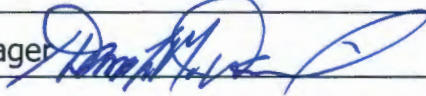




**CITY OF DUBLIN
ADMINISTRATIVE ORDERS
OF THE CITY MANAGER**

ADMINISTRATIVE ORDER 7.4
TO: City of Dublin Employees
FROM: Dana McDaniel, City Manager 
SUBJECT: Policy Governing the Placement of Traffic Control Devices
DATE: June 24, 2022
<i>Supersedes and replaces Administrative Order 7.4, dated November 18, 1996 regarding same subject.</i>
PROPONENT: Director of Transportation & Mobility

1. PURPOSE

The purpose of this Administrative Order is to establish a formal administrative policy regarding placement of traffic control devices. Additionally, this Administrative Order serves to the City Manager's authority to place traffic control devices, to the Director of Transportation & Mobility, or their designee, to give responsibility of the location, timing, maintenance and coordination of such traffic-control devices upon any street or highway, under City jurisdiction, when necessary.

2. POLICY

Requests to install, remove or modify traffic control devices often requires analysis, investigation and accurate record keeping in order to manage unnecessary liability and comply with the Ohio Revised Code and the Ohio Manual on Uniform Traffic Control Devices. Therefore, all requests for placement of traffic and parking control devices, i.e. stop signs, no parking signs, speed bumps, traffic signal timing changes, cross-walk and pavement markings, etc, affecting use of the streets and rights-of way, shall be directed to the Director of Transportation & Mobility, or their designee, for issuance of work orders to the appropriate Department/Division, and/or preparing the appropriate response.