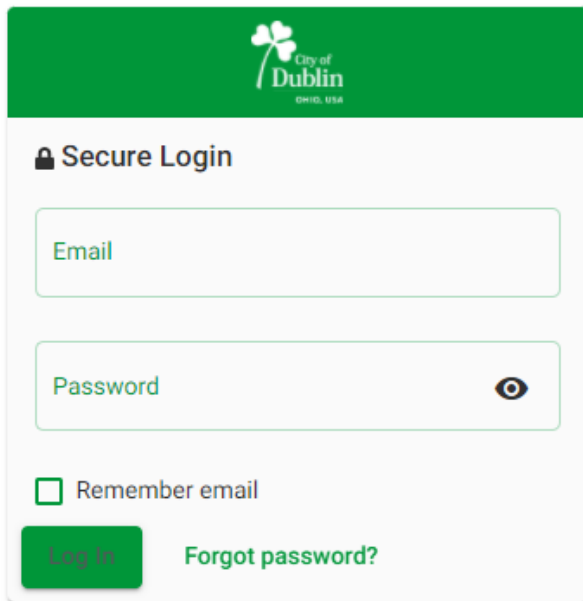


Need to verify your service hours?

1. Start by logging into your account via [Volgistics](#)



The image shows a 'Secure Login' form for the City of Dublin. It features a green header with the city logo. Below the header, there is a lock icon and the text 'Secure Login'. The form contains two input fields: 'Email' and 'Password'. The 'Password' field has a toggle icon for visibility. Below the fields is a checkbox labeled 'Remember email'. At the bottom left is a green 'Log In' button, and at the bottom right is a link for 'Forgot password?'.

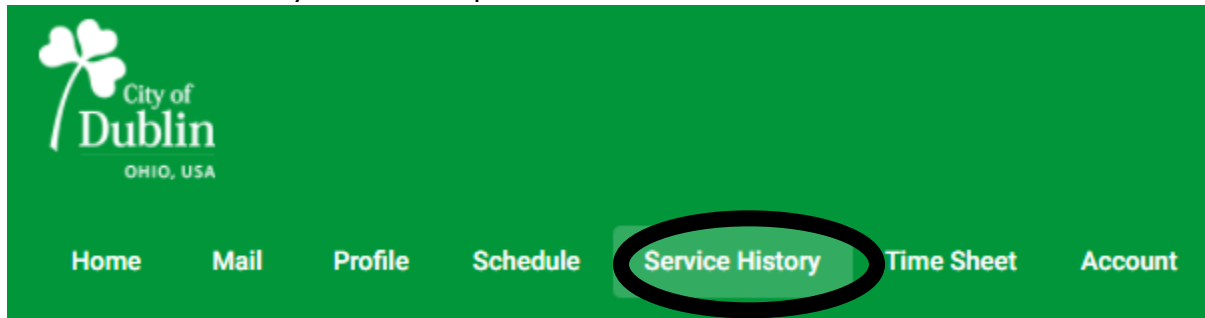
VicNet by volgistics

[Privacy Policy](#)

Notes:

Don't know your password, select forgot password to have it reset

2. Select "Service History" from the top tab



3. View your hours for the year in question by selecting the downward carrot

City of Dublin
OHIO, USA

Test Volunteer

Home Mail Profile Schedule **Service History** Time Sheet Account

Totals

Start Date: Feb 16, 2016
YTD Hours: 4:00
Total Hours: 45:00

Service by Year

2018	4:00 hours served	▼
2017	5:00 hours served	▼
2016	36:00 hours served	▼



4. To print your hours, select the button "Printable Year" from the bottom

City of Dublin
OHIO, USA

Test Volunteer

Home Mail Profile Schedule **Service History** Time Sheet Account

Totals

Start Date: Feb 16, 2016
YTD Hours: 4:00
Total Hours: 45:00

Service by Year

2018 4:00 hours served

Date ↓	Assignment	Hours	From	To	Mileage
January 8	(none)	4:00			0.0
Totals	1 entries	4:00			0.0

[Print Year](#)

Note: This will pop out a new window for a more streamlined look.

5. All hours are verified by the Outreach & Engagement Team.
Should you require a signature, please email volunteer@dublin.oh.us with documentation or call 614-410-4404 to schedule a time to get paperwork filled out.

