



City of Dublin

**Office of the City Manager**

5555 Perimeter Drive • Dublin, OH 43017-1090

Phone: 614.410.4400 • Fax: 614.410.4490

# Memo

**To:** Members of Dublin City Council

**From:** Dana L. McDaniel, City Manager

**Date:** November 9, 2021

**Initiated By:** Matthew L. Stiffler, Director of Finance  
Rosa Ocheltree, Deputy Finance Director  
Melody Kennedy, Budget Manager  
Meghan Murray, Financial Analyst

**Re: Ordinance No. 88-21 Establishing Appropriations Based on the 2022 Operating Budget of the City of Dublin, State of Ohio, for the Fiscal Year Ending December 31, 2022**

## Summary

Ordinance No. 88-21 appropriates funds for the 2022 calendar year based on the approved 2022 Operating Budget, Ordinance No. 68-21, and first year of the 2022-2026 Capital Improvements Program, Ordinance 43-21.

## Recommendation

Staff recommends that City Council approve Ordinance No. 88-21 at the second reading/public hearing on December 6, 2021. The appropriations will be effective on January 1, 2022.

RECORD OF ORDINANCES

Dayton Legal Blank, Inc.

Form No. 30043

88-21

Ordinance No. \_\_\_\_\_

Passed \_\_\_\_\_, 20\_\_\_\_

AN ORDINANCE TO ESTABLISH APPROPRIATIONS BASED ON THE 2022 ANNUAL OPERATING BUDGET OF THE CITY OF DUBLIN, STATE OF OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2022

WHEREAS, City Council has adopted the 2022 Annual Operating Budget; and

WHEREAS, prior to the expenditure of money, funds are required to be appropriated; and

WHEREAS, Section 5705.38 of the Ohio Revised Code requires that on or about the first day of each fiscal year, an annual appropriation measure is to be passed.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Dublin, State of Ohio, \_\_\_\_\_ of its elected members concurring, that:

Section 1. There be appropriated from the GENERAL FUND:

GENERAL FUND:

OFFICE OF THE CITY MANAGER

10110110	Personal Services	942,430	
	Other Expenses	707,830	
			1,650,260

DEPUTY CITY MANAGER/COO

10110111	Personal Services	913,820	
	Other Expenses	311,905	
10180111	Capital Outlay	1,000	
			1,226,725

DEPUTY CITY MANAGER/CFDO

10110112/	Personal Services	701,100	
10170112	Other Expenses	47,655	
10180112	Capital Outlay	2,500	
			751,255

HUMAN RESOURCES

10110120	Personal Services	1,431,490	
	Other Expenses	981,440	
			2,412,930

COMMUNICATIONS AND PUBLIC INFORMATION

10110130	Personal Services	1,052,415	
	Other Expenses	1,039,445	
			2,091,860

LEGAL SERVICES

10110140	Other Expenses	1,950,000	
			1,950,000

COURT SERVICES

10110150	Personal Services	315,560	
	Other Expenses	130,825	
			446,385

RECORDS MANAGEMENT

10110160	Personal Services	157,050	
----------	-------------------	---------	--

RECORD OF ORDINANCES

Ordinance No. 88-21 Passed Page 2 of 14

	Other Expenses	37,600	194,650
	<u>PERFORMANCE ANALYTICS</u>		
10110170	Personal Services	607,380	
	Other Expenses	414,800	
10180170	Capital Outlay	1,000	1,023,180
	<u>INFORMATION TECHNOLOGY OPERATIONS</u>		
10110180	Personal Services	1,848,305	
	Other Expenses	3,326,765	
10180180	Capital Outlay	2,000	5,177,070
	<u>OFFICE OF THE CITY MANAGER - MISCELLANEOUS</u>		
10110190	Other Expenses	1,092,570	1,092,570
	<u>OFFICE OF DIRECTOR OF FINANCE</u>		
10110210	Personal Services	1,507,390	
	Other Expenses	312,600	1,819,990
	<u>TAXATION</u>		
10110220	Personal Services	830,325	
	Other Expenses	5,276,245	
10180220	Capital Outlay	2,000	6,108,570
	<u>FINANCE - MISCELLANEOUS</u>		
10110290	Other Expenses	204,500	204,500
	<u>FINANCE MISC - HEALTH SERVICES</u>		
10160290	Other Expenses	498,700	498,700
	<u>FINANCE</u>		
10196290	Transfers	20,900,000	
10197290	Advances	1,536,965	22,436,965
	<u>FACILITIES MANAGEMENT</u>		
10110350	Personal Services	1,676,875	
	Other Expenses	1,202,320	
10180350	Capital Outlay	10,000	2,889,195
	<u>FLEET</u>		
10113070	Personal Services	870,285	
	Other Expenses	2,212,165	
10180370	Capital Outlay	19,100	3,101,550

RECORD OF ORDINANCES

Ordinance No. 88-21 Passed Page 3 of 14

OUTREACH AND ENGAGEMENT

10110420	Personal Services	450,455	
	Other Expenses	112,900	
			563,355

LEGISLATIVE AFFAIRS - CITY COUNCIL

1010510	Personal Services	760,745	
	Other Expenses	89,300	
			850,045

LEGISLATIVE AFFAIRS - BOARDS & COMMISSIONS

10110520	Personal Services	43,285	
	Other Expenses	750	
			44,035

ECONOMIC DEVELOPMENT

10110740	Personal Services	583,475	
	Other Expenses	3,363,925	
10180740	Capital Outlay	2,500	
			3,949,900

ASSET MANAGEMENT & SUPPORT SERVICES

10120311	Personal Services	1,032,055	
	Other Expenses	99,975	
			1,132,030

ENGINEERING

10120320	Personal Services	2,257,610	
	Other Expenses	739,620	
10180320	Capital Outlay	5,000	
			3,002,230

PLANNING

10120720	Personal Services	1,793,215	
	Other Expenses	702,620	
10180720	Capital Outlay	4,500	
			2,500,335

BUILDING STANDARDS

10120730	Personal Services	1,580,330	
	Other Expenses	395,500	
			1,975,830

SOLID WASTE

10130340	Personal Services	833,460	
	Other Expenses	4,233,410	
10180340	Capital Outlay	1,000	
			5,067,870

PARKS AND GROUNDS MAINTENACE

10140430	Personal Services	3,779,100	
	Other Expenses	2,508,340	
10180430	Capital Outlay	62,000	
			6,349,440



RECORD OF ORDINANCES

Ordinance No. 88-21 Passed Page 4 of 14

<u>HORTICULTURE</u>			
10140433	Personal Services	1,098,145	
	Other Expenses	322,560	
10180433	Capital Outlay	120,600	
			1,541,305
<u>FORESTRY</u>			
10140434	Personal Services	822,335	
	Other Expenses	258,955	
10180434	Capital Outlay	89,500	
			1,170,790
<u>TRANSPORTATION AND MOBILITY - MISCELLANEOUS (SECURITY)</u>			
10150750	Other Expenses	410,570	
			410,570
<u>TRANSPORTATION AND MOBILITY</u>			
10170750	Personal Services	1,613,015	
	Other Expenses	1,092,795	
			2,705,810
<b>GENERAL FUND TOTAL</b>			<b>86,339,900</b>

Section 2. There be appropriated from the following SPECIAL REVENUE FUNDS:

STREET MAINTENACE AND REPAIR FUND:

<u>STREET OPERATIONS</u>			
20170330	Personal Services	2,250,425	
	Other Expenses	912,775	
20180330	Capital Outlay	2,500	
			3,165,700
<u>TRANSPORTATION AND MOBILITY - STREET LIGHTS AND TRAFFIC SIGNALS</u>			
20170750	Other Expenses	318,625	
20180750	Capital Outlay	10,000	
			328,625

STATE HIGHWAY IMPROVEMENT FUND:

<u>TRANSPORTATION AND MOBILITY</u>			
20270750	Other Expenses	25,000	
			25,000
<u>FINANCE</u>			
20296290	Transfers	25,000	
20297290	Advances	200,000	
			225,000

## RECORD OF ORDINANCES

Ordinance No. 88-21

Passed \_\_\_\_\_ Page 5 of 14

**RECREATION FUND:**

## COMMUNITY RECREATION CENTER - FACILITIES

22540350	Personal Services	721,220	
	Other Expenses	<u>574,455</u>	
			1,295,675

## RECREATION SERVICES

22540440	Personal Services	1,903,205	
	Other Expenses	923,635	
22580440	Capital Outlay	<u>6,000</u>	
			2,832,840

## COMMUNITY RECREATION CENTER - OPERATION

22540441	Personal Services	2,687,150	
	Other Expenses	1,087,500	
22580441	Capital Outlay	<u>48,050</u>	
			3,822,700

## COMMUNITY EVENTS - RECREATION

22540450	Personal Services	140,550	
	Other Expenses	17,700	
22580450	Capital Outlay	<u>6,500</u>	
			164,750

**POOL FUND:**

## RECREATION

22640440	Personal Services	615,920	
	Other Expenses	387,780	
22680440	Capital Outlay	<u>141,150</u>	
			1,144,850

**PERMISSIVE TAX FUND:**

## FINANCE

23197320	Advances	<u>200,000</u>	
			200,000

**HOTEL/MOTEL TAX FUND:**

DEPUTY CITY MANAGER/ COO LEISURE

23240111	Personal Services	58,735	
	Other Expenses	<u>80,700</u>	
			139,435

## FINANCE

23240210	Personal Services	2,000	
	Other Expenses	<u>1,282,000</u>	
			1,284,000

## STREETS AND UTILITIES OPERATIONS

23240330	Other Expenses	<u>20,000</u>	
			20,000

RECORD OF ORDINANCES

Ordinance No. 88-21

Passed Page 6 of 14

HOTEL/MOTEL TAX  
FUND (continued):

PARKS OPERATIONS

23240430	Other Expenses	37,250	
23280430	Capital Outlay	130,000	
			167,250

COMMUNITY EVENTS

23240450	Personal Services	923,140	
	Other Expenses	2,917,675	
23280450	Capital Outlay	1,500	
			3,842,315

POLICE

23250820	Other Expenses	27,000	
			27,000

SAFETY FUND:

FINANCE - MISCELLANEOUS

24110290	Other Expenses	18,000	
			18,000

POLICE

24150820	Personal Services	14,311,000	
	Other Expenses	400,295	
24180820	Capital Outlay	16,625	
			14,727,920

COMMUNICATOINS

24150841	Personal Services	4,514,355	
	Other Expenses	155,000	
24180841	Capital Outlay	1,000	
			4,670,355

LAW ENFORCEMENT  
TRUST FUND:

SAFETY

24280820	Capital Outlay	7,000	
			7,000

WIRELESS 9-1-1  
FUND:

SAFETY

24410820	Other Expenses	46,820	
24496820	Transfers	80,000	
			126,820

ENFORCEMENT &  
EDUCATION FUND:

SAFETY



RECORD OF ORDINANCES

Ordinance No. 88-21 Passed Page 7 of 14

25150800 Personal Services 2,000 2,000

MAYOR'S COURT COMPUTER FUND

COURT SERVICES

25210150 Other Expenses 4,500
25280150 Capital Outlay 8,000
12,500

CEMETERY FUND:

CEMETERY MAINTENANCE

26160432 Personal Services 155,700
Other Expenses 40,650
26180432 Capital Outlay 15,000
211,350

ACCRUED LEAVE RESERVE FUND:

FINANCE

26210210 Personal Services 474,250
474,250

Section 3. There be appropriated from the following DEBT SERVICE FUNDS:

GENERAL OBLIGATION DEBT SERVICE FUND:

FINANCE

310090290 Other Expenses 13,480,580
13,480,580

ECONOMIC DEVELOPMENT BOND RETIREMENT FUND:

FINANCE

31190290 Other Expenses 2,065,985
2,065,985

Section 4. There be appropriated from the following CAPITAL PROJECTS FUNDS:

CAPITAL IMPROVEMENTS TAX FUND:

40110290 Other Expenses - Finance Miscellaneous 55,000
40180170 Capital Outlay - Performance Analytics 260,000
40180180 Capital Outlay - IT Operations 1,810,000
40180190 Capital Outlay - CIO 1,000,000
40180290 Capital Outlay - Finance 2,685,000
40180320 Capital Outlay - Engineering 23,650,000
40180350 Capital Outlay - Facilities Management 1,300,000
40180370 Capital Outlay - Fleet Management 1,725,000
40180430 Capital Outlay - Parks and Grounds Maintenance 1,605,000
40180750 Capital Outlay - Transportation and Mobility 725,000
40180890 Capital Outlay - Police 175,000
40196290 Transfers 7,225,715
40197290 Advances 4,500,000
46,715,715



RECORD OF ORDINANCES

Ordinance No. 88-21

Passed Page 8 of 14

PALRKLAND ACQUISITION FUND:

	<u>FINANCE</u>		
40210290	Other Expenses	12,000	
40280290	Capital Outlay	<u>750,000</u>	
			762,000

CAPITAL IMPROVEMENTS CONSTRUCTION FUND:

	<u>FINANCE</u>		
40410290	Other Expenses	<u>7,500</u>	
			7,500
	<u>ENGINEERING</u>		
40480320	Other Expenses	<u>23,000,000</u>	
			23,000,000

WOERNER TEMPLE TIF FUND:

	<u>FINANCE</u>		
41210290	Other Expenses	11,000	
41297290	Advances	<u>170,000</u>	
			181,000

RUSCILLI TIF FUND:

	<u>FINANCE</u>		
41510290	Other Expenses	10,000	
41596290	Transfers	<u>1,102,715</u>	
			1,112,715

PIZZUTI TIF FUND:

	<u>FINANCE</u>		
41610290	Other Expenses	10,000	
41696290	Transfers	<u>465,000</u>	
			475,000

THOMAS KOHLER TIF FUND:

	<u>FINANCE</u>		
41910290	Other Expenses	12,000	
41997290	Advances	<u>800,000</u>	
			812,000

MCKITRICK TIF FUND:

	<u>FINANCE</u>		
42110290	Other Expenses	12,000	
42196290	Transfers	<u>1,145,225</u>	
			1,157,225

RECORD OF ORDINANCES

Ordinance No. 88-21

Passed Page 9 of 14

PERIMETER CENTER TIF FUND:

FINANCE

42510290	Other Expenses	10,000	
42580320	Capital Outlay	6,910,000	6,920,000

RINGS ROAD TIF FUND:

FINANCE

42610290	Other Expenses	7,500	
42697290	Advances	98,800	106,300

PERIMETER WEST TIF FUND:

FINANCE

43110290	Other Expenses	25,000	
	ENGINEERING		
43180320	Other Expenses	450,000	
43196290	Transfers	653,745	1,128,745

UPPER METRO PLACE TIF FUND:

FINANCE

43210290	Other Expenses	7,000	
43296290	Transfers	500,000	507,000

RINGS/FRANTZ TIF FUND:

FINANCE

43310290	Other Expenses	6,500	
43396290	Transfers	250,000	
43397290	Advances	500,000	756,500

HISTORIC DUBLIN PARKING TIF FUND:

FINANCE

43610290	Other Expenses	1,500	
43696290	Transfers	75,000	76,500

EMERALD PARKWAY PHASE 8 TIF FUND:

FINANCE

44196290	Transfers	481,825	481,825
----------	-----------	---------	---------

PERIMETER LOOP TIF FUND:

FINANCE

44210290	Other Expenses	1,000	
44297290	Advances	30,000	31,000







RECORD OF ORDINANCES

Ordinance No. 88-21

Passed

Page 12 of 24

BRIDGE PARK BLOCK C TIF FUND:

	<u>FINANCE</u>		
46380290	Other Expenses	30,000	
46396290	Transfers	<u>2,419,800</u>	2,449,800

INNOVATION TIF FUND:

	<u>FINANCE</u>		
46480290	Other Expenses	<u>1,200</u>	1,200

RIVIERA TIF FUND:

	<u>FINANCE</u>		
46510290	Other Expenses	38,000	
46597290	Advances	<u>550,000</u>	588,000

PENZONE TIF FUND:

	<u>FINANCE</u>		
46610290	Other Expenses	1,750	
46696290	Transfers	<u>30,000</u>	31,750

H2 HOTEL TIF FUND:

	<u>FINANCE</u>		
46780290	Other Expenses	5,000	
46796290	Transfers	<u>325,000</u>	330,000

BRIDGE PARK BLOCK Z:

	<u>FINANCE</u>		
46810290	Other Expenses	<u>150,000</u>	150,000

BRIDGE PARK BLOCK A:

	<u>FINANCE</u>		
46910290	Other Expenses	<u>1,070,000</u>	1,070,000

BRIDGE PARK BLOCK INCENTIVE DISTRICT:

	<u>FINANCE</u>		
47410290	Other Expenses	<u>70,350</u>	70,350

RECORD OF ORDINANCES

Ordinance No. 88-21

Passed Page 13 of 14

THE CORNERS TIF:

<u>FINANCE</u>			
47580290	Other Expenses	229,500	229,500

Section 5. There be appropriated from the following ENTERPRISE FUNDS:

WATER FUND:

<u>FINANCE</u>			
61090290	Other Expenses - Debt	430,215	
<u>ENGINEERING</u>			
61030320	Personal Services	358,615	
	Other Expenses	535,000	
61080320	Capital Outlay	471,500	
			1,795,330

WATER CONSTRUCTION FUND:

<u>ENGINEERING</u>			
61280320	Capital Outlay	1,595,000	1,595,000

SEWER FUND:

<u>FINANCE</u>			
62090290	Other Expenses - Debt	1,380,575	
<u>ENGINEERING</u>			
62030320	Personal Services	992,435	
	Other Expenses	815,600	
62080180	Capital Outlay	691,570	
			3,880,180

SEWER CONSTRUCTION FUND:

<u>FINANCE</u>			
62310210	Other Expenses	2,500	
62390290	Other Expenses - Debt	10,000	
<u>ENGINEERING</u>			
62380320	Capital Outlay	2,460,000	
			2,472,500

Section 6. There be appropriated from the following INTERNAL SERVICE FUNDS:

EMPLOYEE BENEFITS SELF-INSURANCE FUND:

<u>HUMAN RESOURCES</u>			
70110120	Personal Services	109,195	

RECORD OF ORDINANCES

Ordinance No. 88-21

Passed

Page 14 of 214

Other Expenses

9,966,630

10,075,825

WORKERS' COMPENSATION SELF-INSURANCE FUND:

HUMAN RESOURCES

70310120 Other Expenses

344,500

344,500

Section 7. There be appropriated from the following FIDUCIARY FUNDS:

80310210	Unclaimed Monies	20,250	
80410220	Visit Dublin Ohio (VDO) Fund	800,000	
80510210	Agency Fund	3,391,150	
80710210	Central Ohio Interoperable Radio System	1,368,535	
81720740	Property Assessed Clean Energy (PACE)	1,911,855	
			7,491,790

TOTAL APPROPRIATIONS FOR ALL FUNDS

\$268,011,807

Section 8. The Director of Finance is hereby authorized to issue payments from the City Treasury against any of the foregoing appropriations upon receiving proper documentation, approved by the officer(s) authorized by law to approve the same; provided that no payment shall be paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance; and provided that appropriations within a work unit which is exceeded, can be offset by savings within another appropriations for the same work unit. Any internal amendments made within a work unit will be approved by the City Manager or his/her designee. Appropriations are based on the 2022 Operating Budget, which has been reviewed and adopted by separate Ordinance by City Council and which documents shall serve as the basis for determining the legality of an expenditure.

Section 9. This ordinance shall take effect and be in force on January 1, 2022.

Passed this            day of           , 2021.

\_\_\_\_\_  
Mayor - Presiding Officer

ATTEST:

\_\_\_\_\_  
Clerk of Council