

I am doing genealogy research about my family from the Dublin area. Whom can I contact for information? All known burials in cemeteries owned by the City are recorded in a database. This file contains, when known, the name, age, birth date, death date, names of mother, father, and spouse, places of birth and death, and funeral home for each individual burial. There is also an alphabetical list of burials for all cemeteries owned by the city, which is available in part or in its entirety for a nominal fee at the cemetery office. More information can also be obtained from the following sources:

- The Ohio Historical Society archives contain many birth and death records prior to the 1940s on microfilm. **614.297.2510**, www.ohiohistory.org
- The Franklin County Bureau of Vital Statistics contains birth and death records after the 1940s. They can search their records for a fee, or you can schedule an appointment to search them yourself. **614.645.3114**, www.columbus.gov/birth-and-death-records.aspx
- The Franklin County Genealogical Society has information about cemeteries in Franklin County, most of which is arranged by the township. **614.469.1300**.

DUBLIN CEMETERY BOOK FOR SALE

The Cemeteries of Dublin, Ohio: History in Stone, is a permanent, accurate record of the city's cemeteries. This unique book details the lives and deaths of some of Dublin's pioneers, war veterans and residents.

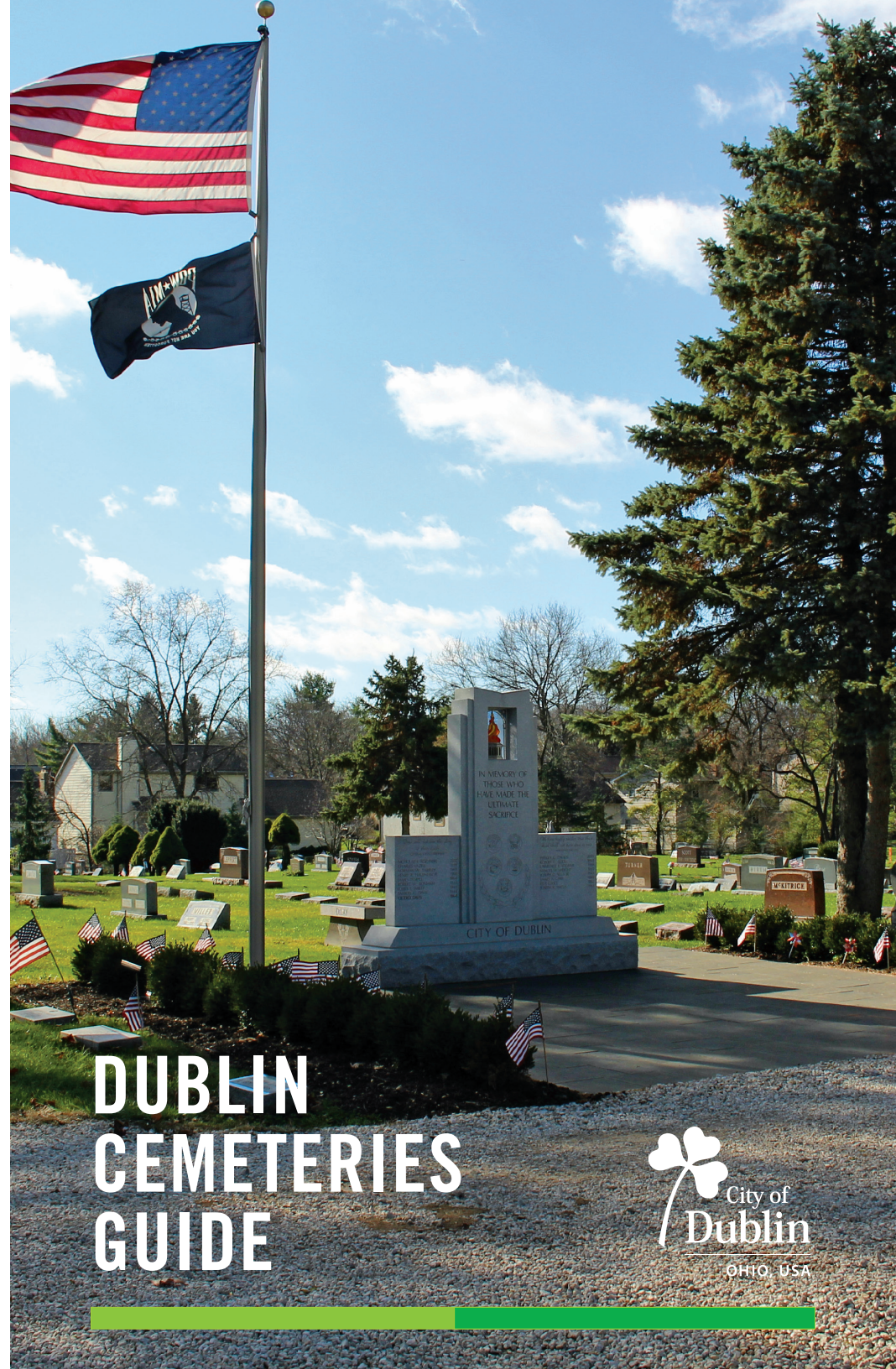
Recorded in the book are the first, last and middle name; military service; sex; birth date; death date; age; cemetery; and section of each lot for those interred in Dublin's cemeteries. Also included are pictures of unique headstones and engravings.

Photo captions and documentation explain the meanings and symbols used on headstones seen throughout time in Dublin's cemeteries.

This book provides great history for local genealogists, historians or anyone with an interest in the Dublin cemeteries.

The 260-page book is \$25 and is available at the Dublin Service Center, 6555 Shier-Rings Road.

For more information call **614.410.4700**.

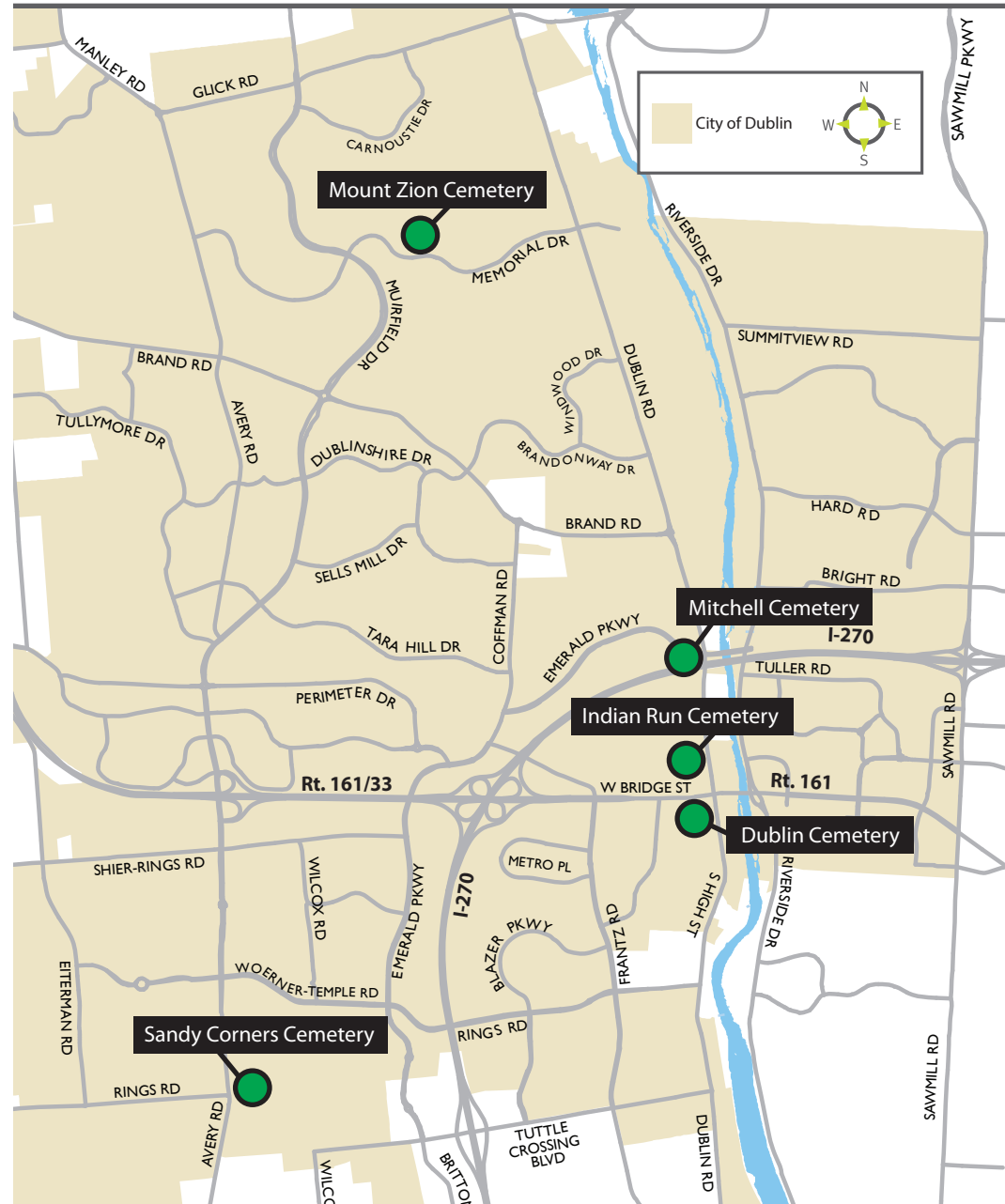


DUBLIN CEMETERIES GUIDE

TABLE OF CONTENTS

Online Cemetery Guide	3
Background	4
Dublin (I.O.O.F.)	4-5
Indian Run	5-6
Mitchell	6
Sandy Corners	7
Mount Zion	7
Cemetery Policies	8-9
Responsibility	8
Guidelines for Use of All Cemeteries	8
Rules and Procedures Specific to the Dublin Cemetery	8-9
Interments	10-12
Availability of Cemeteries for Interments	10
Funeral Arrangements	10
Interments Limitations	10
Placement of Interments and Monuments	10
Grave Lots and Grave Spaces	11
Cremains	12
Disinterments	12
Charges and Fees	12-13
Frequently Asked Questions	13-15
Cemetery Books	15

DUBLIN CEMETERIES



ONLINE CEMETERY GUIDE

The City of Dublin has an online guide that allows visitors to virtually view the Dublin Cemetery. Viewers can click on any plot and see who is buried there. The guide also has a search engine that allows viewers to search by last name. The search engine gives viewers a listing of all those buried who match the search criteria, along with the deceased's military service and if the veteran served in war time.

To view a searchable online database of cemeteries located in Dublin, including a listing of those buried and military status, visit:
dublinohiousa.gov/parks-open-space/cemetery-guide



BACKGROUND

A list of burials in the Dublin Cemetery and the smaller cemeteries is available in the cemetery office. For more information, please contact Parks Operations:
6555 Shier- Rings Road, 614.410.4700.

The Dublin Cemetery (International Order of Odd Fellows - I.O.O.F.)

Location: 83 W Bridge Street Dublin, Ohio 43017. The cemetery is located on the south side of State Route 33/161 (Bridge Street) next to the Dublin Community Church in Historic Dublin.

Date Established: July 1, 1858

Condition: Excellent

Available for Burials? Yes.

History: The Dublin Cemetery was founded by the Evening Star Lodge of the International Order of Odd Fellows (I.O.O.F.). About 10 years after the institution of the Dublin chapter in 1848, as their members began to pass away, they discussed the need for a fraternal burial ground. A committee was formed to procure grounds for private burials, and when this was found to be impractical, they decided to form an association in order to open a cemetery for use by the general public. A plot of land was purchased just west of the Christian Church (now the Dublin Community Church on Bridge Street in Old Dublin) and in July of 1858, the cemetery was opened. The first burial was that of Mary Elizabeth Graham on Nov. 4, 1858, and many of the original members of the Odd Fellows Lodge, including Dr. Eli Pinney, Zenas Hutchinson, and J.K. Thomas, also are buried here. A number of burials were moved from other nearby cemeteries, including Indian Run and the Deardorff Cemetery in Sharon Township. In the 1970s, the Village of Dublin assumed responsibility of the cemetery operations, and the Dublin Cemetery was dedicated on Feb. 2, 1976.

Layout of Cemetery - The cemetery is divided into five sections.

Old Cemetery - This is the original part of the cemetery and is located on the north side of the property close to Bridge Street. Most of the stones in this section are very old and some are beginning to show signs of erosion. Many offer fine examples of the quaint epitaphs and carvings favored by the early settlers. These lots are laid out with four, five or six spaces per side, divided into east and west sides.

Section 1A - The First New Addition, created by the I.O.O.F. Association when the need for burials began to overflow the Old Cemetery boundaries, is south of the Old Cemetery. The earliest burial there was in 1871, but it was used infrequently until the early 1900s. These lots are laid out with four spaces per side, divided into east and west sides.

Section 2A - The Second Addition encompasses a row of old graves along the eastern edge of the Old Cemetery (which may have been incorrectly listed as part of the Old Cemetery section when it was surveyed in 1968) as well as two and a half rows of newer graves arranged in a rectangular area between the Old Cemetery and the fence along the eastern edge of the property. These lots are laid out with four spaces per side, divided into east and west sides.

Section 3A - The Third Addition is the only section of the cemetery that contains lots available for purchase. It is a small rectangular area cut out of the southwest corner of Section 1A. The lots in this section are laid out with four spaces per side, with the east half of the lot divided into A & B, and the west half of the lot divided into C & D.

Section 4A - The Fourth Addition is located in the southwest corner of the property, from the western edge of Sections 1A and 3A to Monterey Drive. The lots in this section are laid out with four spaces per side, with the east half of the lot divided into A & B, and the west half of the lot divided into C & D. Columbarium coming the constructed in 2014.

Indian Run

Location: West side of State Route 745 (Dublin Road), just south of Indian Run Creek and north of the Dublin Library.

Date Established: 1814

Number of Interments: Unauthenticated records indicate that there were at least 114 interments; however, less than 40 stones are still in evidence.

Condition: This cemetery was restored in the late 1970s, when the stones were cleaned and some were re-set. Unfortunately, many stones are missing, and some of the stones still in evidence are in need of further repairs.

Available for Burials? No.

History: The Indian Run Cemetery was the first burying ground to be established in Dublin, and the first burials were that of Polly King, the oldest daughter of Ludwick Sells, on January 16, 1814, and Mrs. George Ebey in March of 1814. It was the principle burying ground in Dublin for 40 years, until the I.O.O.F. Cemetery was established in 1858. Many interments were moved to the I.O.O.F. Cemetery in the mid-1800s, and the last burial was made in Indian Run in 1877. After that time, the attention of the town shifted to the new I.O.O.F. Cemetery, and Indian Run fell into disuse and disrepair. Many of the gravestones were broken by cows and vandals, and the original stone walls deteriorated. By the 1960s, it was little more than an unknown lot, completely overgrown with weeds. In 1975, the Dublin Historical Society took an interest in the cemetery, and started a restoration project that lasted more than five years. The area was cleared and a new stone wall was built. A layer of topsoil was removed to reveal the stones that had fallen, and after their

locations were mapped, they were cleaned and removed for safe keeping while the restoration took place. The ground was re-graded, and the stones that could be repaired were re-set; a number of stones whose original locations could not be determined were set into the stone wall. The cemetery is now listed on the National Register of Historic Places.

Layout of Cemetery: The cemetery lot is basically a square, with its northern edge along the ridge above Indian Run Creek. Originally, a stone wall was built completely enclosing the cemetery to keep out grazing animals, and the only means of entrance was through a turnstile erected in the southwest corner. When burials were conducted the coffins were taken up and down a set of stone steps on either side of the wall. The graves were most likely laid out in rows, with families owning their own sections. No map exists, however, of the original layout of the cemetery.

Mitchell

Location: Southwest corner of State Route 745 (Dublin Road) and Emerald Parkway, at the top of the hill overlooking Emerald Parkway Bridge over the Scioto River.

Date Established: First burial was March 9, 1823.

Number of Interments: 23

Condition: Excellent (restored)

Available for Burials? No.

Condition: This cemetery was restored in the late 1970s, when the stones were cleaned and some were re-set. Unfortunately, many stones are missing, and some of the stones still in evidence are in need of further repairs.

History: The first burial was of Charles Mitchell, on March 9, 1823, and the last interment was of his daughter-in-law, Eliza Reed Mitchell, in 1899. This was the Mitchell family's private cemetery until 1996, when the City of Dublin assumed responsibility for its upkeep. A restoration was done during that summer by Eagle Scout Eli Keyser of Dublin and other scouts and volunteers. They did a major cleanup of the cemetery and surrounding area, took gravestone rubbings and recorded the information on monuments, and made a detailed map of the cemetery. A wrought iron fence was erected surrounding the cemetery in the winter of 1999.

Layout of Cemetery: The graves are mostly arranged in rows in the square lot of the cemetery.

Sandy Corners

Location: Southeast corner of Avery and Rings roads, next to St. John's Lutheran Church.

Date Established: Earliest stone is dated 1845.

Number of Interments: 65

Condition: Good

Available for Burials? No

History: Susan Andren, who died November 28, 1845, was the first interment made in Sandy Corners. The last burial to be made there was of James Pendleton, who died June 26, 1879. There is very little other information about this cemetery.

Layout of Cemetery: Most of the stones are laid out in rows. The decorative iron work on the fence surrounding the cemetery was taken from the old Hayden Run Bridge.

Mount Zion

Location: On Kinross Court, northeast of Memorial Drive, in Muirfield Village.

Date Established: Earliest stone is dated 1850.

Number of Interments: 30

Condition: Good, but many stones are missing

Available for Burials? No

History: The Mount Zion Cemetery, also known as Old Myzine and the United Brethren Church Cemetery, is located on what used to be Ashbaugh Road, next to the original location of the United Brethren Church. The church was razed in 1915, and the foundation can still be seen in the grass of the lot next to the cemetery. Carolene Tuller tells of an accident on February 17, 1863, when "several men were blown up into the trees by the explosion of a sawmill." Four of these men are buried in this cemetery.

Layout of Cemetery: Very little is known about the layout of this cemetery. It has been said that, in addition to the graves within the cemetery proper, there were some burials in what is now a wooded area nearby, marked only with round stones. Unfortunately, there are no maps in existence, and very few records of the burials that were made here.

CEMETERY POLICIES

Responsibility

The City of Dublin Parks Operations is responsible for the day-to-day administration of the five cemeteries in Dublin, including maintenance, interments, and restorations. All inquiries should be directed to their office at 6555 Shier-Rings Road, Dublin, Ohio 43016, 614.410.4700.

Guidelines for Use of All Cemeteries

- All cemeteries are open from dawn until dusk.
- City Ordinance #96.17 requires that all owners clean up after their pets. Pets must be restrained on a leash.
- Gravestone rubbing is limited to sound, stable stones. Do not damage or move any stone for any purpose.
- Please show respect and consideration when visiting these cemeteries. Remember, the stones are old, fragile, and of great sentimental value to the families of the deceased.

Rules and Procedures Specific to the Dublin Cemetery

Memorials & Monuments

- All graves are permitted to have monuments. The regulations outlined in this section apply to all new monuments.
- Monuments may be of stone or durable metal. Individual monuments must be at least eight inches high and not more than three feet, six inches in length. For double monuments, the maximum length is six feet. For each additional contiguous grave being marked, an additional two feet in length may be added. Monuments must be at least eight inches above the ground, and may not have a height of more than 12 feet.
- Foundations will be poured to a width and depth to ensure stability of the monument. All foundations will be poured by City of Dublin staff.
- Charges for foundation installation will be paid when order is placed. No orders will be accepted for foundations when there is a balance past due on the account. See Section II, B (Charges and Fees) for foundation cost information.
- No stand-alone benches are permitted.
- All memorials must be set by the firm ordering the foundation or their agent.
- All foundation orders received before May 1 will be poured before Memorial Day. Orders received after May 1 will be poured subject to the following:
 - i. Availability of personnel
 - ii. Weather conditions
 - iii. Settlement of the grave(s) involved

- **Veteran Markers:** There is no charge to pour foundations for Veteran markers, but the survivor or their funeral home is responsible for acquiring the marker. Upon receipt of the marker, the City will install it at no cost. Installation of Veteran markers will be made at the foot of the grave unless otherwise specified by the survivor prior to receipt of the marker. Foundations for veteran markers are poured when the monument is received.

Aisle ways

Before 1982, some aisle ways in the original section of the cemetery were sold as graves after the surrounding lots were completely sold and the grave spaces were filled. The City no longer sells these spaces as graves. These areas will be maintained as access ways.

Corner markers

Alteration of corner markers is not permitted.

Columbarium Rules and Procedures

Many relatives and friends of the deceased wish to express their feelings by recognizing the niche of their loved ones. The City acknowledges this and asks that you do so with respect to the surrounding niches. In order to maintain the beauty of the cemetery and columbarium the City must enforce a few regulations on what can be permitted on and around the columbarium itself to prevent the abuse of this privilege.

- All funeral flowers placed around the columbarium will be removed after five days.
- Please be respectful to others. Niche fronts may not have cards, pictures or other decorations wired, taped, or otherwise adhered to them. Additional tables, trays, stands or easels are not permitted.
- Flowers may be placed on top of the columbarium in accordance with our Dublin Cemetery Guidebook. City staff will monitor the overall appearance of the columbarium and will remove items that are unappealing or inappropriately displayed.

Mobile Access to Grave Sites

Mobile assistance accessing grave sites within the Dublin Cemetery can be provided with prior arrangement. If more information, please contact the cemetery office at 614.410.4700.

Plantings and decorations

Many relatives and friends of the deceased wish to express their feelings by decorating the graves of their loved ones. The City recognizes and encourages this. In order to maintain the beauty of the cemetery and to prevent the abuse of this privilege, the City must enforce a few regulations as to what may be planted or left on the grave spaces.

- All funeral flowers placed on a grave immediately after an interment will be removed by City personnel no less than five days and no more than 30 days after the service. This is done in order to prevent the flowers and plastic containers from becoming an eyesore.
- Lots and graves may have a planted bed of annual flowers, cut flowers in sunken vases, or dwarf shrubs in front of and/or at each end of a monument. No planting or flower arrangement may extend beyond the boundaries of the grave space for which they are intended. Shrubs must be approved by the City before planting. For the mutual protection of the lot/grave owners and the cemetery, an agreement must be signed by both parties before any shrubs can be planted. For examples of suitable shrubs and plants, see the "Frequently Asked Questions" section.
- The care and maintenance of all plantings are the sole responsibility of the lot/grave owner or the person doing the planting. Flower beds that become weedy will be removed by the City. Shrubs that appear neglected will be trimmed or removed.
- Please only use shredded wood or bark to mulch the flowers, never stone. Borders and fencing of any type are prohibited.
- Seasonal and artificial decorations will be removed by City staff if still in place March 1 and June 30 of each year.
- Trees may be planted and pruned in the Dublin Cemetery only by the City of Dublin.
- The City will add topsoil after graves have settled and will seed only after settlement is complete. Establishing turf on a grave may take up to one year.

INTERMENTS

Availability of Cemeteries for Interments

The Dublin Cemetery is the only cemetery available for interments. If a space has already been reserved for a deceased individual in the Old Cemetery or one of the New Additions that space may be used upon proof of ownership.

Funeral Arrangements

All funeral arrangements must be made during cemetery office hours (8 a.m. to 4 p.m. weekdays, excluding holidays). Funerals may be conducted any day of the week between 8 a.m. and 3 p.m. Two business days advance notice is requested for burial services.

Interment limitations

The following holidays are observed by the cemetery. No interments will be conducted on these days: New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, July 4th, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. If the holiday falls on a weekend, the weekday in which the holiday is recognized is also not available for burials. The City reserves the right to postpone services due to inclement weather.

Placement of Interments and Monuments

All interments will be made facing east, i.e., with the head at the west end of the grave. Protocol for interment of a spouse states that the husband should be buried to the right of the wife (i.e., the husband would be in the south grave and the wife in the north).

All foundations for monuments will be poured at the west end of the grave, unless otherwise specified prior to the burial. All monuments installed at the east end of the grave must be installed so the top of the monument is at grade (no taller than ground-level). No above-ground monuments may face north or south.

Grave Lots & Grave Spaces

Ownership

- Ownership of grave lots and graves will be established at time of purchase by the execution of a deed.
- The City may require presentation of the deed as proof of ownership at the time services are desired.
- Deeds for unused graves may be transferred or sold as needed as part of any estate.
- When a deed is transferred or sold, a notarized letter must be sent to the City of Dublin so that a new deed can be issued. To facilitate this, a Deed Transfer Form is available from the cemetery office.

A grave space must have one of the following:

- One full-sized vault or burial liner (adult or child more than one year old)
- One or two cremains vaults
- One or two infant or burial liner (child less than one year old) vaults
- One infant vault and one cremains vault or burial liner

Special instructions

The owner of the deed must advise the City in writing of any special instructions as to monument or interment placements and grave assignments prior to use. In the case of differing opinions among survivors as to such special instructions, the City will execute the intentions of the following, in order:

(i.) Deed owner; (ii.) Executor of will; (iii.) Holder of the Power of Attorney for the deed owner and/or deceased; (iv.) In cases where the above are not available, the

City will follow the ruling or guidance of a court, the sole survivor, or unanimous decision of survivors. (v.) Where the desires of the survivor(s) are not clear, the City reserves the right to postpone services until such desires are made clear and legal.

Cremains

Cremation vaults are required for all interments of cremains. Up to two cremains burials are permitted per grave space. Scattering of cremains is not permitted.

Disinterments

All disinterments will be the responsibility of the party requesting the disinterment, and must be contracted through a private contractor (who must follow all applicable laws) at the requestor's expense. The City must be notified before any disinterment, and such disinterment(s) must be scheduled at the City's convenience and will be supervised by the City.

Charges and Fees

The City's fee policy is established by ordinance to recover full costs of providing special services of a voluntary and limited nature, such that general fund taxes are not diverted from general services of a broad nature and thereby utilized to subsidize unfairly and inequitably such special services. Through this cost recovery, the City has established a Perpetual Maintenance Endowment Fund, which helps substantially reduce the burden of perpetual maintenance costs for the Dublin Cemetery and, to a lesser degree, the overall perpetual maintenance of all cemeteries in Dublin. This fund also attempts to defray costs for the perpetual period after all lots are sold. Fees are reviewed and established annually by City Council via a fee ordinance, and are not subject to "grandfathering." Fees are generally competitive with both public and private cemeteries in the area.

Definitions

Grave lot - A grouping of eight or more graves.

Grave space - An individual grave site. Grave spaces are intended to accommodate one adult burial, but may be used for up to two infant or cremation burials.

Infant - A child no more than one year old.

Niche - An above ground vault for up to two cremations. Niches are 12 x 12 inches.

Non-resident - A person not living within the City of Dublin corporation limits when the lots/spaces are purchased.

Resident - A citizen living within the corporation limits of the City of Dublin when the lots/spaces are purchased. (i.) All residential rates apply to those citizens who resided within the Dublin corporation limits until they were admitted to a nursing home or hospital where they resided immediately prior to death; (ii.) A Dublin resident who is relocating for retirement must purchase grave lots and/or spaces before departure in order to qualify for the Dublin residential rate.

Fees

The City accepts cash, check, money order and credit cards (Visa & MasterCard). Payment for grave transfers, niche purchase, and niche engraving are due at time of purchase. Interment fees are paid to the City by the Funeral Director or other responsible party at the time of burial. Foundation fees are invoiced to the monument company or other responsible party, with payment due within 30 days.

Service	Fee	Effective Date
Columbarium Niche	\$1,865 Resident \$2,565 Non-Resident	1.1.2019
Interment Service	\$505 M-F 8 a.m. - 3 p.m. \$740 After hours/weekends	1.1.2019
Niche Inurnment Service	\$130 M-F 8 a.m. - 3 p.m. \$200 After hours/weekends	1.1.2019
Monument Foundation Service	\$1.80 per square inch	1.1.2010
Columbarium Niche Engraving	\$150 each occurrence	1.1.2014
Veterans Marker Service	\$0	3.16.1995

Cemetery Lot Ownership Transfer Fee \$115.00

FREQUENTLY ASKED QUESTIONS

My father lived in Dublin until two years ago when he retired and moved to Florida. Is he a resident? He is not considered a resident unless he moved directly into a nursing facility or hospital in Florida.

Can I sell unused spaces in my lot back to the City? No, the City does not purchase graves or lots back from individuals.

How can I sell my unused spaces? Individuals wishing to sell their lots or spaces within their lots may do so using whatever means necessary (e.g. word of mouth, online classified ads, etc.). Once an arrangement has been made between the seller and the purchaser, the seller must notify the cemetery office of the sale and provide the office with the name, address (street, city, county, state & zip code), and telephone number of the purchaser and the effective date of the sale. A notarized letter or the Deed Transfer Form must be provided before a new deed will be prepared for the new owner.

I understand that I must get permission before I plant any shrubs on my grave spaces and/or lots. How do I get permission? Cemetery Staff is not responsible for watering or maintaining plants or shrubs not planted by the city. If plants or shrubs become a nuisance or hazard, they will be removed or trimmed by cemetery Staff. To request permission to plant shrubs please contact the cemetery office at **614.410.4700** for details.

Why can't I plant trees on my grave lots or spaces? There are a number of reasons why this is not permitted, most of which have to do with the tree roots. First, the roots spread out to great distances and infringe on surrounding lots. Second, the roots also cause significant damage to the graves. Roots can actually grow into, around, and under vaults, causing the vaults to shift or rise. Third, when an interment is made, roots may be severed which may kill the tree. Finally, when trees reach a certain size they can totally obstruct not only the grave on which they were originally planted, but also the ones around it.

My mother was the owner of a lot, and she is deceased. Can I use the remaining grave spaces on the lot? Only the owner of the lot and spaces can determine who can use them. If the owner of the lot is deceased, ownership must be determined before the lot can be used. This can be done by: **(1)** Finding if the owner had transferred ownership of any unused graves prior to his or her death. Then the person to whom the deed had been transferred must approve any use of the remaining spaces; **(2)** If this is not the case, the owner's will should state that ownership of the lot is to be transferred to a specific individual, who must then approve any use of the remaining spaces; **(3)** If the deed has not been transferred and a will is not available or does not state specifically to whom the deed should be transferred, presentation of the original deed may be used to show that the owner had passed the deed on to the individual whom they wished to have ownership of the lots; **(4)** If none of the previous options are available, the final option is to have a letter prepared which states who is to have ownership of the lot or spaces. This letter must be signed by all surviving heirs of the owner, and the signatures must be notarized. The person stated as owner in this letter must then approve any use of the spaces; **(5)** Remember that a cemetery lot is the same as any other piece of property and does need to be transferred as part of an estate.

How is the fee structure determined? Dublin City Council determines the fee based on recommendations by the City Administration. The Council decides whether to adopt the fee structure as submitted, change the fee structure and then adopt it, or to deny the fee structure. The fee structure is adopted by ordinance and goes through three readings before Council action is taken. Once the ordinance is adopted by the Council, there is a 30- day waiting period before the ordinance becomes effective.