City of Dublin

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Memo

To: Members of Dublin City Council

From: Dana McDaniel, City Manager

Date: November 2, 2021

Initiated By: Matthew L. Stiffler, Director of Finance
Melody Kennedy, Budget Manager
Meghan Murray, Financial Analyst

Re: An Ordinance Amending Chapter 35 of the Codified Ordinances to Revise the Fee and Service Charge Revenue/Cost Comparison System and Establishing a Schedule of Fees and Service Charges for City of Dublin Services

Background

Ordinance 74-21 revises the Schedule of Fees and Service Charges for the City of Dublin. This Ordinance, with its proposed fee schedule, is the annual update to Chapter 35 of the City's Codified Ordinances which revises the current "City's Schedule of Fees and Service Charges for City of Dublin Services." Proposed changes for 2022 are highlighted in yellow in Appendix A. Each City Work Unit had the opportunity to review the proposed fee modifications in the Ordinance and provide their input.

The goal of the annual review of service fees is to provide information regarding the actual cost to provide the City's services. With that information, City Council may choose to increase, reduce or modify the proposed fees in consideration of the established target cost recoveries. As you will recall, beginning with the 2014 fee schedule, a plan was established and approved to forgo the comprehensive annual Cost of Services Study review every other year and instead apply an inflationary measure. For the 2021 cost study, the US Midwest CPI-U of 1.0% (November 2020) was applied to the per-unit cost to determine fees for 2022 consistent with the methodology applied in past years.

Although there are incremental changes in various fees throughout the Ordinance, the following sections provide additional information regarding the most notable changes in this year's review.

RC-19 Recreation Fees – Guest of Resident Visitor Pass

In order to provide access to the Dublin Community Recreation Center (DCRC) facility to Dublin residents and their guests, a new DCRC admission pass type was added into the fee schedule in 2020. This fee structure accommodates the guest(s) of Dublin residents at the DCRC. A minor raise in the fee is proposed by the Recreation staff. The proposed fees associated with the "Guest of Resident Visitor Pass" and are described below:

# of Visits	Fee (all ages)
5	~~$40~~ $45
10	~~$80~~ $90

In addition to updating the Guest of Resident Visitor Pass rate, the following proposed language has

been recommended for inclusion in the fee schedule for the DCRC annual passes:

> "Dublin Community Recreation Center (DCRC) annual pass fees listed are the maximum fees to be charged. The Director of Recreation has the authority to adjust annual pass fees and/or run seasonal pricing specials as needed in order to achieve recreation center membership goals or divisional cost recovery goals. The Recreation Department is responsible for reporting on the results and impacts of any fee adjustments or seasonal specials to City Council."

This language allows more flexibility with DCRC annual pass pricing. The objective is to provide new opportunities for Recreation staff to meet divisional cost recovery goals by allowing staff to explore new marketing plans and special pricing in order to grow annual pass sales back to pre-pandemic levels.

PK-04A Parks – Cemetery Niche Engraving

The City's fee schedule includes a niche engraving fee for etching on the front of the columbarium niche cover. Niche engraving had been performed by Columbus Art Memorial (CAM) who constructed the first columbarium. The rate was $155 per occurrence. CAM have since gone out of business. The City's new columbarium, which was constructed by Modlich Monument, has 2'x3', 120lbs. panels. For security reasons the panels are removed each time a niche is engraved. The fee for niche engraving, which is done offsite, is $425. Subsequently, niche engraving has a proposed increase from $150 to $425 per occurrence. This proposed increase is due to the necessary change in vendors and following the recommendation of Parks to utilize Modlich Monument given their design expertise with the new columbarium.

CT-15 Court Services – Adult Traffic Diversion Review

In order to increase administrative clarity, a note has been added to the Mayor's Court Services for the Adult Traffic Diversion Review fee. This note further explains that there are four costs that comprise the Adult Traffic Diversion Review fee:

- State Court Costs
- Court Service Fee
- Fine Processing
- Computer Fund Fee

The total fee for Adult Traffic Diversion Review can vary depending upon case history and action taken by the Court.

Recommendation

Staff recommends approval of Ordinance 74-21 at the second reading/public hearing on November 15, 2021. Fees will become effective on January 1, 2022.

Ordinance No. 74-21 *Passed* _____, 20____

AN ORDINANCE AMENDING CHAPTER 35 OF THE CODIFIED ORDINANCES TO REVISE THE SCHEDULE OF FEES AND SERVICE CHARGES FOR CITY OF DUBLIN SERVICES

WHEREAS, the City of Dublin, Ohio has conducted an analysis of its services, the full costs of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for the services; and

WHEREAS, based on this analysis, cost analysis worksheets have been prepared; and

WHEREAS, the specific fees to be charged for City-provided services must be adopted by the City Council.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Dublin, State of Ohio, _____ of the elected members concurring:

Section 1. Chapter 35 of the Codified Ordinance of Dublin, Ohio is hereby amended to read as follows:

Chapter 35
FEE AND SERVICE CHARGE REVENUE/COST COMPARISON SYSTEM AND FEES

Section 35.80 "Full Costs" Defined
For the purpose of this subchapter, the following definition shall apply unless the context clearly indicates or requires a different meaning. "Full Costs" includes the following elements:

(1) All applicable direct costs including, but not limited to salaries, wages, overtime, employee fringe benefits, services and supplies, maintenance and operating expenses, contracted services, special supplies, and any other direct expense incurred.

(2) All applicable indirect costs including, but not restricted to, building maintenance and operations, equipment maintenance and operations, communications expenses, computer costs, printing and reproduction, vehicle expenses, insurance, debt service, and like expenses when distributed on an accounted and documented rational pro-ration system.

(3) Fixed asset recovery expenses, consisting of depreciation of fixed assets, divided by the approximate life expectancy of the fixed asset.

(4) General overhead, expressed as a percentage, distributing and charging the expenses of the City Council, including the Clerk of Council, Department of Law, City Manager, Accounting and Auditing, Taxation, Procurement, Information Technology, Economic Development, Human Resources and City promotional programs, and all other staff and support service provided to the entire City organization. Overhead shall be prorated between tax-financed services and fee-financed services on the basis of said percentage so that each tax-financed service and fee-financed service shall proportionately defray such overhead costs.

(5) Departmental overhead, expressed as a percentage, distributing and charging the cost of each department head and his or her supporting expenses as identified in subsections 1, 2, 3, and 6 of this Section.

(6) Debt service costs, including the payment of interest, and trustee fees and administrative expenses of all applicable bond, certificate, or securities issues or loans of whatever nature or kind.

(7) The "full costs," in most instances, will be rounded to the nearest five or ten dollars, with the actual fee established by the ordinance establishing a schedule of fees and charges for City services.

Section 35.81 Findings and Intent

(a) It is the intent of the City Council to ascertain and recover the specified percentages of full costs from fees, charges, and regulatory license fees levied in providing the regulation, products, or services set forth in this Chapter.

(b) The fee and service charge revenue/cost comparison system set forth in this Chapter provides a mechanism for ensuring that fees adopted by the City for services rendered do not exceed the reasonable estimated cost for providing the services, unless otherwise noted.

(c) It is the intent of the City Council to achieve a more equitable and fair mix for financing services set forth in this Chapter in order to reduce or eliminate subsidizing these services with general tax revenue; thereby, allowing those general tax revenues to be used for general services, including infrastructure maintenance and replacement.

Section 35.82 Delegation of Authority and Direction to the City Manager

(a) The City Manager is hereby delegated the authority and directed to provide documents to the City Council to implement its policy to adjust fees and charges to recover the percentage of full costs as established in this Chapter.

(b) "Full costs" shall be as defined in Section 35.80. In adjusting fees and charges, the City Manager shall act in an administrative and ministerial capacity and shall consider only the standards and criteria established by this Chapter and the applicable State laws.

Section 35.83 Schedule of Fees and Service Charges

(a) The City Manager, Director of Finance, and each City department head, under the direction of the City Manager, shall review annually the fees and service charges listed in Appendix A- Schedule of Fees and Service Charges, and provide an adjusted fee or charge schedule to the City Council for its consideration so as to recover the listed percentage of full costs necessary to provide the listed regulation, product or service as modified by the notes following the list of services. These fees, unless otherwise specified, are for City of Dublin services and are in addition to any charges made by any other governmental agencies.

(b) The services as listed in this Section shall be as defined in the document entitled "Cost Study for the City of Dublin, Ohio" as produced by the City of Dublin.

(c) All fees and charges set pursuant to this Chapter and Section shall take effect as specified in this Ordinance.

(d) The City Manager may vary the review schedule listed in the Section if, in the judgment of the City Manager and a directly affected and requesting department head, a gross inequity would be perpetrated by not revising a fee or charge prior to the next rate review. Any such special rate review shall be reported to the City Council at its next succeeding meeting where the City Council may revise the fee or charge by Ordinance.

(e) If fees are not collected at the time that the service is provided, the City has the right to pursue collection of any of the fees listed in this Ordinance, including certification to the County Auditor, remittance to a collection service, or any other appropriate pursuit for payment. When additional fees need to be levied and collected for City-provided services in the amount of $10 or less, or when a refund is due in the amount of $10 or less, a refund or additional charge need not be made.

(f) Should it become necessary to establish a new service fee or charge during the year, the City Manager may set the fee administratively. Any such fees set by the City Manager shall be reported to the City Council at its next succeeding meeting where the City Council may revise the fee or charge by Ordinance. The new service will then be included and analyzed in the next rate review.

Section 35.84 Fee Appeals and Waivers
Irrespective of the percentage of recovery and the "notes" in Section 35.83 - Appendix A, the City Council reserves the right to waive any fee in order to encourage development projects that enhance the City's tax base as outlined in the City's Economic Development Strategy. The City Manager may recommend further waivers or fee adjustments, based on hardship, to be accepted or rejected by City Council at its next regularly scheduled meeting.

Section 2. SEVERABILITY
If any portion of this Chapter is found to be unconstitutional or invalid, the City Council hereby declares that it would have enacted the remainder of this Chapter regardless of the absence of any such invalid part.

Section 3. REPEALER
All Ordinances, the Codified Ordinances of Dublin, Resolutions, City Council Motions, and all actions of all City Boards and Commissions in conflict here within are hereby repealed. The fees and charges established by this Chapter shall supersede all previously established fees or charges for the same regulation, product or service, and all such previous fees and charges are hereby repealed on the effective date of the Order of the City Manager.

Section 4. EFFECTIVE DATE
This ordinance shall be in effect on January 1, 2022.

Passed this _____ day of _____, 2021

_____
Mayor - Presiding Officer

ATTEST:

_____
Clerk of Council

Ordinance 74-21

APPENDIX A
SCHEDULE OF FEES AND SERVICE CHARGES

		Percentage of Full Costs To be Recovered	Fee
Regulation, Product or Service			
Finance and Administrative Services			
AD-01	Returned Check (NSF) Processing Declined ACH Processing	(Note 17) 100%	$30 $20
AD-02	Document Printing & Copying	(Note 4) 100%	$.05/pg-single-sided black & white copy $.10/pg double-sided black & white copy $.10/pg single-sided color copy $1.50 -City map/blue print $20 - Code Books and Bid Documents (or at actual cost if higher) $3-audio/video tape $1-CD (plus postage, if mailed.)
AD-03	Special Telecommunications R-O-W Permit	100%	$650 ~~$645~~
AD-04	General Telecommunications Right-of-Way Permit	100%	$770 ~~$760~~
AD-05	PACE Commercial Fee	(Note 6)	$1,000
Community Development Services			
Building Standards Services			
BL-01	Building Permit Application – Residential Plan Review	100%	$355 ~~$350~~ plus $90 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. (After hours reviews an additional $145 per hour 3 hour minimum)
BL-02	Building Permit Application – Commercial Plan Review	100%	$330 first 1,000 sq. ft. plus $220 each additional 1,000 sq. ft. or fraction thereof (plus costs of outside plan review, if necessary, above cost of normal plan review service.) After hours reviews an additional $145 per hour 3 hour minimum
BL-03	Minor Building Plan Revision – Commercial	100%	$370 ~~$365~~
BL-04	Major Building Plan Revision – Commercial	100%	$1,160 ~~$1,150~~ (plus cost of outside review when necessary.)
BL-05	Building Inspection – Residential	100%	See Appendix A.
BL-06	Building Inspection – Commercial	100%	See Appendix A.
BL-07	Plumbing Plan Review & Inspection	(100% - To be set equal to the Franklin County rate.)	Currently, Residential - $60 application and first fixture, plus $15 each add'l fixture. Commercial - $200 application and first fixture, plus $20 each add'l fixture
BL-08	Electrical Plan Review	100%	$150 /hr (Note 12)
BL-09	Electrical Inspection/Permit - Residential	100%	See Appendix A.
BL-10	Electrical Inspection/Permit - Commercial	100%	See Appendix A.
BL-11	HVAC Inspection/Permit - Residential	100%	See Appendix A.
BL-12	HVAC Inspection/Permit - Commercial	100%	See Appendix A.
BL-13	Fire Protection System Review	100%	(Note 12) $390 Revisions to plan - $170 ~~$165~~ minor:
BL-14	Building Plan Revision – Residential	100%	$30 Admin Fee plus based on levels of review: $60-Building Div. $60-Planning Div. $60-Engineering Div.

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

		Percentage of Full Costs To be Recovered	Fee
Regulation, Product or Service			
Community Development Services (continued)			
Building Standards Services (continued)			
BL-15	Home Improvements	(Note 2)	0 – 1,000 sq. ft. = $100 1,001 – 1,500 sq. ft. = $200 1,501 sq. ft. and up = refer to standard residential review and inspection fees.
BL-16	Temporary Structure	40%	$145
BL-16A	Temporary Membrane Structures, Tents and Canopies Fire Inspection	To be set by Washington Township	Currently: 1 to 5 Tents $50 6 to 10 Tents $75 11 to 15 Tents $100 16 to 20 Tents $150 20 or More Tents $200
BL-17	Gas Line Permit	100%	$135
BL-20	Building Demolition Plan Review & Inspection	100%	$390 ~~$385~~
BL-21	Building Relocation Plan Review/Inspection	(Note 20) 100%	$750 ~~$745~~ plus costs.
BL-24	Change of Use Permit	100%	$360
BL-25	Conditional Occupancy Inspection	100%	$465 six month period for residential or commercial premises.
BL-26	Building Permit Extension	100%	$40
BL-28	Special Building Inspection	100%	(Note 12) $180 minimum for 1 hr. inspection; plus $135 if written report is requested.
BL-29	Building Re-inspection Service	100%	$190
BL-30	Contractor Registration	100%	$75 /year
BL-31	Building Construction Appeal	(Note 2)	$210 (non-refundable)
BL-32	Building Standards Appeal	(Note 18)	(Note 18) $0
BL-33	Replacement Building Plans	100%	$50 administrative fee, plus actual cost of reproducing plans.
BL-34	Replacement Building Cards	100%	$50
BL-35	Range Hood Permit	100%	$450
BL-36	Sign Plan Review & Inspection – Permanent: Recognized Dublin HOA's Others	Note 30) 0% 100%	$0 $495

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

		Percentage of Full Costs To be Recovered	Fee
Regulation, Product or Service			
Leisure and Cultural Services			
Community Events Services			
CE-05	City Services to Special Events, Community Events and Sports Events.	Tier 1 25% Tier 2 50% Tier 3 100% (Notes 9 & 11) 100%	Event Permit Fees Tier 1 = $50 Tier 2 = $380 ~~$375~~ Tier 3 = $3,475 ~~$3,440~~ See Appendix A for discussion of tiers. Hourly Fee Per Employee: Parks - $115/hr Custodian Service – $115/hr Bldg. Inspect. (Note 19) Police Service $155 ~~$150~~ Cruiser Usage - $20 ~~$18~~/hr Streets & Utilities- $115/hr (plus costs of signage) Recreation (seasonal) - $20/hr
Public Safety Services			
Court Services			
CT-01	Court Service	(Note 6)	$25
CT-02	Fine Processing	100%	$20
CT-02A	Computer Fund Fee	(Note 32)	$8
CT-03	Records Sealing Service	(Note 3)	$20 (plus State fee).
CT-04	Summons Issuance	100%	$35
CT-05	Warrant Processing	100%	$100
CT-06	PNC Monitoring	0%	$0
CT-07	Presentence Investigation	0%	$0
CT-08	Probation Monitoring	0%	$0
CT-09	Continuance Processing	(Note 6) 100%	$0-1st continuance $10 – additional continuance
CT-10	Witness/Subpoena Processing	(Notes 6 & 7) 100%	$30
CT-11	Adult Diversion	(Note 2)	$200
CT-12	License Forfeiture	100%	$20 (plus BMV fee).
CT-13	Interstate Compact	100%	$20
CT-14	Warrant Blocks	100%	$20
CT-15	Adult Traffic Diversion	100%	(Note 35)
CT-16	Parking Registration Block	100%	$20
CT-17	Case Transfer	100%	$25
Community Development Services			
Engineering Services			
EN-01	Right-of-Way Plan Review & Inspection	(Note 2) 100% (Note 13)	Residence - $55 Other - $430 ~~$425~~
EN-02	ROW Encroachment Plan Review & Inspection	100%	$1,290 ~~$1,280~~
EN-03	Public Improvement Plan Review	100%	2% of estimated costs of improvements.

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

		Percentage of Full Costs To be Recovered	Fee
Regulation, Product or Service			
Community Development Services (continued)			
Engineering Services (continued)			
EN-04	Public Improvement Inspection	100%	7% of estimated costs of improvements.
EN-05	Easement Encroachment Review	50%	$350 (includes recording fees)
EN-06	Review of Utility Company Easements on City Property	100%	$620 ~~$615~~ (plus a sq. ft. fee based on the approved per acre fee for raw parkland if equipment or pad is above ground on City property or rights-of-way.)
EN-07	Private Street Dedication Review	100%	$2,830 ~~$2,805~~ plus costs.
EN-08	Street Vacation Review	100%	$2,415 ~~$2,390~~ plus costs.
EN-09	Street Re-Naming (non-staff initiated)	100%	$1,095 ~~$1,085~~ plus costs.
EN-10	Private Waste Disposal Review	100%	(Note 14) $740 ~~$730~~ res (Note 14) $1,010 ~~$1,000~~ non-res
EN-11	Sanitary Sewer Inspection	100%	$150
EN-12	Flood Plain Inquiry Response: Written Request Others	(Note 1) 50% 0%	(Note 1) $125 $0
EN-13	Flood Plain Development Review	(Note 12) 100%	$600 residents $1,490 ~~$1,475~~ other
EN-14	Engineering Re-inspection Service	100%	$100
EN-15	Damaged Light Pole Repair	100%	(Note 15) $95 /hr
EN-16	Street/Traffic Sign Service	(Note 11a) 100%	$95 /hr plus costs
EN-17	Well Drilling Permit	100%	$360 ~~$355~~
EN-18	Change of Address Review	100%	$370 ~~$365~~
Community Development Services			
Parks			
PK-01	Cemetery Maintenance	100%	$720 ~~$710~~ – resident $2,010 ~~$1,990~~ – non-res.
PK-02	Cemetery Lot Sale	100%	$405
PK-02A	Columbarium Niche	(Note 36) 100%	$1,915 ~~$1,895~~ – resident $2,630 ~~$2,605~~ – non-resident (see Note 36)
PK-03	Interment Service	100%	$510 ~~$505~~ – weekday $750 ~~$740~~ – after hrs and weekends
PK-03A	Inurnment Service	100%	$130 – weekdays $200 – after hrs and weekends
PK-04	Monument Foundation Service	100%	$1.80 /per sq. inch
PK-04A	Niche Engraving	100%	$425 ~~$150~~/each occurrence
PK-05	Veterans Marker Service	0%	$0
PK-07	Cemetery Lot Ownership Transfer	100%	$115
PK-08	Legacy Tree/Bench	100%	$1,065 ~~$1,055~~ tree; $2,055 ~~$2,035~~ bench

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

		Percentage of Full Costs To be Recovered	Fee
Community Development Services (continued)			
Planning (note 38)			
PL-01	Concept Plan Review	50%	$2,420
PL-02	Preliminary Plan Review	(Note 38) 50%	(per application) Minor - $2,400 ~~$2,385~~ Major – $5,045 ~~$4,995~~
PL-03	Final Development Plan Review	50%	$3,405 ~~$3,370~~ for 20 acres or less, plus $ 75 for each additional 5 acres or portion thereof over 20 acres.
PL-04	Amended Final Development Plan (previously PUD/Minor Revision): Recognized Dublin HOA's Others	(Note 30 & 38) 0% 50%	$0 (per application) Minor - $1,320 ~~$1,305~~ Major - $2,240 ~~$2,220~~ Signage - $900 ~~$890~~
PL-05	Pre-application Site Plan Review: Residential Commercial (including COIC/EAZ/WID)	0% 0%	$0 $0
PL-06	Rezoning Application Review	100%	$2,300 ~~$2,275~~ SFD on 5 acres or less. $4,590 ~~$4,545~~ other rezoning.
PL-08	Conditional Use Application Review	(Note 21 and 38) 50%	(per application) Minor - $1,395 ~~$1,380~~ Major - $2,320 ~~$2,295~~
PL-09	Parking Lot Alteration/Expansion	100%	$1,035 /lot or facility
PL-10	Informal Plan Review	(Note 2)	$700 ~~$690~~
PL-11	Preliminary Plat Review	100%	$730 ~~$720~~ for first two lots, plus $50/lot over two lots up to 100 lots. (No increase over 100 lots.) $730 ~~$720~~ for first two RDUs plus $50/unit over two RDUs up to 50 RDUs (No increase over 50 RDU's). $2,895 ~~$2,865~~ commercial/other.
PL-12	Final Plat Review	100%	$810 ~~$800~~ for first two lots, plus $75/lot over two lots up to 100 lots. (No increase over 100 lots.) $2,090 ~~$2,070~~ for first two RDUs plus $75/unit over two RDUs up to 50 RDUs (No increase over 50 RDU's). $3,035 ~~$3,005~~ commercial/industrial/other
PL-13	Lot Split/Minor Subdivision Review	100%	$805 – all types
PL-14	Lot Line Adjustment Review	100%	$805 – all types
PL-15	Variance Application Review: Properties Located in Architectural Review District Existing Single Family Development (SFD)	(Note 21) 0% (Note 2)	$0 $100

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

	Others	100%	$2,275
		Percentage of Full Costs To be Recovered	**Fee**
Regulation, Product or Service			
Community Development Services (continued)			
Planning (continued)			
PL-17	Certificate of Zoning Compliance Review: Residence Commercial & Other	 50% 100%	 $100 $200 ~~$195~~
PL-18	ARB Board Order	0%	$0
PL-20	Sign Plan Review & Inspection - Temporary	100%	$100
PL-21	Sign Plan Review & Inspection - R-O-W	0%	$0
PL-22	Annual Permanent Sign Inspection	0%	$0
PL-23	Temporary Use Review	100%	$90
PL-24	Seasonal Business Review	100%	$175 -initial appl. $110 -renewal fee. (Plus $500 refundable bond)
PL-24A	Outdoor Seasonal Plant Display/Sales	100%	$100
PL-25	Amusement Device Operation Review	(Note 2)	$1,025 ~~$1,015~~ /yr.-Facility license, plus $85 initial filing fee.
PL-26	Sexually Oriented Business License	100%	$435 ~~$430~~
PL-27	R-O-W Solicitation Permit	0%	$0
PL-28	Peddlers/Solicitation Permit	100%	$110 /license
PL-29	Special Permit Review: For uses permitted in residential zones Others	 25% 100%	 $435 $1,755
PL-30	Home Occupation Permit	100%	$110 initial two years $65-each two years after
PL-31	Wireless Facility Administration Review	(Note 31) 100 %	New Tower - $3,250 Alt Structure - $2,145 Co-location - $1,835 Temp Facility - $995
PL-32	Tree Removal Permit	(Note 27) 0%	$0 – Permit $150 caliper inch
PL-34	Garage Sale Permit Neighborhood Garage Sale Permit (minimum of 10 participating addresses or more)	(Note 2) (Note 2)	$5/permit plus $1/sign to a max of 3 signs per address. $3/permit plus $1/sign to a max of 3 signs per address.
PL-35	Zoning Inquiry Response: Written Request Others	(Note 1) 100%	$375 ~~$370~~ $0
PL-36	BZA Appeal Processing/Non-Conforming Use Determination: SFD and Historical Dublin Area Others	 (Note 2) (Note 2)	 $100 $1,740 ~~$1,720~~

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

		Percentage of Full Costs To be Recovered	Fee
Regulation, Product or Service			
Community Development Services (continued)			
Planning (continued)			
PL-38	City Council Appeal Processing: SFD Others	 (Note 2) (Note 2)	 $100 $500
PL-39	Planning Pre-Submittal Meeting	0%	$0
PL-40	Planning Re-inspection Fee	100%	$110
PL-41	Code Enforcement Inspection	0%	$0
PL-43	Weed Abatement Service	(Note 6)	$355 plus contracted cost of mowing for first mowing of the season. $245 plus contracted cost of mowing for each subsequent mow of the season after the first.
PL-45	Annexation Petition Processing	100%	$4,290 ~~$4,245~~
PL-46	EAZ/West Innovation District Development Plan Application Fee	(Note 38) 50%	Minor - $1,055 Major - $2,115
PL-47	EAZ/West Innovation District Administrative Departure Fee (Included with PL-46)	0%	$0
PL-48	EAZ/West Innovation District Site Plan Approval Fee	100%	$1,400 ~~$1,385~~
PL-52	Minor Project Review	50%	$0- Historic District $100- Residential accessory uses/structures $750 ~~$740~~ - Small $1,240 ~~$1,225~~ - Large $100 – Signage Review
PL-54	Waiver Review	50%	$1,280 ~~$1,270~~
PL-55	Open Space Fee in Lieu of Determination	(Note 2)	$0- If included in Basic Plan Review $0- If open space requirement is less than 300 sq. ft. $500- Others
PL-56	Master Sign Plan Review	25%	$0 – Historic District $905
PL-57	Parking Plan Review	25%	$740
Public Safety Services			
Police Services			
PO-01	Police False Alarm Response	100%	$0-1st 2 in 6 mos. $70 -third alarm $70 -fourth alarm $80-fifth alarm $100-6 or more in 6 months.
PO-02	Impounded/Abandoned Vehicle Release: Crime Victim Others	 0% 100%	 Crime Victim - $0 Others - $130
PO-03	Records Check/Clearance Letter	(Note 16) 100%	$25

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

		Percentage of Full Costs To be Recovered	Fee
Public Safety Services (continued)			
Police Services (continued)			
PO-08	Police Report Reproduction	(Note 4)	$.05 single-sided black & white $.10 double-sided black & white $.10 single-sided color copy
PO-09	Police Photo Reproduction	(Note 4)	$1/print or CD plus postage.
PO-10	Video/Audio Tape Reproduction	(Note 4)	$3 (tapes supplied).
PO-11	Other Agency Dispatch Service	(Note 5)	(Note 5)
PO-12	Facility Rental – Firing Range (open only to other Law Enforcement Agencies)	(Note 2)	$50 plus staff time for Range Officer(s)
Public Works Services			
Utility and Enterprise Services			
PW-01	Water Service	100%	(Note 25)
PW-02	Sanitary Sewer Service	100%	(Note 26)
PW-03	Storm Sewer Services	0%	(Note 10) $0
PW-04	Refuse Collection Service – Residential	0%	$0
PW-05	Recycling Collection Service	0%	(Note 29) $0
PW-06	Street Sweeping	0%	$0
PW-07	Spilled Load Clean-up	(Note 11a) 100%	$140/hr plus costs
PW-08	Damaged Property Repair	(Note 11a) 100%	$140/hr plus costs
PW-09	Fire Hydrant Permit (public or private)	100%	$125 (fee to be doubled if City required to pump the hydrant) plus, $350 refundable deposit for hydrant backflow prevention device and hydrant wrench.
PW-10	Fuel Surcharge (Administrative Fee)	(Note 34) 100%	$0.13 per gallon - unleaded or diesel
PW-10A	CNG Surcharge (Administrative Fee)	(Note 34) 100%	$0.66 per gasoline gallon equivalents (GGE) - compressed natural gas.
PW-11	Salt Surcharge	100%	$1.93 /ton
PW-12	Washington Township Fleet Maintenance	(Note 37)	Labor $120 per hour Parts at cost plus 5% surcharge for admin. costs
PW-13	Car Wash Service	100%	$10 /wash school bus or larger $8 /wash small vehicles
Leisure and Cultural Services			
Recreation Services			
RC-01	Adult Sports Leagues	(Note 8)	(Note 8 & 22)
RC-02	Adult Programs	(Note 8)	(Note 8 & 22)
RC-03	Teen Programs	(Note 8)	(Note 8 & 22)
RC-04	Pre-School Programs	(Note 8)	(Note 8 & 22)
RC-04A	Youth Programs	(Note 8)	(Note 8 & 22)
RC-05	Preschool Camps		
RC-06	Youth Camps	(Note 8)	(Note 8)
RC-07	Teen Camps	(Note 8)	(Note 8)
RC-08	Adaptive Programs	(Note 8)	(Note 8)
RC-09	Fitness Programs	(Note 8)	(Note 22)
RC-10	Theater Programs	(Note 8)	(Note 8)

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

		Percentage of Full Costs To be Recovered	Fee
Regulation, Product or Service			
Leisure and Cultural Services (continued)			
Recreation Services (continued)			
RC-11	Aquatics - Indoor Programs	(Note 8)	(Note 22)
RC-12	Aquatics - Outdoor Pool	(Note 6)	See Appendix A.
RC-13	Aquatics - Swimming Lessons	(Note 8)	(Note 8 & 22)
RC-14	Swim Team	(Note 8)	(Note 8)
RC-15	Aquatics – Concessions	(Note 23)	(Note 23)
RC-16	Senior Programs	(Note 8)	(Note 2 & Note 33)
RC-19	DCRC Passes	(Note 6)	See Appendix A. (Note 39)
RC-20	Wee Folk	(Note 8)	(Note 8)
RC-22 (Includes RC-21)	DCRC Rental	(Note 6 & 24)	See Appendix A.
RC-23	Theater Rental	(Note 6)	See Appendix A.
RC-24	Community Wellness	(Note 6)	(Note 23)
RC-26	Neighborhood Park Programs	(Note 6)	(Note 23)
RC-27	Corporate Wellness Programs	(Note 6)	(Note 23)
CE-10 (Previously in RC-17)	Kaltenbach Rental	(Note 6)	$45 per hour – Resident $100 per hour – Non-Resident
CE-11	Block Party Reservation	(Note 6)	$0-standard permit with use of barricades; $50 first use of block party package to recognized Dublin Civic Associations each calendar year and $100 each use thereafter
CE-12	Outdoor Reservation Service	(Note 2 & 8)	**All Park Shelters & Scioto Amphitheater** $10 hour – Resident $30 hour – Non-Resident **Coffman Park Amphitheater** $10 per hour – Resident $30 per hour – Non-Resident **Coffman Park Pavilion & Amberleigh Park Pavilion** $15/hr ($120/day) – Resident $50/hr ($400/day) – Non-Resident ~~(plus $100 refundable deposit for all rentals.)~~
CE-13	Athletic Field Usage/Rental (soccer, baseball, softball, cricket and lacrosse fields)	(Note 28) 100%	See Appendix A.
CE-14	Designated Outdoor Refreshment Area (DORA) Cup Fee	(Note 6)	$0.50

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

Notes:

1. Fee not to apply to Dublin residents when request is for primary residential property.

2. A flat fee to be reviewed periodically by City Council.

3. The recovery is to be the maximum allowable under Ohio Law.

4. The recovery is to be the maximum allowable under the Public Records Act.

5. The percentage of recovery is dependent on the agreement negotiated between the parties.

6. Rather than a percentage of recovery, the City Council has specified a fee structure to be adopted.

7. There is to be no recovery of costs for Police Officers subpoenaed.

8. In general, the recreation program will attempt to recover, on an aggregate basis, 50% of direct costs and building maintenance costs *plus an assigned percentage of costs associated with certain recreation program capital improvement projects*, while recognizing that some programs may be somewhat less than that for certain reasons and some more than that. This to be based on the nature of the program. This will ensure that individual fees are reviewed annually, and any set unusually high/low are flagged.

9. For City Services provided aside from the Division of Events Administration.

10. At the February 8, 1999 meeting of the Committee of the Whole to discuss storm drainage utilities. The consensus was not to implement storm drainage fees.

11.
    a. Fee will be based on fully burdened hourly rate plus any out-of-pocket costs and other direct costs.
    b. For required City services, cost recovery of 50% of the fully burdened hourly rate of labor, plus full recovery of any out-of-pocket costs and other direct costs may be charged for recognized, tax exempt, Dublin non-profit events at the discretion of the Finance Committee.

12. Plus costs of any additional outside review services.

13. Plus a $5,000 refundable bond to cover costs of repairs should they be necessary. Residents are not required to post bond when not cutting into the street pavement.

14. Plus any fees charged by the County or State.

15. Fully-burdened hourly rates of Traffic Technician(s) and any Streets & Utilities Staff used to repair light poles, plus actual cost of parts for repairs.

16. Not chargeable to any and all governments or government agencies; Dublin residents; Dublin businesses.

17. Fee applies when check has been deposited twice, is still NSF, and the party must redeem the check in person for cash.

18. The City does not have a certified Board of Building Appeals and therefore does not have the authority under the Ohio Revised Code to charge a fee.

19. A flat fee for a temporary structure permit.

20. These services see very few units of service in any given year.

21. Fees to be waived for those properties located within the Architectural Review District in Old Dublin, and for churches and places of worship in residential districts, and for Alternative Energy Applications.

22. A ten percent (10%) discount to apply for Dublin Community Recreation Center (DCRC) members on programs held inside the DCRC facility (not to apply to camps & aerobics classes).

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

Notes (continued)

23. Concession items will be charged at fees that attempt to recover direct cost of operations.

24. Rental fees for the gymnasium, classrooms, and park shelters are waived for youth organizations and schools, both public and private, serving the Dublin Community.

25. Fees as adopted in Ordinance 13-92 and 24-95 and as amended by Ordinances 07-05, 94-07, 64-09, 56-11, 64-12, 75-15 and the 2021 Water and Sewer Fee Ordinance.

26. Fees as adopted in Ordinance 14-92 and 25-95 and as amended by Ordinances 07-05, 94-07, 64-09, 56-11, 64-12, 95-13, 75-15, 72-17 and the 2021 Water and Sewer Fee Ordinance.

27. Tree Removal permit at no charge and tree replacement fee of $150 per caliper inch.

28. The policy changes regarding athletic field usage were addressed in an October 31, 2014 memo titled "Updated Baseball and Softball Field Use Policy," by Matt Earman, Director of Parks and Recreation. The fee changes specified in that memo are discussed later in this appendix.

29. First set of recycling bins provided to owners of new homes. Replacement bins will be provided to new residents when needed. This is to be an informal policy, implemented in an effort to improve customer service and facilitate the City's recycling service.

30. For qualifying Homeowners Association projects located within the public realm of the subdivision.

31. Fees waived if wireless is located on a City facility and the space is leased from the City. Fees for outside review services plus the cost of the City's Telecommunication Consultant and any Legal fees will be charged to the applicant.

32. Per Ordinance 41-93, which authorizes the Establishment of a Mayor's Court Computer Fund as approved by the Auditor of State.

33. Dublin community senior citizens membership is available for a fee of $15 for residents and $20 for non-residents 55 years or older and offers special privileges including eligibility to participate in all general and special senior activities, to serve on the advisory board and committees, and priority registration for certain programs. Fees for senior citizens membership will be waived for those participants age 90 years and over.

34. Resolution 35-11 approved the administrative fee for Compressed Natural Gas (CNG) based on "gasoline gallon equivalents" (GGE). Ord 49-15 set the fee for CNG at $0.40 per GGE.

35. Fee is dependent upon State Court costs, Court Service fees (which can be more depending upon case history and action taken by the Court), the Computer Fund fee, and fine processing. A $49.95 fee for the online driving course is collected by the National Safety Council of which $25 is remitted back to the City.

36. Up to two (2) cremains per niche, and the fee includes perpetual care.

37. Resolution 03-13 approved setting the labor rate for services provided to Washington Township at the fully burdened hourly rate. At the time, this was set at $81.00 per hour. The Resolution also allowed the City to charge Washington Township the cost of parts plus a 5% surcharge to cover the in house NAPA store.

38. Charge all fees for all services except for projects requesting two or three services where one or more of the services is a minor version of that service. For those projects, do not charge any additional fees beyond the highest fee for any requested minor services.

39. Dublin Community Recreation Center (DCRC) annual pass fees listed are the maximum fees to be charged. The Director of Recreation has the authority to adjust annual pass fees and/or run seasonal pricing specials as needed in order to achieve recreation center membership goals or divisional cost recovery goals. The Recreation Department is responsible for reporting on the results and impacts of any fee adjustments or seasonal specials to City Council.

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

BL-05 BUILDING INSPECTION - RESIDENTIAL

Building inspection/permit - $310 for the first 1,000 sq. ft. or fraction thereof, plus $80 for each additional 500 sq. ft. or fraction thereof. (Note: After hours inspections are charged an additional $145 /hr with a three hour minimum.)

Description of Service	Fee
Prefabricated fireplace, wood or coal-burning stove.	$65
Shoring permit.	$110
Certificate of occupancy.	$65

BL-06 BUILDING INSPECTION – COMMERCIAL

New building and additions thereto including garages and accessory buildings and all other buildings - $340 for the first 1,000 sq. ft. plus $190 per 1,000 sq. ft. of area or fraction thereof. (Note: After hours inspections are charged an additional $145 /hr with a three hour minimum.)

Description of Service	Fee	
Alterations permit fees, industrial units, prefabricated assemblies and relocated building permit fees (also includes "walk-through" for interior alterations).	$190	for the first 1,000 sq. ft. or fraction thereof, plus $65 for each additional 1,000 sq. ft.
Rehabilitation permit fees:		
Rehabilitation of condemned building.	$160	Standard fee plus $130 for the first 1,000 sq. ft. or fraction thereof, plus $45 for each additional 1,000 sq. ft.
Existing buildings.	$130	for the first 1,000 sq. ft. or fraction thereof, plus $45 for each additional 1,000 sq. ft.
Certificate of occupancy.	$245	

BL-09 ELECTRICAL INSPECTION/PERMIT-RESIDENTIAL

Description of Service	Fee	
Temporary service	$75	
New construction or alterations/additions	$75	minimum fee plus, $32.50 each additional 500 sq. ft. or fraction thereof over 1,000 sq. ft.
Low voltage electric (Fire alarms, security systems, coaxial cable, etc.)	$75	minimum fee, plus $22 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.

BL-10 ELECTRICAL INSPECTION/PERMIT-COMMERCIAL

Description of Service	Fee	
Temporary service	$90	(plus 3% State surcharge.)
New construction or alterations/additions	$80	first 1,000 sq. ft. (minimum fee $80) plus additional $110 per 1,000 sq. ft. up to 50,000 sq. ft., plus $75 per 1,000 sq. ft. from 50,001 sq. ft. to 100,000 sq. ft., plus $65 per 1,000 sq. ft. over 100,001 sq. ft. (plus 3% State surcharge.)
Low voltage electric (Fire alarms, security systems, coaxial cable, etc.)	$50	minimum fee, plus $45 each 1,000 sq. ft. or fraction thereof over 1,000 sq. ft. (plus 3% State surcharge.)

BL-11 HVAC INSPECTION/PERMIT-RESIDENTIAL

$95 minimum fee for areas up to and including 1,000 sq. ft. plus $50 for each 500 sq. ft. or fraction thereof in excess of 1,000 sq. ft.

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

BL-12 HVAC INSPECTION/PERMIT-COMMERCIAL

Description of Service	Fee	
New or Additions	$95	minimum fee plus $45 per 1,000 sq. ft. or portion thereof over 1,000 sq. ft.
Alterations	$85	minimum fee plus $27 per 1,000 sq. ft. or portion thereof over 1,000 sq. ft.

CE-05 EXTERNAL EVENTS (Event Permit Fees)

Events staff will determine the external events appropriate tier after receiving the event application.

Tier	Definition	Sample Events
Tier 1	Any event that does not require City Services nor warrants a meeting with the Permitted Events Committee, but requires a permit to comply with City code or ordinances.	• Vintage Bike Nights • Recurring races only on bike path • Dog Frisbee contests
Tier 2	Any event that requires limited City Services and warrants a meeting with the Permitted Events Committee.	• Most sports tournaments • Recurring runs/walks and new runs/walks using an existing route
Tier 3	Any event that requires multiple City Services, multiple permits and warrants at least one if not more meetings with the Permitted Events Committee.	• Most new events expecting over 2,500 guests • Recurring events expecting more than 5,000 guests • Events serving alcohol • Events requiring a complex road closure or closure of a major roadway. (BREAD!fest, Italian Festival, Memorial Tournament, FORE!fest)

RC-12 AQUATICS – OUTDOOR POOLS

Section 1. Season pass holder categories shall be designated as:
- Residents of the City of Dublin *(residency pertains to where you live not where you work).*
- Non-residents of the City of Dublin.
- School District Residents

Section 2. Fees for the categories shall be as follows:

	Resident	School District Resident	Non-Resident
Individual	$95	$220	$225
Family of 2	$160	$320	$325
Family of 3	$220	$445	$455
Family of 4	$250	$515	$525
Family of 5	$290	$600	$615
Senior (age 60 and over)	$70	$120	$135

** - A 10% resident discount will be given for early registration between April 1 and May 1.

Section 3. Daily passes for City of Dublin Residents and their guests (accompanied by a Dublin Resident) will be available for the following fees:

	Resident	Non-Resident
Adult (18 years and older):	$9.00	$11.00
Senior (60 years and over):	$8.00	$10.00
Child (3 years to 17 years):	$8.00	$10.00
Child (2 years and under):	no charge	no charge
After 6 p.m. (3 yrs and older)	$6.00	$8.00

Note: The number of Non-Resident guests (accompanying each Dublin Resident) admitted to the facility will be limited in accordance with the municipal pool's ratio policy.

Section 4. The number of Non-Resident season passes available for purchase will be limited to 500.

RC-19 DCRC PASSES

The fees for annual pass holders to the Community Recreation Center (DCRC) shall be as follows:

	Individual	Family of Two	Family of Three	Family of Four	Family of Five or more
Annual Pass:					
Resident	$250	$435	$570	$655	$700
School Dist. Resident	$460	$765	$1,030	$1,110	$1,180
Non-Resident	$695	$1,220	$1,610	$1,815	$2,000
Dublin Based Employees	$285				
Military/Veterans: (w/valid identification)					
Resident	$230				
SD Resident	$420				
Non-Resident	$630				
Senior:					
Resident	$130				
SD Resident	$185				
Non-Resident	$240				
Note: For annual pass holders who wish to have a monthly automatic deduction from a savings or checking account, there is a $1 per month service fee.					
6 Month Pass:					
Resident	$150	$265	$345	$395	$425
70 Visit Annual Pass for College Students: - 25 years of age and under w/valid student identification, and proof of current Class enrollment or be a High School Student who has graduated in the current year, and is between High School graduation and College admission (w/valid identification):					
Resident	$125				
SD Resident	$235				
Non-Resident	$360				
Daily Passes:					
Adults (ages 18 yrs & up)	$15				
Child (ages 3-17 yrs)	$8				
Infant (ages 2 & under)	no charge				
Guest of Resident Visitor (All Ages)	5 visits/ $45 ~~$40~~ 10 visits/ $90 ~~$80~~				
City of Dublin residents may receive a discounted daily pass with proof of residency. Discounted daily pass rate for City of Dublin residents with proof of residency is $8 /adult and $6 /child.					

RC-22 COMMUNITY RECREATION CENTER (DCRC) – RENTAL RATES

Section 1. That the following schedule of rental rate fees be established for exclusive use of the specified areas with the Community Recreation Center:

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

Lap Pool
- $9.00 per hour per lane for Dublin resident recreational use. (Payment for daily admission fee or DCRC membership is required).
- $9.00 per hour per lane for authorized Dublin City School district functions.
- $20.00 per hour per lane for charitable organizations. (Includes admission fee for participants.)
- $40.00 per hour per lane for non-resident recreational use. (Payment for daily admission fee or DCRC membership is required.)
- $40.00 per hour per lane for organized team/instructional activities. (Includes admission fees for participants.)

Saturday After-Hours Pool Rentals
Pool amenities are available for rental after-hours on Saturday evening from 8:15 p.m. – 10:15 p.m. Rental fees for this time period (Resident / Non-Resident):
- $275 / $410 for rental of the leisure pool only.
- $300 / $450 for rental of the leisure pool and slide.
- $275 / $410 for rental of the lap pool only.
- $400 / $600 for rental of the lap pool and leisure pool only.
- $425 / $635 for rental of the lap pool and leisure pool with slide.
- $300 / $450 for rental of the leisure pool and diving boards only.
- $350 / $525 for rental of the leisure pool, slide and diving boards.
- $450 / $670 for rental of the leisure pool with slide, lap pool, and diving boards

The use of Classroom C is included with any of the after-hours rentals listed above.

Maximum capacities of the facilities and the number of lifeguards and other supervisory staff are mandated by DCRC policy.

Gymnasium – Court A & Court B
- $30.00 per court per hour for Dublin residents.
- $55.00 per court per hour for non-residents.

Classroom A, B, and C
- $20.00 per hour for Dublin residents.
- $45.00 per hour for non-residents.

Section 2. That each area has designated hours of operation and an additional $25 per hour will be charged for time rented after those established hours.

Section 3. That in order to implement the rental fees established herein, the City Manager or designee shall have the authority to promulgate and amend written administrative rules, regulations, and procedures not inconsistent with sections 1, 2, and 3 within this service center, and related policies adopted by City Council.

Community Hall Rental Rates (per hour)

Customer	1/3 Hall	2/3 Hall	Hall
Resident	$55	$90	$120
School District Resident	$75	$120	$165
Non-Resident	$135	$225	$315
Corporate Resident	$75	$120	$165
Non For Profit (Dublin) (A)	$55	$90	$120

(A)– Primary address located within the City of Dublin.

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

RC-22 COMMUNITY RECREATION CENTER (DCRC) – RENTAL RATES (continued)

Community Hall Rental Rates (per hour) (continued)

Table and chair set-up is included in the rental fee. A warming kitchen is available. Podiums, a PA system, and other basic AV support are available upon request, and must be set up by Dublin employees risers (platforms) are available to rental groups and may be subject to an additional fee ($65, respectively) to cover costs of additional set-up and tear down time.

Meeting Room Rental Rates (per hour)

Customer	Meeting Room 1	Meeting Room 2
Resident	$35	$35
School District Resident	$45	$45
Non-Resident	$80	$80
Corporate Resident	$45	$45
Not For Profit (Dublin) (A)	$35	$35

(A)– Primary address located within the City of Dublin.

Alcohol:
Rental groups are limited to serving beer and wine after 7:30 p.m. on ~~Thursday~~, Friday, and Saturday nights only. All other circumstances will require a waiver from City Council at its next regularly scheduled meeting. Consumption is limited to the confines of the Community hall, and must comply with State of Ohio liquor laws. Additional proof of insurance may be required (see "Insurance Coverage" below). The City of Dublin is not liable for any injuries to guest or negligence where alcohol is involved. Special Duty Police Officer(s) must be contracted by the rental group and are required on the premises throughout the entire event when alcohol is being served.

Catering:
Caterers will be asked to provide a current professional caterer's license and proof of insurance, and will be asked to sign a letter of agreement.

Insurance Coverage:
Depending on the risk classification of the event, the rental group may be required to obtain appropriate insurance. If the City requires insurance for the event, the rental group will be asked to provide proof of liability insurance satisfying the City's lease requirements.

Rental Hours:
Rental hours will follow the existing hours of operation of the Dublin Community Recreation Center (DCRC) for Monday through Thursday rentals. Rental hours may be extended to midnight (12:00 a.m.) on Friday, Saturday, and Sunday pending staff and facility availability.

Rental Contract and Policies:
Each rental group will be required to sign a detailed facility rental contract and agree to abide by all policies, procedures, rules and regulations governing the rental and operation of the facilities.

Refund Policies:
Community Hall – Upon cancellation of a reservation more than 60 days from the event date, the City will refund the rental fees collected, less a $15 administrative. Upon cancellation of a reservation less than 60 days before the event date, the City will refund the rental fees collected, less $200.

Meeting Rooms, Classrooms, Pavilions and Shelter houses – Upon cancellation of a reservation at least two weeks before the scheduled event, the City will refund the rental fees collected, less a $15 administrative fee. Upon cancellation of a reservation less than 60 days before the event date, the City keeps rental fees (up to $200 max.) & refunds remaining fees (if any) or renter may reschedule without penalty.

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

RC-23 THEATER RENTAL

Customer	Half-Day Rate (up to 5 hours)	Fee Per Hour (2 hour minimum)	Rehearsal Fee Per Hour (2 hour minimum)
Standard Rate	$605	$160	$90
Corporate Resident	$520	$140	$75
Not For Profit (Dublin)(A)	$490	$135	$70
Non-Profit Performing Arts Groups (501c 3)	$320	$85	$60
Dublin Arts Council (DAC)	*	*	*

(A)– Primary address located within the City of Dublin.

* Fees will be waived for rental groups falling under the umbrella organization of the DAC. DAC will be charged a fully burdened hourly rate for the Theater Technician's time upon request of that service. The Theater Technician rate will be charged at $45 per hour/per technician.

City employees (or City-contracted professional service) are the only ones authorized to use/program the theater's technical equipment, lighting, and any other theatrical appurtenances.

Rental Rates and Collection Fee:

In most cases, rental rates will be quoted to prospective rental groups in four-hour blocks. There may be certain times when a rental group will not need four hours for an event. In those situations, a per-hour rental rate will be optional, with a two-hour minimum. Should a rental group request the City of Dublin to facilitate ticket sales and collections for its performance(s), the City of Dublin will charge a 12% collection fee. This fee will be calculated based on total ticket sales, and the balance of ticket collections will be remitted to the rental group.

Rehearsal Rates:

Rehearsal rates will be available for those rental groups renting the theater facility for their performances. Rehearsal rates include "work lights" only. Rental groups desiring "technical" rehearsals must pay regular rental rates.

Rental Hours:

Rental hours will follow the existing hours of operation of the Dublin Community Recreation Center (DCRC) for Monday through Thursday rentals. Rental hours may be extended to midnight (12:00 a.m.) on Friday, Saturday, and Sunday pending staff and facility availability.

Insurance Coverage:

Rental groups will be required to obtain appropriate insurance. The rental group may be asked to provide proof of liability insurance that satisfies the City's lease requirements.

Rental Contract and Policies:

Each rental group will be required to sign a detailed facility rental contract and agree to abide by all policies, procedures, rules and regulations governing the rental and operation of the facilities.

Refund Policy:

Abbey Theater – Upon cancellation of a reservation more than 60 days from the event date, the City will refund the rental fees collected, less a $15 administrative fee. Upon cancellation of a reservation less than 60 days before the event date, the City keeps rental fees (up to $200 max.) & refunds remaining fees (if any) or renter may reschedule without penalty.

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

CE-13 ATHLETIC FIELD USAGE/RENTAL

Soccer Field Allocation and Fee Schedule for All League Play

The field allocation and fees schedule for all soccer fields shall be as follows:

League Play is limited to general team practices and team games during the Fall and Spring seasons. Fall season begins the second Monday before Labor Day, and ends the first Sunday in November. Spring season begins the fourth Saturday in March, and ends the second Sunday in June. League play does not include practices or games outside of the Fall or Spring seasons, or other activities such as camps, clinics, tournaments, tryouts and other organized activities.

	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5
	City of Dublin Programs	General Recreation	**Middle-Tier	***Select/Elite	Other
Organization Provider		*Dublin Soccer League Only	No Restrictions	No Restrictions	No Restrictions
Residency Requirement (Dublin/DSD)		Minimum 90% Residents	Minimum 90% Residents	Minimum 50% for U9 - U12 No Restrictions for U13 and Up	No Restrictions
Resident Fee Per Player/Season		Waived	$10	$10	$100
Non-Resident Fee Per Player/Season		$100; $150 (2020)			$100 $150 (2020)
Games Played on Dublin Fields		All League Games Except MSSA/HSSA	Up to 60%	Up to 60%	TBD
League Games Travel Restrictions		Dublin Corporate Limits Except MSSA/HSSA	Central Ohio Only	No Restrictions	No Restrictions
Exclusionary Tryouts		Not Permitted	Not Permitted	No Restrictions	No Restrictions
Age Restrictions		U4 - Up	U8 - U12****	U8 - Up	No Restrictions
Team Coaching Restrictions		Volunteers Only	Volunteers Only	No Restrictions	No Restrictions

* The City recognizes the Dublin Soccer League as the only organization eligible to provide general recreation league play on City fields. Dublin Soccer League will be responsible to provide sponsorship and representation to other leagues, field scheduling and field services for other eligible organizations. Such services will be performed for a pre-set fee established by DSL. Fees for services, or changes to fees for service, must be provided to the club organizations at least one year in advance.

** As a long standing provider of “Middle Tier” soccer league play in Dublin, the Dublin United Soccer Club will be accommodated prior to other organizations at this level of play, so long as all organization and program eligibility requirements have been met.

***As a long standing provider of the “Select/Elite” soccer league play in Dublin, the Ohio Premier Eagles Soccer Club and Club Ohio Soccer Club will be accommodated prior to other organizations at this level of play, so long as all organization and program eligibility requirements have been met.

********U12 Teams that have already been formed under the “Middle Tier” level will continue to be eligible at the Priority 3 level for ages U13 - Up, so long as all other criteria have been met. Applications and requirements for newly formed teams at the U13 – Up age groups must be submitted at the “Select/Elite” Priority 4 level.

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

Baseball/Softball Field Allocation and Fee Schedule for All League Play

The field allocation and fees schedule for all baseball/softball fields shall be as follows:

League Play is limited to general team practices and team games during the Spring/Summer seasons. Fall season begins the third Monday in August, and ends the last Sunday in September. Spring/summer season begins the first Saturday in April, and ends the last Sunday in July. League play does not include practices or games outside of the Fall or Spring/Summer seasons, nor other activities such as camps, clinics, tournaments, tryouts and other organized activities.

	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5
	City of Dublin Programs	General Recreation	**Middle-Tier	***Select/Elite	Other
Organization Provider		*Dublin Youth Athletics Only	Dublin-Based Organizations	Dublin-Based Organizations	No Restrictions
Residency Requirement (Dublin/DSD)		Minimum 90% Residents	Minimum 90% Residents	Minimum 50% for U9 - U12 No Restrictions for U13 and Up	No Restrictions
Resident Fee Per Player/Season		Waived	$10 (2016)	$10 (2016)	$100
Non-Resident Fee Per Player/Season		$100 Phased Over 3-Year Period (2016 - $50; 2017 - $75; 2018 - $100)			$100
Games Played on Dublin Fields		All League Games	Up to 60%	Up to 60%	TBD
League Games Travel Restrictions		Dublin Corporate Limits (Some Exceptions Apply)	Limited to Central Ohio	No Restrictions	No Restrictions
Exclusionary Tryouts		Not Permitted	Not Permitted	No Restrictions	No Restrictions
Age Restrictions		Pre-K – 12th grade	U8 - Up	U8 - Up	No Restrictions
Team Coaching Restrictions		Volunteers Only	Volunteers Only	No Restrictions	No Restrictions

* The City recognizes Dublin Youth Athletics as the only organization eligible to provide general recreation league play on City fields. Dublin Youth Athletics will be responsible to provide sponsorship and representation to other leagues, field scheduling, field lining and bases for other eligible organizations as necessary. Such services will be performed for a pre-set fee established by DYA. Fees for services, or changes to fees for service, must be provided to the organizations at least one year in advance.

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

City of Dublin Baseball/Softball Field Allocation and Fee Schedule for Organized Activities Not Associated With Dublin-Based Permitted Leagues or Tournaments

Organization Type	Fee
Dublin Youth Athletics	Fee Waived
Dublin Residents (General Use*):	$25 per field/two-hours OR $50 per field/day
Dublin-Based, Non-Profit Organizations** and Independent Teams***	$50 per field/two-hours OR $100 per field/day
Non-Dublin, Non-Profit Organizations and Teams:	$75 per field/two-hours OR $150 per field/day
For-Profit Organizations:	$100 per field/two-hours OR $200 per field/day
Field Lighting (Fee waived for Dublin Youth Athletics)	$25 per field/hour

Priority 1: City of Dublin Recreation Programs and Special Events
Priority 2: Dublin Youth Athletics
Priority 3: All Other Organized Activities

*General uses include resident and/or business non-instructional activities such as birthday parties, family outings, business outings and other such uses that are informal in nature. Fees only apply to reserved field use. Fees are waived for all other general field use by Dublin residents and are accommodated on a first-come, first-served basis.

** Non-profit teams and organizations must submit documentation of their tax-exempt status with the Internal Revenue Service (i.e., IRS determination letter). Organizations must demonstrate compliance with tax return filing requirements by submitting the most recent federal tax filing submitted to the Internal Revenue Service (Form 990).

***Dublin-based independent teams include teams that consist of a head coach that is a Dublin resident and maintain a minimum of 75% Dublin resident players. Rosters of teams must be submitted with each permit application including the names and primary addresses of the head coach and players.

Baseball and Softball Proposed Field Use Fees and Implementation Schedule

League Play Field Use Fees

	2014	2015	2016	2017	2018
DYA Resident - General Recreation League	**Fee Waived**	**Fee Waived**	**Fee Waived**	**Fee Waived**	**Fee Waived**
Residents - Middle Tier/Select Leagues (DYA and Other)	**Fee Waived**	**Fee Waived**	**$10/Player/Season**	**$10/Player/Season**	**$10/Player/Season**
All Non-Resident Participants	**Fee Waived**	**Fee Waived**	**$50/Player/Season**	**$75/Player/Season**	**$100/Player/Season**

Tournament and Non-League Field Use Rental Fees

	2014	2015	2016
Dublin Youth Athletics	Fee Waived	Fee Waived	Fee Waived
Dublin-Based, Non-Profit Organizations	$50/Field/Day	$50/Field/Day	$100/Field/Day
Non Dublin-Based, Non-Profit Organizations	$50/Field/Day	$50/Field/Day	$150/Field/Day
For-Profit Organizations	$100/Field/Day	$100/Field/Day	$200/Field/Day
Field Lighting	$6/Field/Hour	$25/Field/Hour	$25/Field/Hour

Non-League and Non-Tournament Field Use Rental Fees

	2014	2015
Dublin Youth Athletics	Fee Waived	Fee Waived
Dublin Residents - General Use	$50/Day/Field	$25/2Hours/Field OR $50/Day/Field
Dublin-Based, Non-Profit Orgs/Other Teams	$50/Day/Field	$50/2Hours/Field OR $100/Day/Field
Non-Dublin, Non-Profit Orgs/Other Teams	$50/Day/Field	$75/2Hours/Field OR $150/Day/Field
For-Profit Organizations/Teams	$100/Day/Field	$100/2Hours/Field OR $200/Day/Field
Field Lighting	$6/Hour	$25/Hour

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

Lacrosse Field Allocation and Fee Schedule for All League Play

League Play is limited to general team practices and team games during the Spring season. Spring season begins March 1st and ends the first Sunday in June. League play does not include practices or games outside of the Spring season, nor other activities such as camps, clinics, tournaments, tryouts and other organized activities.

	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5
	City of Dublin Programs	General Recreation	Middle-Tier	Select/Elite	Other
Organization Provider		*Dublin Youth Athletics Only	Dublin-Based Organizations	Dublin-Based Organizations	No Restrictions
Residency Requirement (Dublin/DSD)		Minimum 90% Residents	Minimum 90% Residents	Minimum 50% for U9 - U12 No Restrictions for U13 and Up	No Restrictions
Resident Fee Per Player/Season		Waived	$10 (2018)	$10 (2018)	$100
Non-Resident Fee Per Player/Season		$100 Phased Over 3-Year Period (2018 - $50; 2019 - $75; 2020 - $100)			$100
Games Played on Dublin Fields		All League Games	Up to 60%	Up to 60%	TBD
League Games Travel Restrictions		Dublin Corporate Limits (Some Exceptions Apply)	Limited to Central Ohio	No Restrictions	No Restrictions
Exclusionary Tryouts		Not Permitted	Not Permitted	No Restrictions	No Restrictions
Age Restrictions		K-12	U8 & up	U8 & up	No Restrictions
Team Coaching Restrictions		Volunteers Only	Volunteers Only	No Restrictions	No Restrictions

* The City recognizes Dublin Youth Athletics as the only organization eligible to provide general recreation league play on City fields. Dublin Youth Athletics will be responsible to provide sponsorship and representation to other leagues, field scheduling, field lining and goals for other eligible organizations as necessary. Such services will be performed for a pre-set fee established by DYA.

Lacrosse Field Allocation and Fee Schedule for Organized Activities Not Associated With Dublin-Based Permitted Leagues

Dublin Youth Athletics	Fee Waived
Dublin Residents (General Use)*/Dublin based not-for-profit organizations**	$100 per field/day
Non Dublin based not-for-profit organizations**	$500 per field/day
For-profit organizations:	$1000 per field/day

Priority 1: City of Dublin Recreation Programs and Special Events
Priority 2: Dublin Youth Athletics
Priority 3: All Other Organized Activities

*General use includes resident and/or business non-instructional activities such as birthday parties, family outings, business outings and other such uses that are informal in nature. Fees only apply to reserved field use. Fees are waived for all other general field use by Dublin residents and are accommodated on a first-come, first-served basis.

** Non-profit teams and organizations must submit documentation of their tax-exempt status with the Internal Revenue Service (i.e., IRS determination letter). Organizations must demonstrate compliance with tax return filing requirements by submitting the most recent federal tax filing submitted to the Internal Revenue Service (Form 990).

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

Cricket Field Allocation and Fee Schedule for All League Play

League Play is limited to general team practices and team games during the season. The season begins mid-March (weather permitting) and ends October 31st. League play does not include practices or games outside of the season, nor other activities such as camps, clinics, tournaments, tryouts and other organized activities. The term Residents pertains to both City of Dublin Residents and Dublin City School District Residents.

	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5
	City of Dublin Programs	General Recreation	Middle-Tier	Select/Elite	Other
Organization Provider		Dublin Cricket Club and Columbus Cricket Club	Dublin-Based Organizations	Dublin-Based Organizations	No Restrictions
Residency Requirement (Dublin/DSD)		Minimum 75% Residents	Minimum 75% Residents	Minimum 50% Residents	No Restrictions
Resident Fee Per Player/Season		Waived	$10 (2018)	$10 (2018)	$100
Non-Resident Fee Per Player/Season		$100 Phased Over 3-Year Period (2018 - $50; 2019 - $75; 2020 - $100)			$100
Games Played on Dublin Fields		All League Games (youth only)	Up to 60% (youth only)	Up to 60% (youth only)	TBD
League Games Travel Restrictions		Dublin Corporate Limits, Some Exceptions Apply (youth only)	Limited to Central Ohio (youth only)	No Restrictions	No Restrictions
Exclusionary Tryouts		Not Permitted (youth only)	Not Permitted (youth only)	No Restrictions	No Restrictions
Age Restrictions		K-12 (youth only)	U8 & up (youth only)	U8 & up (youth only)	No Restrictions
Team Coaching Restrictions		Volunteers Only	Volunteers Only	No Restrictions	No Restrictions

Cricket Field Allocation and Fee Schedule for Organized Activities Not Associated With Dublin-Based Permitted Leagues

Non-League play includes all tournaments, camps, clinics, training programs and other organized activities not associated with general league play.

Dublin Cricket Club & Columbus Cricket Club	Fee Waived
Dublin based not-for-profit organizations/City of Dublin Residents:	$100 per field/day
Non Dublin based not-for-profit organizations	$500 per field/day
For-profit organizations/Non-Residents:	$1000 per field/day

Priority 1: City of Dublin Recreation Programs and Special Events
Priority 2: Dublin Cricket Club & Columbus Cricket Club Activities
Priority 3: Other Dublin-Based Not-For-Profit Organization Activities
Priority 4: All Other Organized Activities

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

Dublin Community Recreation Center (DCRC) Facility Waivers (RC-21, RC-22, and RC-23)

City Staff is hereby authorized to waive fees for various types of Facility uses at the Dublin Community Recreation Center based on the table following.

Type	Description/Examples	Waiver	
		Yes	No
After Prom	Dublin City Schools, private schools located in Dublin, Hilliard City Schools which Dublin residents attend ***(Dublin City Schools have first scheduling priority)***	X	
Community service organization sponsored events/activities that provide broad benefit to the Dublin community	Glaucoma screenings; immunization clinics; blood drives; Leadership Dublin Community Service Day; PERC presentations/seminars open to the public; Elections. * Limited to two per month	X	
School programs, both public and private serving children and young adults with special needs in programs that benefit the Dublin community **[Participants are to be supervised and assisted by School Teachers and Staff, and use the facility as approved by the Director of Recreation. The City and School District will sign an agreement for services and provide City Council with notification of the agreement.]**	Participants of the Dublin School's Power Plus Program (Postsecondary Options Work Employability Results)	X	
Fund raising	Swim for Diabetes; Cancer Society; Heart Association; Booster Clubs		X
International exchange sponsored by Dublin based not for profit organizations	Overnight exchange students; rotary program; Russian exchange program	X	
Schools, both public and private; and school related organizations	PTO's; Young Professionals Academy; Special Needs In-Service for Parents; Wrestling Club award ceremony; theater boosters; Work Study Appreciation Breakfast; Young Life; Latchkey; Teen Institute; PERC meetings		X
Other Dublin based not for profit and profit events/activities not previously addressed			X
Non-Dublin based not for profit and profit events/activities not previously addressed			X

City administrative staff is hereby authorized to implement administrative procedures as necessary to manage the fee waiver request process as outlined above. Fee waiver requests for the above-described purposes will not be forwarded to City Council; likewise, Council will refer to staff any fee waiver requests presented to Council that have not been first reviewed/addressed by staff.

City of Dublin
Cost Study Update-Recap
Finance and Miscellaneous

SERVICE	Service Number	2017 Approved Fee	2018 Approved Fee	2019 Approved Fee	2020 Approved Fee	2021 Approved Fee	2022 Suggested Fee
Returned Check Processing/ ACH Declined	**AD-01**	no change.	no change.	$30 per check no change for ACH.	no change.	no change.	**no change.**
Document Printing and Copying	**AD-02**	no change.	no change.	no change.	no change.	no change.	**no change.**
Special Telecommunications ROW Permit	**AD-03**	no change.	no change.	no change.	no change.	$645	**$650**
General Telecommunications ROW Permit	**AD-04**	no change.	no change.	no change.	no change.	$760	**$770**
Pace Commercial Fee	**AD-05**				$1,000	no change.	**no change.**
City Service to Special Events/Community Events/Sports Events:	**CE-05**	Application fee replaced with phased in tiered fee structure	Tier fee increase phase in continues	Application Fee: Tier 1 = $50; Tier 2 = $365; Tier 3 = $3,390	Application Fee: Tier 1 = $50; Tier 2 = $375; Tier 3 = $3,440	no change	**Application Fee: Tier 1 = $50; Tier 2 = $380; Tier 3 = $3,475**
*** Streets & Utility Worker**		Tier 1 = $25	Tier 1 = $50	$110 - hour per person plus costs.	$115 - hour per person plus costs.		**$115 - hour per person plus costs.**
*** Custodian Worker**		Tier 2 = $165	Tier 2 = $325	$110 - hour per person plus costs.	$115 - hour per person plus costs.		**$115 - hour per person plus costs.**
*** Parks Worker**		Tier 3 = $550	Tier 3 = $1,100	$110 - hour per person plus costs.	$115 - hour per person plus costs.		**$115 - hour per person plus costs.**
*** Building Inspector**				(see BL - 16)	(see BL - 16)		**(see BL - 16)**
*** Police Service (Officer)**				$150 - hour per officer.	$150 - hour per officer.		**$155 - hour per officer.**
*** Police Service (Cruiser Usage)**		(Please see Appendix A for tier descriptions.	(Please see Appendix A for tier descriptions.	$18 - hour all cruiser usage	$18 - hour all cruiser usage		**$20 - hour all cruiser usage**
*** Recreation Worker-seasonal**				no change on seasonals.	no change on seasonals.		**no change on seasonals.**
Designated Outdoor Refreshment Area (DORA) Cup Fee (note A).	**CE-14**	N/A	N/A	N/A	N/A	N/A	**$0.50**

NOTES:

A - Rather than a percentage of recovery, City Council has specified a fee to be adopted.

* For required City services, cost recovery of 50% of the fully burdened hourly rate of labor, plus full recovery of any out-of-pocket costs and other direct costs may be charged for recognized, tax exempt, Dublin non-profit events at the discretion of the Finance Committee.

City of Dublin
Cost Study Update-Recap
Building Standards

SERVICE	Service Number	2017 Approved Fee	2018 Approved Fee	2019 Approved Fee	2020 Approved Fee	2021 Approved Fee	2022 Suggested Fee
Building Permit Appl-Res Plan Review	**BL-01**	no change.	no change.	$305 plus $83 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.. After hours $132 per hour (3 hour min)	$315 plus $85 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.. After hours $135 per hour (3 hour min)	$350 plus $90 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.. After hours $145 per hour (3 hour min)	**$355 plus $90 each 500 sq. ft. or fraction** **no change.**
Building Permit Appl-Commercial Plan Review	**BL-02**	no change.	no change.	$285 first 1,000 sq. ft. plus $195 each add'l 1,000 sq. ft. or fraction thereof (plus outside plan review). After hours $132 per hour (3 hour min)	$300 first 1,000 sq. ft. plus $205 each add'l 1,000 sq. ft. or fraction thereof (plus outside plan review). After hours $135 per hour (3 hour min)	$330 first 1,000 sq. ft. plus $220 each add'l 1,000 sq. ft. or fraction thereof (plus outside plan review). After hours $145 per hour (3 hour min)	**no change.**
Minor Building Plan Revision-Commercial	**BL-03**	no change.	no change.	no change.	$315	$365	**$370**
Major Building Plan Revision-Commercial	**BL-04**	$1,015 plus actual cost of any outside review.	no change.	no change.	$1,035 plus actual cost of any outside review.	$1,150 plus actual cost of any outside review.	**$1,160 plus actual cost of any outside review.**
Building Inspection-Residential	**BL-05**	no change.	no change.	$270 plus $70 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.. $55 - prefabricated fireplace, wood or coal burning stove $90 - shoring permit $132 per hour - After hours (3 hour minimum) $55 - certificate of occupancy	$285 plus $75 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.. $60 - prefabricated fireplace, wood or coal burning stove $100 - shoring permit $135 per hour - After hours (3 hour minimum) $60 - certificate of occupancy	$310 plus $80 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.. $65 - prefabricated fireplace, wood or coal burning stove $110 - shoring permit $145 per hour - After hours (3 hour minimum) $65 - certificate of occupancy	**no change.**
Building Inspection-Commercial	**BL-06**	no change.	no change.	New: $305 plus $165 each 1,000 square feet or fraction thereof over 1,000 square feet Alt/Ind/Prefab/Reloc: $165 plus $55 each 1,000 square feet or fraction thereof over 1,000 square feet Condemned: $145 standard fee plus $110 plus $35 each 1,000 square feet or fraction thereof over 1,000 square feet Existing: $110 for the first 1,000 square feet or fraction thereof, plus $35 for each additional 1,000 square feet $132 per hour - After hours (3 hour minimum) $210 - certificate of occupancy	New: $315 plus $175 each 1,000 square feet or fraction thereof over 1,000 square feet Alt/Ind/Prefab/Reloc: $175 plus $60 each 1,000 square feet or fraction thereof over 1,000 square feet Condemned: $150 standard fee plus $120 plus $40 each 1,000 square feet or fraction thereof over 1,000 square feet Existing: $120 for the first 1,000 square feet or fraction thereof, plus $40 for each additional 1,000 square feet $135 per hour - After hours (3 hour minimum) $225 - certificate of occupancy	$340 plus $190 each 1,000 square feet or fraction thereof over 1,000 square feet Alt/Ind/Prefab/Reloc: $190 plus $65 each 1,000 square feet or fraction thereof over 1,000 square feet Condemned: $160 standard fee plus $130 plus $45 each 1,000 square feet or fraction thereof over 1,000 square feet Existing: $130 for the first 1,000 square feet or fraction thereof, plus $45 for each additional 1,000 square feet $145 per hour - After hours (3 hour minimum) $245 - certificate of occupancy	**no change.**
Plumbing Plan Review & Inspection ***(Note: Fees set by Franklin County BOH)***	**BL-07**	$60 application and first fixture, plus $15 each add'l fixture for residential; $200 application and first fixture, plus $20 each add'l fixture for commercial.	no change.	no change.	$70 application and first fixture, plus $20 each	no change.	**no change.**
Electrical Plan Review	**BL-08**	$145	no change.	no change.	$150	no change.	**no change.**
Electrical Inspection-Residential	**BL-09**	no change.	no change.	$65 - temporary service; $65 minimum fee plus $27.50 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. for new home/additions/alterations. $65 minimum fee plus $13 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. for low voltage electric.	$70 - temporary service; $70 minimum fee plus $30 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. for new home/additions/alterations. $70 minimum fee plus $20 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. for low voltage electric.	$75 - temporary service; $75 minimum fee plus $32.50 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. for new home/additions/alterations. $75 minimum fee plus $22 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. for low voltage electric.	**no change.**
Electrical Inspection/Permit-Commercial	**BL-10**	no change.	no change.	$77 - temporary service; $70 minimum fee plus $90 each 1,000 sq. ft. up 50,000 sq. ft. plus $60 per 1,000 sq. ft. from 50,001 sq. ft. to 100,000 sq. ft. and $55 per 1,000 sq. ft. over 100,001 sq. ft. for home/additions/alterations. $40 minimum fee plus $35 each 1,000 sq. ft. or fraction thereof over 1,000 sq. ft. for low	$85 - temporary service; $75 minimum fee plus $100 each 1,000 sq. ft. up 50,000 sq. ft. plus $70 per 1,000 sq. ft. from 50,001 sq. ft. to 100,000 sq. ft. and $60 per 1,000 sq. ft. over 100,001 sq. ft. for home/additions/alterations. $45 minimum fee plus $40 each 1,000 sq. ft. or fraction thereof over 1,000 sq. ft. for low	$90 - temporary service; $80 minimum fee plus $110 each 1,000 sq. ft. up 50,000 sq. ft. plus $75 per 1,000 sq. ft. from 50,001 sq. ft. to 100,000 sq. ft. and $65 per 1,000 sq. ft. over 100,001 sq. ft. for home/additions/alterations. $50 minimum fee plus $45 each 1,000 sq. ft. or fraction thereof over 1,000 sq. ft. for low	**no change.**

City of Dublin
Cost Study Update-Recap
Building Standards

SERVICE	Service Number	2017 Approved Fee	2018 Approved Fee	2019 Approved Fee	2020 Approved Fee	2021 Approved Fee	2022 Suggested Fee
				voltage electric [plus any state fees].	voltage electric [plus any state fees].	voltage electric [plus any state fees].	
HVAC Inspection-Residential	**BL-11**	no change.	no change.	$85 minimum fee for areas up to and including 1,000 sq. ft., plus $40 for each 500 sq. ft. or fraction thereof in excess of 1,000 sq. ft..	$90 minimum fee for areas up to and including 1,000 sq. ft., plus $45 for each 500 sq. ft. or fraction thereof in excess of 1,000 sq. ft..	$95 minimum fee for areas up to and including 1,000 sq. ft., plus $50 for each 500 sq. ft. or fraction thereof in excess of 1,000 sq. ft..	**no change.**
HVAC Inspection/Permit-Commercial	**BL-12**	no change.	no change.	$80-minimum fee plus $35 per 1,000 sq. ft. or portion thereof over 1,000 sq. ft. for new buildings or additions; $75 minimum fee plus $22 per 1,000 sq. sq. ft. or portion thereof over 1,000 sq. ft. for alterations.	$90-minimum fee plus $40 per 1,000 sq. ft. or portion thereof over 1,000 sq. ft. for new buildings or additions; $80 minimum fee plus $25 per 1,000 sq. sq. ft. or portion thereof over 1,000 sq. ft. for alterations.	$95-minimum fee plus $45 per 1,000 sq. ft. or portion thereof over 1,000 sq. ft. for new buildings or additions; $85 minimum fee plus $27 per 1,000 sq. sq. ft. or portion thereof over 1,000 sq. ft. for alterations.	**no change.**
Fire Protection System Review	**BL-13**	no change.	no change.	$370 - plus actual costs of any outside plan review (plus any applicable State fees)	$390 - plus actual costs of any outside plan review (plus any applicable State fees)	no change.	**no change.**
Fire Plan Revision	**BL-13A**	no change.	no change.	Revision to plan: $125 minor; $210 major	Revision to plan: $135 minor; $225 major	Revision to plan: $165 minor; major: service no longer offered	**Revision to plan: $170 minor; major: service no longer offered**
Building Plan Revision-Residential	**BL-14**	no change.	no change.	$20 administrative fee plus fee based on level of review $60 - per Division Building, Planning, Engineering	$25 administrative fee plus fee based on level of review $70 - per Division Building, Planning, Engineering	$30 administrative fee plus fee based on level of review $60 - per Division Building, Planning, Engineering	**no change.**
Home Improvements	**BL-15**	no change.	no change.	no change.	$50 for projects 0 - 1,000 square feet.	$100 for projects 0 - 1,000 square feet. $200 for projects 1,001 - 1,500 square feet.	**no change.**
Temporary Structure Permit	**BL-16**	no change.	no change.	$90	$95	$145	**no change.**
Temporary Membrane Structure Permit, Tents and Canopies Fire Inspection	**BL-16A**	Sliding Scale, Set by Washington Township	no change.	no change.	no change.	no change.	**no change.**
Gas Line Permit	**BL-17**	no change.	$105	no change.	$115	$135	**no change.**
Building Preliminary Plan Review	**BL-18**	no change.	no change.	no change.	no change.	no change.	**no change.**
Building Demolition Plan Review & Inspection	**BL-20**	$185	no change.	$300	$315	$385	**$390**
Building Relocation Plan	**BL-21**	$690 plus costs	$700 plus costs	no change.	$720	$745	**$750**
Building Relocation Plan Review-enter City	**BL-22**	$690 plus costs	$700 plus costs	$700 plus costs	$720 plus costs	no change.	**no change.**
Building Relocation Plan Review-leave City	**BL-23**	$570 plus costs	$575 plus costs	$575 plus costs	$585 plus costs	no change.	**no change.**
Change of Use Permit	**BL-24**	no change.	$300	$350	$360	no change.	**no change.**
Conditional Occupancy Inspection	**BL-25**	no change.	no change.	no change.	$450	$465	**no change.**
Building Permit Extension	**BL-26**	no change.	no change.	no change.	$25	$40	**no change.**
Special Building Inspection	**BL-28**	$145 one hour (minimum) inspection, plus $100 written report (if requested).	no change.	$165 one hour (minimum) inspection, plus $125 written report (if requested).	$180 one hour (minimum) inspection, plus $135 written report (if requested).	no change.	**no change.**
Building Reinspection Service	**BL-29**	no change.	no change.	$180	$190	no change.	**no change.**
Contractor Registration	**BL-30**	no change.	no change.	no change.	$70 per year (flat fee)	$75 per year (flat fee)	**no change.**
Building Construction Appeal	**BL-31**	no change.	no change.	no change.	$210 (non-refundable).	no change.	**no change.**
Building Standards Appeal	**BL-32**	no change.	no change.	no change.	no change.	no change.	**no change.**
Replacement Building Plans	**BL-33**	no change.	no change.	no change.	$60 plus actual cost of copies.	no change.	**no change.**
Replacement Building Card	**BL-34**	no change.	no change.	no change.	$60	no change.	**no change.**
Range Hood Permit	**BL-35**	no change.	no change.	$140 - if reviewed under a building permit $440 - if reviewed separately.	$450	no change. no change.	**no change.** **no change.**
Sign Plan Rev & Inspection-Perm (note A).	**BL-36**	no change.	$430	$495	$450	$495	**no change.**

NOTES:

A - Fee is waived for Dublin HOAs; previously BL-36 was in Planning as PL-19.

City of Dublin
Cost Study Update-Recap
Engineering

SERVICE	Service Number	2017 Approved Fee	2018 Approved Fee	2019 Approved Fee	2020 Approved Fee	2021 Approved Fee	2022 Suggested Fee
ROW Plan Review & Inspection (see note A).	**EN-01**	no change.	$425 - others.	no change.	no change.	no change.	**$430**
ROW Encroachment Plan Review & Inspection	**EN-02**	no change.	no change.	no change.	no change.	$1,280	**$1,290**
Public Improvement Plan Review	**EN-03**	no change.	no change.	no change.	no change.	no change.	**no change.**
Public Improvement Inspection	**EN-04**	no change.	no change.	no change.	no change.	no change.	**no change.**
Easement Encroachment Review	**EN-05**	no change.	no change.	no change.	no change.	no change.	**no change.**
Review of Utility Company Easements on City Property (see note B).	**EN-06**	$595	$600	no change.	no change.	$615	**$620**
Private Street Dedication Review	**EN-07**	no change.	$2,625	no change.	$2,665 plus costs.	$2,805 plus costs.	**$2,830**
Street Vacation Review	**EN-08**	no change.	no change.	$2,220	no change.	$2,390	**$2,415**
Street Renaming (non-staff initiated)	**EN-09**	$720 plus cost of signs and labor if necessary	$730 plus cost of signs and labor if necessary	$985 plus cost of signs and labor if necessary	no change.	$1,085 plus cost of signs and labor if necessary	**$1,095 plus cost of signs and labor if necessary**
Private Waste Disposal Review (see note C).	**EN-10**	$565 - residential. $995 - non-residential.	no change.	$660 - residential.	$670 - residential $915 - non-residential	$730 - residential $1,000 - non-residential	**$740 - residential** **$1,010 - non-residential**
Sanitary Sewer Inspection	**EN-11**	no change.	no change.	no change.	no change.	no change.	**no change.**
Flood Plain Inquiry Response	**EN-12**	no change.	no change.	no change.	$120 - written request (see note 1)	$125 - written request (see note 1)	**no change.**
Flood Plain Development Review (see note E).	**EN-13**	$795 - others.	$800 - others.	$600 - residents. $1,335 - others.	no change. no change.	no change. $1,475 - other	**no change.** **$1,490 - other**
Engineering Re-inspection Service	**EN-14**	no change.	no change.	no change.	no change.	no change.	**no change.**
Damaged Light Pole Repair	**EN-15**	no change.	no change.	no change.	no change.	$95 per hour labor plus cost of parts.	**no change.**
Street/Traffic Sign Service	**EN-16**	no change.	no change.	no change.	$90 per hour plus materials. (Plus $90 per hour installation if needed.)	$95 per hour plus materials. (Plus $95 per hour installation if needed.)	**no change.**
Well Drilling Permit	**EN-17**	$335	$340	no change.	no change.	$355	**$360**
Change of Address Review	**EN-18**			$330	no change.	$365	**$370**

NOTES:

A - Plus a $5,000 refundable bond for repairs, should they be necessary.

B - Plus per sq. ft. fee using approved raw parkland value if equipment is placed on pad or above ground on City-owned land.

C - Plus State and County fees.

D - Fee does not to apply to Dublin residents when request is for primary residential property (written response.)

F - Plus any outside costs

City of Dublin
Cost Study Update-Recap
Court Services

SERVICE	Service Number	2017 Approved Fee	2018 Approved Fee	2019 Approved Fee	2020 Approved Fee	2021 Approved Fee	2022 Suggested Fee
Court Services	**CT-01**	no change.	no change.	$25	no change.	no change.	**no change.**
Fine Processing	**CT-02**	$20	no change.	no change.	no change.	no change.	**no change.**
Mayor's Computer Fund Fee	**CT-02A**	no change.	no change.	no change.	no change.	no change.	**no change.**
Record Sealing	**CT-03**	no change.	no change.	no change.	no change.	no change.	**no change.**
Summons	**CT-04**	no change.	no change.	no change.	no change.	no change.	**no change.**
Warrant Processing	**CT-05**	no change.	no change.	no change.	no change.	no change.	**no change.**
PNC Monitoring	**CT-06**	no change.	no change.	no change.	no change.	no change.	**no change.**
Pre-sentence Investigation	**CT-07**	no change.	no change.	no change.	no change.	no change.	**no change.**
Probation Monitoring	**CT-08**	no change.	no change.	no change.	no change.	no change.	**no change.**
Continuance Processing	**CT-09**	no change.	no change.	no change.	no change.	no change.	**no change.**
Witness/Subpoena	**CT-10**	no change.	no change.	no change.	no change.	no change.	**no change.**
Adult Diversion	**CT-11**	no change.	no change.	no change.	no change.	no change.	**no change.**
License Forfeiture	**CT-12**	no change.	no change.	no change.	no change.	no change.	**no change.**
Interstate Compact	**CT-13**	no change.	no change.	no change.	no change.	no change.	**no change.**
Warrant Blocks	**CT-14**	no change.	no change.	no change.	no change.	no change.	**no change.**
Adult Traffic Diversion Review (note C)	**CT-15**	no change.	no change.	no change.	no change.	no change.	**no change.**
Parking Registration Block	**CT-16**	N/A	N/A	$20	no change.	no change.	**no change.**
Case Transfer	**CT-17**	N/A	N/A	$20	no change.	$25	**no change.**
Returned Check Processing/ ACH Declined	**AD-01**	no change.	no change.	$30 per check	no change.	no change.	**no change.**

NOTES:

A - Rather than a percentage of recovery, City Council has specified a fee structure to be adopted.

B - No cost recovery for Police Officers subpoenaed.

C - Fee is dependent upon State Court costs, Court Service fees (which can be more depending upon case history and action taken by the Court), the Computer Fund fee, and fine processing. A $49.95 fee for the online driving course is collected by the National Safety Council of which $25 is remitted back to the City.

City of Dublin
Cost Study Update-Recap
Parks & Recreation
Parks

SERVICE	Service Number	2017 Approved Fee	2018 Approved Fee	2019 Approved Fee	2020 Approved Fee	2021 Approved Fee	2022 Suggested Fee
Cemetery Maintenance	**PK-01**	no change.	no change.	no change.	$710 - resident. $1,990 - non-resident.	no change.	**$720- resident.** **$2,010 - non-resident.**
Cemetery Lot Sale	**PK-02**	no change.	$240	$395	$400	no change.	**no change.**
Columbarium Niche*	**PK-02A**	no change.	no change.	$1,865 - resident (see note A).	$1,895 - resident (see note A). $2,605 - non-resident.	no change.	**$1,915 - resident (see note A).** **$2,630 - non-resident.**
Interment Service	**PK-03**	no change.	no change.	$470 - weekday.	$480 - weekday.	$505 - weekday. $740 - after hours/weekend.	**$510 - weekday.** **$750 - after hours/weekend.**
Inurnment Service**	**PK-03A**	no change.	no change.	$120 - weekday.	$125 - weekday.	$130 - weekday. $200 - after hours/weekend.	**no change.**
Monument Foundation Service	**PK-04**	no change.	no change.	no change.	$1.80 per square inch.	no change.	**no change.**
Niche Engraving	**PK-04A**	no change.	no change.	no change.	$155	no change.	**$425**
Veterans Marker Service	**PK-05**	no change.	no change.	no change.	no change.	no change.	**no change.**
Cemetery Lot Ownership Transfer	**PK-07**	N/A	N/A	$100	$105	$115	**no change.**
Legacy Tree/Bench	**PK-08**	N/A	N/A	$1,015 - tree; $2,000 - bench	$1,015 - tree; $2,000 - bench	$1,055 - tree; $2,035 - bench	**$1,065 - tree; $2,055 - bench**

* - up to two (2) cremations per niche

** - the act of putting cremains into the columbarium.

NOTES:

A - Includes perpetual care.

City of Dublin
Cost Study Update-Recap
Planning

SERVICE	Service Number	2017 Approved Fee	2018 Approved Fee	2019 Approved Fee	2020 Approved Fee	2021 Approved Fee	2022 Suggested Fee
Concept Plan Review	**PL-01**	no change.	no change.	$2,420	$2,420	**no change.**	**no change.**
Preliminary Plan Review	**PL-02**	no change.	no change.	$2,260 - per minor application (see note A).	$2,260 - per minor application (see note A). $4,905 - per major application (see note A).	$2,385 - per minor application (see note A). $4,995 - per major application (see note A).	**$2,400 - per minor application (see note A).** **$5,045 - per major application (see note A).**
Final Dev Plan Review	**PL-03**	no change.	no change.	$3,300 for 20 acres or less, plus $75	$3,330 for 20 acres or less, plus $75 for each additional 5 acres or portion thereof over 20 acres.	$3,370 for 20 acres or less, plus $75 for each additional 5 acres or portion thereof over 20 acres.	**$3,405 for 20 acres or less, plus $75 for each additional 5 acres or portion thereof over 20 acres.**
PUD/Amended Final Development Plan	**PL-04**	no change.	no change.	$1,250 - per minor application (see note B).	$1,270 - per minor application (see note B). $2,190 - per major application (see note B). $885 - per signage application. Fee Waivers for Dublin HOA's.	$1,305 - per minor application (see note B). $2,220 - per major application (see note B). $890 - per signage application. Fee Waivers for Dublin HOA's.	**$1,320 - per minor application (see note B).** **$2,240 - per major application (see note B).** **$900 - per signage application.** **Fee Waivers for Dublin HOA's.**
Pre-Application Review	**PL-05**	no change.	no change.	no change.	no change.	no change.	**no change.**
Rezoning Application Review	**PL-06**	no change.	no change.	$2,170 - SFD on 5 acres or less.	$2,205 - SFD on 5 acres or less. $4,405 - others.	$2,275 - SFD on 5 acres or less. $4,545 - others.	**$2,300 - SFD on 5 acres or less.** **$4,590 - others.**
Conditional Use Application Review	**PL-08**	no change.	no change.	$1,305 - per minor application (see note C).	$1,325 - per minor application (see note C). $2,295 - per major application (see note C). (Fees waived for properties located within the Historic District and for Churches and places of worship in residential districts and Alternative Energy applications)	$1,380 - per minor application (see note C). $2,295 - per major application (see note C). (Fees waived for properties located within the Historic District and for Churches and places of worship in residential districts and Alternative Energy applications)	**$1,395 - per minor application (see note C).** **$2,320 - per major application (see note C).** **(Fees waived for properties located within the Historic District and for Churches and places of worship in residential districts and Alternative Energy applications)**
Parking Lot Expansion/Alteration	**PL-09**	no change.	no change.	no change.	$1,035 - per lot or facility.	no change.	**no change.**
Informal Plan Review	**PL-10**	no change.	no change.	$640	$650	$690	**$700**
Preliminary Plat Review	**PL-11**	no change.	no change.	$710 - first two lots, plus $50 per lot over two	$720 - first two lots, plus $50 per lot over two lots up to 100 lots. No increase over 100 lots. $720 - first two RDUs, plus $50 per unit over two units up to 50 units. No increase over 50 units. $2,865 - commercial/industrial/other.	no change.	**$730 - first two lots, plus $50 per lot over two lots up to 100 lots. No increase over 100 lots.** **$730 - first two RDUs, plus $50 per unit over two units up to 50 units. No increase over 50 units.** **$2,895 - commercial/industrial/other.**

City of Dublin
Cost Study Update-Recap
Planning

SERVICE	Service Number	2017 Approved Fee	2018 Approved Fee	2019 Approved Fee	2020 Approved Fee	2021 Approved Fee	2022 Suggested Fee
Final Plat Review	**PL-12**	no change.	no change.	$740 - first two lots, plus $75 per lot over two lots	$755 - first two lots, plus $75 per lot over two lots up to 100 lots. No incremental increase over 100 lots. $1,950 - first two RDU's plus $75 per unit over two RDU's up to 50 RDU's. No increase over 50 RDU's. $2,830 - commercial/industrial.	$800 - first two lots, plus $75 per lot over two lots up to 100 lots. No incremental increase over 100 lots. $2,070 - first two RDU's plus $75 per unit over two RDU's up to 50 RDU's. No increase over 50 RDU's. $3,005 - commercial/industrial.	**$810 - first two lots, plus $75 per lot over two lots up to 100 lots. No incremental increase over 100 lots.** **$2,090 - first two RDU's plus $75 per unit over two RDU's up to 50 RDU's. No increase over 50 RDU's.** **$3,035 - commercial/industrial.**
Lot Split / Minor Subdivision Review	**PL-13**	no change.	no change.	$790 - all types	$805 - all types	no change.	**no change.**
Lot Line Adjustment Review	**PL-14**	no change.	no change.	$790 - all types	$805 - all types	no change.	**no change.**
Variance Application Review	**PL-15**	no change.	no change.	no change.	no change. $2,275 - others. (waiver/exemption for properties located in the Architectural Review District)	no change.	**no change.**
Certificate of Zoning Plan Approval	**PL-17**	no change.	no change.	$85 - residence.	$90 - residence. $170 - commercial & other.	$100 - residence. $195 - commercial & other.	**no change.** **$200 - commercial & other.**
ARB Board Order	**PL-18**	no change.	no change.	no change.	no change.	no change.	**no change.**
Sign Plan Rvw & Insp-temporary	**PL-20**	no change.	no change.	no change.	$95	$100	**no change.**
Sign Plan Rvw & Insp-ROW	**PL-21**	no change.	no change.	no change.	no change.	no change.	**no change.**
Annual Perm Sign Inspection	**PL-22**	no change.	no change.	no change.	no change.	no change.	**no change.**
Temporary Use Review	**PL-23**	no change.	no change.	$85	$90	$95	**no change.**
Seasonal Business Review	**PL-24**	no change.	no change.	$160 - initial application (plus bond).	$165 - initial application (plus bond). $105 - renewal fee (plus bond).	$175 - initial application (plus bond). $115 - renewal fee (plus bond).	**no change.**
Outdoor Seasonal Plant Display/Sale	**PL-24A**	no change.	no change.	no change.	no change.	$100	**no change.**
Amusement Device Operation Review	**PL-25**	no change.	no change.	no change.	$1,015 - per year facility license, plus $85 initial filing fee. (interpretation of Ord. 112-95)	no change.	**$1,025 - per year facility license, plus $85 initial filing fee.** **(interpretation of Ord. 112-95)**
Sexually Oriented Business License	**PL-26**	no change.	no change.	$375	$385	$430	**$435**
R-O-W Solicitation Permit	**PL-27**	no change.	no change.	no change.	no change.	no change.	**no change.**
Peddlers/Solicitors Permit	**PL-28**	no change.	no change.	$100 - per license.	$105 - per license.	$110 - per license.	**no change.**

City of Dublin
Cost Study Update-Recap
Planning

SERVICE	Service Number	2017 Approved Fee	2018 Approved Fee	2019 Approved Fee	2020 Approved Fee	2021 Approved Fee	2022 Suggested Fee
Special Permit Review	**PL-29**	no change.	no change.	no change.	$435 for uses permitted in residential zones. (see note D). $1,755 - others.	no change.	**no change.**
Home Occupation Permit	**PL-30**	no change.	no change.	$100 - initial 2 years.	$105 - initial 2 years. $65 - each 2 years after.	$110 - initial 2 years. $65 - each 2 years after.	**no change.**
Wireless Facility Administration Review	**PL-31**	no change.	no change.	New Tower - $3,205	New Tower - $3,250 Alternative Structure - $2,145 Co-location - $1,835 Temporary Facility - $995 (see note E).	no change.	**no change.**
Tree Removal Permit	**PL-32**	no change.	$150 caliper inch	no change.	$150 caliper inch	no change.	**no change.**
Garage Sale Permit	**PL-34**	no change.	no change.	no change.	no change.	no change.	**no change.**
Zoning Inquiry Response	**PL-35**	no change.	no change.	$345 - written response (see note F).	$350 - written response (see note F).	$370 - written response (see note F).	**$375 - written response (see note F).**
BZA Appeal Processing	**PL-36**	no change.	no change.	no change.	$1,605 - others.	$1,720 - others.	**$1,740 - others.**
City Council Appeal Processing	**PL-38**	no change.	no change.	no change.	no change.	no change.	**no change.**
Planning Pre-Submittal Meeting	**PL-39**	no change.	no change.	no change.	no change.	no change.	**no change.**
Planning Re-inspection Fee	**PL-40**	no change.	no change.	no change.	no change.	$110	**no change.**
Code Enforcement Inspection	**PL-41**	no change.	no change.	no change.	no change.	no change.	**no change.**
Weed Abatement Service	**PL-43**	no change.	no change.	no change.	$355 - first clearing per calendar year plus contracted cost of mowing/trim $240 - each ensuing clearing per calendar year plus contracted cost of mowing/trim	$355 - first clearing per calendar year plus contracted cost of mowing/trim $240 - each ensuing clearing per calendar year plus contracted cost of mowing/trim	**no change.**
Annexation Petition Processing	**PL-45**	no change.	no change.	$4,150	$4,210	$4,245	**$4,290**
West Innovation District (EAZ):							
EAZ Development Plan Approval	**PL-46**	no change.	no change.	$1,040 - per minor application (see note G).	$1,055- per minor application (see note G). $2,115 - per major application (see note G).	no change.	**no change.**
EAZ Administrative Departure Fee	**PL-47**	no change.	no change.	no change.	no change.	no change.	**no change.**
EAZ Site Plan Approval Fee	**PL-48**	no change.	no change.	$1,295	$1,315	$1,385	**$1,400**

City of Dublin
Cost Study Update-Recap
Planning

SERVICE	Service Number	2017 Approved Fee	2018 Approved Fee	2019 Approved Fee	2020 Approved Fee	2021 Approved Fee	2022 Suggested Fee
Bridge Street District (BSD):							
Minor Project Review	**PL-52**	no change.	no change.		$740- small; $1,225 - large.	no change.	**$750 - small; $1,240 - large.**
Waiver Review	**PL-54**	no change.	no change.	$1,250 - others	$1,270 - others	no change.	**$1,280**
Open Space Fee in Lieu of Determination	**PL-55**	no change.	no change.	no change.	no change.	no change.	**no change.**
BSD-ARB - Master Sign Plan Review	**PL-56**	no change.	no change.	no change.	$905	no change.	**no change.**
Parking Plan Review	**PL-57**	no change.	no change.	no change.	$815	$740	**no change.**

NOTES:

A - "Minor" is text-only changes and minor issues like access controls that are text issues but are also noted in the drawings. All others are considered "major."

B - "Minor" are issues like LS only changes, parking lot only, access only arrangements. All others are considered "major."

C - "Minor" is patio additions, applications that are proposed for existing structures with no external modifications. All others are considered "major."

D - Model homes fall under PL-17, Certificate of Zoning Plan Approval now.

E - Fees waived if wireless is located on a City facility and the space is leased from the City. Only fees for outside review services will be charged.

F - Fee not to apply to Dublin residents when request is for non-commercial purposes.

G - "Minor" is minor architectural changes, sign modifications, site modifications, and building additions to 20% of the existing structure.

City of Dublin
Cost Study Update-Recap
Police

SERVICE	Service Number	2014 Approved Fee	2015 Approved Fee	2016 Approved Fee	2017 Approved Fee	2018 Approved Fee	2019 Approved Fee	2020 Approved Fee	2021 Approved Fee	2022 Suggested Fee
Police False Alarm	**PO-01**	$0 - 1st two in six months. $70 - third alarm. $70 - fourth alarm. $80 - fifth alarm. $100 - six or more in six months.	no change.	no change.	no change.	no change.	no change.	no change.	no change.	**no change.**
Impound/Abandoned Vehicle Release	**PO-02**	$0 - victims of crime. $115 - others.	$120 - others.	no change.	no change.	no change.	no change.	no change.	$130 - others	**no change.**
Record Check/Clearance Letter	**PO-03**	$20 (see note A).	no change.	no change.	no change.	no change.	no change.	no change.	$25	**no change.**
Fingerprinting (REMOVED IN 2013)	**PO-07**	no change.	N/A	N/A						
Police Report Reproduction	**PO-08**	$.05 blk & wht single-sided copies. $.10 blk & wht double-sided copies. $.10 color single-sided copies.	no change.	no change.	no change.	no change.	no change.	no change.	no change.	**no change.**
Police Photo Reproduction	**PO-09**	$1 per photo or CD plus actual cost of postage (see note B).	no change.	no change.	no change.	no change.	no change.	no change.	no change.	**no change.**
Video/Audio Tape Reproduction	**PO-10**	$3 per tape or video (see note B).	no change.	no change.	no change.	no change.	no change.	no change.	no change.	**no change.**
Other Agency Dispatch Service	**PO-11**	Ord. 17-10	no change.	no change.	no change.	no change.	no change.	no change.	no change.	**no change.**
Facility Rental - Firing Range (open only to other Law Enforcement Agencies)	**PO-12**	Res. 20-13: $50 rental fee plus cost of staff time for at least one officer	no change.	no change.	no change.	no change.	no change.	no change.	no change.	**no change.**

NOTES:

A - Not chargeable to any and all governments or government agencies; Dublin residents; Dublin businesses.

B - Per legal advisory, the City may charge the actual cost of photos (or photos on CD) and/or the actual cost of video/audio tapes, but may not include the cost of Staff time to retrieve or make the reproductions.

City of Dublin
Cost Study Update-Recap
Public Service
Streets & Utilities
Fleet

SERVICE	Service Number	2017 Approved Fee	2018 Approved Fee	2019 Approved Fee	2020 Approved Fee	2021 Approved Fee	2022 Suggested Fee
Water Service	**PW-01**	no change.	no change.	no change.	no change.	no change.	**Increase proposed. See Ordinance XX-21.**
Sanitary Sewer Service	**PW-02**	Ord. 75-15 $11.85 per 1,000 CF.	Ord. 72-17 $12.35 per 1,000 CF.	no change.	no change.	no change.	**Increase proposed. See Ordinance XX-21.**
Storm Sewer Service	**PW-03**	no change.	no change.	no change.	no change.	no change.	**no change.**
Refuse Collection Service-Residential	**PW-04**	no change.	no change.	no change.	no change.	no change.	**no change.**
Recycling Collection Service	**PW-05**	no change.	no change.	no change.	no change.	no change.	**no change.**
Street Sweeping	**PW-06**	no change.	no change.	no change.	no change.	no change.	**no change.**
Spilled Load Clean-up	**PW-07**	$140 per hour plus costs (see Note A).	no change.	no change.	no change.	no change.	**no change.**
Damaged Property Repair	**PW-08**	$140 per hour plus costs.	no change.	no change.	no change.	no change.	**no change.**
Fire Hydrant Permit	**PW-09**	no change.	no change.	no change.	no change.	no change.	**no change.**
Fuel Surcharge	**PW-10**	no change.	no change.	$.12 per gallon diesel or unleaded	$.13 per gallon diesel or unleaded	no change.	**no change.**
CNG Surcharge	**PW-10A**	no change.	no change.	$.66 per GGE	no change.	no change.	**no change.**
(see note B).					no change.	no change.	**no change.**
Salt Surcharge	**PW-11**	$1.65	no change.	1.78	1.93	no change.	**no change.**
Washington Township Fleet Maintenance	**PW-12**	$89 per hour for labor	no change.	$110 per hour for labor	$120 per hour for labor	no change.	**no change.**
Car Wash Service	**PW-13**	N/A	N/A	$10 - per wash School Bus or larger	no change.	no change.	**no change.**
					no change.	no change.	**no change.**

NOTES:

A- Ordinance #28-98, passed May 4, 1998 established penalties for placing mud and other construction debris in the road and enables the City to charge a fee for clean-up (see spilled load clean-up fees.)

B- Fee to be effective on **July 1** of the following year to give adequate notice of the fee increase to users.

City of Dublin
Cost Study Update-Recap
Parks and Recreation
Recreation and Community Events Divisions

SERVICE	Service Number	Policy Direction (effective 1-1-2019)	2017 Approved Fee	2018 Approved Fee	2019 Approved Fee	2020 Approved Fee	2021 Approved Fee	2022 Suggested Fee
Adult Sports Leagues	RC-01	Former Policy (effective 1/1/2010) - In general, the recreation programs and DCRC programs will attempt to recover, on an aggregate basis 50% of direct costs and building maintenance costs recognizing that some programs may be somewhat less than that for certain reasons and some more than that. This to be based on the nature of the program. This will insure that individual fees are reviewed annually and any set unusually high or low are flagged.	see note A.	see note A.	see note A.	no change.	no change.	**no change.**
Adult Programs	RC-02		see note A.	see note A.	see note A.	no change.	no change.	**no change.**
Teen Programs	RC-03		see note A.	see note A.	see note A.	no change.	no change.	**no change.**
Pre-School Programs	RC-04		see note A.	see note A.	see note A.	no change.	no change.	**no change.**
Youth Programs	RC-04A		see note A.	see note A.	see note A.	no change.	no change.	**no change.**
Pre-School Camps	RC-05		see note A.	see note A.	see note A.	no change.	no change.	**no change.**
Youth Camps	RC-06		see note A.	see note A.	see note A.	no change.	no change.	**no change.**
Teen Camps	RC-07		see note A.	see note A.	see note A.	no change.	no change.	**no change.**
Adaptive Programs	RC-08		see note A.	see note A.	see note A.	no change.	no change.	**no change.**
Fitness Programs	RC-09		see note A.	see note A.	see note A.	no change.	no change.	**no change.**
Theater Programs	RC-10		see note A.	see note A.	see note A.	no change.	no change.	**no change.**
Aquatics - Indoor Programs	RC-11		see note A.	see note A.	see note A.	no change.	no change.	**no change.**
Aquatics - Outdoor Pool	RC-12		no change.	no change.	Increases proposed. See Appendix A.	no change.	Increases proposed. See Appendix A.	**no change.**
Aquatics - Swimming Lessons	RC-13		see note A.	see note A.	see note A.	no change.	no change.	**no change.**
Swim Team	RC-14	Current Policy (effective 1/1/2019) - In general, the recreation programs and DCRC programs will attempt to recover, on an aggregate basis 50% of direct costs and building maintenance costs **plus an assigned percentage of costs associated with certain recreation program capital improvement projects,** recognizing that some programs may be somewhat less than that for certain reasons and some more than that. This to be based on the nature of the program. This will insure that individual fees are reviewed annually and any set unusually high or low are flagged.	see note A.	see note A.	see note A.	no change.	no change.	**no change.**
Aquatics - Concessions	RC-15		no change.	no change.	no change.	no change.	no change.	**no change.**
Senior Programs	RC-16		see note A.	see note A.	see note A.	no change.	no change.	**no change.**
DCRC Passes	RC-19		no change.	no change.	Increases proposed. See Appendix A.	no change.	Increases proposed. See Appendix A.	**Increases proposed. See Appendix A.**
Wee Folk	RC-20		see note A.	see note A.	see note A.	no change.	no change.	**no change.**
DCRC - Rental	RC-21		no change.	no change.	Increases proposed. See Appendix A.	no change.	no change.	**no change.**
DCRC Rental	RC-22		no change.	no change.	Increases proposed. See Appendix A.	no change.	no change.	**no change.**
Theater Rental	RC-23		no change.	no change.	Increases proposed. See Appendix A.	no change.	no change.	**no change.**
Healthy by Choice	RC-24		see note A.	see note A.	see note A.	no change.	no change.	**no change.**
Non-Rental Facility Usage	RC-25					no change.	no change.	**no change.**
Neighborhood Park Programs	RC-26		see note A.	see note A.	see note A.	no change.	no change.	**no change.**
Corporate Wellness Programs	RC-27		see note A.	see note A.	see note A.	no change.	no change.	**no change.**
Kaltenbach Rental	CE-10		no change.	no change.	Increases proposed. See Appendix A.	no change.	no change.	**no change.**
Block Party Reservation	CE-11		no change.	no change.	Increases proposed. See Appendix A.	no change.	no change.	**no change.**
Outdoor Reservation Service	CE-12		no change.	no change.	Increases proposed. See Appendix A.	no change.	no change.	**no change.**
Athletic Field Usage/Rental	CE-13		Fees increased. See Ord 42-16.	Fees increased. See Ord 71-17.	Increases proposed. See Appendix A.	no change.	no change.	**no change.**

NOTES:

A - Fees to be set in compliance with established target recovery policies.

A ten percent (10%) discount applies for Community Recreation Center (DCRC) members to programs held inside the DCRC facility (excludes camps and aerobics classes).