



To: Members of City Council
From: Jennifer Delgado, Clerk of Council
Re: Proposed 2023 Council Regular Meeting Schedule and Proposed Work Sessions
Date: September 6, 2022

Attached for your review is a proposed Regular Meeting schedule for 2023 and proposed work session dates.

Regular Meetings

- Consistent with Council Rules of Order, the schedule provides for regular meetings on the second and fourth Mondays for nearly all months of 2023.
- One meeting is proposed in July on Monday, July 31. (The Revised Charter requires that Council meet at least once per month.) This would allow Council to recess after the June 26 meeting until July 31.
- Regular Council meetings in November would typically be on the second and fourth Mondays (November 13 and November 27 as proposed). Thanksgiving is observed on Thursday, November 23, 2023.
- One meeting is proposed in December (Monday, December 11), consistent with past practice.

Goal Setting Retreat

Tentative dates for Council's goal setting retreat in the first quarter would be on a Thursday evening and all day Friday in February. Potential dates include Thursday, February 16 and Friday, February 17 (proposed). The dates selected would depend upon Council's and the facilitator's availability.

Executive Session for Performance Evaluations

The proposed date for evaluation of Council employees is Wednesday, March 8.

Work Sessions

Also attached for your review are proposed dates for work sessions in 2023. For scheduling and preparedness, staff is proposing to put some dates on Council's calendar. Topics to be determined.

Recommendation

Staff recommends that Council review the proposed Regular Meeting schedule for 2023 and the proposed work session dates for 2023 and adopt the schedule by motion (including any revisions agreed upon by Council) on September 26, 2022.

PROPOSED 2023 DUBLIN CITY COUNCIL REGULAR MEETING SCHEDULE

| | |
|-----------------------------|---|
| Monday, Jan. 9 | Regular Meeting |
| Monday, Jan. 23 | Regular Meeting |
| Monday, Feb. 13 | Regular Meeting |
| Thursday, Feb. 16 | Council Goal Setting Retreat (evening) * |
| Friday, Feb. 17 | Council Goal Setting Retreat (all day) * |
| Monday, Feb. 27 | Regular Meeting |
| Wednesday, March 8 | Special Meeting - (Council employee performance reviews) |
| Monday, March 13 | Regular Meeting |
| Monday, March 27 | Regular Meeting |
| Monday, April 10 | Regular Meeting |
| Monday, April 24 | Regular Meeting |
| Monday, May 8 | Regular Meeting |
| Monday, May 22 | Regular Meeting |
| Monday, June 12 | Regular Meeting |
| Monday, June 26 | Regular Meeting |
| Monday, July 31 | Regular Meeting |
| Monday, August 14 | Regular Meeting |
| Monday, August 28 | Regular Meeting |
| Wednesday, August 30 | Joint Meeting (Council/PZC/BZA/ARB) |
| Monday, September 11 | Regular Meeting |
| Monday, September 25 | Regular Meeting |
| Monday, October 9 | Regular Meeting |
| Monday, October 23 | Regular Meeting |
| Monday, November 13 | Regular Meeting |
| Monday, November 27 | Regular Meeting |
| Monday, December 11 | Regular Meeting |

Council meetings (with exception of Council retreat) are held in Council Chambers.

Regular meetings begin at 7 p.m. Executive sessions, if requested, are scheduled immediately prior to Regular meetings.

PROPOSED 2023 DUBLIN CITY COUNCIL WORK SESSION SCHEDULING OPTIONS

| | |
|-----------------------------|------------------------------------|
| <i>Tuesday, Jan. 17</i> | Work Session |
| Monday, Jan. 30 | Work Session |
| Monday, Feb. 6 | Work Session |
| Monday, March 6 | Work Session |
| Monday, April 17 | Work Session |
| Monday, May 1 | Work Session |
| Monday, May 15 | Work Session |
| Monday, June 5 | Work Session |
| <i>Tuesday, June 20</i> | Work Session |
| Monday, August 7 | Work Session |
| Monday, August 21 | Work Session – CIP Work Session I |
| <i>Tuesday, September 5</i> | Work Session – CIP Work Session II |
| Monday, September 18 | Work Session |
| Monday, October 16 | Work Session – Operating Budget I |
| Monday, November 13 | Work Session – Operating Budget II |
| Monday, November 27 | Work Session |

Work Sessions are held in the Council Chamber and begin at 6:00 p.m.

CONSIDERATIONS FOR CITY COUNCIL MEETING CALENDAR PLANNING 2023

JANUARY

New Year's Day – Sunday, January 1; Offices closed Monday, January 2
Dublin Schools resume – Tuesday, January 3
MLK Day – Monday, January 16 (observed)

FEBRUARY

Presidents Day – Monday, February 20 (observed)

MARCH

NLC Congressional City Conference – Sunday, March 26 – Tuesday, March 28 – Washington, DC
St. Patrick's Day Parade – Saturday, March 11
Dublin Schools Spring Break – Monday, March 20-24

APRIL

APA annual conference – April 1 – April 4 – Philadelphia, Pennsylvania
Easter Sunday – April 9

MAY

Ohio primary election day – Tuesday, May 2
Mother's Day – Sunday, May 14
Last day of school – Friday, May 26 (Grades 1-11)
Dublin Schools – three high school graduations – Sunday, May 28
Memorial Day – Monday, May 29
Memorial Tournament – Monday, May 29 – Sunday, June 4

JUNE

Memorial Tournament – through Sunday, June 4
Juneteenth – Monday, June 19

JULY

Independence Day – Tuesday, July 4

AUGUST

Dublin Irish Festival – Friday, August 4 through Sunday, August 6
Dublin Schools begin – Wed., August 16

SEPTEMBER

Labor Day - Monday, September 4 (observed)
ICMA Conference – September 30 – October 4 – Austin/Travis County, Texas

OCTOBER

Spooktacular – Thursday/Friday, October 19/20
Trick or Treat night – Tuesday, October 31 (MORPC recommended date)

NOVEMBER

Election Day – Tuesday, November 7

Veterans Day – Saturday, November 11, Observed Friday, November 10

NLC – Wed., Nov. 15 through Sun., Nov. 18 – Atlanta, GA

Dublin Schools Thanksgiving break – Nov. 23, and Nov. 24

Christmas tree lighting – Thursday, November 30

DECEMBER

Dublin Schools holiday break – Monday, December 18 through Friday, December 29

Christmas – Monday, Dec. 25