

RECORD OF PROCEEDINGS

Minutes of

Dublin City Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

March 8, 2021

CALL TO ORDER

Mayor Amorose Groomes called the Monday, March 8, 2021 Regular Meeting of Dublin City Council to order at 6:00 p.m.

ROLL CALL

Present were Mayor Amorose Groomes, Vice Mayor De Rosa, Ms. Alutto, Mr. Keeler, Mr. Peterson, Mr. Reiner and Ms. Fox (Ms. Fox was present for executive session only).

Staff members present were Mr. McDaniel, Ms. Readler, Ms. Rauch, Ms. O'Callaghan, Mr. Earman, Ms. Ocheltree, Mr. Stiffler, Mr. Meyer, Ms. Gilger, Ms. LeRoy, Ms. Weisenauer, Ms. O'Malley, Mr. Dearth, Mr. Hounshell and Chief Paez

Also present were Mr. Kevin Byrne, Irish Consul General; Mr. Todd Foley, Pod Design; Mr. Michael King, Rockford Homes; Ms. Courtney Mitchell, Premier Choice; Mr. Jack Reynolds, Smith and Hale; Mr. Ben Miller, Structure Point; Ms. Jill Kranstuber.

ADJOURN TO EXECUTIVE SESSION

Mayor Amorose Groomes moved to adjourn to executive session to consider the appointment of a public official and to consider the purchase of property for a public purpose.

Mr. Keeler seconded the motion.

Vote on the motion: Mr. Peterson, yes; Ms. Alutto, yes; Mr. Reiner, yes; Mayor Amorose Groomes, yes; Vice Mayor De Rosa, yes; Ms. Fox, yes; Mr. Keeler, yes.

Mayor Amorose Groomes reconvened the meeting at 7:00 p.m. She reiterated that, due to the COVID-19 pandemic and the State's emergency declaration, the meeting is being conducted via an online platform and live-streamed at the City's website and via the City's YouTube. This is allowed as a result of the passage of Am. Sub. H.B. 197, which includes temporary changes to the Ohio Open Meetings Law. She reiterated her previous statement regarding the submission of any comments by the public prior to the meeting by e-mail to the Clerk or during the meeting via the form on the website. She emphasized that Council desires to accommodate public participation and comment to the greatest extent possible throughout this Pandemic.

PLEDGE OF ALLEGIANCE

Mr. Reiner led the Pledge of Allegiance.

SPECIAL PRESENTATIONS

- Consul General of Ireland – Mr. Kevin Byrne

Ms. LeRoy introduced the new Consul General of Ireland representing the mid-west who is serving in Chicago. Mayor Amorose Groomes welcomed Mr. Byrne and expressed her appreciation for the great relationship the City has shared with his predecessor, Mr. O'Brien. She stated she looks forward to continuing that great relationship. Mr. Byrne expressed his gratitude for the welcome and to Ms. LeRoy for her partnership and support. He stated he has heard great things about Dublin, Ohio from Mr. O'Brien and is excited to visit as soon as he can (when pandemic restrictions are lifted). He shared his appreciation for the assistance of cities like Dublin that help him and the Consulate strengthen the Irish heritage and bond between Ireland and the United States.

- Grand Leprechaun Introduction

Ms. LeRoy introduced Jill Kranstuber who is serving as 2020 and 2021 Grand Leprechaun. Mayor Amorose Groomes expressed gratitude to Jill Kranstuber for everything she does for the community and through Dublin Bridges. Ms. Kranstuber thanked Council for the recognition and expressed her gratitude to the giving community of Dublin that allows her to do the great work with Dublin Bridges.

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- Dublin Pickles – Introduction and Opening Day

Mr. Earman introduced Mr. Jim Turner, has been an advocate for this project and has been instrumental in bringing this project to fruition. Mr. Turner stated that pickleball is a social sport, is good exercise and fun but mostly, it is a chance for the community to come together. He stated they are changing the name from Dublin Pickles to Dublin Pickleball Association. He expressed gratitude to the City for this project.

CITIZEN COMMENTS

No comments were received in advance of the meeting.

CONSENT AGENDA

- Approval of Minutes of February 22, 2021 Regular Meeting
- Notice to Legislative Authority for a Transfer of Ownership of D5A and D6 Permits from Pillar Hotels and Resorts LLC, dba Homewood Suites, 5300 Parkcenter Avenue, Dublin, Ohio 43017, to Highgate Hotels LP, dba Homewood Suites, 5300 Parkcenter Avenue, Dublin, Ohio 43017.

There was no request from Council to remove an item from the Consent Agenda.

The Clerk and Ms. Weisenauer noted that no comments have been received regarding the Consent Agenda.

Mayor Amorose Groomes moved for approval of the Consent Agenda.

Mr. Reiner seconded the motion.

Vote on the motion: Mr. Keeler, yes; Mr. Reiner, yes; Vice Mayor De Rosa, yes; Mayor Amorose Groomes, yes; Ms. Alutto, yes; Mr. Peterson, yes.

POSTPONED/TABLED ITEMS

Ordinance 02-21

Rezoning of Approximately 11.37 Acres from R, Rural District to PUD, Planned Unit Development District for the Development of 30 Single-family homes with 2.62 Acres of Open Space on a Site Located at the Southeast Corner of the Intersection of Shier Rings and Cosgray Roads under the Provisions of Zoning Code Section 153.050 (Case #20-092Z/PDP)

Mr. Hounshell briefly reviewed the project. He stated that following the first reading of this Ordinance on February 8, the applicant has made the following updates to the development text and provided exhibits that address the concerns raised by Council.

The updates include:

- Open Space
 - Added a Cost Sharing Agreement between the HOA and the City for the care and maintenance of stormwater basins; and
 - An HOA Fee Chart was also provided.
- Regarding Architecture, text has been added to:
 - Require stone-clad foundations;
 - Require weatherproof composite board materials for rear door landings; and
 - Fencing provisions have been removed.
- Regarding Lots 23-30:
 - Rear yard air conditioner locations; and
 - Requirement to have patios constructed by the developer with the construction of the home.

Mr. Hounshell stated that the applicant also updated the text to clarify the calculation of garage openings. The development text states that the opening widths of garage doors (excluding any posts or areas between the garage doors) may occupy no more than 48 percent of the front elevation, or alternatively 64 percent of the front elevation when including the posts and all areas around the garage doors.

Mr. Hounshell stated that the applicant provided a rear yard amenity plan illustrating permissible patio areas for each lot within the development.

The Planning and Zoning Commission recommended approval with ten conditions, as follows:

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- 1) That the applicant continues to coordinate with Staff and emergency services to determine acceptable street names and will need to update the plans with the approved street names prior to City Council submittal;
- 2) That the applicant continues to work with Engineering to demonstrate stormwater management compliance in accordance with Chapter 53 of the Dublin Code of Ordinances;
- 3) That the applicant continues to work with Staff to identify right-of-way needs to accommodate the Shier Rings Road widening associated with the westbound left turn lane as well as to identify the appropriate conveyance mechanism for any needed right-of-way prior to City Council submittal;
- 4) That the applicant work with Staff to correct inconsistencies in the tree survey and development plan prior to final development plan submittal;
- 5) That the applicant should continue to work with Staff to determine the appropriate number of replacement trees to be located within the landscape buffer;
- 6) The applicant should revise the development text to allow for a 45-foot rear yard setback for lots 1-5 to reflect what is shown on the development plan;
- 7) The applicant maintain lot 18 until the lot is sold for development;
- 8) That the applicant provide open space amenities in accordance to the Commission comments with the final development plan;
- 9) The text be revised to eliminate asphalt drives; and,
- 10) The applicant change the fencing height from 6 feet to 4 feet and provide a consistent fence detail with the FDP.

The applicant has addressed conditions 1, 6, 7, 9, and 10. The remainder of the conditions will be addressed at the time of final development plan. Staff recommended approval.

The Clerk and Ms. Weisenauer noted that no comments have been received regarding this matter.

Vice Mayor De Rosa asked the applicant to share more about the construction of patios and the size.

Mr. Foley, Pod Design, stated that the exhibit that was provided, L2.00, illustrates that for lots 23-30 have a special condition with the stormwater easement in the rear and combined with setback requirements, so the commitment was made that the developer will work with homeowners to construct patios at the time of construction. Lots 1-22 would be the responsibility of the homeowner. Vice Mayor De Rosa asked if there will be restrictions, meaning does it have to be what the developer wants or nothing at all? Will there be variance requests in the future? Mr. Foley stated that the developer will, at the time of the construction, solidify the patio design. This is not intended to provide the opportunity for future review or variances.

Mr. Reiner stated he was trying to determine how much space was allowed for a patio in the back of some of these units. He asked if the applicant could provide additional information on available outdoor living space. Mr. Foley stated that focusing on lots 23-30, the preprogramming of the lots will have a commitment of the developer, and there will be an understanding of how the rear of the lot works with the building footprint with the rear setback and the 20' stormwater easement. A 10' rear set back starts at the stormwater easement, moving toward the house. There is usually an additional 8-10 feet of space where a patio could be constructed. Mr. Foley stated that some of the house footprints are a little boxy on the back so it will allow a variety of designs.

Mr. Reiner clarified that the fencing between the units has been deleted. Mr. Reynolds stated that was correct. He stated there was a concern about uniformity and having it expand across the community.

Mayor Amorose Groomes stated that the updated text says fencing is subject to the requirements of the zoning code. Mr. Hounshell stated that the way the text is written, anything that is not specifically in the development text would be subject to the standard zoning code. Therefore, it would have to meet all required setbacks, not be located in any easements, etc., so it does limit the locations of fencing.

Mayor Amorose Groomes clarified that there could be fencing around the patio. Mr. Hounshell stated that was correct. She stated her concern is that it is too tight of an

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area. She stated that most developments within the community prohibit the ability to install fencing. Ms. Alutto stated that she agrees that fencing should be prohibited.

Mr. Reiner agreed that it would look like a box grid.

Mr. Reiner asked how the stairs would be attached to the patios of the units. Mr. Foley stated that exhibit L2.00 illustrates the two available configurations of egress. The first is a single hinge door. The second, and the bulk of the doors, will be sliding glass doors. The stoop will be the size of the patio door and then a step down. Both options are intended to comply with what is required in the building code. Mr. Reiner stated that he wanted to know about the fascia on the steps. Is there any kind of architectural detailing to the steps? Is the fascia going to be finished out on them? Mr. Foley stated that it can be added. A formal design has not been provided with these exhibits, but they are happy to put it in the final development plan or condition it in some way. It is anticipated that most homeowners will have some type of stone or paver patios that will include the steps.

Mr. Reynolds stated that the intent of the applicant was to prohibit the fencing around the patio area, however there is a requirement in the code for fencing around a pool, so they didn't want to exclude fencing entirely. Mr. Reynolds offered to include a condition that prohibits fencing except when required by code.

Mr. Reiner stated that he does not wish to see any plain wooden steps, he would like to see some architectural integrity or fascia to give them a finished look. Mr. Reynolds stated that the applicant would be more than willing to work with staff on the steps. Vice Mayor De Rosa, referring to lots 23-30, asked when two patios are back to back, how close is one person's patio to another person's patio? Mayor Amorose Groomes stated that it would be 20 feet.

Vice Mayor De Rosa asked if the model of the house is assigned to the lot. Mr. Foley stated that the lots are all programmed, the house that is programmed will need to stay. If a potential homeowner wants a certain home model, they will be offered the lots on which that model is available.

Mr. Hounshell stated that he has documented the two conditions that Council stipulated:

- The applicant prohibit fencing within the development text.
- The applicant incorporate fully-detailed rear yard landings with the development of each home.

Mayor Amorose Groomes asked those present representing the applicant if they are in agreement with the two conditions added. Mr. Reynolds spoke on behalf of the applicant that they were in agreement.

Vote on the Ordinance: Ms. Alutto, yes; Vice Mayor De Rosa, yes; Mr. Reiner, yes; Mr. Peterson, yes; Mayor Amorose Groomes, yes; Mr. Keeler, yes.

Mayor Amorose Groomes moved to waive Council Rules and move Resolution 10-21 up on the agenda for consideration.

Ms. Alutto seconded.

Vote on the motion: Mr. Reiner, yes; Mr. Peterson, yes; Mayor Amorose Groomes, yes; Mr. Keeler, yes; Ms. Alutto, yes; Vice Mayor De Rosa, yes.

Resolution 10-21

Accepting a Preliminary Plat for the Ayrshire Farms Development

Mr. Reiner introduced the Resolution.

Mr. Hounshell stated that Resolution 10-21 is a request for acceptance of a preliminary plat to subdivide ±11.37 acres into 30 single-family lots, three public rights-of-way, and 2.62 acres of open space across three reserves for the future development of Ayrshire Farms. The site is located southeast of the intersection of Shier Rings Road and Cosgray Road. All proposed streets are public. The main access point, Lockroy Drive, is proposed to provide access from Shier Rings Road as the sole entrance into the development. Lockroy Drive intersects Drummore Court (west) and Dornell Court (east) south of the main access point. Both Drummore Court and Dornell Court are proposed to be cul-de-sacs. Pedestrian connections, including 4-foot sidewalks and 8-foot shared-use paths, are included throughout the development to provide

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connectivity to the regional parks/open space network. The applicant is required to provide a minimum of 1.12 acres of open space for the site based on the total development area and number of single-family lots. The proposal exceeds the minimum requirement providing 2.62-acres of open space split between Reserves A-C, which would be dedicated to the City. Reserves A-C will be maintained by the HOA for the subdivision. The stormwater basins proposed in Reserves A and C will be maintained by the City. The applicant will enter into a Cost Sharing Agreement, on behalf of the HOA, to reimburse the City for a portion of the stormwater management basin maintenance costs. Planning and Zoning Commission recommended approval with one condition.

- 1) The applicant ensures that any minor technical adjustments to the plat are made prior to submission for acceptance to City Council.

The condition has been fulfilled. Staff recommended approval of this Resolution. The Clerk and Ms. Weisenauer noted that no comments have been received regarding this matter.

Vote on the Resolution: Mayor Amorose Groomes, yes; Mr. Keeler, yes; Vice Mayor De Rosa, yes; Mr. Peterson, yes; Ms. Alutto, yes; Mr. Reiner, yes.

SECOND READING/ PUBLIC HEARING - ORDINANCES

Ordinance 05-21

Adopting and Enacting a Supplement (S-49) to the Code of Ordinances for the City of Dublin, Ohio.

Ms. Readler stated that there have been no changes since the first reading and staff was recommending approval.

The Clerk and Ms. Weisenauer noted that no comments have been received regarding this matter.

Vote on the Ordinance: Mr. Keeler, yes; Vice Mayor De Rosa, yes; Mr. Reiner, yes; Mayor Amorose Groomes, yes; Ms. Alutto, yes; Mr. Peterson, yes.

INTRODUCTION/FIRST READING/ PUBLIC HEARING - ORDINANCES

Ordinance 06-21

Amending the Annual Appropriations for the Fiscal Year Ending December 31, 2021

Ms. Alutto introduced the Ordinance.

Mr. Stiffler introduced Ms. Ocheltree, Deputy Director of Finance. Ms. Ocheltree addressed Ordinance 06-21, noting that Section 5 requests re-appropriation of funding in the amount of \$500,000 as a placeholder for future land acquisition. During the Finance Committee Meeting held on February 17, 2021, the Committee discussed the importance of banking land for future economic development opportunities. She stated that specific details regarding other sections of the Ordinance are addressed in the memo provided to Council.

Mayor Amorose Groomes welcomed Ms. Ocheltree to the City of Dublin.

The Clerk and Ms. Weisenauer noted that no comments have been received regarding this matter.

Vice Mayor De Rosa asked for additional information regarding Section 8. She asked for some background information. Mr. Stiffler stated that Section 8 is re-appropriating the bond proceeds that were issued in 2017, 2018 and 2020 for projects. The appropriations expired at the end of last calendar year and there was still money available to continue those projects. This appropriates those bond proceeds. This is not issuing new debt, this is re-appropriating previously issued debt. She added that she thinks Section 5 is excellent idea.

Mayor Amorose Groomes stated she also agrees with Section 5. She clarified that Section 8 is residual unspent funds. Mr. Stiffler stated that these are funds that are unencumbered at this point. Mayor Amorose Groomes stated that Council will receive an update regarding situations such as this when the debt discussion is held. Mr. Stiffler stated that it is difficult to use bond proceeds for a different project than

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originally issued due to the restrictions, but to the extent it is allowed, they will explore that.

Second Reading/Public Hearing will be held at the March 22, 2021 Regular Council Meeting.

Ordinance 07-21

Petitioning the Board of County Commissioners of Union County, Ohio, to Adjust the Boundary Lines of Jerome Township so as to Exclude that Territory that, as a Result of Annexation, Now Lies Within the Corporate Boundaries of the City of Dublin (Peter Coratola, Jr – Annexation of 4.998 Acres – Ordinance 01-21)

Ms. Alutto introduced the Ordinance.

Ms. Readler stated that Council approved, via Ordinance 01-21, the annexation of approximately 4.998 acres of land from Jerome Township located at 7411 Brock Road. Ordinance 07-21 authorizes the Law Director to petition the Union County Commissioners to adjust township boundaries, such that the annexed parcel would be removed from Jerome Township and placed in Washington Township. To ensure that fire coverage remains uniform within the City, the Washington Township Fire Department is willing to provide fire services to the Annexed Territory once it is removed from Jerome Township. The Law Director recommended approval of this Ordinance at the second reading/public hearing on March 22.

The Clerk and Ms. Weinsenauer noted that no comments have been received regarding this matter.

Second Reading/Public Hearing will be held at the March 22, 2021 Regular Council Meeting.

Ordinance 08-21

Authorizing the City Manager to Enter into a Real Estate Transfer and Development Agreement with Ease Logistics Services LLC for the Property Located at 6101 Avery Road

Ms. Alutto introduced the Ordinance.

Ms. Gilger introduced Mr. Meyer. Mr. Meyer stated that Ease Logistics Services, LLC was established in Dublin in 2014 and has reached capacity at its existing Dublin facilities. As a result, Ease Logistics has been conducting a competitive real estate search for expansion opportunities in several Central Ohio communities. Ease Logistics is considering the acquisition of approximately 2.5884 acres of land and a combined 20,000 SF of existing office and warehouse space at 6141 Avery Road. With this acquisition, the company will create room to grow to 129 employees within the next 6 years and by 2027, the company expects to have total revenues of \$185 million. The City owns 6101 Avery Road, which contains approximately .432 acres of vacant land and is adjacent to the 6141 Avery Road site that Ease Logistics proposes purchasing. The Economic Development Agreement proposes transferring city owned property at 6101 Avery Road to Ease Logistics for the sale price of \$0 in exchange for Ease Logistics completing the purchase of 6141 Avery Road and committing to occupy 6141 Avery Road for a period of at least 10 years. The company intends to utilize 6101 Avery Road for additional campus expansion opportunities and more visible placement of site signage. If Ease Logistics does not occupy 6141 Avery Road for a period of 10 years, Ease Logistics would pay the City of Dublin \$121,015 within 60 days of the failure. This dollar value represents the appraised value of the 6101 Avery Road site. Staff recommended passage of Ordinance 08-21 at the second reading/public hearing on March 22.

The Clerk and Ms. Weisenauer noted that no comments have been received regarding this matter.

Second Reading/Public Hearing will be held at the March 22, 2021 Regular Council Meeting.

Ordinance 09-21

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Determining to Proceed with the Acquisition, Construction, and Improvement of Certain Public Improvements in the City of Dublin, Ohio in Cooperation with The Columbus Regional Energy Special Improvement District (4015-4059 W. Dublin-Granville Road, Dublin, Ohio Project)

Ms. Alutto introduced the Ordinance.

This project is located at 4015-4059 W. Dublin Granville Road at a building known as Stoneridge Medical. The building ownership is requesting the use of PACE financing assessments for financing with a principal amount of \$965,793.95. This project also involves a bond issued by the Ohio Air Quality Development Authority (OAQDA) that provides additional benefits for the landowner over the term of the financing agreement. Specifically, the OAQDA bond program provides a sales tax exemption for the materials used on the PACE project (estimated at \$23,400) and exempts the tax increases on the property specifically related to the PACE project for the term of the special assessment (19 years) (estimated at \$24,265 annually). The amount of the limited property tax exemption is ultimately determined by the Franklin County Auditor, and the property tax collections due to related parties (school district, township, etc.) will be impacted by their proportional amount of the exempt value determined by the Franklin County Auditor. Ms. O'Malley stated that she has been in contact with the Dublin City School district and the township and they are aware of this project.

The scope of work includes equipping the building with solar energy solutions, upgraded lighting systems to LED technology, and high efficiency HVAC systems. The Clerk and Ms. Weisenauer noted that no comments have been received regarding this matter.

Mayor Amorose Groomes asked why there was a sales tax exemption on this project and will this be something that we will see with these project going forward?

Ms. O'Malley stated that this sales tax exemption is just another tool that the Franklin County Finance Authority has in its tool box to use for PACE projects. Mayor Amorose Groomes asked that if there is any additional information regarding this exemption, she would appreciate that be provided at or before the second reading.

Second Reading/Public Hearing will be held at the March 22, 2021 Regular Council Meeting.

Ordinance 10-21

Levying Special Assessments for the Purpose of Acquiring, Constructing, and Improving Certain Public Improvements in the City of Dublin, Ohio in Cooperation with The Columbus Regional Energy Special Improvement District (4015-4059 W. Dublin-Granville Road, Dublin, Ohio Project)

Ms. Alutto introduced the Ordinance.

Ms. O'Malley stated that this is the second Ordinance for the PACE Project described previously.

The Clerk and Ms. Weisenauer noted that no comments have been received regarding this matter.

Second Reading/Public Hearing will be held at the March 22, 2021 Regular Council Meeting.

Ordinance 11-21

Authorizing and Approving an Energy Project Cooperative Agreement by and between the City of Dublin, Ohio, The Columbus Regional Energy Special Improvement District, Inc., Stoneridge Investment LLC, and The Columbus-Franklin County Finance Authority, a Special Assessment Agreement by and between the City of Dublin, Ohio, the County Treasurer of Franklin County, Ohio, The Columbus Regional Energy Special Improvement District, Inc., Stoneridge Investment LLC, and the Columbus-Franklin County Finance Authority, and Related Agreements, All of Which Provide for the Financing of Special Energy Improvements Projects (4015-4059 W. Dublin-Granville Road, Dublin, Ohio Project)

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Ms. Alutto introduced the Ordinance.

Ms. O'Malley stated this Ordinance is also included in the PACE project described earlier.

The Clerk and Ms. Weisenauer noted that no comments have been received regarding this matter.

Second Reading/Public Hearing will be held at the March 22, 2021 Regular Council Meeting.

INTRODUCTION/PUBLIC HEARING/VOTE – RESOLUTIONS

Resolution 09-21

Accepting the Lowest and Best Bid for the Avery Road Sidewalk Connections and Wilcox Road Shared-use Path Project

Ms. Alutto introduced the Resolution.

Mr. Hammersmith stated that on February 18, 2021, five bids were received, publicly opened and read by Engineering staff for the Avery Road Sidewalk Connections & Wilcox Road Shared-Use Path projects. This project will construct 331 feet of sidewalk along the east side of Avery Road from Hyland Drive to Tara Hill Drive. Additionally, 1,928 feet of shared-use path is to be constructed along the east side of Wilcox Road from Heather Glen Boulevard to Lothian Street and along the west side of Wilcox Road from Lothian Street to Northcliff Boulevard. Both the sidewalk and shared-use path will be located within existing rights-of-way. Avery Road will remain open to traffic for the duration of the construction. During portions of the construction along Wilcox Road, one-lane, two-way traffic will be maintained using flaggers. The completion date for this Project is May 28, 2021. The Engineer's estimate for this project is \$197,000. The budgeted funds in the 2021-2025 CIP for the Avery Road Sidewalk Connections project are \$75,000 and 160,000 for the Wilcox Road Shared-Use Path project. The total budgeted funds for these projects are \$235,000. Strawser Paving Co., Inc. submitted the lowest and best bid of \$177,725.80. Staff recommended approval of Resolution 09-21.

The Clerk and Ms. Weisenauer noted that no comments have been received regarding this matter.

In response to Vice Mayor De Rosa's question regarding the loss of trees or shrubs to install the sidewalk, Mr. Hammersmith stated there would be no loss of trees or shrubbery.

Vice Mayor De Rosa asked what will happen to the north and south of these sidewalks?

There are not sidewalks north or south of where these sidewalks will be. Mr.

Hammersmith stated that, Avery Road, in particular connects to the north with Tara Hill Drive. To the south, the sidewalk will connect to Hyland Drive. Vice Mayor De Rosa stated that she was just wondering if there would be connectivity on the east side. Mr. Hammersmith stated that there was not a project pending currently, but he will look at that.

Vote on the Resolution: Vice Mayor De Rosa, yes; Ms. Alutto, yes; Mr. Keeler, yes; Mayor Amorose Groomes, yes; Mr. Peterson, yes. (Mr. Reiner did not vote due to technical difficulties).

Resolution 11-21

Appointing the Clerk of Council and Authorizing the Execution of an Employment Agreement

Ms. Alutto introduced the Resolution.

Vice Mayor De Rosa stated that in her capacity as the Administrative Committee Chair, she brought forward the appointment of the Clerk of Council. Council has been in discussions with Jennifer Delgado regarding this appointment since the retirement of former Clerk of Council Anne Clarke. Ms. Delgado joined Dublin in 2013 and in 2015 to present has been serving in the capacity of Deputy Clerk of Council. In January, a job description was drafted to include the essential functions and operation of the position which includes administering the legislative operations of the City and providing

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administrative support to Council. Resolution 11-21 would appoint Jennifer Delgado as Clerk of Council and would also authorize the execution of an employment agreement. Vice Mayor De Rosa stated Ms. Delgado has been dedicated in her service and she is pleased to bring the Resolution forward.

The Clerk and Ms. Weisenauer noted that no comments have been received regarding this matter.

Mayor Amorose Groomes stated that Ms. Delgado has done an outstanding job in Ms. Clarke's absence.

Vote on the Resolution: Mr. Peterson, yes; Ms. Alutto, yes; Vice Mayor De Rosa, yes; Mr. Keeler, yes; Mayor Amorose Groomes, yes. (Mr. Reiner did not vote due to technical difficulties).

Resolution 12-21

Accepting the Lowest and Best Bid for the 2021 Central Landscape Maintenance and Authorizing the City Manager to Enter into a Contract for the Project.

Ms. Alutto introduced the Resolution.

Mr. Earman stated that the Central Landscape Maintenance Contract was bid and contracted with Environmental Management Inc. in 2020, with an optional renewal period. As part of the evaluative process to ensure appropriate performance, it was determined that the Central Contract Maintenance contractor had underperformed and as such, staff did not renew the contract and opted to rebid this contract to ensure that the expected levels of maintenance would be attained. Three bids were received with the lowest of these bids being \$217,440.00 from Five Seasons Landscape Maintenance Inc. Collectively, all of the maintenance contracts combined are within the 2021 budgeted funds. Five Seasons Landscape Management Inc. has provided services for the City of Dublin in the past and staff has found their work to be acceptable. Staff recommended approval of Resolution 12-21.

The Clerk and Ms. Weisenauer noted that no comments have been received regarding this matter.

Vote on the Resolution: Ms. Alutto, yes; Mayor Amorose Groomes, yes; Mr. Peterson, yes; Vice Mayor De Rosa, yes; Mr. Keeler, yes. (Mr. Reiner did not vote due to technical difficulties).

Resolution 13-21

Approving the Petition for Special Assessments for Special Energy Improvement Projects under Ohio Revised Code Chapter 1710 (4015-4059 W. Dublin-Granville Road, Dublin, Ohio Project)

Ms. Alutto introduced the Resolution.

Ms. O'Malley stated that this is one of two related Resolutions for the PACE project described earlier.

The Clerk and Ms. Weisenauer noted that no comments have been received regarding this matter.

Vote on the Resolution: Mr. Peterson, yes; Mr. Keeler, yes; Vice Mayor De Rosa, yes; Ms. Alutto, yes; Mayor Amorose Groomes, yes. (Mr. Reiner did not vote due to technical difficulties).

Resolution 14-21

Approving the Necessity of Acquiring, Constructing, and Improving Certain Public Improvements in the City of Dublin, Ohio in Cooperation with The Columbus Regional Energy Special Improvement District (4015-4059 W. Dublin-Granville Road, Dublin, Ohio Project)

Ms. Alutto introduced the Resolution.

Ms. O'Malley stated that this is the second Resolution related to the PACE project.

The Clerk and Ms. Weisenauer noted that no comments have been received regarding this matter.

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Vote on the Resolution: Mr. Reiner, yes; Mayor Amorose Groomes, yes; Ms. Alutto, yes; Mr. Peterson, yes; Vice Mayor De Rosa, yes; Mr. Keeler, yes.

Resolution 15-21

Accepting the Lowest and Best Bid for the Comprehensive Wayfinding System Phase 2 Project

Ms. Alutto introduced the Resolution.

Mr. Hammersmith stated that on February 17, 2021, one bid was received, publicly opened and read by Engineering staff for the Comprehensive Wayfinding System Phase 2 project. This Project consists of the fabrication and installation of new wayfinding signs, including foundations, throughout the City of Dublin. There are approximately 50 wayfinding signs. This project is located along prominent corridors on the west side of Dublin, as shown in the attached exhibit, along with a photo of an existing sign installed and an example sign layout. Paired with the Comprehensive Wayfinding System Phase 1A and 1B project performed in 2017, this Project completes the citywide vehicular wayfinding system. All roadways will remain open for the duration of this project. The Engineer's estimate for this project is \$640,000. The budgeted funds for the "Comprehensive Wayfinding System – Phased City Wide" project in the 2021-2025 CIP are \$660,000. M.P. Dory Company submitted the lowest and best bid of \$646,685.00. Staff experience with the work of M.P. Dory Company has been favorable, therefore staff recommended approval of Resolution 15-21. The Clerk and Ms. Weisenauer noted that no comments have been received regarding this matter.

Mayor Amorose Groomes questioned the cost of each sign and asked for specifics as to what was attributing to the cost. Mr. Hammersmith stated that they are on a specialized pole, the fabrication of the signs themselves and the excavation of the foundations are contributing to these costs. In response to Mayor Amorose Groomes' question regarding finials, Mr. Hammersmith stated that these signs will be similar to those outside the Historic District.

Vote on the Resolution: Vice Mayor De Rosa, yes; Mayor Amorose Groomes, yes; Mr. Keeler, yes; Mr. Peterson, yes; Mr. Reiner, yes; Ms. Alutto, yes.

OTHER

- DORA Update

Ms. LeRoy stated that about 140 people either watched the public meeting live on March 3, or tuned in later and watched. She shared the survey from last year as well as the ZenCity information regarding DORAs. She also provided reactions, if any, that were offered during registration for the public meeting. Of those who offered a comment at registration, 89% were in favor of a DORA. She reviewed the timeline of the proposed pilot DORA project implementation. The application process requires the publication of a notice for two consecutive weeks, and after that period, a Resolution could be brought to Council for approval at the April 26 meeting. The goal is to have implementation of the pilot DORA in May. Ms. LeRoy reviewed the information that will be used to evaluate the level of success and will be reported to Council in August, which includes:

- Ongoing public feedback form online;
- A July survey will be conducted;
- Statistics will be provided involving:
 - Crime
 - Noise
 - Traffic and
 - Sales.

The proposed pilot project hours are Thursday, Friday and Saturday from 5:00 p.m. – 10:00 p.m.

The DORA proposed pilot boundaries did draw some questions at the public meeting. The Bridge Park boundary areas were shown to illustrate where people can walk around. The Historic District proposed boundary areas were reviewed. Ms. LeRoy

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stated that the entrance to CoHatch is on North Street, so if it is Council's desire to include CoHatch, then that would need to be added.

Ms. LeRoy shared a map that illustrated the proposed DORA boundaries in relation to the Entertainment District. There are two residential properties that are included in the proposed DORA. She clarified that the property can be part of the DORA and the residents of these properties can decide not to participate in the DORA. Ms. LeRoy shared the DORA next steps:

- Complete and submit the application;
- Advertise application;
- Design cups and signage;
- RFP for Cup supplier;
- Meeting with retailers;
- Prepare Resolution for Council approval April 26;
- Create feedback forms online; and
- Order and install signage.

Mr. Keeler asked what was meant by "Downtown" Dublin (shown on the sample cup). Are there two different cups? Is that Historic District only? Ms. LeRoy stated that "Downtown Dublin" is what they have been calling both Bridge Park area and the Historic District area collectively. She added that this is also how Visit Dublin Ohio refers to both areas as well. He originally wasn't in favor of the DORA, but after visiting other DORAs in Central Ohio, he is now in support of it. He is also in support of extending the southern boundary.

Ms. Alutto stated that she would like to see CoHatch included.

Vice Mayor De Rosa clarified that the two homes previously shown are already adjacent to the DORA, but if it were to be extended, we wouldn't be touching any other residences. Ms. LeRoy stated that was correct. Vice Mayor De Rosa stated she is supportive because it is a test or a pilot so it can be tried and evaluated.

Vice Mayor De Rosa stated that a metric should be added about resident feedback, positive and negative. How are we capturing the essence of what is happening?

Ms. LeRoy stated that questions can be asked simply.

Vice Mayor De Rosa stated that having a means to provide immediate feedback was explored, whether with a code to scan, a phone number to call, website, etc. She expressed that this would be important. Vice Mayor De Rosa also asked if Council could receive a midpoint update.

Vice Mayor De Rosa stated she likes having the rules printed on the cups. Being able to provide a reinforcement of the rules would be nice also. She is in favor of giving it a try.

Mr. Reiner stated he is very supportive of doing the pilot. He added that expansion sounds like a good idea. He stated it is difficult for him to imagine people not walking across the Dublin Link Bridge and that may need to be investigated in the future.

Mayor Amorose Groomes stated that she likes the entertainment district footprint. She is not in favor of getting down to the residential areas and alleys.

Mr. Keeler moved to direct the City Manager to proceed with filing the application.

Ms. Alutto seconded.

Vote on the motion: Mr. Keeler, yes; Ms. Alutto, yes; Mr. Reiner, yes; Mayor Amorose Groomes, yes; Mr. Peterson, yes; Vice Mayor De Rosa, yes.

- Parks and Recreation Master Plan

Mr. Earman stated that the City's first Parks and Recreation Master Plan was adopted in 2010. The Plan was initiated to formalize policy to address the physical aspects, recreation services, operations, and development of the City's park system. The strategic plan included over 90 action steps; of which, a significant portion have been completed. As the City develops the strategies for the 2035 Framework Plan, an update to this Parks and Recreation Master Plan is relevant to the overarching new vision for the City. Looking ahead, it is important to recognize and understand the current trends and predictions going forward. An update to the Plan will also maintain the fundamental best practice standard required as an accredited agency with the National Recreation and Parks Association. The process for the Master Plan update will require substantial input and engagement from all aspects of the community. Staff

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recommended that the process, timing and scope of this Plan update begin by City Council referring this topic to the Public Services Committee and/or the Community Services Advisory Commission (CSAC) for further discussion.

Mr. Keeler moved to refer the Parks and Recreation Master Plan to the Public Services Committee and CSAC.

Ms. Alutto seconded.

Vote on the motion: Mr. Keeler, yes; Ms. Alutto, yes; Mr. Peterson, yes; Vice Mayor De Rosa, yes; Mayor Amorose Groomes, yes; Mr. Reiner, yes.

STAFF COMMENTS

Mr. McDaniel stated that the 2021 State of the City was released Thursday (March 4). He thanked Council for their participation, Mr. Stiffler for his contribution and the Communications and Public Information Department for the coordination.

COUNCIL COMMITTEE REPORTS

Complete Count Committee: Ms. Alutto stated that a "Certificate of Thanks" received from the U.S. Department of Commerce Bureau of the Census thanking the City of Dublin for its efforts as part of the U.S. Census Bureau's 2020 Census Community Partnership and Engagement Program. The City of Dublin should be proud of its collective efforts to support the 2020 Census which are highlighted by the achievement of an 83.6% self-response rate, Ohio's was 70% and the national was 67%. Ms. Alutto thanked everyone in support of this year's effort.

Administrative Committee: Vice Mayor De Rosa thanked Ms. Alutto for her work with the Census.

Vice Mayor De Rosa provided an update regarding a summary of conversations that she and Mayor Amorose Groomes held with Board and Commission Members. It was an opportunity to thank them for their service and gather feedback, ideas, areas of improvement etc. A recommended list of action items was included with the report that was provided to Council. Vice Mayor De Rosa highlighted a couple of the action items including:

- Providing ongoing architectural expertise and support to Board and Commissions;
- CSAC requested Council increase the project flow; and
- Increased opportunities for trainings.

Mayor Amorose Groomes appreciated the members taking the time to meet.

Ms. Alutto expressed appreciation to the Mayor and Vice Mayor for meeting with the Board and Commission members. She stated that the list of action items is very helpful and she agreed with them.

Mr. Keeler reiterated the training action item. He stated that we expect a lot of our Boards and Commissions, so whatever we can give them to help them would be great. Vice Mayor De Rosa moved to accept the report and approve the recommended action items.

Ms. Alutto seconded.

Vote on the motion: Mr. Reiner, yes; Ms. Alutto, yes; Vice Mayor De Rosa, yes; Mr. Keeler, yes; Mayor Amorose Groomes, yes; Mr. Peterson, yes.

Community Development Committee: Mr. Reiner provided the following update on the March 1 meeting:

- Ms. Gilger provided an Economic Development Review; and
- Historic District Task Force Discussion regarding the resources that are allocated to the Historic District and the possibility of a manager of the District.

Dublin Arts Council: Mr. Reiner shared that the ARTifacts created at Home Exhibit runs from March 9 – April 16. This can be viewed via the Dublin Arts Council website or by making an appointment at the Dublin Arts Council.

Board of Education: Mr. Peterson reported that the school is opening back up on Monday, March 15.

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Veterans Committee: Mr. Reiner stated that the roundtable discussions by the veterans will be starting soon.

COUNCIL ROUNDTABLE

Ms. Alutto encouraged all parents to take a deep breath as school starts in-person.

Mr. Keeler congratulated Ms. Delgado and complimented her on her efficiency. The St. Patrick's Day reverse parade is Saturday (March 13).

Mr. Reiner explained the reverse parade. He also congratulated the schools on opening back up.

Vice Mayor De Rosa congratulated Ms. Delgado. She also expressed gratitude to her female colleagues on National Women's Day.

Mayor Amorose Groomes stated she will be giving testimony at the Ohio Statehouse on Wednesday morning (March 10) regarding income tax collection policies.

ADJOURNMENT

The meeting was adjourned at 9:07 p.m.

Mayor – Presiding Officer

Clerk of Council