

RECORD OF RESOLUTIONS

Resolution No. 57-19

Passed _____, 20____

A RESOLUTION ESTABLISHING A TASK FORCE TO UPDATE THE HISTORIC DISTRICT AREA PLAN PROVIDING A VISION FOR THE FUTURE OF THE DISTRICT; DEFINING THE DUTIES, FUNCTIONS, DURATION, AND COMPOSITION OF THE TASK FORCE; AND AUTHORIZING THE ENGAGEMENT OF HERITAGE OHIO TO ASSIST WITH THE INITIAL ASSESSMENT

WHEREAS, The City of Dublin adopted a comprehensive Community Plan in 2007 and 2013; and

WHEREAS, the 2007 Community Plan contains the Historic District Area Plan establishing Dublin’s original village as a valued place for residents and visitors embodying a true sense of community and may serve as a most appropriate reference; and

WHEREAS, the 2013 Community Plan incorporates the Historic District with the Bridge Street District Plan; and

WHEREAS, the City, from time-to-time, updates such area plans within the Community Plan; and

WHEREAS, Dublin City Council identified, as a strategic goal, the need for a community visioning process to update the Dublin Historic District Area Plan; and

WHEREAS, Dublin City Council desires that a Task Force be formed to provide a venue for community-wide engagement and input to the Area Plan update process; and

WHEREAS, such a Task Force will provide a report with recommendations to Dublin City Council regarding the results of the Area Update process; and

WHEREAS, it is necessary for Council to define the duties, function, duration and composition of such a Task Force; and

WHEREAS, the City desires to engage Heritage Ohio and its Downtown Assessment Resource Team (D.A.R.T.) Visit to help the Task Force with an initial assessment, community-wide input session, and set of recommendations in order to be more organized and effective at the start.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Dublin, 6 of the elected members concurring that:

Section 1. Establishment. A Dublin Historic District Vision Task Force shall be established as follows:

- a. The Task Force shall at a minimum be comprised of representation as follows:
 - a. Historic District land/ building owners (3)
 - b. Historic District business owners (3)
 - c. Dublin Historical Society (1)
 - d. Historic Dublin residents
 - i. South Riverview Street (1)
 - ii. Franklin Street (1)
 - e. Dublin residents from other than the Historic District (9)
- b. The Task Force shall be in existence from the time of passage of this Resolution to June 8, 2020, at which time Council will determine if the Task Force has completed its intended purpose.
- c. The Task Force shall meet regularly to complete its work during this period.

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- d. City Council shall appoint a member of the Task Force to serve as Chair and a member of the Task Force to serve as Vice-Chair.
- e. The City Manager shall appoint a staff liaison.

Section 2. Duties and Functions. The Task Force duties shall be:

- a. Using the existing Historic District Area Plan within the 2007 Community Plan as a reference and starting point.
- b. Considerations for the Historic District Area Plan visioning process may include but not necessarily be limited to:
 - i. Existing and future character
 - ii. Historic preservation
 - iii. Housing
 - iv. Economic vibrancy and vitality/mixed use
 - v. Gateways to the Historic District
 - vi. Enhancements to the quality streetscape environment
 - vii. Parking needs/concerns/opportunities
 - viii. Civic uses
 - ix. Parks, open spaces, and greenways
 - x. Events and event management
 - xi. Interaction with adjacent development
 - xii. Public art
 - xiii. Wayfinding
- c. Develop an understanding of the past, current and future issues facing the Historic District.
- d. Identify key issues requiring further exploration and discussion among the community and the Task Force.
- e. Prepare a work program for the Task Force that clearly identifies the issues the Task Force will address, the process the Task Force will use to address the issues, and any proposed resources that may be required to support the Task Force’s recommendations.
- f. Significant community-wide and key stakeholder input is strongly encouraged.
- g. The Task Force is encouraged to pursue educational and informational efforts for itself and the community as a whole to better understand and vision for the future.
- h. Use Heritage Ohio’s D.A.R.T. Visit as an initial assessment and input process.
- i. Develop and implement other ideas to inform and gather input from the community.

Section 3. Reporting.

- a. Minimally, The Task Force shall report to City Council regarding its progress toward completing its duties at a March 2020 City Council meeting and make a final report with recommendations at the June 8, 2020 Council meeting.
- b. The Task Force may report to City Council its progress, concerns, issues, and/or needs as frequently as it or Council may deem necessary.
- c. City Council may choose to grant additional time to the Task Force if determined necessary.

Section 4. Review of Recommendations. Once the Task Force has submitted its final report with recommendations to City Council, City Council will assess the results of the recommendations and determine what action is appropriate at that time.

Section 5. Task Force Appointments. City Council hereby appoints the following members to the Task Force and further appoints the Chair and Vice-Chair of the Task Force as identified in the following:

- a. Land/building Owners (3)

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- b. Business Owners (3)
- c. Historical Society (1)
- d. Historic District Residents (3)
 - i. South Riverview Street
 - ii. Franklin Street
 - iii. Bridge Park West
- e. Other Residents (8)

Section 6. Authorization for the D.A.R.T Visit. City Council hereby authorizes the City Manager to execute an Agreement with Heritage Ohio for the D.A.R.T. Visit in an amount not to exceed \$7,500.

Section 7. This Resolution shall take effect upon adoption in accordance with Section 4.04(a) of the Revised Charter.

Passed this 21st day of October, 2019.



Mayor – Presiding Officer

Attest:



Clerk of Council (Acting)



City of Dublin

Office of the City Manager

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Memo

To: Members of Dublin City Council
From: Dana L. McDaniel, City Manager
Date: October 9, 2019
Re: Resolution 57-19, Historic District Area Plan Update/Visioning Process

Summary

At its October 7, 2019, meeting, City Council directed staff to bring forward a Resolution to establish a community Task Force. If authorized, this Task Force will conduct a Historic District Area Plan Update/Visioning process. This effort is in keeping with Council strategic goal to pursue the same.

The Resolution provides the duties, functions, duration, and composition of the Task Force. It also authorizes the City Manager to enter into an Agreement with Heritage Ohio for its Downtown Assessment Resource Team (D.A.R.T.) Visit. As previously discussed, this visit would bring to Dublin others from around Ohio with experience in preservation and creating economic vitality in downtown settings. Staff is of the opinion that the D.A.R.T. Visit, executed at the beginning of the Task Force's effort, will be most helpful. This visit will provide some quick perspectives from outside experiences, gather the Task Force for their input and provide them information about working on downtown preservation and economic vitality, among other things, and facilitate a community-wide input session. This initial visit, input and assessment will result in a report to the Task Force with recommendations for consideration. This, along with the existing Historic District Area Plan within the 2007 Community Plan should provide a great starting point for the Task Force.

Background

Dublin City Councils have often used community-based Task Forces to assist with numerous topics and issues facing the City and with great success. A Task Force provides a means of developing expertise in a focused area, obtaining community-wide input, and providing recommendations to City Council in relatively short order.

The 2007 and 2013 Community Plans incorporate overarching character themes, financial information, area plans, and other guiding principles for the planning and future development of the City. The 2007 Community Plan more specifically addresses the Historic District as an Area Plan, whereas the 2013 Community Plan incorporated the Historic District as part of the overall Bridge Street District. The Historic District Area Plan within the 2007 Community Plan may serve as the more appropriate point of reference for the Task Force as a starting point. The City has considered its Community Plans to be living documents and maintained their relevance by conducting periodic updates of its Area Plans within the document. Updating the Historic District Area Plan will be in keeping with this effort. Also, Council has more recently determined to revisit the overarching principles set forth in the 2013 Community Plan. This effort will be pursued in 2020.

Recommendation

Staff recommends Council pass Resolution 57-19 as presented and/or with any other modifications Council may desire. Please contact Dana McDaniel with any questions you may have.