Phase 8 TIF Fund the total amount of \$250,000 to account 44180320-735004 for the Bright Road Cul-De-Sac project (ET17T).

**Section 7.** With regard to County Auditor deductions (fees) per the biannual real estate apportionment the following appropriations be made:

Bridge Park Block Z  
46810290-711001 County Auditor Deductions \$ 390

Bridge Park Incentive District  
47410290-711001 County Auditor Deductions \$ 409

**Section 8.** There shall be appropriated from the unappropriated balance in the following Funds the total amount of \$41,883 for contractual obligations.

Bridge Park Block Z  
46810290-719006 Contractual Obligations \$ 34,014

BP Incentive District  
47410290-719006 Contractual Obligations \$ 7,869

**Section 9.** There shall be appropriated from the unappropriated balance of the Water and Sewer Funds the total amount of \$233,060. Of that amount, \$111,510 be allocated to the Water Fund in account 61030330-713005, and \$121,550 be allocated to the Sewer Fund in account 62030320-713005 for reimbursements of capacity charges.

**Section 10.** There shall be appropriated from the unappropriated balance in the Sewer Fund the total amount of \$346,600 to be allocated to account 62080320-735008 for the Deer Run Sewer Upsizing project (ES179).

**Section 11. Agency Funds:**

There shall be appropriated from the unappropriated balance in the Agency Funds the total amount of \$501,000.

- Of that total, \$101,500 is to be allocated to account 80310210-755004 for unclaimed funds – tax refunds;
- \$191,000 to be allocated to account 80510210-735005 for conditional occupancy;
- \$21,500 to be allocated to account 80510210-755012 for refunds to Washington Township;
- \$10,000 to be allocated to account 80510210-755007 for commercial 3% refunds to the City of Columbus;
- \$7,000 to be allocated to account 80510210-755005 for park pavilion and shelter deposits and DCRC deposits, and
- \$170,000 to be allocated to account 80510210-711004 for sewer tap paybacks.

**Section 12.** There shall be appropriated from the unappropriated balance in the Central Ohio Interoperable Radio System (COIRS) Fund account 80710210-731000 the amount of \$250,000 for a replacement shelter building at the Hard Road tower site.

**Section 13.** This ordinance shall take effect and be in force in accordance with Section 4.04(a) of the Dublin Revised Charter.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor – Presiding Officer

ATTEST: