

FINAL PLAT CHECKLIST

I. NARRATIVES & DOCUMENTS: Please submit all documents digitally into the Documents folder on ProjectDox, these documents may consist of multiple pages. Documents typically include project summaries, stormwater report, traffic memo, etc.

FINAL PLAT STATEMENT

- Project description describing the proposed Planned Unit Development, outlining the basic scope, character, and nature of the project
- State how the proposed Final Plat relates to existing land use character of the vicinity, to the Dublin Community Plan, and any other applicable standards such as the Residential Appearance Standard
- State the type of sewage disposal proposed for the development if public facilities are not available. If other than a treatment plant, letters from the Ohio Environmental Protection Agency and the County Health Department stating what type of sewage disposal will be approved is required
- A bond is required for all final plats if improvements have not been constructed, inspected, and accepted by the City Engineer. Please provide either a copy of the City Engineer's Letter of Conditional Acceptance, or if that letter has not been received, provide a bond to the Division of Engineering

LEGAL DESCRIPTION AND/OR PROPERTY SURVEY FOR EACH PARCEL

II. PLANS & DRAWINGS: Please submit all drawings and plans digitally into the Drawings folder on ProjectDox, these drawings must be single sheets and named using the naming convention discussed in the ProjectDox guide.

COVER PAGE

FINAL PLAT (UPLOAD PDF & .DWG FILES)

- Boundaries of the property with accurate distances and bearings
- Lines and extent of all proposed streets, including their width and names
- Boundaries of any areas or properties intended to be dedicated to public use
- Lines of adjoining streets and alleys with their width and names
- All lot lines and easements with dimensions
- Linear and angular dimensions (in feet and decimals of a foot) necessary for locating boundaries of the subdivided area, including lots, streets, alleys, easements, building line setbacks, and any other similar public or private areas
- Radii, arcs, points of tangency, central angles for all curvilinear streets, and radii for all rounded corners
- All lot lines and an identification system for all lots and blocks
- Survey monuments and benchmarks with descriptions
- Certification that a registered land surveyor surveyed the plan and the results of the survey are correctly shown on the proposed Final Plat and that the monuments shown on the plat exist
- Certification that the owner of the land has caused the land to be platted and dedicated the streets, parks, and other land indicated on the plat for public use
- Table showing the exact area of each lot, reserve, or other parcel on the plat (other than streets or alleys), calculated to the center line of the contiguous public streets or alleys (to facilitate calculation of the trunk sanitary benefit charges for each lot and parcel only)

